

**BOARD OF SELECTMEN
REGULAR MEETING
April 20, 2016**

Present: Norman M. Needleman, First Selectman
Stacia R. Libby, Selectman
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 7:00 p.m.

Approval of Agenda:

Motion was made by Norman Needleman to approve the Agenda with one addition under New Business - Neighborhood Assistance Act. Bruce Glowac seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Norman Needleman to approve the April 6th Minutes. Bruce Glowac seconded the motion. All in favor.

Informational Items, Communications and Correspondence:

Mr. Needleman reported:

Office Christopher B. McCarthy received his Post Officer Standards and Training (POST) certification on March 10, 2016.

Mary Ellen Barnes completed the Certified Park and Recreation Program and earned her Certified Park and Recreation Professional Certification.

Maria Lucarelli earned her Masters Degree in Public Administration at the University of New Haven.

A Request for Qualifications for development of a wastewater facilities plan will be posted shortly.

A thank you letter was received by the Town for an outstanding job on the code update classes being held in the auditorium by the Building Official David DeLeeuw.

The clean energy fair and LED bulb swap on April 9th was a huge success. 230 families received a bag with 5 LED bulbs in exchange for 5 incandescent or compact fluorescent bulbs. The switch will save Essex residents approximately 82% of the energy used by incandescent bulbs.

Public Announcements / Comment: None

OLD BUSINESS:

Capital Committee

Bruce Glowac reported that the renovations at the Essex Town Hall will be starting at the end of the month. The auditorium air conditioning is expected to be installed mid-May. The Park and Recreation sheds have been moved over to the Grove Street Park parking lot during construction.

The Route 9 Bridge is being painted.

Eversource is changing the location of the utility poles on Blake Street and there was discussion on the new poles that are being inserted into the sidewalks is shortening the sidewalks significantly.

Evans Lane Dispute – “Pending Litigation” for FOIA Purposes

Motion was made by Norman Needleman to table this item until the May 4th meeting. Bruce Glowac seconded the motion. All in favor.

NEW BUSINESS:

Resolution – Connecticut State Library for an Historic Documents Preservation Grant

Motion was made by Bruce Glowac to approve the Historic Documents Preservation Grant Program Resolution (copy attached). Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Resolution – Connecticut Department of Agriculture Grant

Motion was made by Bruce Glowac to approve the Connecticut Department of Agriculture Grant Program Resolution (copy attached). Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Neighborhood Assistance Act – The Community Music School

Neighborhood Assistance Act – The Company of Fifers and Drummers

Norman Needleman reported that The Community Music School and The Company of Fifers and Drummers have submitted applications under the State of Connecticut, Department of Revenue Services Neighborhood Assistance Act Tax Credit Program. The Neighborhood Assistance Act is designed to provide funding for municipal and tax exempt organizations by providing a corporation business tax credit for businesses that make cash contributions to these entities. The application process requires a public hearing, which was conducted earlier this evening and approval by the governing body of the municipality.

Motion was made by Norman Needleman to approve the Neighborhood Assistance Act application for The Community Music School. Bruce Glowac seconded the motion and it was unanimously approved. Motion carried.

Motion was made by Norman Needleman to approve the Neighborhood Assistance Act application for The Company of Fifers & Drummers. Bruce Glowac seconded the motion and it was unanimously approved. Motion carried.

Appointments and Resignations Board and Commissions

Motion was made by Bruce Glowac to accept the resignation of Peter Decker from the Zoning Board of Appeals with gratitude for his service. Stacia Libby seconded the motion and it was unanimously approved. Motion carried.

Motion was made by Bruce Glowac to accept the resignation of Peter Decker from the Retirement Board with gratitude for his service. Stacia Libby seconded the motion and it was unanimously approved. Motion carried.

TRAFFIC AUTHORITY

Motion was made by Norman Needleman to enter Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Bikes for Kids Event on October 2, 2016

There was discussion on the application for the use of state highways for special events. This application requires an approval signature of the legal traffic authority in the Town the event will travel through.

