

**Worksite Safety and Health Committee
December 3, 2014**

Present: First Selectman Norman Needleman, Emergency Management Director William Buckridge, Health Director and Sanitarian Lisa Fasulo, Public Works Director David Caroline; Maintenance Tom Fitzgerald, Cafeteria Supervisor Jane Hall, Principal Scott Jeffrey, Assistant to Selectmen Maria Lucarelli, Trooper David Tretter, Fire Marshal Keith Nolin, Para-educator Representative Susan Pire and Visiting Nurses Safety Coordinator Mark Appellof.

Keith Nolin called the meeting to order at 7:49 a.m.

Approval of the Agenda:

Motion was made by William Buckridge to approve the agenda. Susan Pire seconded the motion, it was unanimously approved. Motion carried.

Approval of the Minutes:

Motion was made by William Buckridge to approve the September 10, 2014 minutes with one correction Scott Jeffries should be Scott Jeffrey. Lisa Fasulo seconded the motion, it was unanimously approved. Motion carried.

Communications and Correspondence: None

Old Business: None

New Business:

Lisa Fasulo reported that flu season is starting although there are no cases of flu reported. There is also no Ebola cases reported in Essex.

Mark Appellof from the Visiting Nurses (VNA) reported that there are flu shot clinics in the tri-town area and the VNA is allowing walk-ins at their office located on Main Street in Centerbrook.

The Emergency Management Director William Buckridge had nothing to report

The Fire Marshal Keith Nolin had nothing to report but mentioned that it is the heating season, and asked everyone to please be mindful and to check that your smoke detectors are working.

Scott Jeffrey reported that Essex Elementary School has had a safe quarter and they are monitoring the natural gas system and they are alert to any gas smells. They are checking the valves and confirming that the detectors are working.

Trooper David Tretter mentioned that the Ivoryton Parade is scheduled for Saturday December 6th and the police will be closing a Town Road from the Ivory Inn down to Summit. Trooper Tretter reported that section of road will be completely shut off. There will be a detour officer at Walnut Street that will allow residents to pass. Overflow parking will be at Essex Elementary School and there will be a shuttle bus. People can park in the church parking lot or the Essex Elementary School. Ivory Street will be made one way from Main Street to Comstock, with parking on the left side. People can go around Comstock, up Ivory and out North Main.

Dave Caroline reported that he has one employee out due to an illness for approximately two weeks.

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Mark Appellof from VNA reported the VNA has been incident free

Jane Hall reported that a pot fell on an employee's finger, and fractured her finger. Ms. Hall also reported that the state is coming in two weeks for three days to inspect the kitchen and to go over all their paperwork. They are doing an audit.

Susan Pire had nothing to report.

Tom Fitzgerald had nothing to report.

Maria Lucarelli had nothing to report.

Norman Needleman discussed the possibility of creating a sidewalk ordinance. There was discussion on coming up with a solution or coming up with ideas on ways to get sidewalks cleared of snow in front of absentee residences and in front of the homes of the elderly. This has been an ongoing safety issue.

2015 Worksite Safety and Health Committee Meeting Schedule

Motion was made by Keith Nolin to approve the 2015 Worksite Safety and Health Committee Meeting Schedule. Norman Needleman seconded the motion, it was unanimously approved. Motion carried.

Old Business

There was discussion on scheduling a Bloodborne Pathogen training in the spring for the pumpout boat operators, the land fill staff, and maintenance.

Motion was made by Norman Needleman to adjourn at 8:06 a.m. David Caroline seconded the motion and it was unanimously approved. Motion carried.

Respectfully submitted,
Maria Lucarelli