



FISCAL YEAR

2016-2017

BUDGET

**APPROVED AT
TOWN MEETING
MAY 9, 2016**

TOWN OF ESSEX

BUDGET FOR FISCAL YEAR 2016-2017

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SECTION A

BUDGET DATA AND INFORMATIONAL ITEMS

**TOWN OF ESSEX
BOARD OF FINANCE**
Essex Town Hall
29 West Avenue
Essex, CT 06426
Telephone: 860-767-4340
Fax: 860-767-8509

MEMO

Date: May 20, 2016

To: Norman Needleman, First Selectman
Stacia Libby, Selectman
Bruce Glowac, Selectman
James Francis, Treasurer
Kelly Sterner, Director of Finance
Jessica Sypher, Assessor
Megan Haskins, Tax Collector
Joel Marzi, Town Clerk

From: Keith Crehan, Chairman, Board of Finance 

Subject: Mill Rate Adopted for 2016-2017

The Board of Finance on May 19, 2016 adopted the mill rate for 2016-2017.

The mill rate effective July 1, 2016 will be 21.58

TOWN OF ESSEX
EXPENDITURES SUMMARY FOR FISCAL YEAR 2016-2017

Description	2014-2015 Actual	2015-2016	2016-2017						Increase/ (Decrease)	% Change
		Approved Budget	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request			
GENERAL GOVERNMENT										
Selectmen	183,926	192,828	198,964	196,780	198,904	198,904	198,904	6,076	3.15%	
Assessor	105,642	113,220	116,276	114,028	114,028	114,028	114,028	808	0.71%	
Central Services	231,442	212,617	231,498	209,558	209,558	210,966	210,966	(1,651)	-0.78%	
Elections	46,771	47,249	47,886	47,837	47,837	47,837	47,837	588	1.24%	
Probate Court	3,460	3,460	3,460	3,460	3,460	3,460	3,460	-	0.00%	
Tax Collector	101,658	107,169	110,182	109,431	109,431	109,431	109,431	2,262	2.11%	
Town Clerk	171,866	157,607	163,307	163,035	163,035	163,035	163,035	5,428	3.44%	
Finance	155,040	166,303	171,130	170,721	170,721	170,721	170,721	4,418	2.66%	
Zoning Enforcement Agent	63,700	65,242	67,188	67,026	67,026	67,026	67,026	1,784	2.73%	
Fringe Benefits	855,085	950,142	984,759	977,259	977,259	963,907	963,907	13,765	1.45%	
General Insurance	172,831	189,643	193,305	193,305	193,305	193,305	193,305	3,662	1.93%	
Legal Services	122,608	74,500	74,000	74,000	74,000	74,000	74,000	(500)	-0.67%	
Public Restroom Facilities	18,662	20,250	20,250	20,250	20,250	20,250	20,250	-	0.00%	
Technology	165,039	182,298	182,864	190,351	190,351	190,351	190,351	8,053	4.42%	
Board of Assessment Appeals	(238)	1,340	1,430	1,430	1,430	1,430	1,430	90	6.72%	
Board of Finance	36,595	110,500	110,500	110,500	110,500	110,500	110,500	-	0.00%	
Clean Energy Task Force	574	-	-	-	-	-	-	-	0.00%	
Conservation Commission	9,430	10,525	12,900	10,900	10,900	11,900	11,900	1,375	13.06%	
Economic Development Commission	12,789	14,100	14,100	14,100	14,100	14,100	14,100	-	0.00%	
IWWC Commission	5,974	7,880	7,680	7,680	7,680	7,680	7,680	(200)	-2.54%	
Park and Recreation	171,081	169,118	179,897	176,145	176,145	176,145	176,145	7,027	4.16%	
Park and Recreation Commission	-	2,200	2,200	2,200	2,200	2,200	2,200	-	0.00%	
Planning Commission	58,913	61,617	63,021	63,021	63,021	63,021	63,021	1,404	2.28%	
Tree Committee	5,004	6,000	6,000	6,000	6,000	6,000	6,000	-	0.00%	
Zoning Board of Appeals	5,303	4,700	5,950	5,450	5,450	5,450	5,450	750	15.96%	
Zoning Commission	32,996	31,568	34,491	34,168	34,168	34,168	34,168	2,600	8.24%	
TOTAL GENERAL GOVERNMENT	2,736,151	2,902,076	3,003,238	2,968,635	2,970,759	2,959,815	2,959,815	57,739	1.99%	
PUBLIC SAFETY										
Ambulance Association	12,634	12,158	12,836	12,836	19,536	19,536	19,536	7,378	60.68%	
Animal Control	10,000	10,000	10,000	10,000	10,000	10,000	10,000	-	0.00%	
Building Department	96,232	93,745	97,867	101,791	101,791	101,791	101,791	8,046	8.58%	
Emergency Management	19,436	21,400	21,400	21,400	21,400	21,400	21,400	-	0.00%	
Emergency 9-1-1	99,896	118,098	118,059	118,059	118,534	118,534	118,534	436	0.37%	
Fire Department	315,700	325,150	335,150	335,150	339,650	339,650	339,650	14,500	4.46%	
Fire Marshal	46,689	47,810	56,960	54,192	54,192	54,192	54,192	6,382	13.35%	
Harbor Patrol	18,763	29,100	30,500	30,263	30,263	30,263	30,263	1,163	4.00%	
Police Services	268,427	371,150	351,736	339,527	339,527	339,527	339,527	(31,623)	-8.52%	
Resident State Trooper	126,804	129,523	191,528	162,798	191,528	191,528	191,528	62,005	47.87%	
Water	148,472	154,428	152,178	152,178	152,178	152,178	152,178	(2,250)	-1.46%	
TOTAL PUBLIC SAFETY	1,163,053	1,312,562	1,378,214	1,338,194	1,378,599	1,378,599	1,378,599	66,037	5.03%	

Description	2014-2015 Actual	2015-2016	2016-2017						Increase/ (Decrease)	% Change
		Approved Budget	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request			
HEALTH & HUMAN SERVICES										
Estuary Transit	16,147	17,358	18,226	18,226	18,226	18,226	18,226	868	5.00%	
Health Department	117,318	135,984	140,791	136,929	136,929	136,929	136,929	945	0.69%	
Transfer Station	235,320	265,270	267,866	267,646	267,646	267,646	267,646	2,376	0.90%	
Social Services	98,595	103,134	123,078	104,835	104,835	104,835	104,835	1,701	1.65%	
Visiting Nurses	66,850	66,874	66,874	66,874	66,874	66,874	66,874	-	0.00%	
Water Pollution Control	1,157	2,600	2,600	2,600	2,600	2,600	2,600	-	0.00%	
TOTAL HEALTH & HUMAN SERVICES	535,387	591,219	619,434	597,109	597,109	597,109	597,109	5,890	1.00%	
HIGHWAYS & TRANSPORTATION										
Highway Department	943,565	858,902	888,305	870,902	868,402	868,402	868,402	9,500	1.11%	
Town Garage	47,049	35,600	36,100	34,200	34,200	34,200	34,200	(1,400)	-3.93%	
TOTAL HIGHWAYS & TRANSPORTATION	990,614	894,502	924,405	905,102	902,602	902,602	902,602	8,100	0.91%	
DEBT SERVICE										
Interest	284,369	258,881	273,956	273,956	273,956	273,956	273,956	15,075	5.82%	
Principal	570,000	650,000	695,000	695,000	695,000	695,000	695,000	45,000	6.92%	
TOTAL DEBT SERVICE	854,369	908,881	968,956	968,956	968,956	968,956	968,956	60,075	6.61%	
LIBRARIES	379,300	390,559	400,500	390,559	390,559	390,559	390,559	-	0.00%	
CAPITAL AND SINKING FUNDS	648,867	456,889	499,000	454,000	454,000	454,000	454,000	(2,889)	-0.63%	
TOTAL SELECTMEN'S BUDGET	7,307,741	7,456,688	7,793,747	7,622,555	7,662,584	7,651,640	7,651,640	194,952	2.61%	
EDUCATION										
Essex Board of Education	7,603,407	7,603,101	7,625,408	7,625,408	7,625,408	7,635,408	7,635,408	32,307	0.42%	
Reg. Dist. 4 Board of Education	8,112,489	8,192,147	8,454,525	8,454,525	8,454,525	8,454,525	8,454,525	262,378	3.20%	
TOTAL EDUCATION	15,715,896	15,795,248	16,079,933	16,079,933	16,079,933	16,089,933	16,089,933	294,685	1.87%	
TOTAL EXPENDITURES	23,023,637	23,251,936	23,873,680	23,702,488	23,742,517	23,741,573	23,741,573	489,637	2.11%	

