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**BOARD OF SELECTMEN  
REGULAR MEETING  
December 16, 2015**

**Present:** Norman M. Needleman, First Selectman  
Stacia R. Libby, Selectman  
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 7:00 p.m.

**Approval of Agenda:**

**Motion** was made by Norman Needleman to approve the Agenda. Bruce Glowac seconded the motion. All in favor.

**Approval of Minutes:**

**Motion** was made by Stacia Libby to approve the December 2nd Minutes. Bruce Glowac seconded the motion. All in favor.

**Informational Items, Communications and Correspondence:**

**Water Conservation Opportunity for Connecticut Water Customers**

There was discussion on an initiative that Connecticut Water has launched for their customers to help conserve water. It is called the Water Drop Challenge. Customers can earn a \$30 credit on their water bill if they reduce consumption by 10% in 2016. To sign up go to:

<https://www.ctwater.com/en/Water%20Drop%20Challenge.aspx>

**Household Hazardous Waste Totals for 2015**

Mr. Needleman reported on the Household Hazardous Waste Totals for 2010 to 2015.

**CRCOG – MORE Project – Electronic Document Management Demonstration Grant (EDMS)**

Mr. Needleman reported that the Town applied for the Nutmeg Network Electronic Document Management Project with CCM and CCAT and the Town was chosen to participate as a pilot Town for this project.

**Public Announcements / Comment:** None

**OLD BUSINESS:**

**Capital Committee**

Mr. Glowac reported the committee is focusing on the reconfiguration of the Town Hall Land Use office areas and it is anticipated the project will happen over the winter. They are working on design specifications and the committee is looking at a plan to relocate employees and steps for the demolition. There was discussion on the type and placement of the file cabinets, layout, and space. There was discussion on fixed position cabinets vs. moveable.

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There was discussion on the Ivory Street Bridge. The Board of Selectmen decided that the Town would use Town funds to do the repairs and replacement of the bridge..

Mr. Glowac reported there was no new information to report on Walnut Street Bridge, but it still looks like the work will happen in 2017.

### **Evans Lane Dispute – “Pending Litigation” for FOIA Purposes**

Diane Whitney and Glenn PenkoffLidbeck were in attendance. There was discussion on the agreement that was signed by all parties today. The agreement was created in order to document how to best handle the issue of snow plowing on Evans Lane this winter. The Town will plow just beyond the PenkoffLidbeck’s driveway. At the moment, there is a general understanding of where the Town plow will stop.

Mr. Needleman stated that the Town Attorney has suggested tabling this item until the first regularly scheduled meeting of the Board of Selectmen in March, 2016. The parties will be requested to continue to seek to privately resolve the dispute and to provide the Board of Selectmen at the first March meeting confirmation that they have reached an agreement as to how to resolve the dispute short of court action and that the dispute can be so resolved by April 30, 2016. The parties will also be requested to provide the Board of Selectmen an interim report or report as to their progress. The Board of Selectmen agrees that it is willing to have the Town participate in any mutually agreed upon alternative dispute resolution procedures, which mutual agreement would include the agreement of all parties to the costs required.

**Motion** was made by Norman Needleman to table Evans Lane for reconsideration at the regularly scheduled Board of Selectmen meeting on March 2nd, 2016. Bruce Glowac seconded the motion. All in favor.

### **NEW BUSINESS:**

#### **Permit Fees – Connecticut River Museum**

The Connecticut River Museum is doing some modification to the property known as the “Lay House” located on Main Street in Essex.

**Motion** was made by Stacia Libby to waive all of the Town of Essex Permit Application Fees for the modifications. Bruce Glowac seconded the motion and it was unanimously approved. Motion carried.

#### **Resolution – Regional Performance Incentive (RPI) Program**

**Motion** was made by Bruce Glowac to approve the Regional Performance Incentive (RPI) Program Resolution of Endorsement and Authorization (see attached). Stacia Libby seconded the motion and it was unanimously approved. Motion carried.

