

**Disclaimer.** Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN  
JOINT MEETING WITH ESSEX BUILDING COMMITTEE  
SPECIAL MEETING  
February 25, 2015**

**Present:** Norman M. Needleman, First Selectman  
Bruce M. Glowac, Selectman  
Kevin Grindle, Landscape Architect, Anchor Engineering Services, Inc.  
John Guskowski, Town Planner  
David DeLeeuw, Building Official  
Kelly Sterner, Building Committee  
Mary Ellen Barnes, Building Committee  
Maria Lucarelli, Recording Clerk

Norman Needleman called the meeting to order at 1:30 p.m.

**Approval of Agenda:**

**Motion** was made by Stacia Libby to approve the Agenda. Norman Needleman seconded the motion. All in favor.

**Main Street Ivoryton Investment Fund Grant**

There was discussion on the Conceptual Plans and the RFP for the Main Street Investment Fund Grant Project. Some items discussed were:

- The project would create a net gain of four (4) additional parking spaces.
- Ms. Libby was asked to meet and speak to everyone along Main Street that would be impacted by the upcoming construction.
- Sidewalks would be stamped concrete.
- There was discussion on installation of an additional light pole that could also be used as a banner pole.
- There was a placeholder of funds in the grant for landscaping and a new hedge.
- There was a placeholder of funds in the grant for electrical allowance.
- The goal is to publish the RFP on Monday, March 9<sup>th</sup>.
- The mandatory pre-bid walk through is set for Monday, March 16<sup>th</sup> at 9:00 am at the site.
- Sealed bids will be due Monday, March 30<sup>th</sup>, 2015 at 2:00 pm in the Selectmen's Office.
- The anticipated construction start date is mid-April, 2015 with substantial completion by May 29, 2015.

**Motion** was made by Stacia Libby to adjourn the meeting at 3:00 p.m. Norman Needleman seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,  
Maria P. Lucarelli