TOWN OF ESSEX
2016-2017 ESTIMATED REVENUES

Description	Fiscal Year 2015-2016 Budget	Forecasted Revenues 6/30/16	Fiscal Year 2016-2017 Estimated Revenues	Budget to Budget Variance	% Change Budgeted vs. Budgeted
TAX COLLECTION					
Property Taxes	\$ 21,633,424	\$ 21,633,424	\$ 22,228,358	\$ 594,934	2.75%
Prior Years (Delinquent) Property Taxes	150,000	160,000	150,000	-	0.00%
Interest and Lien Fees	50,000	100,000	50,000	-	0.00%
TOTAL TAX COLLECTION	21,833,424	21,893,424	22,428,358	594,934	2.72%
STATE & FEDERAL AGENCIES					
Veterans Tax Relief	3,962	3,519	3,962	-	0.00%
Access Line Tax Share	32,500	30,000	28,000	(4,500)	-13.85%
State Education Grants	389,697	376,696	160,658	(229,039)	-58.77%
Town Aid Road Fund Grant	215,183	214,980	214,980	(203)	-0.09%
LoCIP	40,043	40,043	40,105	62	0.15%
Circuit Court Fines	6,000	2,200	4,000	(2,000)	-33.33%
Gas Tax Refunds	805	805	805	-	0.00%
Grants in Lieu of Taxes	25,714	-	78	(25,636)	-99.70%
Homeowners Tax Relief	35,000	36,066	35,000	-	0.00%
Transit District	578	578	821	243	100.00%
Municipal Grant in Aid	74,547	74,547	74,547	-	100.00%
Pequot	13,030	13,224	12,520	(510)	100%
Miscellaneous State and Federal	10,000	8,000	5,000	(5,000)	-50.00%
Municipal Revenue Sharing Acct.	-	-	74,572	74,572	100.00%
TOTAL STATE & FEDERAL AGENCIES	847,059	800,658	655,048	(192,011)	-22.67%
LOCAL REVENUES					
Interest on Temporary Funds	7,200	6,000	7,200	-	0.00%
Miscellaneous Permits	3,500	11,000	3,500	-	0.00%
Transfer Station Fees	80,000	77,500	80,000	-	0.00%
Building Permits	125,000	125,000	125,000	-	0.00%
Zoning Permits	7,100	8,000	7,100	-	0.00%
Zoning Board of Appeals	2,160	1,700	2,160	-	0.00%
Planning Commission	2,500	300	2,500	-	0.00%
Conveyance Tax	110,000	125,000	110,000	-	0.00%
Park and Recreation Fees	4,500	2,500	4,500	-	0.00%
Miscellaneous Receipts	15,000	15,000	15,000	-	0.00%
Town Clerk Fees	115,000	110,000	115,000	-	0.00%
Inland Wetlands Permits	1,440	1,080	1,440	-	0.00%
Regional Recycling Fee	62,000	55,000	62,000	-	0.00%
Health Department Fees	7,500	7,500	7,500	-	0.00%
TOTAL LOCAL REVENUES	542,900	545,580	542,900	-	0.00%
UNASSIGNED FUND DECREASE	28,552	-	115,267	86,715	-100.00%
TOTAL FUNDING ALL SOURCES	\$ 23,251,935	\$ 23,239,662	\$ 23,741,573	\$ 489,638	2.11%

**TOWN OF ESSEX
2016-2017 NON-UNION PAY PLAN**

PAY PLAN FOR HOURLY STAFF							
SALARY LEVEL		STEP I	STEP II	STEP III	STEP IV	STEP V	STEP VI
JOB CLASS							
1	Vacant	\$ 14.53	\$ 15.11	\$ 15.69	\$ 16.36	\$ 16.98	\$ 17.63
2	Custodian - Part Time Recreation Aide	\$ 15.54	\$ 16.17	\$ 16.83	\$ 17.50	\$ 18.17	\$ 18.91
3	Administrative Secretary Landfill Operator	\$ 16.62	\$ 17.31	\$ 17.98	\$ 18.73	\$ 19.45	\$ 20.25
4	Administrative Secretary II Custodian - Full Time	\$ 17.81	\$ 18.51	\$ 19.26	\$ 20.01	\$ 20.83	\$ 21.66
5	Harbor Patrol Boat Operator	\$ 19.04	\$ 19.81	\$ 20.60	\$ 21.42	\$ 22.27	\$ 23.19
6	Regulatory Commission Secretary	\$ 20.37	\$ 21.18	\$ 22.04	\$ 22.92	\$ 23.84	\$ 24.80
7	Administrative Assistant/Secretary Assistant Tax Collector Assistant Town Clerk Landfill Supervisor	\$ 21.80	\$ 22.68	\$ 23.58	\$ 24.53	\$ 25.53	\$ 26.53
8	Crossing Guard	\$ 23.32	\$ 24.28	\$ 25.21	\$ 26.24	\$ 27.30	\$ 28.38
9	Assistant to Director of Finance	\$ 24.95	\$ 25.96	\$ 26.99	\$ 28.08	\$ 29.21	\$ 30.35
10	Vacant	\$ 26.71	\$ 27.79	\$ 28.89	\$ 30.06	\$ 31.24	\$ 32.50
11	Administrative Assistant to Selectmen	\$ 28.55	\$ 29.68	\$ 30.88	\$ 32.11	\$ 33.40	\$ 35.89
12	Assistant Building Official Deputy Fire Marshal	\$ 32.71	\$ 34.03	\$ 35.37	\$ 36.79	\$ 38.28	\$ 39.80

SALARY RANGE FOR PROFESSIONAL STAFF							
<i>Based on Full Time 40 hour workweek (Full Time Equivalent (FTE) = 1)</i>							
SALARY LEVEL		STEP I	STEP II	STEP III	STEP IV	STEP V	STEP VI
JOB CLASS							
1	Vacant	\$ 55,564	\$ 57,813	\$ 60,086	\$ 62,528	\$ 64,970	\$ 67,605
2	Park and Recreation Director	\$ 59,384	\$ 61,730	\$ 64,220	\$ 66,783	\$ 69,467	\$ 74,642
3	Vacant	\$ 61,778	\$ 64,196	\$ 66,783	\$ 69,443	\$ 72,272	\$ 77,616
4	Building Official	\$ 68,041	\$ 70,773	\$ 73,578	\$ 76,528	\$ 79,622	\$ 82,790
5	Zoning Officer	\$ 72,780	\$ 75,754	\$ 78,752	\$ 81,919	\$ 85,160	\$ 88,569
6	Assessor Director of Public Works Director of Finance Director of Health/Sanitarian	\$ 77,919	\$ 81,024	\$ 84,272	\$ 87,614	\$ 91,146	\$ 94,821

ANNUAL STIPENDS FOR ELECTED OFFICIALS	
POSITION	Annual Stipend
Registrar of Voters	\$ 10,056
Board of Selectmen	\$ 4,820
Treasurer	\$ 10,901
Tax Collector	\$ 61,904
Town Clerk	\$ 64,747
First Selectman	\$ 82,749

OTHER STIPEND POSITIONS	
POSITION	Annual Stipend
Fire Marshal	\$35,555
Animal Control Officer	\$15,875
Tree Warden	\$12,500
Maintenance Supervisor	\$11,616
Open Burning Official	\$3,000
Municipal Agent	\$100

TOWN OF ESSEX

GENERAL FUND CHART OF ACCOUNTS

Departments (ORG)

