

Disclaimer. Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN
REGULAR MEETING
May 6, 2015**

Present: Norman M. Needleman, First Selectman
Bruce M. Glowac, Selectman
Stacia R. Libby, Selectman

Norman Needleman called the meeting to order at 5:00 p.m.

Approval of Agenda:

Motion was made by Stacia Libby to approve the Agenda. Bruce Glowac seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Stacia Libby to approve the April 15th Minutes. Bruce Glowac seconded the motion. All in favor.

Motion was made by Stacia Libby to approve the April 29th Special Meeting Minutes. Bruce Glowac seconded the motion. All in favor.

Informational Items, Communications and Correspondence:

Essex Place

Mr. Needleman reported that all funding is in place for Essex Place.

Clean Energy Benchmarking Program

The Municipal Bench Marking Initiative requires the Town establish a "Green Team" committee. The following will be on the Green Team Committee. Norman Needleman, Stacy Abbott, Tom Fitzgerald, Lon Seidman, and Kelly Sterner.

Household Hazardous Waste

Mr. Needleman reported on the May 2nd collection total.

2013 Equalized Net Grant List

The Net Assessment is \$1,031,727,311, Equalized is \$1,473,880,730

Solid Waste Tonnage Report – 1st Quarter, 2015

There was discussion on the solid waste tonnage reports for the 1st quarter, 2015.

Public Announcements / Comment:

There was discussion on the clearing along the exit ramps in Essex. The State of Connecticut is doing the clearing. The Selectmen felt the State has done a terrific job with clearing and cleanup.

OLD BUSINESS:

Capital Building Committee Report:

Bruce Glowac stated that everything is progressing and the projects are on schedule and on track.

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Main Street Investment Fund - Ivoryton Grant

Norman Needleman reported that Ivoryton is still under construction and warned all drivers to pass through the area slowly and with care.

NEW BUSINESS:

Code of Ethics Ordinance

Norman Needleman reported that Ellen Whaley has been working with Attorney David Royston on a Code of Ethics Ordinance. After the ordinance is adopted, the Selectmen will appoint an Ethics Review Committee. The committee will be chosen by the Selectmen. The committee will review the complaints. The Ethics Review Committee is to determine if complaint is worthy, or if the ordinance has been violated, then it will go to the Ethics Board. The Ethics Board will be the Board of Selectmen and they will decide what penalties to impose. This was tabled until the next Board of Selectmen meeting.

Updated Town Freedom of Information Process and Procedures

Norman Needleman reported this was an internal policy that is being worked on.

Interlocal – Municipal Agreement

There was discussion on the Agreement to Share Financial Benefits from Regional School District No. 4 Reorganization Plan. The agreement will only come into effect if regionalization occurs. Attorney Royston recommended the Selectmen get another legal opinion from Shipman and Goodman.

Neighborhood Assistance Act – Essex Place

Norman Needleman reported that Essex Place has submitted an application under the State of Connecticut, Department of Revenue Services Neighborhood Assistance Act Tax Credit Program. The Neighborhood Assistance Act is designed to provide funding for municipal and tax exempt organizations by providing a corporation business tax credit for businesses that make cash contributions to these entities. The application process requires a public hearing, which was conducted earlier this evening and approval by the governing body of the municipality.

Motion was made by Stacia Libby to approve the Neighborhood Assistance Act application for Essex Place. Bruce Glowac seconded the motion and it was unanimously approved. Motion carried.

Neighborhood Assistance Act - Schedule Public Hearing

Norman Needleman reported that the Company of Fifers and Drummers has submitted an application under the State of Connecticut, Neighborhood Assistance Act. This process requires the Town hold a Public Hearing.

Motion was made by Stacia Libby to set a Public Hearing on Wednesday, May 6th 2015 at 6:45 p.m. in Conference Room A for the Company of Fifers and Drummers Neighborhood Assistance Act Application. Bruce Glowac seconded the motion. All in favor.

Appointments and Resignations Board and Commissions

Norman Needleman appointed Ernest 'Bill' Cook as an alternate member on the Inland Wetlands Commission.

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Motion was made by Norman Needleman to re-appoint Winifred Olson as the Regional Mental Health Board representative for a two-year appointment to become effective June 1, 2015 through May 31, 2017. Stacia Libby seconded the motion. All in favor.

Set Town Meeting

Motion was made by Stacia Libby to set a Special Town Meeting for Wednesday, May 20, 2015 at 6:55. Bruce Glowac seconded the motion. All in favor.

