

**Disclaimer.** Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN  
REGULAR MEETING  
December 3, 2014**

**Present:** Norman M. Needleman, First Selectman  
Bruce M. Glowac, Selectman  
Stacia R. Libby, Selectman

Norman Needleman called the meeting to order at 5:03 p.m.

**Approval of Agenda:**

**Motion** was made by Norman Needleman to approve the Agenda with two additions under New Business. 7B). Resolution – Regional Performance Incentive Program. And 7C). 2015 Budget Meeting Dates. Bruce Glowac seconded the motion. All in favor.

**Approval of Minutes:**

**Motion** was made by Stacia Libby to approve the November 19<sup>th</sup> Minutes. Bruce Glowac seconded the motion. All in favor.

**Informational Items, Communications and Correspondence:**

**CCM Prescription Discount Card Program**

365 prescription claims have been processed since April 2013. Essex residents have saved \$15,100.

**Thank You Letter**

A letter was received from the former Town Clerk thanking the Animal Control Officer for his professionalism and being a caring person in his position.

**Household Hazardous Waste Statistics - 2014**

Mr. Needleman presented the household hazardous waste statistics for 2014.

**Property Tax Relief Program – Payment In Lieu of Taxes (PILOT)**

Office of Policy Management (OPM) is establishing a PILOT Program and allowing five municipalities to apply for the new program.

**Public Announcements / Comment:**

Mr. Needleman reported that due to a newspaper publication error, the December 3<sup>rd</sup> Special Town Meeting had to be rescheduled to Monday, December 8<sup>th</sup>.

**OLD BUSINESS:**

**Capital Committee**

Bruce Glowac had nothing to report at this time.

**Main Street Investment Fund - Ivoryton Grant**

Stacia Libby had nothing to report at this time.

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**NEW BUSINESS:**

**Set Town Meeting**

**Motion** was made by Bruce Glowac to set a Special Town Meeting for Wednesday, December 17, 2014 at 6:45 pm. Stacia Libby seconded the motion. All in favor.

**Resolution – Regional Performance Incentive Program**

**Motion** was made by Bruce Glowac to approve the Regional Performance Incentive Program Resolution of Endorsement and Authorization Resolution (see attached). Stacia Libby seconded the motion and it was unanimously approved. Motion carried.

**2015 Budget Meeting Dates**

Mr. Needleman proposed three budget meeting dates. The meetings will be held in Conference Room A:

Wednesday, February 18, 2015 at 5:00 pm – 7:00 pm

Saturday, February 21, 2014 at 10:00 pm – 2:00 pm

Wednesday, March 4, 2015 immediately following the regular meeting until 7 pm, if necessary

**Motion** was made by Stacia Libby to approve the Budget Meeting dates. Bruce Glowac seconded the motion and it was unanimously approved. Motion carried.

**Public Comment:** None

**SELECTMEN GENERAL DISCUSSION:**

The Park and Recreation Director resigned effective December 19, 2014.

The New Town Hall phone system is anticipated that it will be installed around December 18th.

**Motion** was made by Norman Needleman to adjourn the meeting at 5:52 p.m. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

**EXECUTIVE SESSION**

**Motion** was made by Norman Needleman to go into Executive Session at 5:53 pm for the purpose of discussion of a pending litigation. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Present: Selectmen Members Norman M. Needleman, Stacia R. Libby, Bruce M. Glowac.

**Motion** was made by Norman Needleman to exit the Executive Session at 6:15 pm. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

**Re-open the Regular Meeting:**

The regular meeting resumed at 6:15 pm.

**Motion** was made by Stacia Libby to adjourn the meeting at 6:15 p.m. Norman Needleman seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,  
Maria P. Lucarelli

*Board of Selectmen December 3, 2014*



## Selectmen's Office

www.essexct.gov

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### Regional Performance Incentive (RPI) Program

#### Resolution of Endorsement and Authorization

The Board of Selectmen of the Town of Essex convened on December 3<sup>rd</sup>, 2014 and adopted a resolution by the vote of 3 to 0 which endorsed the **Regional Performance Incentive Program** proposal(s) listed below, referenced in Connecticut General Statutes Section 4-124s, (2014 Supplement).

1. Regional Parcel Update Municipal Coordination and Inland Wetland Layer Project
2. The Lower CT River Region RiverCOG Tourism and Transit Study and Marketing Plan
3. State-Regional Cooperative Aerial Flyover and Lidar Data Project

In addition, the Board of Selectmen has authorized Norman M. Needleman, First Selectman, to act on this endorsement by signing all necessary agreements and take all necessary actions related to this proposal to enter into a binding agreement with the Office of Policy and Management according to terms of the RPI grant program.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the corporate seal of the Town of Essex this 4th day of December, A.D. 2014.

Attested to by:

Joel Marzi, Town Clerk