### **TRAFFIC AUTHORITY**

**Motion** was made by Stacia Libby to enter Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

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**Stop Sign. Main and Summit Streets in Ivoryton**

There was discussion on installation of a stop sign at Main and Summit Street due to safety concerns about the speeding issues in downtown Ivoryton. The Ivoryton Alliance sent in a letter expressing their concerns and requested that the Selectmen allow them some time to look at the issue. Ivoryton Village Alliance would like to give the Selectmen feedback and possible suggestions on ways to improve the speeding issues at the next Selectmen's meeting. The Selectmen invited the Ivoryton Alliance to their next regularly scheduled meeting on January 6, at 5:00 pm to express their concerns.

Mr. Needleman also requested that a letter of opinion be obtained from Trooper David Tretter regarding the installation of a stop sign.

**Motion** was made by Stacia Libby to table this item until the January 6, 2016 Meeting. Bruce Glowac seconded the motion. All in favor.

**Motion** was made by Stacia Libby to exit Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

**Appointments and Resignations Board and Commissions**

**Motion** was made by Norman Needleman to accept the resignation of Carla Feroni from the Planning Commission with thanks and regret. Bruce Glowac seconded the motion, it was unanimously approved. All in favor.

**Board and Commission Vacancies**

Conservation Commission - 3 year term  
1 Alternate

Harbor Management Commission – 3 year term  
1 Alternate

Inland Wetlands Commission – 3 year term  
1 Planning Representative Regular Member  
1 Regular

Park and Recreation Commission – 3 year term  
1 Alternate  
1 Regular

Planning Commission  
1 Alternate

Water Pollution Control Authority – 2 year term  
1 Regular  
1 Alternate

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Zoning Board of Appeals  
1 Regular

Zoning Commission – 3 year term  
1 Alternate

River Council of Government – 2 year term  
1 Regular

Agricultural Council Committee  
1 Regular

Tree Committee  
1 Member

**Public Comment:** None

**SELECTMEN GENERAL DISCUSSION:**

**Clean Energy on Landfills**

There was discussion that the Connecticut Department of Energy and Environmental Protection (DEEP) is looking for and encouraging positive re-use of sites like landfills and brownfields in order to support the development of clean energy facilities. They are looking for landfill owners who may be interest in hosting clean energy facilities on their sites.

There was discussion that there have been reports of Essex Residents who have dump stickers who are bringing in debris from their own personal construction jobs. The Land Fill personnel will be notified to keep an eye out for this type of issue.

**Motion** was made by Norman Needleman to adjourn the meeting at 8:07 p.m. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,  
Maria P. Lucarelli



## Selectmen's Office

[www.essexct.gov](http://www.essexct.gov)

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### Regional Performance Incentive (RPI) Program

#### Resolution of Endorsement and Authorization

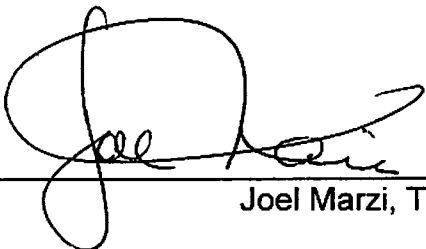
The Board of Selectmen of the Town of Essex convened on December 16, 2015 and adopted a resolution by the vote of 3 to 0 which endorsed the **Regional Performance Incentive Program** proposal(s) listed below, referenced in Connecticut General Statutes Section 4-124s, (2015 Supplement).

#### 1. Regional Parcel Update Municipal Coordination and Inland Wetland Layer Project

In addition, the Board of Selectmen has authorized Norman M. Needleman, First Selectman, to act on this endorsement by signing all necessary agreements and take all necessary actions related to this proposal to enter into a binding agreement with the Office of Policy and Management according to terms of the RPI grant program.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the corporate seal of the Town of Essex this 17th day of December, A.D. 2015.

Attested to by:

  
\_\_\_\_\_  
Joel Marzi, Town Clerk