

Disclaimer. Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN
REGULAR MEETING
September 2, 2015**

Present: Norman M. Needleman, First Selectman
Stacia R. Libby, Selectman
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 5:03 p.m.

Approval of Agenda:

Motion was made by Stacia Libby to approve the Agenda. Bruce Glowac seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Stacia Libby to approve the August 5th Minutes. Bruce Glowac seconded the motion. All in favor.

Informational Items, Communications and Correspondence:

Estuary Council of Seniors, Inc. (ECSE) Data on Services

Mr. Needleman reported that the mission of ECSE is to promote senior's quality of life. The ECSE provides essential senior services, and other fun activities. ECSE provides services to Essex residents.

Middlesex County Substance Abuse Action Council (MCSAAC)

MCSAAC sent a thank you letter to the Town for the generous contribution of \$500.

The Shoreline Soup Kitchens & Pantries (SSKP)

SSKP sent a thank you letter to the Town for the generous contribution of \$5,000.

Connecticut Interlocal Risk Management Agency (CIRMA)

Mr. Needleman announced CIRMA presented the Town with a Members' Equity Distribution for 2015 in the amount of \$6,366. Total received in the last 6 years is \$28,963.

Connecticut State Department of Education--Essex Elementary School Construction Grant Management System (SCGMS).

On June 23, 2015 a payment was received in the amount \$89,214 from the 2005 project. The total amount from the 6 (six) payments paid to date is \$2,841,778.

Plan of Conservation and Development

Mr. Needleman reported that the Board of Selectmen need to review and comment on the Plan of Conservation and Development by October 8th, 2015.

Neighborhood Assistance Act (NAA) Approvals

Both applications submitted by the Town were approved for their NAA funding they requested.

The Company of Fifers and Drummers - \$120,000

Essex Place, Women's Institute Reality of Connecticut - \$94,875

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GrowSMART – Outreach for Economic Plan and Other Projects

The Council of Government is having a regional economic development initiative and they are working on the wording on the banner.

Town Banner

There was discussion on the Town Banner Requests. The Selectmen stated that the banners should be advertising local events like the shad bake, lobster bake, craft fairs, etc. There was discussion on implementing banner guidelines.

Main Street Payment Request – Ivoryton Village Intersection Enhancements

There was discussion on the request that was made for payment for the \$435,000 from the State of Connecticut Department of Housing which was the funding award amount.

Public Announcements / Comment:

Park and Recreation – Summer Camp

Mary Ellen Barnes announced that summer camp at the Essex Town Hall was a huge success and thanked the Selectmen, employees, parents, counselors, and the kids. Mary Ellen said that everyone really enjoyed having the camp here at the Town Hall and the ability to use the entire Civic Campus area was a benefit. Mary Ellen would like to have the camp here at Town Hall going forward. The Selectmen agreed that there were many positives by having the camp here at Town Hall.

Ivoryton Village Gardeners

There is a tree dedication in Ivoryton Park on Sunday, September 13, 2015 at 2:00 pm.

OLD BUSINESS:

Capital Building Committee Report:

Bruce Glowac reported the committee is still meeting every Wednesday morning. The Essex Elementary School roof is complete and they are just finishing up the trim. Everyone is very pleased with the way that job went and that it was completed over the summer. Mr. Glowac stated that Silktown Roofing and CREC both did an outstanding job.

Ductless split air conditioning systems were installed at the Elementary School in eight (8) rooms. The air conditioners are not only cooling the rooms, but the hallways as well and the decibels are very low on the new systems.

Mr. Glowac reported that Silktown Roofing will be starting on the Public Works Garage on Tuesday, September 8th.

There was discussion on the upcoming renovations at the Town Hall, which will start in the land use offices. There was discussion that the schools are being used year round and are in use 4 out of 5 evenings a week. There was discussion on the 40 x 80 building which will be a cold storage bay at the Public Works Garage.

Mr. Glowac reported that all projects are well within the budgeted amount.

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Main Street Investment Fund - Ivoryton Grant

Stacia Libby reported the ribbon cutting ceremony will be on September 17th at 5:00 pm. Everyone is invited to attend.

Amended and Restated Ordinance Creating a Park and Recreation Commission

Norman Needleman reported on the amended and restated ordinance. The amended ordinance will reduce the number of members down to five (5) and it would stagger the terms.

Bob Russo, Park and Recreation Commission Chairman, said they have had to cancel a couple of board meetings due lack of a quorum. Mr. Russo discussed having commission members responsible for a particular event, like being responsible for the pumpkin festival. There was discussion on the duties of a commission member, which would mean that you would have some specific duties, possibly park maintenance, or an event. Mr. Needleman stated the ordinance would also address that there is a professional staff member, who is a Town Employee and would report to the First Selectman.

NEW BUSINESS:

Essex Place – Request for Waiver of Permit Fees

Motion was made by Stacia Libby to waive the Essex Place Permit Application Fees for the 22 new units of affordable housing for senior's project. Bruce Glowac seconded the motion and it was unanimously approved. Motion carried.

Resolution – Essex Place

There was discussion on whether this has to go through Zoning and whether there will be a Public Hearing on the new Essex Place.

Motion was made by Bruce Glowac to approve the Resolution (copy attached). Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Appointments and Resignations Board and Commissions None

Set Town Meeting None

Plan of Conservation and Development

There was discussion on the Plan of Conservation and Development that is being presented by the Planning Commission. It is a policy and strategy document. This document is approved solely by the Planning Commission. The Commission has an obligation to obtaining input from the Selectmen and the public. This will be discussed and under Old Business next month.

Public Comment / Announcements: None

SELECTMEN GENERAL DISCUSSION: None

Motion was made by Bruce Glowac to adjourn the meeting at 6:19 p.m. Norman Needleman seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,
Maria Lucarelli



Selectmen's Office

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Board of Selectmen:

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Resolution

I, Joel Marzi, the duly qualified and Town Clerk of the Town of Essex, a municipality organized under the laws of the State of Connecticut, do hereby certify that the following is a full and true copy of a resolution adopted at a regular meeting of the Board of Selectmen of the Town of Essex, duly held on the 2nd of September, 2015, and is on file and of record, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Resolved, that Essex Place, LLC be approved as the development entity to construct and maintain an elderly and affordable housing project at 26A Main Street in place of Essex Elderly and Affordable Housing, Inc., and that Norman M. Needleman, First Selectman be authorized to execute on behalf of the Town such documentation as effectuates this Resolution, subject to approval of such documentation by Town Counsel.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Town of Essex this 3rd day of September, A.D. 2015.

Joel Marzi, Town Clerk

(SEAL)