

**BOARD OF SELECTMEN
REGULAR MEETING
April 6, 2016**

Present: Norman M. Needleman, First Selectman
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 5:00 p.m.

Approval of Agenda:

Motion was made by Norman Needleman to approve the Agenda. Bruce Glowac seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Norman Needleman to approve the March 2nd Minutes. Bruce Glowac seconded the motion. All in favor.

Informational Items, Communications and Correspondence:

Mr. Needleman reported on receiving thank you letters for public works for a terrific job on tree trimming and street sweeping.

Mr. Needleman reported on the Emergency Call Sheet for Residents regarding power outages, downed wires, or downed trees.

http://www.essexct.gov/sites/essexct/files/emergency_call_information_sheet_-_residents.pdf

Mr. Needleman reported that the Route 9 bridge overpasses will be painted. The work is anticipated to start the week of April 18th.

Mr. Needleman reported on new auditorium chairs. The money for the chairs has been appropriated and the chairs will be purchased soon.

Public Announcements / Comment: None

OLD BUSINESS:

Capital Committee

Bruce Glowac reported that the renovations at the Essex Town Hall will be starting at the end of the month. The Park and Recreation sheds will be moved over to the Grove Street Park parking lot during construction.

Evans Lane Dispute – “Pending Litigation” for FOIA Purposes

Motion was made by Norman Needleman to table this item until the April 20th meeting. Bruce Glowac seconded the motion. All in favor.

NEW BUSINESS:

Neighborhood Assistance Act - Schedule Public Hearing

Norman Needleman reported that the Community Music School and the Company of Fifers and Drummers have submitted applications under the State of Connecticut, Neighborhood Assistance Act. This process requires the Town hold a Public Hearing.

Motion was made by Norman Needleman to set a Public Hearing on Wednesday, April 20th 2016 at 6:55 p.m. in Conference Room A for the Community Music School Neighborhood Assistance Act Application. Bruce Glowac seconded the motion. All in favor.

Motion was made by Norman Needleman to set a Public Hearing on Wednesday, April 20th 2016 at 6:55 p.m. in Conference Room A for the Company of Fifers and Drummers Neighborhood Assistance Act Application. Bruce Glowac seconded the motion. All in favor.

Permit Fees – Essex Elementary School Wiring

The Essex Elementary School is wiring the school for the new air conditioning (AC) equipment.

Motion was made by Norman Needleman to waive the Town of Essex Building Permit Application Fee for the wiring at Essex Elementary School. Bruce Glowac seconded the motion and it was unanimously approved. Motion carried.

Resolution to the Purchase and Sale Agreement – Above Ground Fuel Storage Tank at Essex Elementary School

Motion was made by Bruce Glowac to authorize Norman M. Needleman, First Selectman, to execute on behalf of the Town of Essex the Purchase and Sale Agreement which is attached hereto, for the sale of the above ground fuel storage tank which is no longer in use at the Essex Elementary School. The purchase price is \$8,000. Norman Needleman seconded the motion. All in favor.

A copy of the Purchase and Sale Agreement is on file in the First Selectman's office.

Motion was made by Bruce Glowac to approve and recommend to the Board of Finance that the net proceeds from the sale of the fuel storage tank that will be removed from the Essex Elementary School go into the Essex Elementary School Capital Improvement Sinking Funds. Norman Needleman seconded the motion. All in favor.

Set Town Meeting

Motion was made by Bruce Glowac to set a Special Town Meeting for Wednesday, April 20, 2016 at 6:45 pm. Norman Needleman seconded the motion, it was unanimously approved. Motion carried.

Walnut Street Bridge – Notice to Proceed with Semi-Final Design Services

Motion was made by Bruce Glowac to authorize Norman M. Needleman, First Selectman, to execute on behalf of the Notice to Proceed with Semi-Final Design which is attached hereto, for the Walnut Street Bridge Replacement Project. Norman Needleman seconded the motion. All in favor.

Appointments and Resignations Board and Commissions

Motion was made by Bruce Glowac to recommend the following **Board of Selectmen appointment** to the Special Town Meeting on April 20. Norman Needleman seconded the motion and it was unanimously approved. Motion carried.

