

**Disclaimer.** Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN  
REGULAR MEETING  
February 4, 2015**

**Present:** Norman M. Needleman, First Selectman  
Bruce M. Glowac, Selectman  
Stacia R. Libby, Selectman

Norman Needleman called the meeting to order at 5:03 p.m.

**Approval of Agenda:**

**Motion** was made by Stacia Libby to approve the Agenda. Bruce Glowac seconded the motion. All in favor.

**Approval of Minutes:**

**Motion** was made by Stacia Libby to approve the January 7th Minutes. Bruce Glowac seconded the motion. All in favor.

**Informational Items, Communications and Correspondence:**

**CCM Prescription Discount Card Program**

403 prescription claims have been processed since April 2013. Essex residents have saved \$17,174.

**Capital Building Committee**

Bruce Glowac reported that the primary focus will be placed on moving forward with the replacement of elementary school roof. The Town Hall building renovations are not a priority. There was discussion on whether an architect would need to be hired and going out to bid, and making sure to stay within the parameters of what the grant would allow. Mr. Glowac believes the roof can be completed over the summer of 2015. There was discussion on putting together bid documents for the schematics. Mr. Glowac reported that he does have the digitized schematics for the roof.

There was discussion on the possibility of moving the Essex Elementary School above ground oil tank to the Essex Town Hall.

**Main Street Investment Fund - Ivoryton Grant**

Stacia Libby reported that they will be going out to bid very soon on the project. The goal is to have the project started in May.

**\$5,000 Bright Idea Grant for an Energy-Saving Project of Town's Choice**

The Town has earned its first Bright Idea Grant through the Clean Energy Communities program's Energy Efficiency Track.

**Stormwater Article**

There was discussion on an article regarding the unfunded mandate from DEEP that would force towns to reduce pollution in stormwater runoff. Many towns are upset with the costs associated with this mandate.

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#### **Grant List Comparison Previous to Current**

The net total change is \$3,726,569, from \$1,033,200,611 in 2013 to \$1,036,927,180 in 2014.

#### **Thank you Letters**

There were several letters of appreciation received in the Selectman's office for the snow removal by the Public Works Department.

#### **Solid Waste Tonnage Report – 4<sup>th</sup> Quarter 2014**

Essex single stream recyclables received was 186.33. Solid waste received from Essex was 799.83.

#### **Public Announcements / Comment:** None

#### **OLD BUSINESS:** None

#### **NEW BUSINESS:**

##### **Resolution – Department of Energy & Environmental Protection**

The Resolution is authorizing the First Selectman to sign the contract between the Town of Essex and the Department of Energy & Environmental Protection providing funding under the Clean Vessel Act for the Lower Connecticut River Pumpout Boat Program of a Marine Sewage Disposal Facility.

**Motion** was made by Stacia Libby to approve the Resolution (copy attached). Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

##### **Resolution – State of Connecticut for the Walnut Street Bridge**

The Resolution is authorizing the First Selectman to sign the contract between the Town of Essex and the State of Connecticut for the Development of Contract Plans, Specifications, and Estimates in conjunction with the Replacement of the Walnut Street Bridge (Bridge No. 04660) over the Falls River Utilizing Federal Funds from the Highway Bridge Program.

**Motion** was made by Stacia Libby to approve the Resolution (copy attached). Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

#### **Appointments and Resignations Board and Commissions**

**Motion** was made by Norman Needleman to appoint Dawn Boulanger to the Essex Housing Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

**Motion** was made by Stacia Libby to appoint Jacqueline Hubbard as the Central Regional Tourism Representative. Bruce Glowac seconded the motion. Norman Needleman abstained. Motion carried.

##### **Essex Land Trust Tax Rebate Request**

The Essex Land Trust requested a rebate for amounts paid for real estate taxes paid during their closing on properties located on Park Road, Great Meadows Road, and North Main Street in an amount of \$839.60. Pursuant to the Tax Exempt Property Ordinance, any tax exempt organization shall be reimbursed for any tax paid subsequent to its date of acquisition. The Selectmen concur that the properties are being used for open space purposes and a rebate should be issued.

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**Public Comment:**

Kelly Sterner presented the Town audit, a copy of the audit can be found in the Town Clerk's Office and on the Town Web Page under the Finance Department.

Ms. Sterner reported that the new phone system for the Town Hall was delivered and will be installed shortly.

Ms. Sterner reported on the close out of the 2007 school project. The school project was finally reviewed and a letter informing the Town of the results is in the mail.