Resolution – Department of Agriculture Farm Viability Grant

Motion was made by Bruce Glowac to approve the Resolution (copy attached). Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Proclamation – Yellow Label Day

Motion was made by Bruce Glowac to approve the Proclamation (copy attached). Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Amended and Restated Ordinance Creating a Park and Recreation Commission

There was discussion on the Restated Ordinance Creating a Park and Recreation Commission for the Town of Essex. The ordinance is being done for clarification purposes. Mr. Glowac said that he wanted to make sure that the Park and Recreation Commission is in agreement with the changes. This was tabled until the next Board of Selectmen meeting.

Traffic Authority

Motion was made by Bruce Glowac to enter Traffic Authority. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Cross Walk Signs on the West Avenue / Entrance to Cross Lots

Cars are not stopping when people are trying to cross the street in the crosswalk by the entrance to Cross Lots. There was discussion on whether to install cross walk signs.

Motion was made by Bruce Glowac to install cross walk signs at the cross walk on West Avenue by the entrance to Cross Lots. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Book Hill Woods Road / Tabor Tooker Court

There was discussion on a small part of road at the end of Book Hill Woods Road that has always been referenced as Book Hill Woods Road, but on some maps is known as Tabor Tooker Court. To avoid any confusion, the residents at the four homes on this small part of road are requesting that the Selectmen go through the process of formally renaming the street to Book Hill Woods Road.

Motion was made by Norman Needleman to recommend to the Planning Commission that Tabor Tooker Court be formally changed to Book Hill Woods Road. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Motion was made by Bruce Glowac to exit Traffic Authority. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Public Comment / Announcements: None

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SELECTMEN GENERAL DISCUSSION:

The Preserve

The purchase of the Preserve was recorded on the April 30, 2015.

The Budget Referendum

There was discussion on the poor turnout for the Region 4 Budget held on May 5, 2015.

Results for Region 4 2015-16 Budget Referendum

Chester Yes=56 No=26 Passed CH

Deep River Yes=72 No=102 Did not Pass DR

Essex Yes=134 No=36 Passed ES

Total Yes=262 No=164 PASSED

Motion was made by Stacia Libby to adjourn the meeting at 7:17 p.m. Norman Needleman seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,
Maria P. Lucarelli



YELLOW LABEL DAY PROCLAMATION

WHEREAS, In 2015, Valley Railroad Company and Essex Historical Society proposed to the Board of Selectmen that a special day be set aside for the recognition of the restoration and preservation of the Dickinson Birch Mill/ Yellow Label Building, and

WHEREAS, the Dickinson Initiative will be a year-long event with programs relating to the Dickinson family and production of witch hazel, and

WHEREAS, the EE Dickinson Company was a major employer and its owners and employees shaped history and culture in and around Essex, and

WHEREAS, many of the original EE Dickinson buildings have been preserved and maintained and add to the rich architectural fabric of Essex today.

NOW, THEREFORE, I, Norman M. Needleman, First Selectman of the Town of Essex, on behalf of the citizens of Essex, wish to express that I hereby declare Friday, May 15th to be Yellow Label Day in the Town of Essex.

Signed,

A handwritten signature in dark ink, appearing to be "N. Needleman", written over a horizontal line.

Norman M. Needleman
First Selectman, Town of Essex



Selectmen's Office

www.essexct.gov

Norman M. Needleman, First Selectman
Email: nneedleman@essexct.gov
Board of Selectmen:
Stacia R. Libby
Bruce M. Glowac

Essex Town Hall
29 West Avenue
Essex, Connecticut 06426
Telephone: 860-767-4340
Fax: 860-767-8509

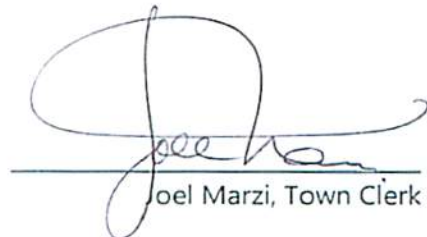
RESOLUTION

I, Joel Marzi, duly qualified and Town Clerk of the Town of Essex, a municipality organized under the laws of the State of Connecticut, do hereby certify that the following is a full and true copy of a resolution adopted at a regular meeting of the Board of Selectmen of the Town of Essex, duly held on the 6th of May, 2015, and is on file and of record, and that said resolution has not been altered, amended or revoked and is in full force and effect.

BE IT RESOLVED that it is in the best interest of the Town of Essex to enter into contracts with the Connecticut Department of Agriculture.

IN FURTHERANCE OF THIS RESOLUTION, the Honorable Norman M. Needleman, First Selectman is duly authorized to enter into and sign said contracts dated May 8, 2015 on behalf of the Town of Essex. The Honorable Norman M. Needleman, First Selectman is further authorized to provide such additional information and execute such other documents as may be required by the State of Connecticut in connection with said contract and to execute any amendments, rescission, and revisions thereto.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the Town of Essex this 7th day of May, A.D. 2015.


Joel Marzi, Town Clerk