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**BOARD OF SELECTMEN
REGULAR MEETING
September 6, 2017**

Present: Norman M. Needleman, First Selectman
Bruce Glowac, Selectman
Stacia R. Libby, Selectman

Bruce Glowac called the regularly scheduled meeting to order at 5:07 p.m.

Approval of Agenda:

Motion was made by Bruce Glowac to approve the Agenda with one addition, to add under New Business: 7C September Board of Selectmen Meeting, and 7D Appropriations. Stacia Libby seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Stacia Libby to approve the August 2 Meeting Minutes. Bruce Glowac seconded the motion. All in favor.

Motion was made by Stacia Libby to approve the August 30 Special Meeting Minutes. Bruce Glowac seconded the motion. All in favor.

Informational Items, Communications and Correspondence:

Norman Needleman reported that Essex First Responders saved a life recently in front of Wright's Steak House.

Norman Needleman reported that Keith Nolin is retiring as the Town Fire Marshal on Friday, September 8th and the Acting Interim Fire Marshal will be John Planas. The Town will be seeking a Deputy Fire Marshal.

There was discussion that the Town is in need of a police boat. The boat is in need of major repairs. It is estimated that it would be approximately \$25,000 - \$30,000 to replace the motor. There was discussion on possibly using the Sinking Fund for the repairs or the possibility of replacing the whole boat, although the hull is in good shape. Trooper Tretter believes the Town could get a new boat at a reasonable cost, without all the bells and whistles in the boat. The boat is an asset, especially if used for missing persons. The boat is a beneficial item that serves the Town. Trooper Tretter reported he is working on an operations plan for the boat. The boat is more than 17 years old.

Public Announcements / Comment: None

OLD BUSINESS:

Capital Building Committee

Bruce Glowac reported that the committee has continued to focus on the remaining Town Hall renovation work. Riggio Construction is preparing estimated costs to renovate the bathroom in Town Hall with one bathroom to include a shower. Once the estimates are received, a cost comparison will be made with other alternatives so that a decision can be made as to how to proceed.

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Plans for re-working the back entrance to the Town Hall are also being looked at to make it 100% ADA accessible have been finalized by Doane Engineering and that work will be put out to bid.

Plans for removal of the old underground fuel storage tank at the Town Hall are being explored along with alternates to an underground tank. It is anticipated that the work will be completed by the fall.

Improvements to the rear stairwell are also being investigated.

It is estimated that the remaining funds available for "Capital Improvement" projects is \$287,665.00

NEW BUSINESS:

Appointments and Resignations Board and Commissions

Motion was made by Bruce Glowac to accept the resignation of Thomas J. Danyliw from the Planning Commission, effective September 6, 2017 with gratitude for his service. Stacia Libby seconded the motion and it was unanimously approved. Motion carried.

Ribbon Cutting Ceremony

Mr. Needleman reported that the Town would like to set up a ribbon cutting ceremony in celebration of the completion of the solar array project at the Essex Elementary School. The Selectmen would like to do it during the Harvest Festival on Sunday, October 1, 2017 at 12:30 pm.

Motion was made by Norman Needleman to set up the Ribbon Cutting Ceremony for Sunday, October 1, 2017 at 12:30 pm at the Essex Elementary School. Bruce Glowac seconded the motion and it was unanimously approved. All in favor.

September Board of Selectmen Meeting

There was discussion on cancelling the September 20th Board of Selectmen meeting.

Motion was made by Bruce Glowac to cancel the September 20th board of Selectmen Meeting. Stacia Libby seconded the motion, and it was unanimously approved. Motion carried.

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Appropriations

Motion was made by Norman Needleman to approve and recommend to the Board of Finance the 2016/17 Budget year fye supplemental appropriations in the amount of \$260,000 to be distributed according to the following chart. Bruce Glowac seconded. Motion carried.



Fiscal Year End Appropriations/Supplemental Appropriations Fiscal Year 2016/17

Budget Category	Purpose	Account	Amount
Fringe Benefits - Retirement	Police Pension Plan - additional contribution to improve funding level	10494-501500 supplemental appropriation	\$100,000.00
Fringe Benefits - Retirement	Merit Service Pension Plan - additional contribution to improve funding level	10494-501500 supplemental appropriation	50,000.00
Capital & Sinking Funds Marine Patrol Boat	Additional appropriation for Marine patrol Boat sinking fund	10496-508350-870 supplemental appropriation	35,000.00
Capital & Sinking Funds Police Vehicle	Additional appropriation for Police Vehicle sinking fund	10496-508350-850 supplemental appropriation	25,000.00
Capital & Sinking Funds Road Reconstruction	Additional appropriation for Infrastructure improvements	10496-508700 supplemental appropriation	50,000.00

TOTAL \$260,000.00
APPROPRIATIONS

Town Hall Holiday Party

Motion was made by Stacia Libby to approve and recommend that the annual Holiday Party be set for Monday, December 11th. Stacia Libby seconded the motion. All in favor.

TRAFFIC AUTHORITY

Motion was made by Stacia Libby to enter Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Charles Street

There was discussion on a piece of Town owned road that was never developed on Charles Street. The Town has been asked to clear the road so that a rear parcel of land has roadway access. Because it is a Town owned road, the Town has an obligation to clear the roadway. The Selectmen have authorized the Town engineer to stake out the road in preparation to have the trees cleared.

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Novelty Lane – Stop Sign Request

There was discussion of a reported concern to pedestrian safety on Novelty Lane due to speeding cars. It was been suggested that a stop sign be installed directly across from the existing stop sign. The Selectmen were not in favor of an additional stop sign on Novelty Lane at this time.

Motion was made by Stacia Libby to exit Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

SELECTMEN GENERAL DISCUSSION:

Motion was made by Bruce Glowac to adjourn the meeting at 5:58 p.m. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,
Maria P. Lucarelli