**SELECTMEN GENERAL DISCUSSION:**

**School Regionalization**

Bruce Glowac reported on a letter written by a former superintendent about regionalization. There was discussion on a public act involved with regionalization and a bill that Eileen M. Daily helped write regarding regionalization which helps to streamline the regionalization process. There was further discussion on the dramatic declining enrollment in the school district and the proposed plans to regionalize in 2016.

**Flag Pole in Front of Town Hall – State of Connecticut Flag**

There was discussion on placing a second flag pole in the front of Town Hall that would balance the building. The Selectmen agreed it was a good idea, and quotes would be obtained.

**Street Sweeper Estimate**

The Street Sweeper was involved in an accident and the diagnosis is that the sweeper is a total loss. The frame is bent and cannot be repaired. The Town's insurance company valued the sweeper at approximately \$18,000. There was discussion on purchasing a new machine through a capital lease program.

**Small Cities Grant Application 2015**

Norman Needleman reported the Town would be working with Essex Housing Authority on the next CDBG Grant Application.

**Motion** was made by Stacia Libby to adjourn the meeting at 6:39 p.m. Norman Needleman seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,  
Maria P. Lucarelli



## Selectmen's Office

[www.essexct.gov](http://www.essexct.gov)

Norman M. Needleman, First Selectman  
Email: [nneedleman@essexct.gov](mailto:nneedleman@essexct.gov)  
Board of Selectmen:  
Stacia R. Libby  
Bruce M. Glowac

Essex Town Hall  
29 West Avenue  
Essex, Connecticut 06426  
Telephone: 860-767-4340  
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### TOWN OF ESSEX

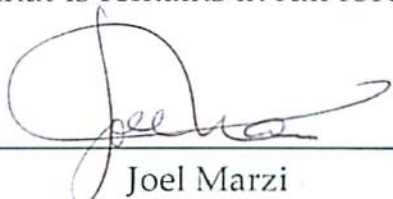
#### Certified Resolution

Be it resolved that it is in the best interests of the Town of Essex to enter into contracts with the Department of Energy & Environmental Protection.

In furtherance of this resolution, Norman M. Needleman, the First Selectman is duly authorized to enter into and sign said contracts on behalf of the Town of Essex. The First Selectman is further authorized to provide such additional information and execute such other documents as may be required by the state or federal government with said contracts and to execute any amendments, rescissions, and revisions thereto.

The Town Clerk is authorized to impress the seal of the Town of Essex on any such document, amendment, rescission, or revision.

I, Joel Marzi, the Clerk of the Town of Essex, do hereby certify this to be a true copy of the resolution adopted at the Essex Board of Selectmen meeting on February 4, 2015, and that it has not be rescinded, amended or altered in any way, and that it remains in full force and in effect.

  
\_\_\_\_\_  
Joel Marzi  
Town Clerk

\_\_\_\_\_  
February 5, 2015  
Date



## Selectmen's Office

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Norman M. Needleman, First Selectman  
Email: [nneedleman@essexct.gov](mailto:nneedleman@essexct.gov)  
Board of Selectmen:  
Stacia R. Libby  
Bruce M. Glowac

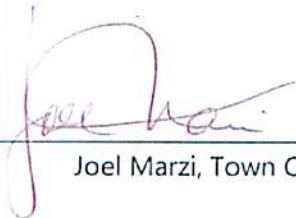
Essex Town Hall  
29 West Avenue  
Essex, Connecticut 06426  
Telephone: 860-767-4340  
Fax: 860-767-8509

### Signatory Authorizing Resolution

I, Joel Marzi, duly qualified and Town Clerk of the Town of Essex, a municipality organized under the laws of the State of Connecticut, do hereby certify that the following is a full and true copy of a resolution adopted at a regular meeting of the Board of Selectmen of the Town of Essex, duly held on the 4th of February, 2015, and is on file and of record, and that said resolution has not been altered, amended or revoked and is in full force and effect.

**Resolved** that Norman M. Needleman, First Selectman, be and hereby is, authorized to sign the Agreement entitled "Agreement between the State of Connecticut and the Town of Essex for the Development of Contract Plans, Specifications, and Estimates in conjunction with the Replacement of the Walnut Street Bridge (Bridge No. 04660) over the Falls River Utilizing Federal Funds from the Highway Bridge Program".

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the Seal of the Town of Essex this 5th day of February, A.D. 2015.

  
Joel Marzi, Town Clerk