10400	Selectmen
10401	Elections
10402	Assessor
10403	Board of Assessment Appeals
10404	Tax Collector
10405	Treasurer/Finance
10406	Legal Services
10407	Town Clerk
10408	Probate Court
10409	Board of Finance
10410	Conservation Commission
10411	Planning Commission
10412	Zoning Commission
10413	Zoning Board of Appeals
10414	Building Department
10415	Central Services
10416	Park and Recreation Commission
10417	Inland Wetlands Commission
10419	Enforcement Officer
10420	Fire Department
10421	Fire Marshal
10422	Insurance
10423	Resident Trooper
10424	Police Services
10425	Water
10426	Harbor Patrol
10427	Emergency Management
10428	Emergency 911
10431	Health Department
10432	Visiting Nurses
10434	Social Services
10435	Transfer Station & Recycling Center
10436	WPCA
10437	Sanitary Waste Commission
10440	Libraries
10450	Highway Department
10455	Estuary Transit

10457	Town Garage
10458	Tree Committee
10460	Economic Development Commission
10461	Public Restroom Facilities
10462	Clean Energy Task Force
10465	Ambulance Association
10475	Technology
10480	Principal
10481	Interest
10494	Employee Benefits
10495	Animal Control
10496	Capital & Non-Recurring
10499	Grants and Special Appropriations
10500	Elementary School
10501	Regional School Operating
10502	Regional Supervisory District
10503	Regional Bond and Interest

Accounts (Objects)

501 - Salaries Wages and Benefits

501100		Full-Time Payroll
501125		Elected Payroll
501150		Part Time Payroll
501175		Supplemental Payroll
501200		Overtime Payroll
	120	Patrol (Police)
	125	Replacement Patrol (Police)
	130	Weather (Police)
	135	Investigation (Police)
	140	Court (Police)
	145	DUI Grant (Police)
	150	DARE (Police)
	155	M/V Enforcement (Police)
	160	Traffic/Crowd Control (Police)
	165	Other (Police)
501250		Contracted/Seasonal Payroll
	101	Summer Camp
	102	Viney Hill Brook Lifeguards
	103	Maintenance
501300		Longevity
501350		FICA (Social Security & Medicare)
501400		Life & Short-Term Disability Insurance
501450		Medical & Dental Insurance

501500	Retirement
501550	Workers' Compensation
501600	Unemployment Compensation

502 - General Operating Expenses

502100	Postage
502150	Office Supplies
220	Election Supplies
502200	Telephone
502250	Electricity
502350	Water
502400	Heating Fuel
502450	Advertising
502500	Printing Services
502550	Professional Dues & Subscriptions
502600	Training & Conferences
502650	Meetings & Entertainment
502700	Automobile Expense
502750	Insurance
502800	Custodial Supplies
502850	Employee Services
502875	State of Connecticut Fees
201	DEEP Town Clerk
202	Document Fees Town Clerk
203	Delinquent Motor Vehicle Report
204	State Educational Fees Building Official
205	Permit Fees
502880	Vital Statistics
502900	Miscellaneous

503 - Professional Fees

503100	Legal Fees
320	Bond Anticipation Note
321	Labor
322	Miscellaneous Legal
323	Preserve Intervenor Status
324	SEC Filings
325	Tax Appeals
330	Town Counsel
350	Inland Wetlands
351	Planning Commission
352	Sanitary Waste Commission
353	Zoning Board of Appeals
354	Zoning Commission
355	WPCA

503150		Audit Fees
503200		Engineering
503215		Registered Sanitation Services
503225		Inspection Services
503250		Technology Services
	301	VertitchIT
	302	Internet Service Provider
	303	Email spooler
	310	Website
503275		Planning Services
	375	CRERPA
	377	Traffic Studies
	379	Miscellaneous Planning Services
503300		Other/Consultants

504 - Contractual Services

504100		Cleaning
	401	Town Hall
	402	Town Garage
	403	Main Street Restroom
	404	Hubbard Park Restroom
504150		Uniforms
	406	Uniform Purchase
	407	Uniform Cleaning
504175		Water Testing
504200		Technology Support
	410	Cott Computer Index Systems
	411	Quality Data Services
	412	Vision
	413	Munis
	414	GIS
	415	Miscellaneous
	416	RecDesk Service
	417	DMV Direct Access
	418	State Police Records Management
	419	Carmody Data
	420	Probate System
504225		Software Licenses
504250		Equipment Rentals
504300		Plowing & Sanding
504350		Regional HHW Facility
504375		Waste Processing/Removal
	421	Bulky Waste
	422	Cans & Bottles
	423	Cardboard

	424	Chipping
	425	CRRA MSW Fees
	426	Demolition
	427	Freon
	428	Household Hazardous
	429	Metals
	430	Mixed Paper
	431	MSW Hauling
	432	Tires
	433	Leaf Screening
	434	Clean Lumber
	440	Restrooms - Main Street & Hubbard
504400		Trash Removal
504425		Streetlights Electricity
504450		Drug Testing
504475		Public Safety Contracts
	490	Emergency 9-1-1 Dispatch
	491	Everbridge System
	492	Fire Protection Water Services
	493	Resident State Trooper
	494	Firefighter Tax Abatement
	495	State Trooper Overtime
	498	Marine Patrol Dockage
504480		Mowing
504500		Other Service Contracts

505 - Repairs & Maintenance

505100		Motor Vehicle Maintenance & Repair
505150		Building Maintenance & Repair
505175		Grounds Maintenance & Repair
505200		Equipment Maintenance & Repair
505225		Historic Restoration
505500		Park Operation, Maintenance & Repair
	501	Clark's Pond
	502	Comstock Fields
	503	Dickinson's Park
	504	Grove Street Park
	505	Hubbard Field
	506	Main Street Park
	507	Sunset Pond
	508	Tennis Courts
	509	Viney Hill Brook Park
	510	Ivoryton Park
	511	Bushnell Park
505550		Road Maintenance & Repair

505575	Sidewalk Maintenance & Repair
505600	Police Equipment Maintenance & Repair
505625	Catch Basins
505650	Drainage Maintenance & Repair
505700	Stormwater Maintenance & Repair
505750	Other

506 - Special Department Supplies

506100	Fuel & Oil - Town Vehicles
506150	Sand & Salt
506200	Public Services/Highway Project Materials
506250	Police Protection
506275	Police Community Services
506300	Park and Recreation Programs
604	Community Events
506350	Inspection & Safety Materials
506400	Educational Materials
506800	Tree Committee Allocation

507 - Equipment Purchases

507100	Office Equipment
507150	Recreational Equipment
507200	Technology Equipment
507250	Maintenance Equipment
507300	Safety Equipment

508 - Other Expenses

508100	Capital Equipment Leases
508125	Public Works Equipment
508150	Principal
805	2007 General Obligation Bond
508200	Interest
805	2007 General Obligation Bond
508250	Community Payments & Donations
810	Community Renewal Team
811	Connecticut River Coastal Conservation
812	Connection, The
813	Est. Council of Seniors Club
814	Estuary Transit
815	Literacy Vol of America
816	Lower Valley Visiting Nurses Association
817	M.A.R.C.
818	Middlesex County Substance Abuse Action Council
819	Regional Mental Health

	820	Rushford Center
	821	Sexual Assault Crisis
	822	Shoreline Soup Kitchens
	823	Tri-Town Youth Services
	824	Community Health Center, Inc.
	826	Middlesex Center for Behavioral Health
	827	Gilead
508300		Library Allocations
	841	Essex Library
	842	Ivoryton Library
508350		Sinking Fund Allocation
	850	Cruiser Sinking Fund
	855	Fire Department Sinking Fund
	860	Harbor Management Sinking Fund
	865	Open Space Sinking Fund
	869	Park & Recreation Sinking Fund
	870	Patrol Boat Sinking Fund
	875	Revaluation Sinking Fund
	885	Municipal Property
508375		Special Revenue Fund Support
508400		Contingency
508500		Grant Expenditures
508600		Fire Department Allocation
508650		Ambulance Association Allocation
508700		Road Reconstruction
508750		Sidewalk Installation/Reconstruction
508800		Municipal Property Improvements
	896	Public Works Facility
	898	Town Hall
508850		Special Appropriations

BUDGET METRICS

New to our budget document this year!

