

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT
WATER POLLUTION CONTROL AUTHORITY
ESSEX TOWN HALL 4:30PM**

The Essex Water Pollution Control Authority meeting was held on Monday, October 15, 2012. In attendance were Mark Reeves, Robert VanHouten, Chair, Susan Malan, Randel Osborne, Al Wolfgram, Ken Bombaci, Leigh Rankin(4:36pm). Also in attendance were Kelley Frazier, Secretary to the Board, Lisa Fasulo, Health Director and David Caroline, Director of Pubic Works.

CALL TO ORDER

The meeting was called to order by Chair, Malan at 4:32pm.

APPROVAL OF THE AGENDA

Upon a motion made by Randel Osborne and seconded by Mark Reeves the Water Pollution Control Authority unanimously **VOTED** to approve the agenda.

APPROVAL OF PREVIOUS MEETING MINUTES

Upon a motion made by Randel Osborne and seconded by Robert VanHouten, the Water Pollution Control Authority **VOTED** to approve the minutes from the September 17, 2012 meeting as amended.

PUBLIC COMMENT

None

OLD BUSINESS

Facilities/Wastewater Management Plan – Lisa Fasulo

Ms. Malan stated that she reported in the town's Annual Report that the Authority has started the process of having a new Wastewater Management Plan created

Pump Out Notices - Carmody

Ms. Fasulo noted that she has sent out several notices to homeowners who are overdue in getting their septic tanks pumped out. There are approximately 30 homeowners who have not responded to requests to have their tanks pumped. The Authority discussed in detail what the next steps are. It was suggested that a certified letter be sent to each of the 30 homeowners. Ms. Malan will contact the ten oldest overdue homeowners by phone if they don't respond to the certified letters. The town ordinance states that the town could fine the homeowner \$100. The town ordinance needs to be amended Mr. Reeves suggested reviewing the procedure that Old Lyme has established.

Cesspool – 2018 Deadline

No Update

Staffing

No Update

REPORT – DAVID CAROLINE, PUBLIC WORKS DIRECTOR

Mr. Caroline noted that the water at the landfill was tested for its industrial permit. The report is still pending. Mr. Caroline will submit to the state after he receives it.

REPORT – LISA FASULO, HEALTH DIRECTOR

No Report

REVIEW OPERATING STATEMENT AND INCOME STATEMENT

No Report Available

NEW BUSINESS

None

ADJOURNMENT

On motion duly made and seconded, the Water Pollution Control Authority unanimously **VOTED** to adjourn at 4:45pm.

Respectfully Submitted

Kelley S. Frazier, Water Pollution Control Authority Clerk