

**THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT
WATER POLLUTION CONTROL AUTHORITY REGULAR MEETING
ESSEX TOWN HALL
October 19, 2015 5:00PM**

The Essex Water Pollution Control Authority Regular Meeting was held on Monday, October 19, 2015. In attendance were Chair Susan Malan, Randel Osborne and Mark Reeves. Also in attendance; Norm Needleman, First Selectman, Lisa Fasulo, Director of Health and Kelley Frazier, Secretary to the Board. Absent: Leigh Rankin, Al Wolfgram and Ken Bombaci

CALL TO ORDER

The meeting was called to order by Chair Malan at 5:00 pm.

Guest Speakers: John Jolls and Chris Wester of Weston & Sampson Engineers, Inc. made a presentation regarding planning and process for Wastewater Management/Facilities Plan
Mr. Wester presented the plan for wastewater planning which was developed for the town of Prospect. (See Attachments) Mr. Wester noted that he is the chair of the WPCA in Prospect. He stated that the need for Essex may be similar. Our approval process and organization of Planning and Zoning is different than Prospect's. There was extensive discussion regarding this. We need to write an RFQ. Mr. Needleman suggested having a joint meeting with Planning and Zoning to discuss the plan. Ms. Malan feels that working with Planning and Zoning to discuss and develop this plan would be valuable.

APPROVAL OF THE AGENDA

Upon a motion made by Mr. Osborne and seconded by Mr. Reeves the Water Pollution Control Authority unanimously **VOTED** to approve the agenda.

APPROVAL OF PREVIOUS MEETING MINUTES

Upon a motion made by Mr. Osborne and seconded by Mr. Reeves the Water Pollution Control Authority **VOTED** to approve the minutes from the September 21, 2015 meeting as written.

PUBLIC COMMENT

None

OLD BUSINESS

Facilities/Wastewater Management Plan, DEEP Clean Water Fund – Sinking Fund

No Update

Vacation Rentals – Letter to Zoning – DRAFT Review/Approval

Ms. Fasulo will make suggested changes to the letter and then it is ready to be sent out.

Cesspools

Ms. Fasulo would like direction from the Authority as to how to move forward to notify the Public of their options and the process of making the required changes. The ordinance will need to be rewritten with approval from the Board of Selectmen and a public hearing. Ms. Fasulo will research how to get financial information out to the public. She will be meeting with the Westbrook Director of Health to discuss their process. Ms. Fasulo suggests that an informational letter be sent in 2016. This will be discussed further.

REPORT – LISA FASULO, HEALTH DIRECTOR

The water testing at Viney Brook has improved.

REVIEW OPERATING STATEMENT AND INCOME STATEMENT

The Authority reviewed the report.

ADJOURNMENT

On motion duly made and seconded, the Water Pollution Control Authority unanimously **VOTED** to adjourn at 6:15 pm.

Respectfully Submitted

Kelley S. Frazier, Water Pollution Control Authority Secretary

ATTACHMENTS:

Town of Prospect Facilities Plan Scope 05-06-2008

<http://www.essexct.gov/water-pollution-control-authority/files/prospect-facilities-plan-scope>

Town of Prospect RFQ 05-02-2008

<http://www.essexct.gov/water-pollution-control-authority/files/prospect-rfq-05-06-2008>

Town of Hebron WPCA RFQ 2016-02 REVISED

<http://www.essexct.gov/water-pollution-control-authority/files/wpca-rfq-2016-02-revised>