

**Disclaimer.** Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN  
REGULAR MEETING  
January 8, 2014**

**Present:** Norman M. Needleman, First Selectman  
Stacia Libby, Selectman  
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 5:02 p.m.

**Approval of Agenda:**

**Motion** was made by Stacia Libby to approve the Agenda. Bruce Glowac seconded the motion. All in favor.

**Approval of Minutes:**

**Motion** was made by Stacia Libby to approve the December 18<sup>th</sup> Minutes with one correction, on Page 2, under Appointments and Resignations, Virginia Willets was appointed as regular member to Park and Recreation, not Zoning Board of Appeals. Norman Needleman seconded the motion. Bruce Glowac seconded the motion. Motion carried.

**Communications and Correspondence:**

**CCM Prescription Discount Card Program**

Total Claims to the Program were 174 since April, 2013. A savings of \$1,790.59.

**Public Announcements / Comment:** None

**INFORMATIONAL ITEMS:**

**9 Town Transit Discount**

The Estuary Transit District board of directors has established a new bus fare discount for veterans. The discount is 15% off the regular price of tickets and monthly passes.

**Route 621 Project (Westbrook Road)**

The Lower CT River Valley COG is working with Connecticut Department of Transportation (DOT) and DOT would like the Council of Government to do some turning movement counts to incorporate into their transportation model. DOT seems receptive to working on a solution, but it mostly likely will need to go through LOTCIP funds for the design. There was discussion on the rock that outcrops Westbrook Road and the concern for safety. Mr. Glowac reported that there was a study done in this area of concern approximately 15 years ago. The Selectmen will request a copy of the report from the engineer.

**Preservation of Place Grant Award – A Vision of Centerbrook Village**

The Preservation of Place Grant Committee approved the application for the "A Vision for Centerbrook Village Project" and has awarded the Town of Essex a grant of \$10,000.

**OLD BUSINESS:** None

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## **NEW BUSINESS:**

### **Retirement Plan – Defined Benefit vs. Defined Contribution**

Nothing new to report at this time, but the Town is looking to incorporate a defined contribution plan for new employees.

### **Demolition Ordinance**

Mr. Needleman discussed the Demolition Ordinance which was originally created in an attempt to deter people from destroying older buildings. It is a good idea to review all demolition requests. The audience members felt strongly that the ordinance should not be weakened. There was discussion on a fixed date in the ordinance or a rolling date. There was discussion that the ordinance would allow for an opportunity to talk to owners about the value of their historic home before contemplating demolition. There was discussion on the possibility of creating a committee with one member from the historical society, the town historian, and one member from the Board of Selectmen. This has been tabled until the next Board of Selectmen meeting.

### **Appointments and Resignations Board and Commissions**

**Motion** was made by Stacia Libby to accept the resignation of Douglas Demarest from the Zoning Board of Appeals. Bruce Glowac seconded the motion. All in favor.

**Motion** was made by Norman Needleman to re-appoint Frank Hall as a member of the Connecticut River Estuary Regional Planning Agency. Stacia Libby seconded the motion. All in favor.

**Motion** was made by Norman Needleman to appoint William Timothy Furgueson as a member of the Zoning Board of Appeals. Stacia Libby seconded the motion. All in favor.

**Motion** was made by Norman Needleman to re-appoint Eric P. Bierrie as a member of the Estuary Transit District. Stacia Libby seconded the motion. All in favor.

**Motion** was made by Norman Needleman for the re-appointment of Judith Reynolds as the Representative South Central Emergency Medical Services Council for the Town of Essex. Bruce Glowac seconded the motion. All in favor.

### **Resolution – America the Beautiful Grant**

**Motion** was made by Norman Needleman to approve the America the Beautiful Grant Resolution (see attached). Stacia Libby seconded the motion and it was unanimously approved. Motion carried.

### **Local Bridge Program – Walnut Street Bridge**

The Department of Transportation has informed the Town of Essex the Walnut Street Bridge project qualifies for funding under the Federal Local Bridge Program.

**Motion** was made by Stacia Libby to approve the signing of the Commitment to Fund letter. Bruce Glowac seconded the motion. All in favor.

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**January 22, 2014 Board of Selectmen Meeting**

**Motion** was made by Norman Needleman to cancel the January 22, 2014 Board of Selectmen meeting. Bruce Glowac seconded the motion. All in favor.

**Set Town Meeting**

**Motion** was made by Stacia Libby to set a Special Town Meeting for Wednesday, January 15, 2014 at 4:45 pm for two appointments. Bruce Glowac seconded the motion. All in favor.

**Public Comment:** None

**SELECTMEN GENERAL DISCUSSION:**

**Code of Ethics Task Force**

Nothing new to report

**Nexgen/ LED Lights**

There was discussion on upgrading the Town streetlights to LED. Some of the street lights are owned by the Town and some are owned by CL&P. The savings with LED lights is significant.

**Sidewalk Request**

There was discussion on a letter received regarding creation of sidewalks on Westbrook Road. A sidewalk study along this road had been done several years ago. The Selectmen are in agreement that a sidewalk is needed along this road, but the project would be costly.

**Motion** was made by Bruce Glowac to adjourn the meeting at 6:00 p.m. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,  
Maria P. Lucarelli

**EXECUTIVE SESSION**

**Motion** was made by Norman Needleman to go into Executive Session at 6:01 pm for the purpose of discussion of pending litigation. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Present: Norman M. Needleman, Stacia R. Libby, Bruce M. Glowac. Invited Guest Maria Lucarelli.

**Motion** was made by Norman Needleman to exit the Executive Session at 6:11 pm. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

**Re-open the Regular Meeting:**

The regular meeting resumed at 6:12 pm

**Motion** was made by Stacia Libby to adjourn the meeting at 6:12 p.m. Norman Needleman seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,  
Maria P. Lucarelli



## Selectmen's Office

[www.essexct.gov](http://www.essexct.gov)

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Board of Selectmen:  
Stacia R. Libby  
Bruce M. Glowac

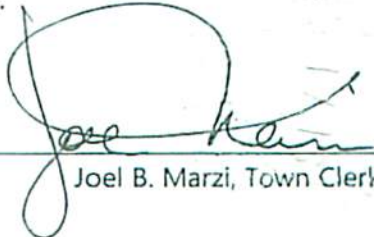
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### Signatory Authorizing Resolution

I, Joel B. Marzi, duly qualified and Town Clerk of the Town of Essex, a municipality organized under the laws of the State of Connecticut, do hereby certify that the following is a full and true copy of a resolution adopted at a regular meeting of the Board of Selectmen of the Town of Essex, duly held on the 8th of January 2014, and is on file and of record, and that said resolution has not been altered, amended or revoked and is in full force and effect.

**Resolved** that Norman M. Needleman, First Selectman is duly authorized to enter into and sign contracts on behalf of the Town of Essex with the Department of Energy and Environmental Protection of the State of Connecticut for the fulfillment of the America-the-Beautiful grant.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the Seal of the Town of Essex this 9th day of January, A.D. 2014.

  
Joel B. Marzi, Town Clerk