

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT
WATER POLLUTION CONTROL AUTHORITY
ESSEX TOWN HALL 4:30PM**

The Essex Water Pollution Control Authority was held on Monday, February 25, 2013. In attendance were Mark Reeves, Acting Chairman Randel Osborne and Al Wolfgram. Also in attendance were Kelley Frazier, Secretary to the Board, Lisa Fasulo, Health Director and Norm Needleman, First Selectman. Absent: Robert VanHouten, Susan Malan, Ken Bombaci and Leigh Rankin

CALL TO ORDER

The meeting was called to order by Acting Chairman Osborne at 4:42pm.

APPROVAL OF THE AGENDA

Upon a motion made by Mr. Reeves and seconded by Mr. Wolfgram the Water Pollution Control Authority unanimously **VOTED** to approve the agenda.

APPROVAL OF PREVIOUS MEETING MINUTES

Upon a motion made by Mr. Osborne and seconded by Mr. Reeves the Water Pollution Control Authority **VOTED** to approve the minutes from the January 2013 meeting as written.

PUBLIC COMMENT

No Comment

OLD BUSINESS

Facilities/Wastewater Management Plan – Lisa Fasulo

Mr. Needleman noted that the town is creating a sinking fund for the Wastewater Management plan. This plan will be done in the future. He noted that there may be a state grant to help with funding.

Pump Out Notices - Carmody

Ms. Fasulo continues to send postcards for residents who are overdue as well as those residents due in January, February and March of this year. If residents are seriously overdue a certified letter is sent. This process has been very successful.

Cesspool – 2018 Deadline

No Update

FYE 2013-14 Budget Discussion

Mr. Needleman noted that the sinking fund will go into a capital sinking fund account. The RFQ process was discussed in detail.

Heating Oil Leak and DEEP Report

There was a heating oil leak from an underground tank at a private residence. This occurred in January. DEEP is still managing this leak. They have been monitoring the status weekly. DEEP confirmed that there is no additional fuel being leaked, but there does continue to be vapors which are causing a strong odor. The final report is expected to be complete in the near future.

REPORT – DAVID CAROLINE, PUBLIC WORKS DIRECTOR

No Report.

REVIEW OPERATING STATEMENT AND INCOME STATEMENT

The Authority reviewed but no additional discussion occurred.

NEW BUSINESS

No Update

ADJOURNMENT

On motion duly made and seconded, the Water Pollution Control Authority unanimously **VOTED** to adjourn at 5:05pm.

Respectfully Submitted

Kelley S. Frazier, Water Pollution Control Authority Clerk