

Disclaimer. Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN
REGULAR MEETING
May 16, 2018**

Present: Norman M. Needleman, First Selectman
Stacia R. Libby, Selectman
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 7:00 p.m.

Approval of Agenda:

Motion was made by Norman Needleman to approve the Agenda. Bruce Glowac seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Stacia Libby to approve the May 2 Meeting Minutes. Bruce Glowac seconded the motion. All in favor.

Informational Items, Communications and Correspondence:

Shelter Invoice

There was discussion on the Regional School District Invoice for \$3,023.06 for the community shelter at John Winthrop Middle School from March 3, 2018 (3:00 pm) through March 10, 2018 (1:00 pm). Food cost was \$4,111.74, Paper Goods \$474.88, Cafeteria Workers \$3,527.47, Custodians \$955.09 = \$9,069.18 divided among Chester, Deep River, and Essex.

Public Announcements / Comment: None

OLD BUSINESS:

Capital Committee:

Bruce Glowac reported the elevator is being renovated and is out of commission at the Town Hall. We have a runner at the Town Hall entrance to assist anyone that is unable to use stairs.

NEW BUSINESS:

Appointments and Resignations Board and Commissions None

Public Hearing None

Set Town Meeting

The Board of Finance approved and recommended to a Town meeting the appropriation of an amount not to exceed \$100,000 from the Essex Elementary School Capital Improvement sinking fund. Said sum is to be used for the replacement of air handlers on the elementary school roof.

Motion was made by Stacia Libby to set a Special Town Meeting on Wednesday, June 6 at 4:55 pm in Conference Room A. Bruce Glowac seconded the motion. All in favor.

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TRAFFIC AUTHORITY

Motion was made by Stacia Libby to enter Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Carlson Landing, 63 Main Street, Essex – Traffic Circle Improvements

The Essex Zoning Commission granted the Special Exception for Application No. 17. Included in the Findings is that the applicant shall seek approval from the Board of Selectmen, including appropriate signage and directing traffic around the island. The Selectmen discussed the traffic improvements in the circle and are recommending signage, improvements to the asphalt striping, and possibly reconfiguring the island to accommodate the wishes of the Zoning Commission.

Motion was made by Stacia Libby to exit Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Public Comment: None

SELECTMEN GENERAL DISCUSSION:

A thank you note was received by the Shea family expressing their appreciation and gratitude to everyone that responded to their house fire. A special thanks goes to their neighbor Sherrill Proctor who noticed and reported the fire right away.

There was discussion of cancelling the Tuesday, July 3rd Board of Selectmen Meeting.

Motion was made by Norman M. Needleman to cancel the July 3rd meeting. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Foot of Main – Sidewalk Reconstruction

The Selectmen discussed the sidewalk reconstruction project at the Foot of Main Street, which includes removal of the existing sidewalk and removal of two (2) tree stumps, and regrading to accommodate the new sidewalk. Martin Laviero Contractor, Inc. was awarded the project. The project is anticipated to be complete by Monday, May 28th, 2018, just in time for the Memorial Day Parade.

Motion was made by Norman Needleman to adjourn the meeting at 7:39 p.m. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,
Maria P. Lucarelli