

**THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT  
WATER POLLUTION CONTROL AUTHORITY REGULAR MEETING  
ESSEX TOWN HALL  
January 11, 2016 5:00PM**

The Essex Water Pollution Control Authority Regular Meeting was held on Monday January 11, 2016. In attendance were Chair Susan Malan, Leigh Rankin and Mark Reeves. Also in attendance was Lisa Fasulo, Director of Health. Absent: Al Wolfram, Randel Osborne.

**CALL TO ORDER**

The meeting was called to order by Chair Malan at 5:04 pm.

**APPROVAL OF THE AGENDA**

Upon a motion made by Ms. Rankin, seconded by Mr. Reeves, the Water Pollution Control Authority as unanimously **VOTED** to approve the amended agenda to include the budget discussion.

**APPROVAL OF PREVIOUS MEETING MINUTES**

Upon a motion made by Mr. Reeves and seconded by Ms. Rankin the Water Pollution Control Authority **VOTED** to approve the minutes from the November 15, 2015 meeting as written.

**PUBLIC COMMENT**

None

**NEW BUSINESS**

Election of Officers – Ms. Rankin nominated Ms. Malan to Chair the WPCA, Mark Reeves seconded the motion – unanimously approved

Budget – the Authority reviewed last year's budget and actual and voted unanimously to keep the budget the same for next year. Requesting \$5,000 for legal fees (same as last year)

2016 Meeting Schedule – The Authority reviewed the 2016 Meeting schedule. Upon a motion made by Mr. Reeves and seconded by Ms. Rankin, the Authority approved the 2016 Meeting Schedule through January 2017.

**OLD BUSINESS**

Facilities/Wastewater Management Plan, DEEP Clean Water Fund – Sinking Fund

Discussion about a request for additional funding in the sinking fund – Mr. Reeves made a motion seconded by Ms. Rankin to request \$25,000 be added to the sinking fund.

**Vacation Rentals – Letter to Zoning – DRAFT Review/Approval**

Town attorney, David Royston provided comments and several suggested changes. Ms. Fasulo is working on incorporating the changes into the letter and then it will be sent to the Zoning Commission.

**REPORT – LISA FASULO, HEALTH DIRECTOR**

Discussion about the monitoring wells in Essex Village. The monitoring well on Scholes Lane continues to have elevated parameters.

**REVIEW OPERATING STATEMENT AND INCOME STATEMENT**

The Authority reviewed the report.

**ADJOURNMENT**

On motion duly made and seconded, the Water Pollution Control Authority unanimously **VOTED** to adjourn at 5:48 pm.

Respectfully Submitted

Susan Malan, Chair, Water Pollution Control Authority Secretary

# **ESSEX WATER POLLUTION CONTROL AUTHORITY**

## **MEETING SCHEDULE 2016**

The Essex Water Pollution Control Authority will meet at 5 p.m. on the following dates at the Essex Town Hall Room B in 2016 and January 2017

January 11, 2016

February 22, 2016

March 21, 2016

April 18, 2016

May 16, 2016

June 20, 2016

July 18, 2016

August 15, 2016

September 19, 2016

October 17, 2016

November 21, 2016

December 19, 2016

January 16, 2017