Town government departments were asked to identify performance metrics which measure their activities and performance. Where possible, three to five years of history was provided. This historical data could then be charted in a meaningful way to provide our taxpayers with a visual representation of a number of important indicators of performance. Not all critical governmental services can be quantified and the metrics provided are not all inclusive. Nonetheless, we hope these metrics are informative and plan to further track and develop this section of our budget document in future years.

Contents:

Town Clerk	Conveyance Tax and Town Clerk Fees
Building Department	Construction Value/Building Permit Fees/Permits Issued
Finance Department	Historical Town Government Budget by Expenditure Type
Finance Department	Unassigned Fund Balance
WPCA	Annual Septic Tank Pump outs
Health Department	Permits/Inspections/Plan Reviews
Essex Transfer Station	MSW Tonnage Reports
Recreation Programs	Historic Participation by Program
RST / Police Services	Calls for Service
Assessor	Historical Gross Grand List
Tax Collector	Total Levy and Collection Rates

CERC Town Profile 2016

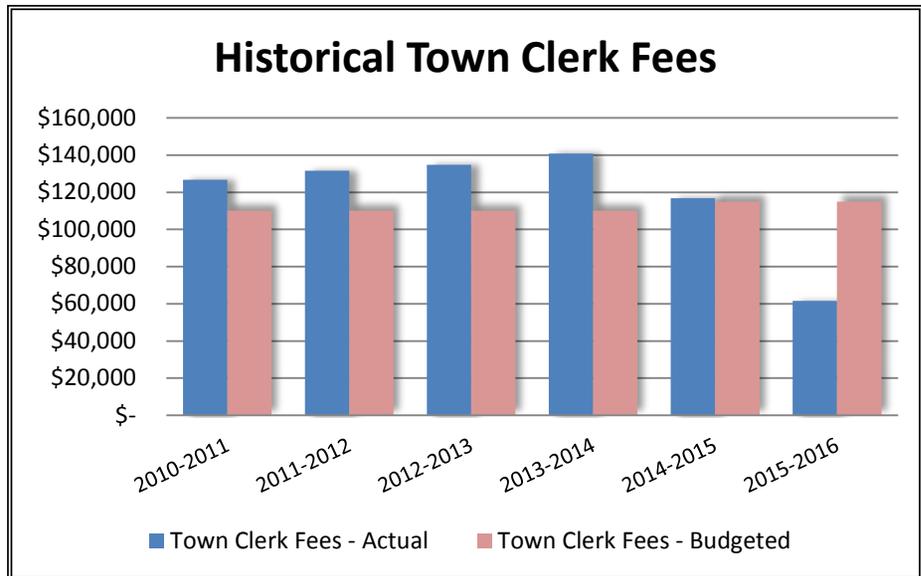
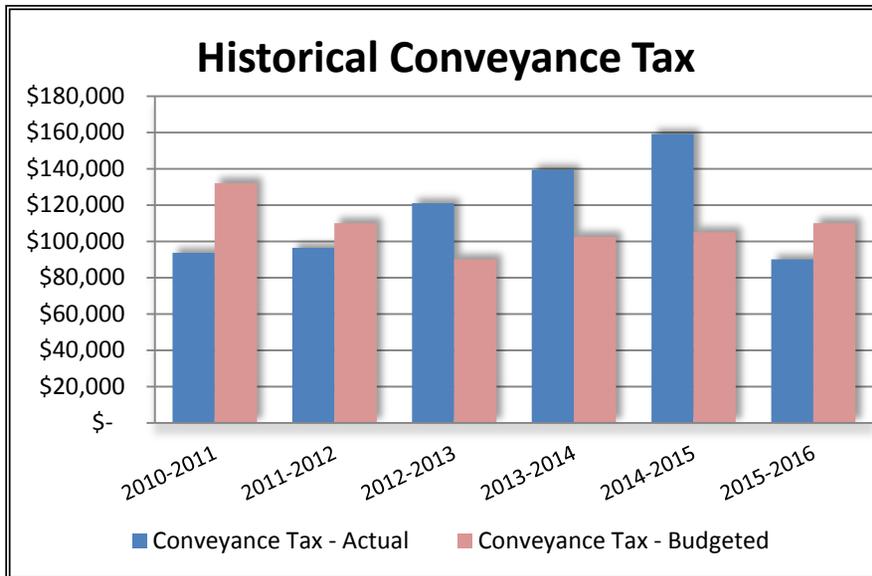
Essex Housing Data Profile 2015

Town Clerk

Conveyance Tax and Town Clerk Fees

Conveyance Tax is paid by the seller when title to real property is transferred. There are two conveyance taxes to be paid, one to the state and one to the municipality where the property is located. The municipal conveyance tax rate for Essex is .25% of the sales amount. Due to its direct relationship to real estate sales, this revenue source tends to fluctuate with the economy. Town Clerk Fees represent those fees collected by the Town Clerks office for a variety of items/services. Fees include marriage licenses, birth and death certificates and fees for document recordings.

Description	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
Conveyance Tax - Budgeted	\$ 132,000	\$ 110,000	\$ 90,000	\$ 102,500	\$ 105,000	\$ 110,000
Conveyance Tax - Actual	\$ 93,756	\$ 96,357	\$ 120,994	\$ 139,396	\$ 159,075	\$ 90,027
Town Clerk Fees - Budgeted	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 115,000	\$ 115,000
Town Clerk Fees - Actual	\$ 126,705	\$ 131,488	\$ 134,769	\$ 140,810	\$ 116,850	\$ 61,578

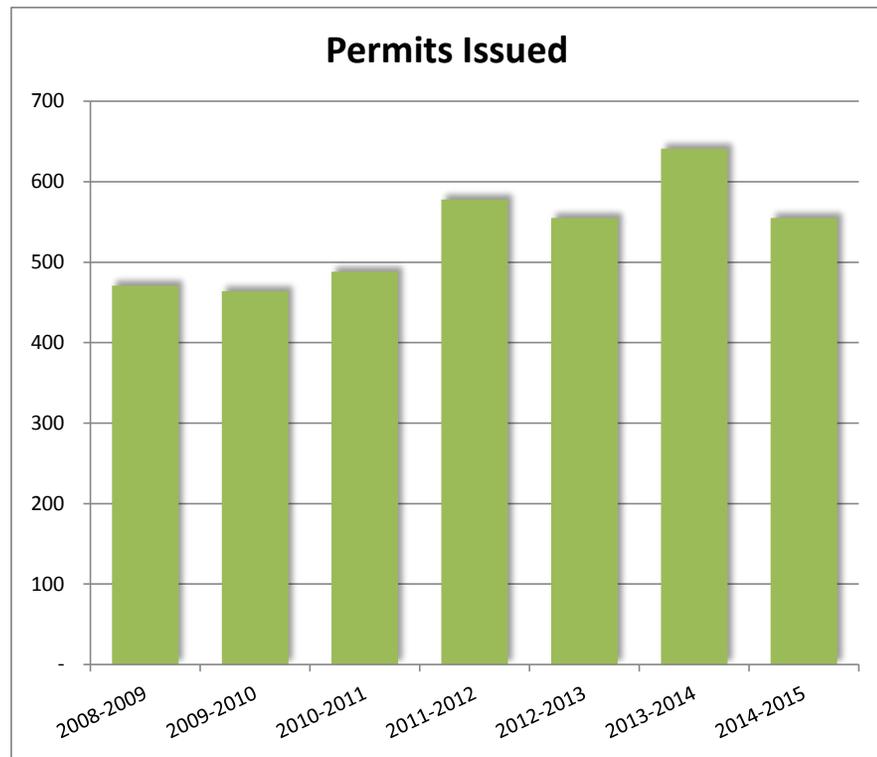
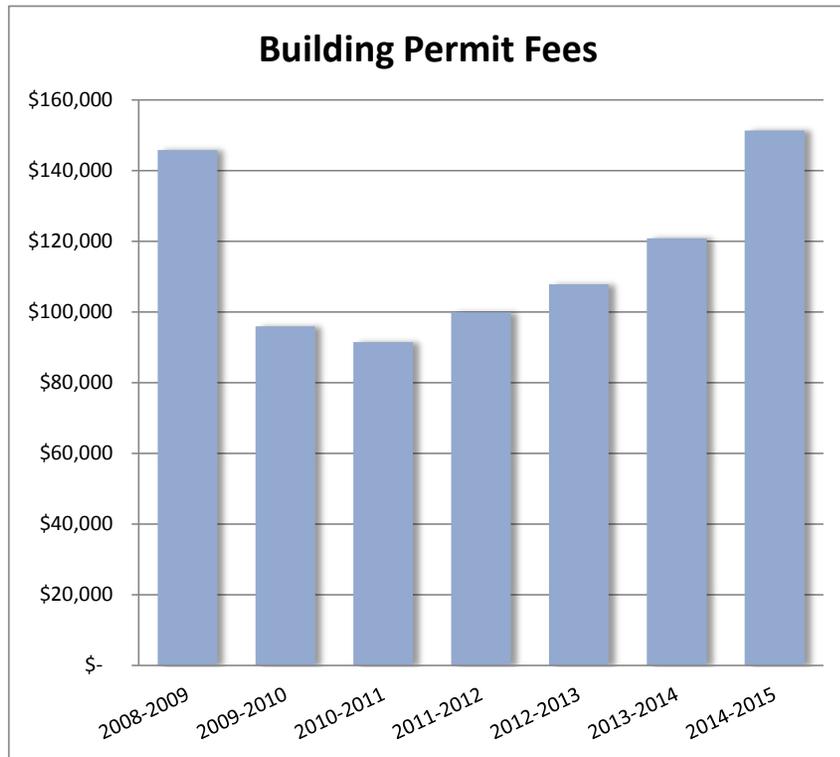


