

**Worksite Safety and Health Committee  
September 5, 2019**

Present: Assistant to Selectmen Maria Lucarelli, Maintenance Supervisor Tom Fitzgerald, Maintenance Andrew Harrington, Teacher Representative Deb Minor, Park and Recreation Director Mary Ellen Barnes, Director of Health and Emergency Management Deputy Lisa Fasulo, Director of Facilities Leigh Rankin, Cafeteria Supervisor Melissa Scarfo, Essex Elementary School Principal Jennifer Tousignant, and Visiting Nurse Representative Sarah Foley.

Lisa Fasulo called the meeting to order at 7:51 a.m.

**Approval of the Agenda:**

**Motion** was made by Sarah Foley to approve the agenda with one addition to Add under New Business: December Safety Committee Meeting Date. Tom Fitzgerald seconded the motion, it was unanimously approved. Motion carried.

**Approval of the Minutes:**

**Motion** was made by Lisa Fasulo to approve the June 6, 2019 minutes. Tom Fitzgerald seconded the motion, it was unanimously approved. Motion carried.

**Communications and Correspondence:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Safety Issues**

Mary Ellen Barnes reported that Park and Recreation just finished up summer camp and there were no camp injuries to campers or staff. Mary Ellen reported that Jen Crown did an amazing job.

Sarah Foley reported there are still issues of cars cutting through the VNA parking lot in Centerbrook. Sarah also reported on upcoming VNA flu clinics and to call 860-767-0186 for more information. Lisa inquired if Sarah could provide the VNA vaccination data for children and adults for the past two years. Sarah said she would provide the list to Lisa.

Tom Fitzgerald had nothing to report but mentioned that the school fire inspection is planned for tomorrow, September 6th.

Andrew Harrington had nothing new to report.

Melissa Scarfo reported there were no injuries and the inspection was good.

Leigh Rankin reported the generators at John Winthrop Middle School have been serviced and are ready.

Deb Minor had nothing new to report on behalf of teachers.

There was discussion that at all Town construction sites, in particular the area by Main Street in Ivoryton near the library, that at this time of year the sun is low and shines straight into the eyes of motorists and causing sun blindness. Motorists are concerned for the safety of the police and flaggers. Residents are aware of the tree work and construction work - but wanted to let officers and flaggers know that it is very difficult to see them. Also, it was strongly suggested that flaggers or those officers who are waving cars through should have one of those hand held slow/stop signs. It was reported that there are so many people in and around the construction sites, that drivers are having difficulty seeing whose hands are waving or who is in charge of waving cars through. It would be easier to spot a flagger if they are holding a bright large sign.

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Jen Tousignant reported there was one employee who sustained an injury in June, and that employee is still anticipated to be out for a few more days but expected to return to work very soon.

Jen reported there are 299 students which is comprised of 220 families. Teachers attended three (3) days of professional development and today is 5<sup>th</sup> day of school.

Lisa Fasulo reported on Emergency Management. A report must be submitted to Tom Lenart that must contain documentation of the past two year's fire and lock down drills. Jennifer said she submits that information to the Central Office.

Jen reported there were updates to the two sets of doors leading out to playground and there was installation of a Jersey barrier in front of the gas main to prevent a car accidentally going up over the sidewalk. There was discussion of a beautification art project being planned to the Jersey barrier. Details coming. . .



## **ESSEX COMMUNITY DAY**

**Sunday, Sept 29, 2019**

**12 pm — 3 pm**

**Essex Fire Headquarters, 11 Saybrook Road**

**Activities include:**

- . FREE hotdogs, chips & water
- . Jaws of Life Demos
- . Live fire demonstrations
- . Rescue Helicopter
- . Climb aboard a Firetruck
- . Go inside an Ambulance
- . Games, Face painting..
- . Enter a raffle to win a ride with Santa on the Firetruck!
- . Enter a raffle to win a ride to school on the firetruck!



*Bring you friends and family for a day of free food, games & face-painting with the Essex Fire Department!*

*This event is open to the entire community!*



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Lisa reminded everyone of the upcoming Essex Community Day which is being held on Sunday, September 29<sup>th</sup> from noon until 3 pm. Jen and Leigh asked for the information flyer be emailed to them so they could post it.

December Safety Committee Meeting Date

**Motion** was made by Lisa Fasulo to move the December 5, 2019 Meeting to December 12, 2019. Mary Ellen Barnes seconded the motion. All in favor.

**Motion** was made by Tom Fitzgerald to adjourn at 8:21 a.m. Lisa Fasulo seconded the motion and it was unanimously approved. Motion carried.

Respectfully submitted,  
Maria Lucarelli