

Worksite Safety and Health Committee
September 7, 2017

Present: Public Works Director David Caroline; Assistant to Selectmen Maria Lucarelli, Essex Elementary School Principal Jennifer Tousignant, Director of Health and Sanitarian Lisa Fasulo, Teacher Representative Deb Boutillier-Minor, Building Official David DeLeeuw, Maintenance Supervisor Tom Fitzgerald, Cafeteria Supervisor, Jane Hall, Fire Marshal Keith Nolin, Para-educator Representative Susan Schuster, Working Foreman Ryan Welch, CIRMA Risk Manager Stephen Pendl, Visiting Nurses Representative Debbie Ringen.

Lisa Fasulo called the meeting to order at 7:50 a.m.

Approval of the Agenda:

Motion was made by Lisa Fasulo to approve the agenda. David DeLeeuw seconded the motion, it was unanimously approved. Motion carried.

Approval of the Minutes:

Motion was made by Lisa Fasulo to approve the June 1st, 2017 minutes. Thomas Fitzgerald seconded the motion, it was unanimously approved. Motion carried.

Communications and Correspondence: None

Old Business: None

New Business:

Steven Pendle from CIRMA reported there has been an increase of cyber risk as an emerging issue. There have been cases of school districts that were cyber kidnapped. Steve reported there are classes pertaining to cyber risk and if the Town would like to hold a session, please contact him to arrange. The classes highlight what to look for and be aware of.

Ryan Welch reported there were no major injuries but just a minor ankle roll where an employee stepped into a hole. It has been a good injury free summer.

Dave Caroline had nothing to report

Susan Shuster had nothing to report.

Jane Hall reported that everything is fine in the kitchen and they are getting a new dishwasher

Jennifer Tousignant reported that everything is great and the main office safety renovation is complete.

Tom Fitzgerald reported that a summer custodian sustained a small cut during the summer.

David DeLeeuw had nothing to report

Lisa Fasulo had nothing to report and everything in the health department is good.

Lisa Fasulo mentioned that the Emergency Management Department has been quiet, although winter is coming. Lisa reminded everyone to stock up on batteries and food supplies and to look at the Town Web Site for the link on what is in an Emergency Kit and to get them together soon.

Debbie Ringen reported she is here as the new representative for Visiting Nurses. Debbie reported that Medicare has new conditions for home health care. Debbie also reported that the VNA is working on and updating their emergency preparedness plan. They are working on having more information so patients have their own emergency plans in place. VNA is looking at risk assessment, plans, and trainings. The VNA are working on a

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conducting a table top drill very soon, because they must have a table top drill by November 15th and they are required to have plans in place.

Debbie reported the VNA are offering flu vaccinations on Thursday, October 5th from 4 to 6 pm at the Essex Town Hall in Conference Room A.

Keith Nolin reminded everyone who owns a portable generator to keep it outside when running. He also reminded everyone that if you have a hard wired permanent generator installed; you must touch base with building official.

Meeting Dates

Next meeting will be Thursday, December 7th, 2017.

Motion was made by David Caroline to adjourn at 8:12 a.m. Tom Fitzgerald seconded the motion and it was unanimously approved. Motion carried.

Respectfully submitted,
Maria Lucarelli