(Note: 2015-2016 Actual figures reflect the fiscal year to-date as of 12/31/15)

Building Department Construction Value / Building Permit Fees / Permits Issued

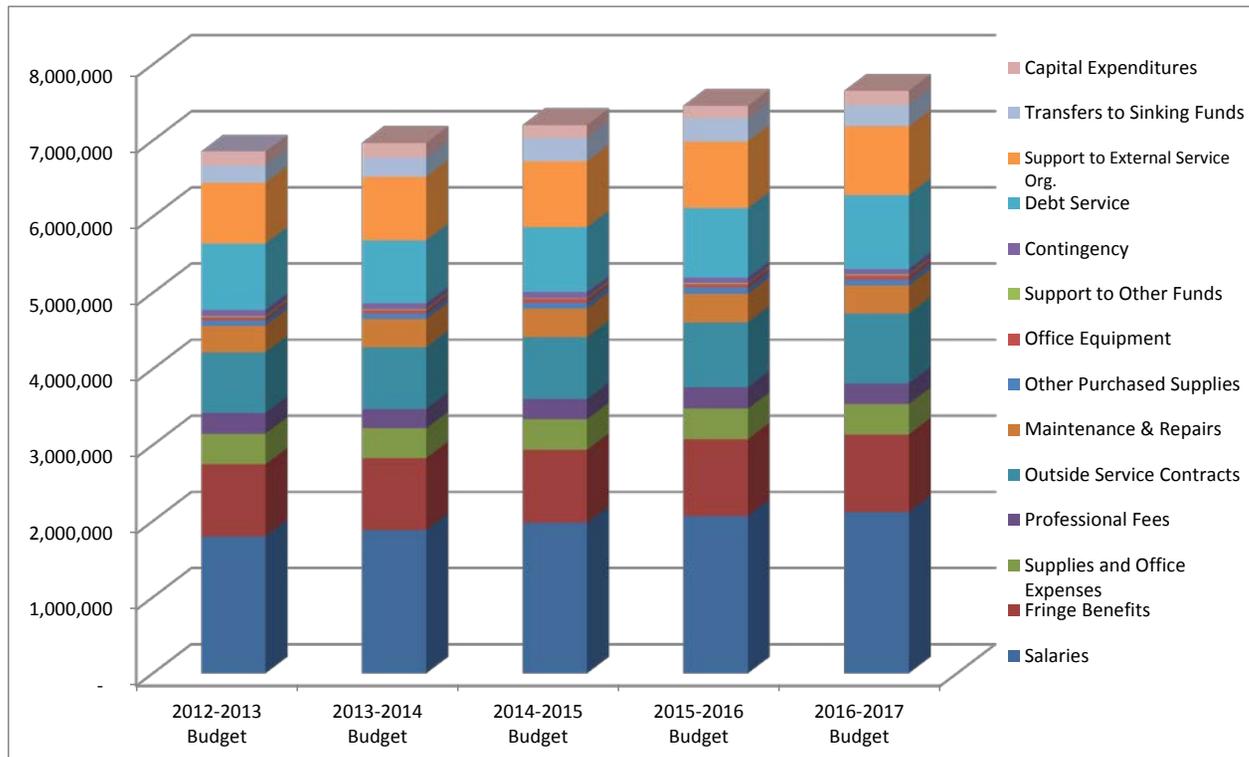
Metrics in the Building Department also tend to follow the general economy. The charts below reflect the slow recovery in construction value in Essex with fiscal year 2014-2015 showing the department's highest values since 2007-2008. Meanwhile the number of permits might reflect a high level of activity but smaller dollar-volume projects. Fiscal year 2015-2016 is currently on track to be the highest permit volume that we have on record (projection = 750 permits)

Description	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Construction Value	\$ 14,225,178	\$ 9,521,918	\$ 8,877,845	\$ 9,384,873	\$ 10,118,507	\$ 11,753,719	\$ 16,321,741
Building Permit Fees	\$ 145,830	\$ 95,938	\$ 91,520	\$ 99,903	\$ 107,840	\$ 120,880	\$ 151,350
Permits Issued	471	464	488	578	555	641	555



