

**Disclaimer.** Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN  
REGULAR MEETING  
July 5, 2023**

**Present:** Norman M. Needleman, First Selectman  
Stacia R. Libby, Selectman  
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 5:00 p.m.

Selectman Needleman welcomed everyone to the Board of Selectmen in person and remote public access meeting via Zoom.

In attendance: Selectman Norman M. Needleman, Selectman Stacia R. Libby, and Selectman Bruce M. Glowac.

Others in attendance: Tracey Celentano and Kelly Sterner.

**Approval of Agenda:**

**Motion** was made by Stacia Libby to approve the agenda. Bruce Glowac seconded the motion. All in favor.

**Approval of Minutes:**

**Motion** was made by Bruce Glowac to approve the June 21, 2023 Regular Meeting Minutes. Stacia Libby seconded the motion. All in favor.

**Informational Items, Communications and Correspondence**

**Public Announcements / Comment:** None

**OLD BUSINESS:**

Capital Committee: Mr. Glowac had nothing new to report but suggested allotting a significant amount of time at the next Selectmen's meeting to review and prioritize items on the list that need to be addressed. A Special Meeting will need to be set up with Mr. Needleman, Mr. Glowac, and Ms. Sterner, and Ms. Celentano soon to go through the list in detail.

Short-Term Rental Ordinance: Mr. Needleman announced there is a public hearing tonight at 6 pm in the auditorium.

**NEW BUSINESS:**

**Appointments and Resignations Board and Commissions**

**The First Selectman appointed** Carey Duques, the Land Use Official, and David Rosengren as Regional Housing Committee members.

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**The First Selectman re-appointed** Mary Ellen Barnes as the Municipal Agent for a two-year term to become effective August 1, 2023, to August 1, 2025.

**The First Selectman re-appointed** Caroline Fountain as the Assistant Animal Control Officer effective August 15, 2023 to August 15, 2024.

Open Town Board and Commission positions can be found at  
[https://www.essexct.gov/sites/g/files/vyhliif3116/f/uploads/boards\\_and\\_commissions\\_website\\_30.pdf](https://www.essexct.gov/sites/g/files/vyhliif3116/f/uploads/boards_and_commissions_website_30.pdf)

The application to join a Board or Commission can be found at:  
[https://www.essexct.gov/sites/g/files/vyhliif3116/f/file/file/application\\_to\\_volunteer\\_for\\_board\\_or\\_commission\\_fillable\\_4\\_13\\_18.pdf](https://www.essexct.gov/sites/g/files/vyhliif3116/f/file/file/application_to_volunteer_for_board_or_commission_fillable_4_13_18.pdf)

### **Board and Commission Vacancies**

Conservation Commission – 1 Regular Members

Conservation Commission – 2 Alternate Members

Park and Recreation Commission – 2 Alternate Members

### **American Rescue Plan Funds:**

The remaining balance is \$289,331. These funds must be committed by December 31, 2024 and spent by December 31, 2026.

### **River Road Sidewalk Appropriation Request**

**Motion** was made by Norman Needleman to table this. Bruce Glowac seconded the motion. All in favor.

### **Electric Vehicle Charging Stations (EVC)**

Presently the Town of Essex offers free electric vehicle charging. There was discussion about the possibility of limiting the amount of “free” time allowed to charge an electric vehicle on the Town owned electric vehicle charging stations. What do other towns do? Do they charge? Are they all free? Mr. Needleman suggested reaching out to CCM to find out what other towns have in place for their EVC.

It has been noted that there are occasions where the average duration of one vehicle charging is 6 to 7 hours. There was discussion of offering 2 hours of free charging, then charging \$2 an hour. There was discussion the EVC stations were installed to help with economic development. Frank Hall was here to provide feedback from Sustainable Essex. Mr. Hall reported that when a EVC goes down or when there is a problem, an alert from AMPup will be sent through a Gmail account. AMPup will alert when an EVC is down. Mr. Hall reported there is a process of bringing it back up. They do a soft re-boot. Then they do a hard re-boot. If that does not work, the Public Works Director is notified to do the hard re-boot with the circuit breaker at the physical location of the EVC. Mr. Hall asked the Selectmen if the trouble shooting could be done with Town Hall Staff. Mr. Needleman stated that the EVC are Town assets and would ultimately and eventually become a town asset to maintain when Sustainable Essex is no longer able to do so.

**Motion** was made by Norman Needleman to table this discussion until the next Selectmen meeting. Bruce Glowac seconded the motion. All in favor.

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### **Selectmen's Meeting Calendar**

**Motion** was made by Norman Needleman to possibly cancel the July 19, 2023 Board of Selectmen meeting. The final decision will be made closer to the meeting date. Bruce Glowac seconded the motion. All in favor.

Motion was made by Norman Needleman to change the 7:00 pm August 16, 2023 Board of Selectmen Meeting to August 23, 2023. Stacia Libby seconded the motion. All in favor.

**Set Public Hearing** None

**Set Town Meeting** None

**Public Comment / Announcements:** None

### **SELECTMEN GENERAL DISCUSSION:**

The Town received two applications for the full-time police officer position. Interviews will be scheduled shortly.

**Motion** was made by Bruce Glowac to adjourn the meeting at 5:45 p.m. Norman Needleman seconded the motion. All in favor.

Respectfully submitted,  
Maria P. Lucarelli