Motion was made by Bruce Glowac to approve the signing of the application for the Bikes for Kids Cycle Event being held on Sunday, October 2, 2016. Norman Needleman seconded the motion, it was unanimously approved. Motion carried.

Motion was made by Norman Needleman to exit Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Public Comment: None

SELECTMEN GENERAL DISCUSSION:

Budget

Finance Director Kelly Sterner reported that she has prepared a preliminary forecast and currently expects the Town budget to finish the fiscal year \$160,000 to the good. Kelly said we have lost PILOT grants and a portion of the ECS grant from the State but should still finish on the positive side. At this point, the municipal grant in aid from the state totaling almost \$75,000 is about 2 months late. If this is rescinded, the forecasted surplus will be significantly reduced.

Sound System

There was discussion on a sound system quote that was received for the auditorium. The system will have microphones and a ceiling mounted projector. There was discussion on looking at other mounted projector options.

Motion was made by Norman Needleman to adjourn the meeting at 8:24 p.m. Bruce Glowac seconded the motion. All in favor.

Respectfully submitted,
Maria P. Lucarelli



Selectmen's Office

www.essexct.gov

Norman M. Needleman, First Selectman

Email: nneedleman@essexct.gov

Board of Selectmen:

Stacia R. Libby

Bruce M. Glowac

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29 West Avenue

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Telephone: 860-767-4340

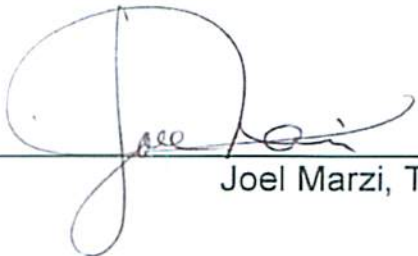
Fax: 860-767-8509

Signatory Authorizing Resolution

I, Joel Marzi, duly qualified and Town Clerk of the Town of Essex, a municipality organized under the laws of the State of Connecticut, do hereby certify that the following is a full and true copy of a resolution adopted at a regular meeting of the Board of Selectmen of the Town of Essex, duly held on the 20th of April, 2016, and is on file and of record, and that said resolution has not been altered, amended or revoked and is in full force and effect.

RESOLVED: That Norman M. Needleman, First Selectman, is empowered to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for an Historic Documents Preservation Grant.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the Town of Essex this 21st day of April, A.D. 2016.



Joel Marzi, Town Clerk



Selectmen's Office

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Norman M. Needleman, First Selectman

Email: nneedleman@essexct.gov

Board of Selectmen:

Stacia R. Libby

Bruce M. Glowac

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RESOLUTION

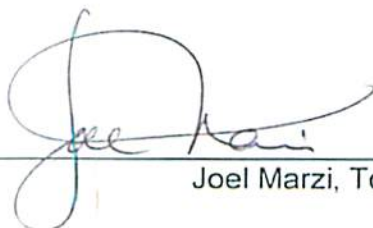
I, Joel Marzi, duly qualified and Town Clerk of the Town of Essex, a municipality organized under the laws of the State of Connecticut, do hereby certify that the following is a full and true copy of a resolution adopted at a regular meeting of the Board of Selectmen of the Town of Essex, duly held on the 20th of April, 2016, and is on file and of record, and that said resolution has not been rescinded, amended or altered in any way, and that it remains in full force and effect.

BE IT RESOLVED that it is in the best interest of the Town of Essex to enter into contracts with the Connecticut Department of Agriculture.

IN FURTHERANCE OF THIS RESOLUTION, the Honorable Norman M. Needleman, First Selectman is duly authorized to enter into and sign said contracts dated April 21, 2016 on behalf of the Town of Essex. The Honorable Norman M. Needleman, First Selectman is further authorized to provide such additional information and execute such other documents as may be required by the State of Connecticut in connection with said contract and to execute any amendments, rescission, and revisions thereto.

THE TOWN CLEK IS AUTHORIZED to impress the seal of the Town of Essex on any such documents, amendment, rescission or revision.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the Town of Essex this 21st day of April, A.D. 2016.



Joel Marzi, Town Clerk

(SEAL)