Finance Department Historical Town Government Budget by Expenditure Type

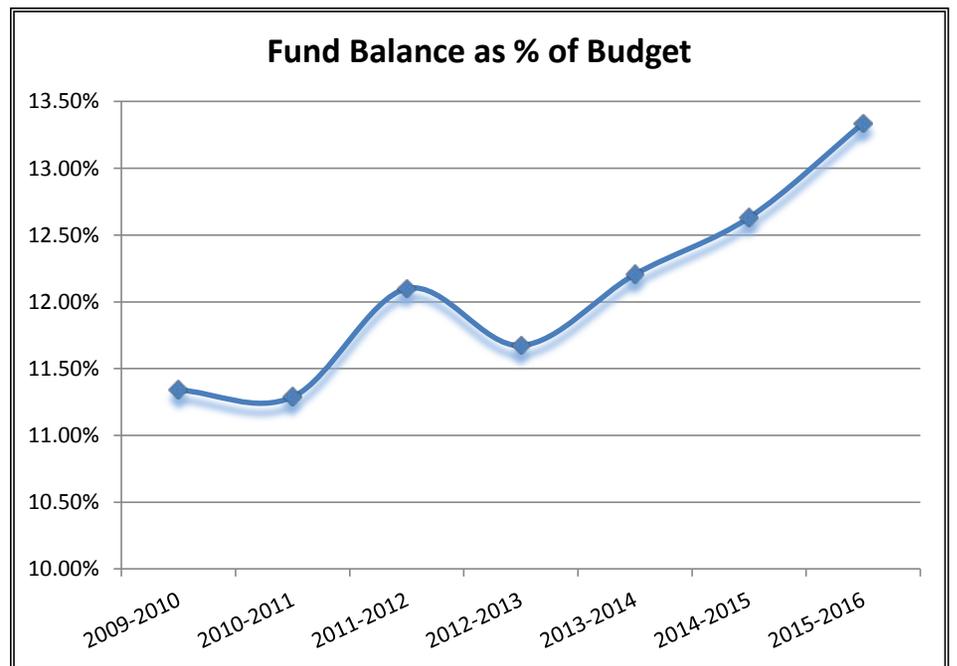
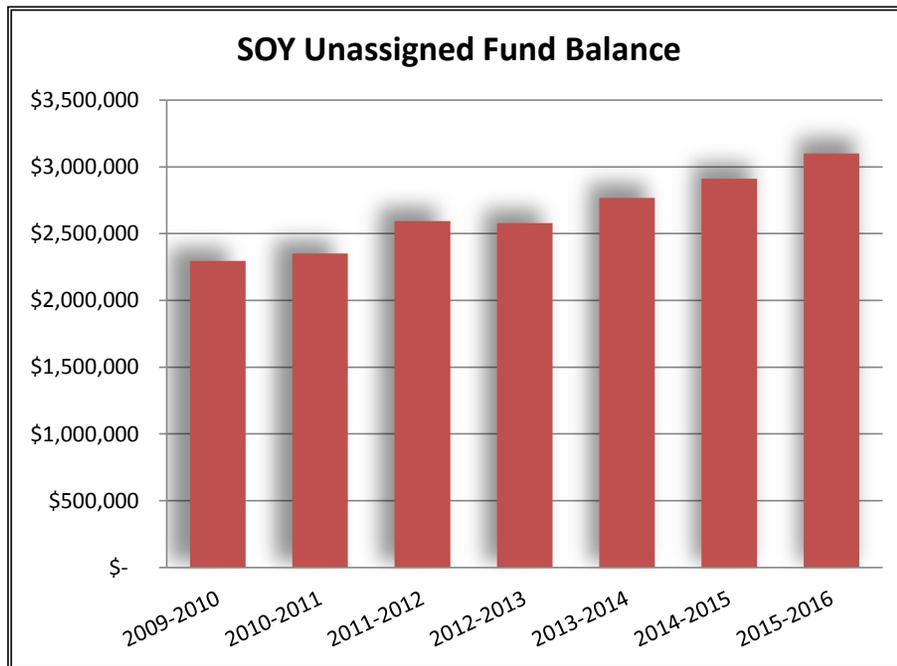
Description	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Budget
Salaries	1,800,122	1,884,603	1,978,615	2,068,313	2,112,654
Fringe Benefits	944,110	940,886	957,026	1,006,735	1,025,500
Supplies and Office Expenses	403,158	391,581	400,714	401,905	398,157
Professional Fees	271,191	256,206	263,381	279,075	270,299
Outside Service Contracts	798,642	809,663	817,583	853,509	920,715
Maintenance & Repairs	350,459	372,560	374,835	375,585	367,310
Other Purchased Supplies	70,050	71,850	78,650	79,650	77,650
Office Equipment	43,900	43,100	48,600	49,100	55,600
Support to Other Funds	12,500	11,000	11,000	10,000	10,000
Contingency	80,000	80,000	75,000	75,000	75,000
Debt Service	869,675	824,579	854,369	908,881	968,956
Support to External Service Org.	800,574	836,491	866,914	880,510	904,800
Transfers to Sinking Funds	228,000	252,000	304,500	302,500	279,000
Capital Expenditures	181,259	192,942	170,974	165,925	186,000
Total FY Budget	\$ 6,853,640	\$ 6,967,461	\$ 7,202,161	\$ 7,456,688	\$ 7,651,641



Finance Department Unassigned Fund Balance

Unassigned Fund Balance represents that portion of the Town's financial resources that are in excess to its liabilities and commitments. These amounts can serve as a cushion against unanticipated circumstances, such as revenue shortfalls or major unexpected expenses. They are also a resource that can allow the Town, with appropriate approvals, to take advantage of unexpected and unbudgeted opportunities. The Board of Finance has established a fund balance policy with a recommended/target Start of Year (SOY) unassigned fund balance in the range of 10% to 14% of fiscal year budgeted expenditures.

Description	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
Total FY Budget	\$ 20,243,320	\$ 20,832,730	\$ 21,441,753	\$ 22,090,118	\$ 22,684,150	\$ 23,056,963	\$ 23,251,936
SOY Unassigned Fund Balance	\$ 2,295,819	\$ 2,351,815	\$ 2,594,476	\$ 2,578,818	\$ 2,769,036	\$ 2,912,653	\$ 3,101,610
Fund Balance as % of Budget	11.34%	11.29%	12.10%	11.67%	12.21%	12.63%	13.34%

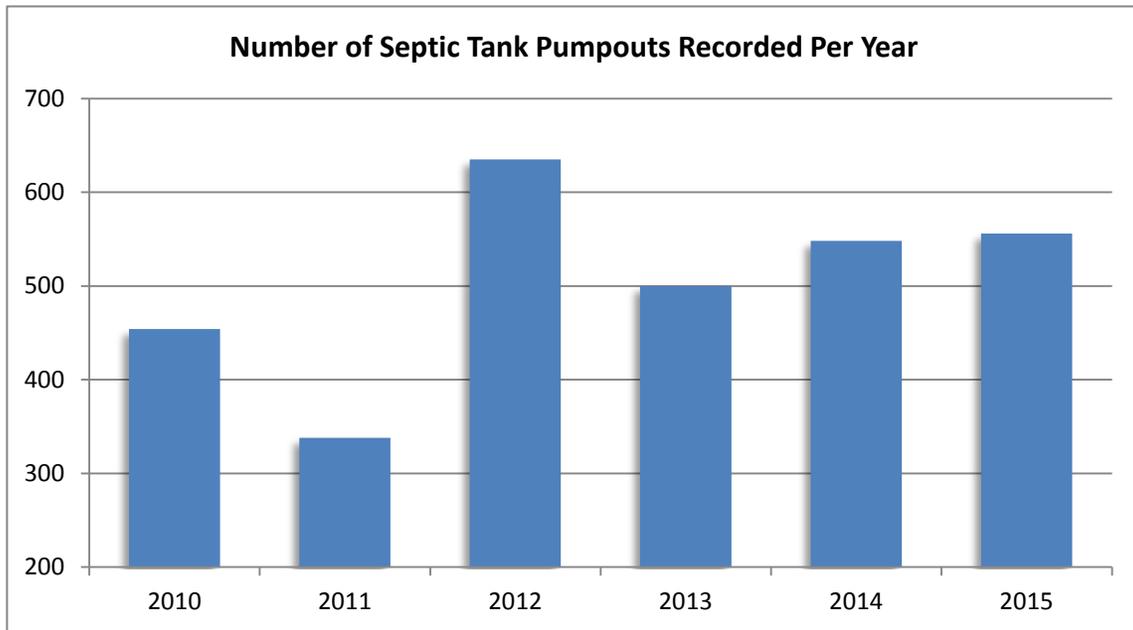


Water Pollution Control Authority (WPCA)

Annual Septic Tank Pumpouts

(Source: Carmody Report - Systems Serviced-Pump Reports)

	2010	2011	2012	2013	2014	2015
Total pumpouts recorded as of Dec 31	454	338	635	500	548	556
Service Past Due		1334				808



With nearly 3,000 small onsite septic systems in Town, an essential component of the Town's Sewer Avoidance Plan is the proper care & maintenance of septic systems which includes a septic tank pumpout at least once every 5 years. The graph above shows the number of septic tank pumpouts recorded to the Health Department since adopting the Wastewater Management Ordinance in 2009. The data further demonstrates residents' commitment to preventing water pollution and environmental degradation that may have a detrimental impact on the quality of the town's groundwater and surface water resources.

Connecticut General Statutes authorized Essex Water Pollution Control Authority (WPCA) to prepare a water pollution control plan and to define where sewers are to be located and where they are not. In 2009 Essex adopted a Wastewater Management Ordinance (aka. Sewer Avoidance Plan) to describe the means by which municipal programs are carried out to avoid community pollution problems and to describe any programs wherein the local Director of Health manages subsurface sewage disposal systems. Essex continues to support WPCA's sewer avoidance plan and related Wastewater Management Ordinance.

