

**Disclaimer.** Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN  
REGULAR MEETING  
October 19, 2022**

**Present:** Norman M. Needleman, First Selectman  
Stacia R. Libby, Selectman  
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 7:00 p.m.

First Selectman Needleman welcomed everyone to the Board of Selectmen in person and remote public access meeting via Zoom.

In attendance: First Selectman Norman M. Needleman, Selectman Stacia R. Libby, and Selectman Bruce M. Glowac.

Others in attendance: Finance Director Tracey Celentano, Kelly Sterner, and DG Fitton.

**Approval of Agenda:**

**Motion** was made by Stacia Libby to approve the agenda. Bruce Glowac seconded the motion. All in favor.

**Approval of Minutes:**

**Motion** was made by Stacia Libby to approve the October 5, 2022 Meeting Minutes. Bruce Glowac seconded the motion. All in favor.

**Informational Items, Communications and Correspondence** None

**Public Announcements / Comment:**

**OLD BUSINESS:**

Capital Committee: Mr. Glowac reported there was nothing new to report.

**NEW BUSINESS:**

**Appointments and Resignations Board and Commissions**

Open Town Board and Commission positions can be found at  
[https://www.essexct.gov/sites/g/files/vyhlf3116/f/uploads/boards\\_and\\_commissions\\_website\\_30.pdf](https://www.essexct.gov/sites/g/files/vyhlf3116/f/uploads/boards_and_commissions_website_30.pdf)

The application to join a Board or Commission can be found at:  
[https://www.essexct.gov/sites/g/files/vyhlf3116/f/file/application\\_to\\_volunteer\\_for\\_board\\_or\\_commission\\_fillable\\_4\\_13\\_18.pdf](https://www.essexct.gov/sites/g/files/vyhlf3116/f/file/application_to_volunteer_for_board_or_commission_fillable_4_13_18.pdf)

The following are Board and Commission openings:

- Conservation Commission – Regular Member
- Conservation Commission – Alternate Member
- Park and Recreation Commission –2 Alternate Members

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**American Rescue Plan Funds:**

DG Fitton was in attendance from Essex Ambulance Association. Mr. Fitton reported that Essex Ambulance responds to over nine hundred calls each year, providing a vital service to the community. They must replace the existing Ferno stretcher in the 2009 Dodge ambulance. Delivery for a new stretcher is anticipated to be in under 5 weeks.

**Motion** was made by Bruce Glowac to approve and recommend to Board of Finance an appropriation in the amount of \$50,000 to be allocated from the American Rescue Plan Act Funds for to the Essex Ambulance Association for the purchase of a new Stryker stretcher. Stacia Libby seconded the motion, and it was unanimously approved. Motion carried.

**Phase I Environmental Site Assessment – Site Location: 11 Dump Road, Essex**

The site is owned by the Town of Essex and has been used by RiverCOG for the past 17 years as a collection site for household hazardous waste and paper shredding. RiverCOG is no longer using the site and the Town requested a Phase I Assessment. Thunderbird Environmental, LLC prepared the assessment. The Selectmen sent the assessment to the Town attorney for review before accepting the assessment.

**Motion** was made by Norman M. Needleman to receive and accept the Phase I Environmental Site Assessment. Bruce Glowac seconded the motion. All in favor.

**Request for STEAP Matching Funds**

The Town of Essex was awarded a \$500,000 grant award through the 2022 Small Town Economic Assistance Program (STEAP) for the Essex Civic Campus Enhancements, Phase II for improvements to the Essex Civic Campus. There is a required municipal match of \$130,000. The Selectmen agreed the funds would come from the unassigned funds in Fiscal Year 2022-2023.

**Motion** was made by Norman Needleman to approve and recommend to the Board of Finance an appropriation in the amount of \$130,000 to be allocated from the unassigned funds in Fiscal Year 2022-2023 for the municipal match for the Essex Civic Campus Enhancements, Phase II project. Bruce Glowac seconded the motion. All in favor.

**Public Hearing** None

**November 2, 2022 Board of Selectmen Meeting Date Change**

Motion was made by Norman Needleman to change the 5:00 pm November 2, 2022 Board of Selectmen Meeting to November 9, 2022. Stacia Libby seconded the motion. All in favor.

**Set Town Meeting**

**Motion** was made by Bruce Glowac to set a Special Town Meeting on Wednesday, November 9<sup>th</sup> at 4:55 pm in Conference Room B. Stacia Libby seconded the motion. All in favor.

**Public Comment / Announcements:** None

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**SELECTMEN GENERAL DISCUSSION:**

The Selectmen discussed the ordinance regulating the storage, collection, transport and disposal, processing, recycling, and disposal of waste and the administration thereof.

The Selectmen also discussed the possibility of forming a regional waste authority which would involve forming a new ordinance. MIRA is eventually shutting down. It would include management of the facility.

Residents have called to report haulers are picking up trash too early. First Selectmen Needleman reported he would call the haulers and would have a conversation with those who are picking up trash too early.

**Motion** was made by Norman Needleman to adjourn the meeting at 7:52 p.m. Stacia Libby seconded the motion. All in favor.

Respectfully submitted,  
Maria P. Lucarelli