

**Worksite Safety and Health Committee**  
**September 6, 2018**

Present: Public Works David Caroline, Assistant to Selectmen Maria Lucarelli, Essex Elementary School Principal Jennifer Tousignant, Para-educator Representative Susan Schuster, Maintenance Supervisor Tom Fitzgerald, Director of Health/Sanitarian Lisa Fasulo, Resident State Trooper David Tretter, CIRMA Risk Management Consultant Stephen Pendl, and Emergency Management Director William Buckridge.

William Buckridge called the meeting to order at 7:47 a.m.

**Approval of the Agenda:**

**Motion** was made by Tom Fitzgerald to approve the agenda. Lisa Fasulo seconded the motion, it was unanimously approved. Motion carried.

**Approval of the Minutes:**

**Motion** was made by Lisa Fasulo to approve the June 1, 2018 minutes. David Caroline seconded the motion, it was unanimously approved. Motion carried.

**Communications and Correspondence:** None

**Old Business:** None

**New Business:**

Lisa Fasulo reminded everyone that flu season is here and there are several locations to get your flu vaccine. Lisa also mentioned that mosquitoes collected locally have tested positive for carrying the West Nile virus. Prevention is the best way to prevent contracting the virus. You can wear long clothing, use mosquito repellent, and/or avoid being outside at dusk or dawn when mosquitoes are most prevalent. People can also help eliminate areas of standing water, which is where mosquitos breed. There was discussion of placing Mosquito Dunks in standing water.

Maria Lucarelli reported that the Town Hall fire extinguishers were inspected. The Town Hall building renovations are just about complete.

Jennifer Tousignant reported they had a great school opening this year with no safety concerns. Jennifer also reported that there were three (3) professional development days this year prior to the start of school, instead of two (2). Jennifer mentioned that the school was clean and in terrific shape for the start of the school year. The Maintenance Staff did a terrific job.

Tom Fitzgerald had nothing new and no injuries to report.

Dave Caroline had nothing new to report, except the Public Works staff is short two employees, one employee is out due to an outside injury and another employee is dealing with a serious medical issue.

Susan Schuster had nothing new to report; but did inquired about whether the Town was aware of a huge dead tree on Woodland Drive. The Town is aware of the tree which is over power lines and has been reported to Eversource.

Steve Pendl reported that CIRMA has a Slip, Trip, and Fall class if anyone is interested. There are also classes on Heat Stress and what to be aware of. Steve also reported that Cyber issues are on the rise. There is currently a large claim with another Town, where someone hacked into the Board of Education system, including the PowerSchool system. If there is anything suspicious pertaining to IT, please report it to your IT personnel and CIRMA immediately. Cyber is a crime and should be reported to the police, your IT personnel, and CIRMA. CIRMA is offering a lot of end user classes on this topic that are informing everyone using technology of what to be on the lookout for.

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Trooper Tretter reported that Essex Police is down one (1) part-time officer who was injured outside of work. The other officers are covering the shift in their absence. Trooper Tretter reported that the fleet and the new police boat are in great shape. Trooper Tretter mentioned that there are still adolescents stealing cars in and around the Town of Essex and he reminded everyone to lock your cars and your houses. There was discussion on ways to educate the public on this ongoing problem. Trooper Tretter said he would investigate the purchase of a banner.

William Buckridge had nothing new to report.

**Meeting Dates**

Next meeting will be Thursday, December 6th, 2018

**Motion** was made by Maria Lucarelli to adjourn at 8:15 a.m. Tom Fitzgerald seconded the motion and it was unanimously approved. Motion carried.

Respectfully submitted,  
Maria Lucarelli