Water Pollution Control Authority

Wendy Brown-Arnold (regular member)

TRAFFIC AUTHORITY

Motion was made by Norman Needleman to enter Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Summit Street Cross Walk

There was discussion on the revisions on the corner of Summit Street to remove the crosswalk. The anticipated cost is \$20,000 which would be covered out of the Public Works budget.

Motion was made by Bruce Glowac to approve the move of the crosswalk per the design from Kevin Grindle at Anchor Engineering. Norman Needleman seconded the motion, it was unanimously approved. Motion carried.

Motion was made by Norman Needleman to exit Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Public Comment: None

SELECTMEN GENERAL DISCUSSION:

Crosswalk by High Street and Grove

There was discussion on placing a Grove Street Cross Walk by the Grove Street Park.

West Avenue Banner Pole and Wires

Mr. Needleman reported that the banner pole wires have come loose and they have been completely removed and replaced with new wires.

Signs in Ivoryton

Mr. Needleman announced the Town is working and investigating ways to reduce the amount of signs in Ivoryton.

Village Provision, General Store, Essex Village

There was discussion that Village Provisions closed their doors at the end of March.

Motion was made by Norman Needleman to adjourn the meeting at 6:18 p.m. Bruce Glowac seconded the motion. All in favor.

Respectfully submitted,
Maria P. Lucarelli



Selectmen's Office

www.essexct.gov

Norman M. Needleman, First Selectman

Email: nneedleman@essexct.gov

Board of Selectmen:

Bruce M. Glowac

Stacia R. Libby

Essex Town Hall

29 West Avenue

Essex, Connecticut 06426

Telephone: 860-767-4340

Fax: 860-767-8509

Resolution

I, Joel Marzi, the duly qualified and Town Clerk of the Town of Essex, a municipality organized under the laws of the State of Connecticut, do hereby certify that the following is a full and true copy of a resolution adopted at a regular meeting of the Board of Selectmen of the Town of Essex, duly held on the 6th of April, 2016, and is on file and of record, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Resolved, that Norman M. Needleman be authorized on behalf of the Town of Essex to execute the Purchase and Sale Agreement for No. 2 Above Ground Fuel Storage Tank between the Town of East Lyme and the Town of Essex as approved by Town Counsel. Copies of which shall be included in the minutes of the April 6, 2016 Board of Selectmen Meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Town of Essex this 7th day of April, A.D. 2016.

Joel Marzi, Town Clerk



April 01, 2016

Phone: (860) 667-9624

Fax: (860) 665-1551

Mr. Norman M. Needleman, 1st Selectman
Essex Town Hall
29 West Avenue
Essex, Connecticut 06426

Re: Notice To Proceed with Semi-Final Design Services
Replacement of the Walnut Street Bridge
ConnDOT Bridge No. 04660
State Project Number 49-109
WMC Reference No. 14069.10

Dear Mr. Needleman:

As discussed after the March 29, 2016 public information meeting, and understanding the poor condition of the existing bridge as well as recognizing that receipt of formal approval by the FHWA and ConnDOT to proceed with the final design phase of engineering services may take 6 to 8 weeks, the Town of Essex (Town) is requesting that WMC Consulting Engineers (WMC) proceed with the semi-final phase of engineering for the Walnut Street bridge replacement project. Specifically the Town is authorizing WMC to proceed with Tasks 5.1.A through 5.1.L as presented in the approved project scope of services dated 12/18/14(rev).

In addition, the Town agrees to make partial payments to WMC for performance of this work within 30 days of the date of invoices prepared by WMC and submitted to the Town, and which are agreed to be representative of the percentage of the work completed up to that date.

If this is acceptable to the Town, please sign in the space allotted below and forward a signed copy to WMC for our files. In the mean time we have initiated semi-final design tasks.

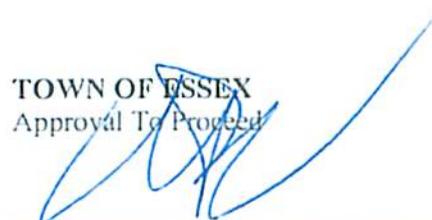
Sincerely,

WENGELL, McDONNELL & COSTELLO, INC.



Jay A. Costello, PE
Vice President

TOWN OF ESSEX
Approval To Proceed



Signature of Approving Official

Date

Name:

Title: