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WATER POLLUTION CONTROL AUTHORITY

February 13, 2012

MEETING ROOM B

ESSEX TOWN HALL

Present: Susan Malan, Al Wolfgram, Mark Reeves, Leigh Rankin. Robert VanHouten and Randel Osbourne were not present. Guests: Lisa Fasulo and Glenn Holmes.

Susan Malan called the meeting to order at 4:37 p.m.

Approval of the Agenda: Motion was made to approve the agenda by Al Wolfgram with a second by Mark Reeves.

Approval of the Minutes: Motion was made to approve the minutes of January 9, 2012 by Mark Reeves with a second by Al Wolfgram. Unanimously approved.

Public Comment

None

Old Business: Susan Malan is drafting letter to BOS/BOF to get on calendar to present updating the Facility Management Plan. Discussion centered on proper timing to present given the budget cycle. It was agreed to wait for next budget cycle and look at possible grant opportunities and developing a RFP but to move forward now requesting an RFQ process. Of note to presentation will be concurrence of the EDC, Zoning and Planning commissions in justifying the need to update the 1998 plan.

Lisa Fasulo reported out progress since last meeting regarding pump out notices. The Town has a list of 13 pumpers that service residents in Essex. These businesses have been sent a courtesy letter indicating the Town's intent to send pump out notices 1 April. In addition, 26 "test" notices were sent out to residents and 2 calls were received back indicating disputes with pump dates. More questions were raised regarding whether pumpers need to be registered with the Town to service residents. Other questions raised involve how and when pumpers input information into Carmody. Discussion centered around background on Carmody, how much is costs, how other towns deal with input to the system and resident notification cards. Lisa Fasulo will look in to these questions.

Report – David Caroline, Public Works Director: Dave Caroline not present.

Review Operating Statement and Income Statement: Board did not receive complete statements, no review.

New Business and General Discussion:

None

Motion was made to adjourn at 5:11 p.m. seconded by Al Wolfgram, the motion was unanimously approved.

Respectfully Submitted,
Leigh Rankin
Board Member