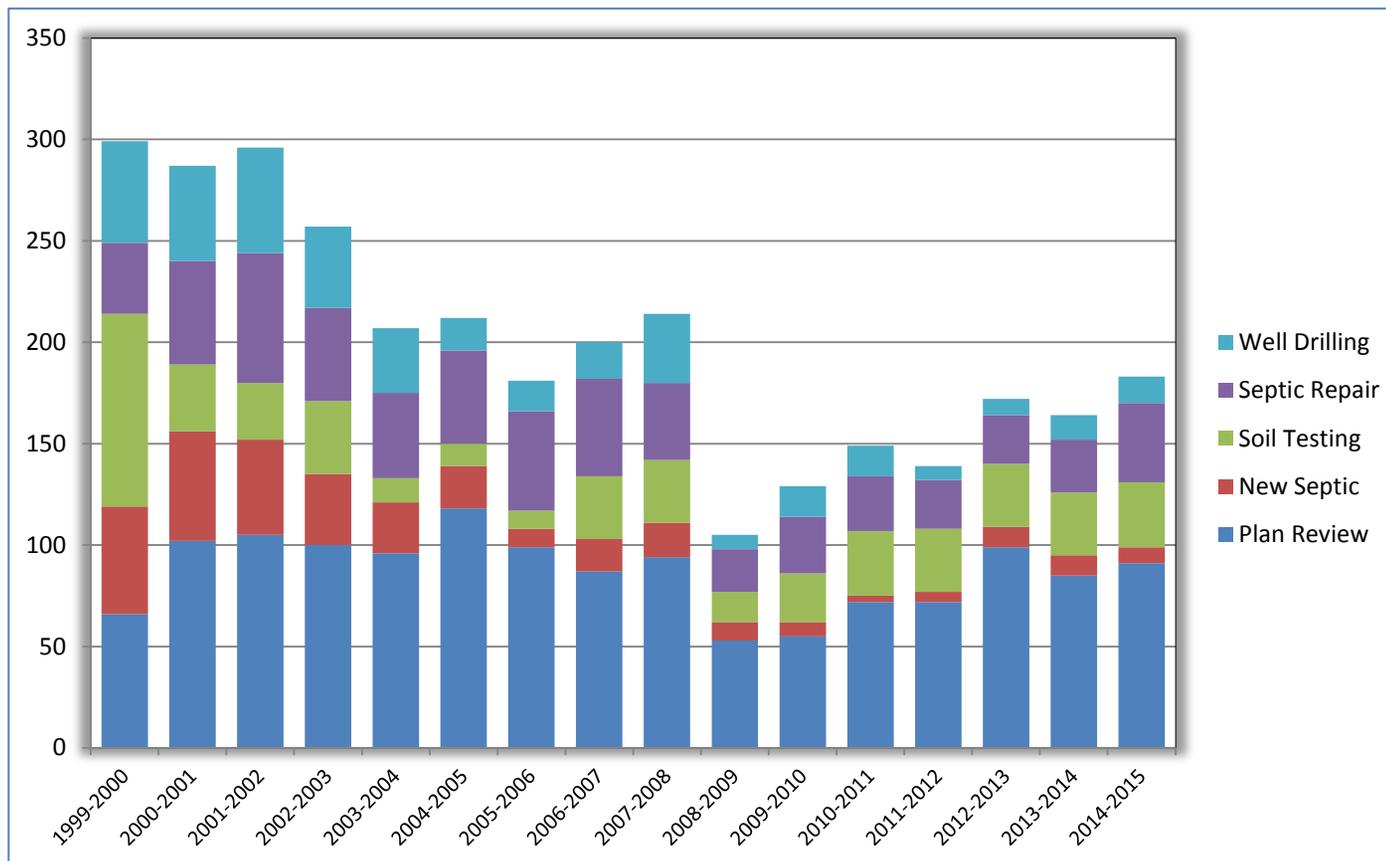
Health Department Permits/Inspections/Plan Reviews

CT Public Health Code requires the local health department to review, approve, and issue permits for all plans which influence a property's on-site septic system or drinking water well.

The number of permits issued for new septic systems is strongly correlated with new construction activities in Town. In recent years, the number of permits issued for septic system repair appears to be more associated with real estate transactions (i.e. home sales) or with renovations to existing homes (i.e. home addition project or converting an existing attic/basement/garage to a habitable space) rather than with actual septic system failures.

The number of well drilling permits issued does not correlate with new construction activities because many parcels in Town are served by Public Water Supply rather than a private drinking water well.

PERMITS ISSUED BY HEALTH DEPARTMENT BY FISCAL YEAR



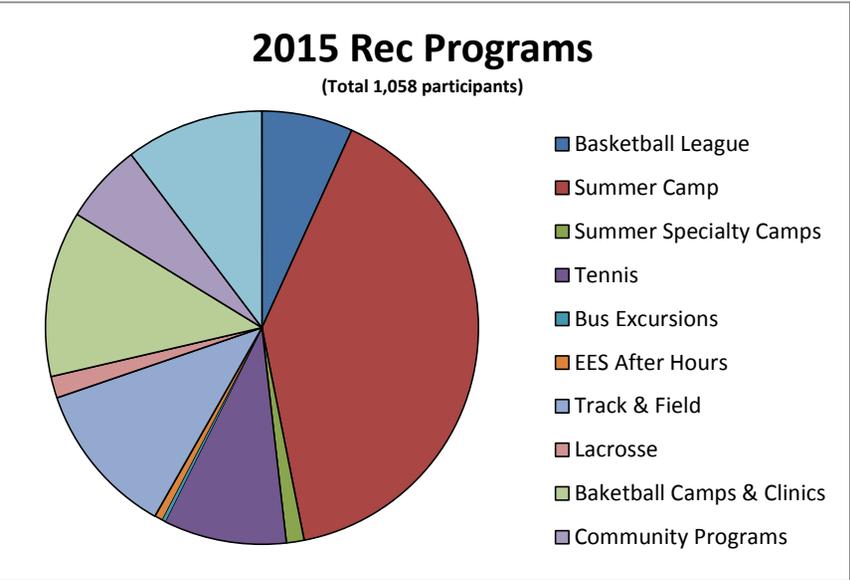
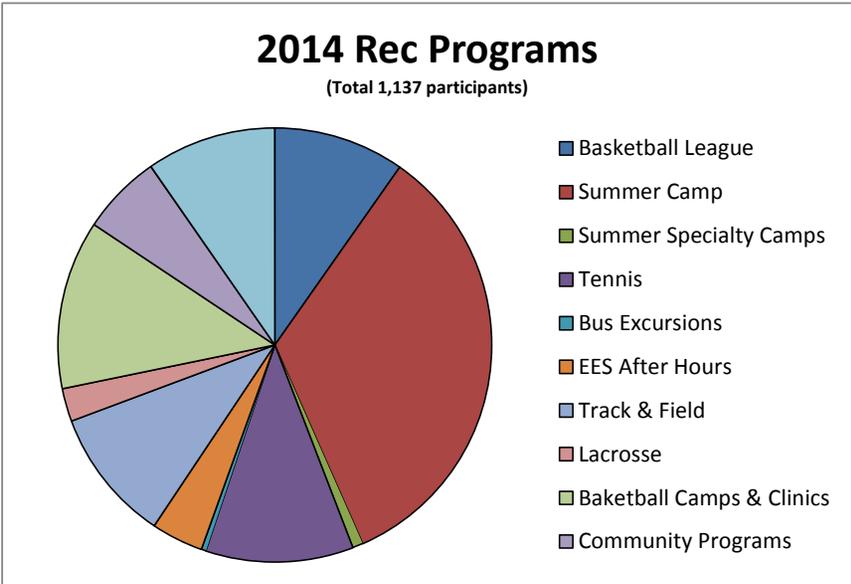
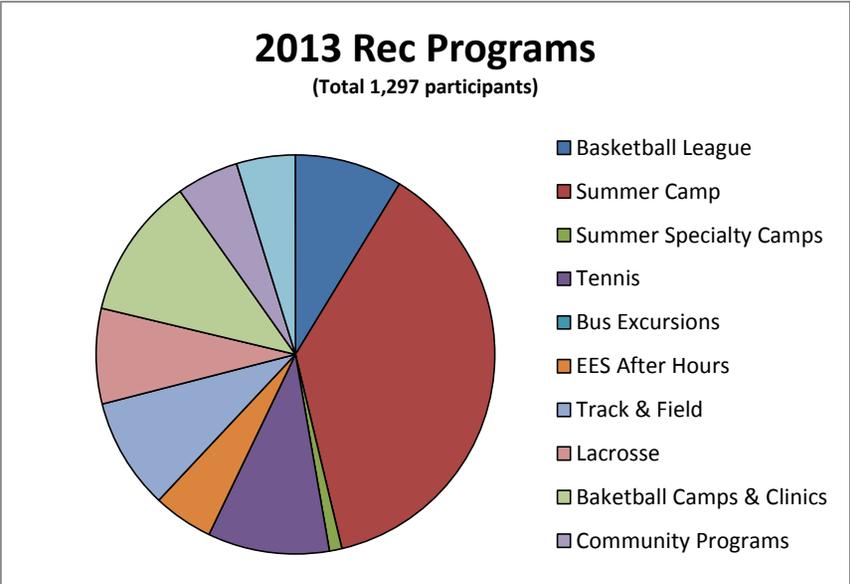
Essex Transfer Station
MIRA TONNAGE REPORTS FOR ESSEX TRANSFER STATION
MSW HAULING

