

**Disclaimer.** Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN  
REGULAR MEETING  
December 18, 2019**

**Present:** Norman M. Needleman, First Selectman  
Bruce M. Glowac, Selectman

Bruce Glowac called the meeting to order at 7:00 p.m.

**Approval of Agenda:**

**Motion** was made by Norman Needleman to approve the Agenda with one addition under New Business: 2020 Board of Selectmen Meeting Schedule. Bruce Glowac seconded the motion. All in favor.

**Approval of Minutes:**

**Motion** was made by Norman Needleman to approve the December 4, 2019 Meeting Minutes. Bruce Glowac seconded the motion. All in favor.

**Informational Items, Communications and Correspondence** None

**Public Announcements / Comment:** None

**OLD BUSINESS:**

**NEW BUSINESS:**

**Appointments and Resignations Board and Commissions**

Norman Needleman appointed Misha Semenov as an alternate member to the Gateway Commission. This appointment needs to go to a Town Meeting.

**2020 Board of Selectmen Meeting Schedule**

**Motion** was made by Bruce Glowac to approve the 2020 Board of Selectmen Meeting Schedule with the change of cancelling the January 8 and 15, 2020 meetings and scheduling the January 15<sup>th</sup>, 2020 Special Meeting at 7:00 pm. Norman Needleman seconded the motion, it was unanimously approved. Motion carried.

**Schedule Public Hearing** None

**Set Town Meeting**

**Motion** was made by Norman Needleman to set a Special Town Meeting on Wednesday, January 15, 2020 at 6:55 pm in Conference Room A. Bruce Glowac seconded the motion. All in favor.

**Funding Request from Registrar**

Essex Registrar of Voters John Heiser and Caitlyn Riley have some concerns about voter knowledge. In Connecticut you must be registered with the political party whose primary you wish to vote in. If you are currently registered with a political party and you want to switch to another party to vote in their primary, you must do that at least 90 days before the scheduled primary. There are presidential primaries scheduled for April 28, 2020. The cut-off date for switching parties is January

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28, 2020. You can check your registration status thru the Secretary of the State's website Voter Registration Lookup - <https://portaldir.ct.gov/sots/LookUp.aspx> or with your local Registrar of Voters office. You can do a party registration change on-line thru the Secretary of the State's website [www.sots.ct.gov](http://www.sots.ct.gov) or with your Registrar of Voters or Town Clerk. If you have any questions, please feel free to contact either John Heiser 860-767-4340 Ext. 142 [jheiser@essexct.gov](mailto:jheiser@essexct.gov) or Caitlin Riley 860-767-4340 Ext. 142 [criley@essexct.gov](mailto:criley@essexct.gov)

The Registrars are requesting \$2,500 to send out a letter by January 6<sup>th</sup> to approximately 2,200 residents who are listed as unaffiliated.

**Motion** was made by Bruce Glowac to approve and recommend to the Board of Finance a transfer from the general fund contingency budget line of an amount not to exceed \$2,500 for the Registrars to send out a personalized informational mailing to all unaffiliated and minority party registered voters. Norman Needleman seconded the motion. All in favor.

**Public Comment:** None

### **SELECTMEN GENERAL DISCUSSION:**

#### **Essex Village Downtown Quick Build**

Economic Development Commission members Janet Peckinpaugh, George Sexton, and Susan Malan presented to the Board of Selectmen the Essex Village Downtown Quick Build Project, which was prepared by Civil Engineering students from the University of Connecticut. This proposal addresses apparent needs to update the parking, pedestrian, and cycling facilities of Essex Village. The proposal can be found on the Town of Essex Web Site at [https://www.essexct.gov/sites/essexct/files/pages/proposal\\_final\\_ce\\_7.pdf](https://www.essexct.gov/sites/essexct/files/pages/proposal_final_ce_7.pdf)

The Selectmen like some of the ideas in the proposal. The next step is for the Planning Commission to set up and hold public information meetings. The meetings will include the UCONN students to present their ideas to the public and to answer any questions. The Selectmen are in favor of trying out some of the recommendations. Mr. Needleman suggested inviting the Board of Trade, all Essex residents and businesses in and around the Essex Village area, and anyone else who is interested in hearing the recommendations.

**Motion** was made by Bruce Glowac to adjourn the meeting at 7:36 p.m. Norman Needleman seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,  
Maria Lucarelli