

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT
WATER POLLUTION CONTROL AUTHORITY
ESSEX TOWN HALL 4:30PM**

The Essex Water Pollution Control Authority meeting was held on Monday, July 15, 2013. In attendance were Chair Susan Malan, Ken Bombaci, Mark Reeves, Randel Osborne, Al Wolfgram and Leigh Rankin. Also in attendance was Kelley Frazier, Secretary to the Board and Lisa Fasulo, Health Director. Absent: Robert VanHouten

CALL TO ORDER

The meeting was called to order by Chair Malan at 4:36pm.

APPROVAL OF THE AGENDA

Upon a motion made by Mr. Osborne and seconded by Mr. Reeves the Water Pollution Control Authority unanimously **VOTED** to approve the agenda.

APPROVAL OF PREVIOUS MEETING MINUTES

Upon a motion made by Mr. Reeves and seconded by Mr. Bombaci the Water Pollution Control Authority **VOTED** to approve the minutes from the June 2013 meeting as written.

PUBLIC COMMENT

None

OLD BUSINESS

Facilities/Wastewater Management Plan – Lisa Fasulo

This is still in the planning phase. The funding is being discussed.

Pump Out Notices - Carmody

Ms. Fasulo reported on the repairs of septic systems. She explained how a system is designated a new system or a repair.. She noted that there were seven failures on the reported for the last year. She noted that cesspools will be addressed by the 2018 deadline. We may need to prioritize the properties that have cesspools. Ms. Fasulo asked if we should send a notice to notify residents who have cesspools so they are aware of the deadline and know that she is available for guidance or to answer questions. Mr. Osborne and Mr. Reeves said that a notification should be sent annually to let the homeowners know what needs to be done. Ms. Malan will draft letter.

Upon a motion made by Mr. Reeves and seconded by Ms. Rankin, the Water Pollution Control Authority unanimously **VOTED** to send a letter as a courtesy, to notify residents who have cesspools of the upcoming 2018 deadline and to offer assistance and guidance which the town Sanitarian will provide.

Heating Oil Leak and DEEP Report

There has not been a report received from the DEEP. Ms. Fasulo will again follow up.

Essex Meadows Agreement

Ms. Malan briefly discussed the agreement. It may be difficult to modify the agreement. The agreement will stay as previously written.

REPORT – DAVID CAROLINE, PUBLIC WORKS DIRECTOR

Mr. Caroline not present.

REPORT – LISA FASULO, HEALTH DIRECTOR

No additional report

REVIEW OPERATING STATEMENT AND INCOME STATEMENT

Report reviewed. The end of year numbers was lower than expected. Several line items were questioned – Malan will follow up with Kelly Sterner

NEW BUSINESS

It was suggested that the WPCA may consider pursuing new legal council. It was noted that Ms. Fasulo needs to have an attorney present if she needs to represent the Town in court.

Upon a motion made by Mr. Wolfgram and seconded by Randel Osborne, the Water Pollution Control Authority unanimously **VOTED** to have Ms. Malan, Ms. Fasulo and another authority member review possible candidates to be considered as legal council for the Water Pollution Control Authority.

ADJOURNMENT

On motion duly made and seconded, the Water Pollution Control Authority unanimously **VOTED** to adjourn at 5:03pm.

Respectfully Submitted

Kelley S. Frazier, Water Pollution Control Authority Clerk