

Worksite Safety and Health Committee
March 5, 2014

Present: Rick Audet, Dave Caroline, Lisa Fasulo, Tom Fitzgerald, Jane Hall, Maria Lucarelli, Trooper David Tretter, Norman Needleman, Keith Nolin, Susan Pire, David DeLeeuw, and Deb Boutilier.

Keith Nolin called the meeting to order at 3:19 p.m.

Approval of the Agenda:

Motion was made by Rick Audet to approve the agenda. Susan Pire seconded the motion, it was unanimously approved. Motion carried.

Approval of the Minutes:

Motion was made by Lisa Fasulo to approve the December 4, 2013 minutes. Rick Audet seconded the motion, it was unanimously approved. Motion carried.

Communications and Correspondence: None

New Business:

Rick Audet had nothing to report

Lisa Fasulo had nothing to report. Lisa handed out information on measles.

Dave DeLeeuw had nothing to report

Trooper Tretter had nothing to report

Jane Hall mentioned that delivery personnel have been instructed to not prop open the entrance doors while making deliveries.

Maria Lucarelli had nothing to report.

Norman Needleman reported there were four slips and falls on Thursday, February 20th and they were reported as incidents to CIRMA. Mr. Needleman reported he was working on gathering information or suggestions from employees on any issues with the new municipal parking lot. There was further discussion on the impact to the parking lot due to the large amount of snow maintenance this year.

Mr. Needleman mentioned there would be a Special Town Meeting today at the Town Hall in regards to \$25,000 from the Municipal Property Sinking Fund for renovations to the Town Hall ground-floor kitchen and to supplement prior appropriations for exterior work at the Town Hall, and \$21,700 from the Elementary School Capital Improvements Sinking Fund for capital expenditures at the elementary school which include barrier fencing, walk-in cooler repairs, and ceiling fan replacement in the gym and cafeteria, and 325,000 from the Unassigned Fund Balance for design and engineering costs related to the Walnut Street Bridge and the Ivory Street Bridges, and \$110,000 from the Elementary School Capital Improvements Sinking Fund for replacement of the second hot water boiler at the Essex Elementary School and conversion of both of the school's boilers to natural gas burners

Norman reported and reminded everyone that the State of Connecticut has placed a 10 ton load limit on the Walnut Street Bridge and everyone should be made aware of the limitation. Vehicles crossing the bridge would be monitored more closely.

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David Caroline had nothing to report.

Deb Boutilier had nothing to report.

Tom Fitzgerald had nothing to report.

Susan Pire had nothing to report.

Keith Nolin reported there were some carbon monoxide issues, but thankfully no fires. Mr. Nolin inquired about the installation of new gas and carbon monoxide sensors at the school during the conversion of the boilers. Tom Fitzgerald reported that plans for the installation of new sensors were already in place.

Old Business

Motion was made by David Caroline to adjourn at 3:40 p.m. Keith Nolin seconded the motion and it was unanimously approved. Motion carried.

Respectfully submitted,
Maria Lucarelli