

**BOARD OF SELECTMEN
REGULAR MEETING
February 3, 2016**

Present: Norman M. Needleman, First Selectman
Stacia R. Libby, Selectman
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 5:08 p.m.

Approval of Agenda:

Motion was made by Norman Needleman to approve the Agenda with the following additions. Under New Business add Eversource – Street Lights. New Business add Capital Lease Pumpout Boat Down Payment. Under Traffic Authority add Preserve street signs. Bruce Glowac seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Stacia Libby to approve the January 20th Minutes. Bruce Glowac seconded the motion. All in favor.

Informational Items, Communications and Correspondence:

Thank You Letters

The First Selectman received a letter of thanks for the helpfulness of the Land Use Department with the permitting process. Another letter of thanks came for the Public Works Crew on a job well done with the weekend snow storm and the clearing of the roads.

UConn's Community Research / Design Collaborative – Potential Essex Project

There was discussion regarding a project where students from UConn would spend a few weeks visiting the area to come up with proposed design concepts.

Public Announcements / Comment: None

OLD BUSINESS:

Capital Committee

Mr. Glowac reported they are still working on the design plans for the land use offices at Town Hall. The library renovation budget is coming in higher than expected because the remediation costs are coming in higher.

Essex Housing Authority – Essex Place – Development Documents

No documents are being presented for approval this evening. This item has been tabled to the February 17, 2016 Board of Selectmen Meeting.

Police Assistance Agreement

There was discussion on the Police Assistance Agreement. Mr. Needleman stated the intent of the agreement is to provide private duty coverage when there are a lot of events in Town.

Motion was made by Stacia Libby to approve the Police Assistance Agreement. Stacia Libby seconded the motion. All in favor.

NEW BUSINESS:

Eversource – Street Lights

There was discussion on the possibility of replacing the street light fixtures with LED bulbs. The Selectmen are not in favor of owning the street lights. There was discussion regarding the color of the lighting. The Selectmen will take a look at the color of lights in other Towns. This was tabled until the next Selectmen's meeting.

Capital Lease Pumpout Boat Down Payment

There was discussion on the Pumpout Boat Program. The Town does not pay for the operation of the Pumpout Boat Program, but the Town administers the grant that pays for the program. The program needs a new Pumpout boat and the Town went out to bid for a new boat. Marine Boat Builders was the lowest responsible bidder. There was discussion on the process of acquiring the boat and the steps needed to finance the boat. There was discussion on providing a short-term down payment of approximately 50% down for 90 days for the Town's new Pumpout Boat. Once the capital lease financing is in place, the deposit will be returned back to the Town.

Motion was made by Stacia Libby to approve paying the deposit for the down payment for the Pumpout boat for the 90 day period. Once the capital lease financing is in place, the deposit will be returned back to the town. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Appointments and Resignations Board and Commissions

There was discussion that Zoning Commission and Zoning Board of Appeals unexpired terms are filled by the commission with alternates currently serving on the Board; typically vacancies are filled with the longest standing alternate member. Unfilled terms are filled by the First Selectman or Board of Selectmen.

Norman Needleman reported the following **First Selectman appointments** that will go to the Special Town Meeting on February 17:

Planning Commission

John Bairos (regular)
Erin A. Bogan (alternate)
Jane Siris (alternate)

Inland Wetlands Commission

Andre Roussel (alternate)

Motion was made by Norman Needleman the following Board of Selectmen appointment. Bruce Glowac seconded the motion and it was unanimously approved. Motion carried

Tree Committee

Kenneth Bombaci (regular)

2007 Elementary School Building Committee

All of the funds have been released, except for the retainage. The retainage will be released once the audit is completed.

Motion was made by Norman Needleman to disband the 2007 Building Committee. Norman Needleman seconded the motion and it was unanimously approved. Motion carried

Mr. Needleman thanked everyone on the committee for all their hard work that went into making this a successful project.

Public Comment: None

TRAFFIC AUTHORITY

Motion was made by Stacia Libby to enter Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Essex Land Trust Signs

The Essex Land Trust would like approval from the Selectmen to install additional Essex Land Trust signs to help the community become more aware of the new open space properties for passive recreation.

Motion was made by Bruce Glowac to approve installation and placement for the additional Essex Land Trust signs. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Motion was made by Stacia Libby to exit Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

SELECTMEN GENERAL DISCUSSION:

There was discussion on the numerous littering complaints received from Essex residents about the distribution of the Shoreline Times newspaper which is being thrown into driveways. The Selectmen are working on a resolution.

EXECUTIVE SESSION

Motion was made by Norman Needleman to go into Executive Session at 6:35 pm for the purpose of discussion of a pending litigation. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Present: Selectmen Members: Norman M. Needleman, Bruce M. Glowac, and Stacia R. Libby, Finance Director Kelly Sterner, and Selectmen's Assistant Maria Lucarelli

Motion was made by Norman Needleman to exit the Executive Session at 6:42 pm. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Re-open the Regular Meeting:

The regular meeting resumed at 6:42 pm.

Motion was made by Norman Needleman to adjourn the meeting at 6:43 p.m. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,
Maria P. Lucarelli