

**THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT
WATER POLLUTION CONTROL AUTHORITY REGULAR MEETING
ESSEX TOWN HALL
February 22, 2016 5:00PM**

The Essex Water Pollution Control Authority Regular Meeting was held on Monday, February 22, 2016. In attendance were Chair Susan Malan, Randel Osborne, Al Wolfgram and Mark Reeves. Also in attendance Kelley Frazier, Secretary to the Board. Absent: Leigh Rankin

CALL TO ORDER

The meeting was called to order by Chair Malan at 5:00 pm.

APPROVAL OF THE AGENDA

Upon a motion made by Mr. Osborne and seconded by Mr. Reeves the Water Pollution Control authority **VOTED** to approve the agenda as presented.

APPROVAL OF PREVIOUS MEETING MINUTES

Upon a motion duly made and seconded the Water Pollution Control Authority unanimously **VOTED** table the minutes until the March meeting.

PUBLIC COMMENT

None

NEW BUSINESS: LETTER FROM PLANNING COMMISSION RE: ASSISTANCE WITH RFQ PROCESS

The Authority discussed the letter.

OLD BUSINESS

Facilities/Wastewater Management Plan – RFQ

Ms. Rankin is working on the RFQ and will be submitting her draft to the Authority when complete for their review.

Vacation Rentals – Letter to Zoning – DRAFT Review/Approval

The letter is still being revised to incorporate a list of recommendations from the Attorney. This will be distributed to the authority for review in the future.

REPORT – LISA FASULO, HEALTH DIRECTOR

Ms. Fasulo was not present. The Authority discussed doing additional testing for problem wells in Essex. This will be discussed further in the future.

The Authority discussed possible candidates to for the member opening and the open alternate position.

REVIEW OPERATING STATEMENT AND INCOME STATEMENT

The Authority reviewed the report.

ADJOURNMENT

On motion duly made and seconded, the Water Pollution Control Authority unanimously **VOTED** to adjourn at 5:15 pm.

Respectfully Submitted

Kelley S. Frazier, Water Pollution Control Authority Secretary