

**BOARD OF SELECTMEN
REGULAR MEETING
September 21, 2016**

Present: Norman M. Needleman, First Selectman
Stacia R. Libby, Selectman
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 7:04 p.m.

Approval of Agenda:

Motion was made by Bruce Glowac to approve the Agenda. Stacia Libby seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Norman Needleman to approve the August 17th Minutes. Bruce Glowac seconded the motion. All in favor.

Informational Items, Communications and Correspondence:

A thank you letter was received thanking the Town for the safety improvements along the sidewalk on Bokum Road.

A letter was received regarding the terrific job the Public Works Crew did on the sidewalk paving along Main Street in Ivoryton using the Safe Routes to School grant.

Public Announcements / Public Comment: None

OLD BUSINESS:

Capital Building Committee

Bruce Glowac gave a progress report.

1. Essex Elementary School Roof – complete
2. Essex Elementary School Air Conditioning – complete
3. Essex Elementary School paving, sidewalk, and landscaping - complete
4. Essex Elementary School Library asbestos removal & renovations & upgrades – work is complete, wrapping up invoicing
5. Essex Elementary School gas conversion and new boiler - complete
6. Essex Elementary School installation of 189 KW photovoltaic solar system - 90% complete
7. Town Garage new building – 80% complete
8. Town Garage new roof – complete
9. Town Garage new heating system – still investigating
10. Town Hall roof replacement – complete
11. Town Hall window replacement – complete
12. Town Hall Air Quality improvements – 80% complete
13. Town Hall Land Use Offices – 80% complete. Glass is going in this week, furnishings are scheduled for delivery on October 3rd and move in date is scheduled for October 14th. Everything is on schedule.
14. Town Hall rear entrance – planning phase
15. Town Hall toilets – planning phase

16. Town Hall vault fire suppression and fire alarm upgrade – planning phase
17. Ivory Street Bridge Replacement is under contract and expected to be completed middle of October
18. Walnut Street Bridge Replacement planning and design phase with construction expected summer 2017

Woodwinn Development Corporation / Clark's Pond Lane Subdivision

Motion was made by Norman Needleman to table this item. Bruce Glowac seconded the motion. All in favor.

NEW BUSINESS:

Appointments and Resignations Board and Commissions None

Park and Recreation Scoreboard Sinking Fund Request

The Park and Recreation Director, Mary Ellen Barnes reported that the Park and Recreation Commission voted unanimously to approve the request for funding for the purchase and installation of a scoreboard for Comstock Little League Ball Field and additional funding for the repairs to the Main Street Park Sea Wall. Mr. Bruce Glowac suggested purchasing two controllers for the scoreboard.

Motion was made by Stacia Libby to approve and recommend to the Board of Finance the appropriation of a sum not to exceed \$20,000.00 for the purchase of a new Comstock scoreboard and for the Main Street Seawall Repairs. Said sum to be taken from the Park and Recreation Sinking Fund. Bruce Glowac seconded the motion and it was unanimously approved. Motion carried.

Resolution – America the Beautiful Grant

Motion was made by Norman Needleman to approve the America the Beautiful Grant Resolution (see attached). Stacia Libby seconded the motion and it was unanimously approved. Motion carried.

Town Hall Holiday Party

Motion was made by Stacia Libby to approve and recommend that the annual Holiday Party be set for Monday, December 5th. Stacia Libby seconded the motion. All in favor.

Permit Fees – Eagle Scout Project – Ivoryton Library Pergola

Motion was made by Stacia Libby to waive all of the Town of Essex Permit Application Fees for the Eagle Scout Project of construction of an 8 x 10 pergola at the Ivoryton Library. Norman Needleman seconded the motion and it was unanimously approved. Motion carried.

Retirement Plan Amendment

There was discussion on the proposed Amendment No. 5 to the Town of Essex Retirement Plan. This amendment would allow qualified employees who are eligible for retirement benefits under the current terms of the Plan the option of a one-time early retirement window. Copies of said plan amendment are on file in the Town Clerk's Office

Motion was made by Bruce Glowac to approve the Amendment No. 5 to the Town of Essex Retirement Plan and to move it to a Public Hearing and a Town Meeting. Stacia Libby seconded the motion. All in favor.

Set Public Hearing:

Motion was made by Bruce Glowac to set a Public Hearing for Wednesday, October 5th, 2016 at 4:45 pm. Norman Needleman seconded the motion. All in favor.

Set Town Meeting:

Motion was made by Bruce Glowac to set a Special Town Meeting for Wednesday, October 5th, 2016 at 4:50 pm. Norman Needleman seconded the motion. All in favor.

Public Announcements / Public Comment:

There was discussion on the Middlesex Hospital Paramedic Advisory Committee. Mr. Needleman reported that he attended the first meeting. The service chiefs were present and were part of the discussion on service and quality issues.

There was discussion on a request made to install additional waste baskets around the Town. The Selectmen requested a list of the suggested locations. Stacia Libby reported that she would inquire and get some recommendations of locations for the additional waste baskets.

Mr. Needleman discussed having the Town engineer look at the sidewalks at the end of Main Street in Essex on the right side, where there is a staircase that ends right at a parking space. There is currently no crosswalk after the Griswold Inn. The Town Engineer, Robert Doane and the Public Work Director, David Caroline are looking at ways of making the foot of Main Street safer for pedestrians.

At Champlain Square, one of the residents planted a shrub too close to the sidewalk. Public Works is constantly notifying the neighbor to trim it back. Mr. Needleman is looking at ways to making this area safer and possibly installing a wider sidewalk.

The Finance Director, Kelly Sterner mentioned that the Board of Finance has three people that will be recognized this year in the annual report. They are Robert Dixon, Nancy Stadalnik, and Frances Nolin. The dedication will be taking place on November 21st.

SELECTMEN GENERAL DISCUSSION:

Motion was made by Norman Needleman to adjourn the meeting at 8:14 p.m. Bruce Glowac seconded the motion. All in favor.

Respectfully submitted,
Maria P. Lucarelli



Selectmen's Office

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Board of Selectmen:

Stacia R. Libby

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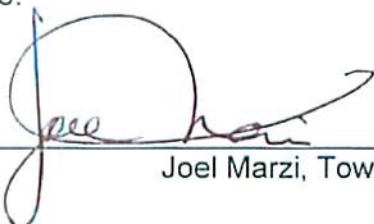
Fax: 860-767-8509

Signatory Authorizing Resolution

I, Joel B. Marzi, duly qualified and Town Clerk of the Town of Essex, a municipality organized under the laws of the State of Connecticut, do hereby certify that the following is a full and true copy of a resolution adopted at a regular meeting of the Board of Selectmen of the Town of Essex, duly held on the 21st of September, 2016, and is on file and of record, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Resolved that Norman M. Needleman, First Selectman is duly authorized to enter into and sign contracts on behalf of the Town of Essex with the Department of Energy and Environmental Protection of the State of Connecticut for the fulfillment of the America-the-Beautiful grant.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the Town of Essex this 22nd day of September, A.D. 2016.


Joel Marzi, Town Clerk