	FISCAL YEAR 2015/2016 (\$62/ton)			FISCAL YEAR 2014/2015 (\$62/ton)			FISCAL YEAR 2013/2014 (\$61/ton)			FISCAL YEAR 2012/2013 (\$60.50/ton)			FISCAL YEAR 2011/2012 (\$71.01/ton)		
	TONS	# OF TICKETS	AVG. TONS	TONS	# OF TICKETS	AVG. TONS	TONS	# OF TICKETS	AVG. TONS	TONS	# OF TICKETS	AVG. TONS	TONS	# OF TICKETS	AVG. TONS
July	36.51	5	7.30	34.36	5	6.87	36.69	5	7.34	28.78	4	7.20	32.22	4	8.06
August	28.88	4	7.22	26.88	4	6.72	27.75	4	6.94	34.93	5	6.99	38.98	5	7.80
September	34.93	5	6.99	26.20	4	6.55	28.07	4	7.02	27.18	4	6.80	24.25	4	6.06
October	26.63	4	6.66	30.37	5	6.07	31.18	5	6.24	33.34	5	6.67	28.74	4	7.19
November	27.70	4	6.93	25.79	4	6.45	26.74	4	6.69	26.16	4	6.54	35.6	5	7.12
December	38.57	5	7.71	35.00	5	7.00	37.23	5	7.45	26.21	4	6.55	28.6	4	7.15
January	28.56	4	7.14	24.85	4	6.21	26.75	4	6.69	37.78	5	7.56	27.21	4	6.80
February				21.94	4	5.49	23.57	4	5.89	24.87	4	6.22	32.28	5	6.46
March				23.13	4	5.78	23.59	4	5.90	27.97	4	6.99	29.97	4	7.49
April				34.00	5	6.80	33.46	5	6.69	28.32	4	7.08	28.38	4	7.10
May				27.95	4	6.99	28.65	4	7.16	37	5	7.40	34.44	5	6.89
June				28.64	4	7.16	28.89	4	7.22	30.48	4	7.62	27.5	4	6.88
TOTAL TONS	<u>221.78</u>			<u>339.11</u>			<u>352.57</u>			<u>363.02</u>			<u>368.17</u>		

MSW = Municipal Solid Waste. Commonly known as trash or garbage. Composed of waste types that include everyday items that are discarded by the public. Does not include items such as demolition materials, tires, mattresses, brush, upholstered furniture, and items containing freon (this is not a complete list.)

RECREATION PROGRAMS FUND

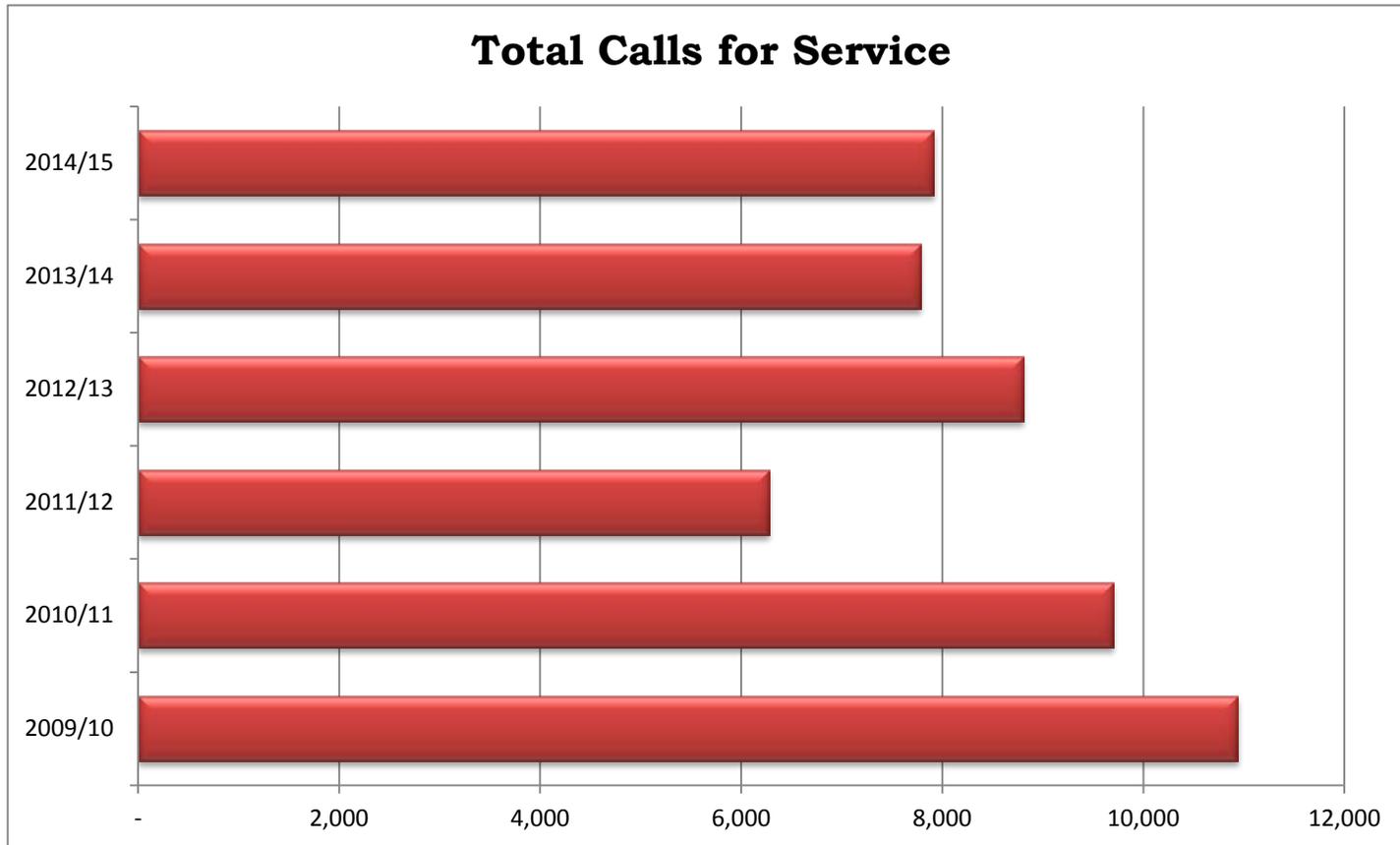
Historic Participation By Program



The Recreation Program Fund provides for recreational program and enrichment activities for the entire community of Essex. All program expenditures are covered by the program participation fees which allows for the fund to be fully self-supporting. It does not include expenditures for the operation, maintenance, and management of the municipal parks, facilities, community events and office expenses. The Park and Recreation Department serves to provide safe and aesthetically pleasing parks for the residents and visitors of Essex to enjoy while also providing enrichment through recreational programs and special events for all segments of the population. Park and Recreation plays a critical role in the economic strength of a community and in providing a great place to live, work, and play which is a goal of all municipalities.

Resident State Trooper Essex Police

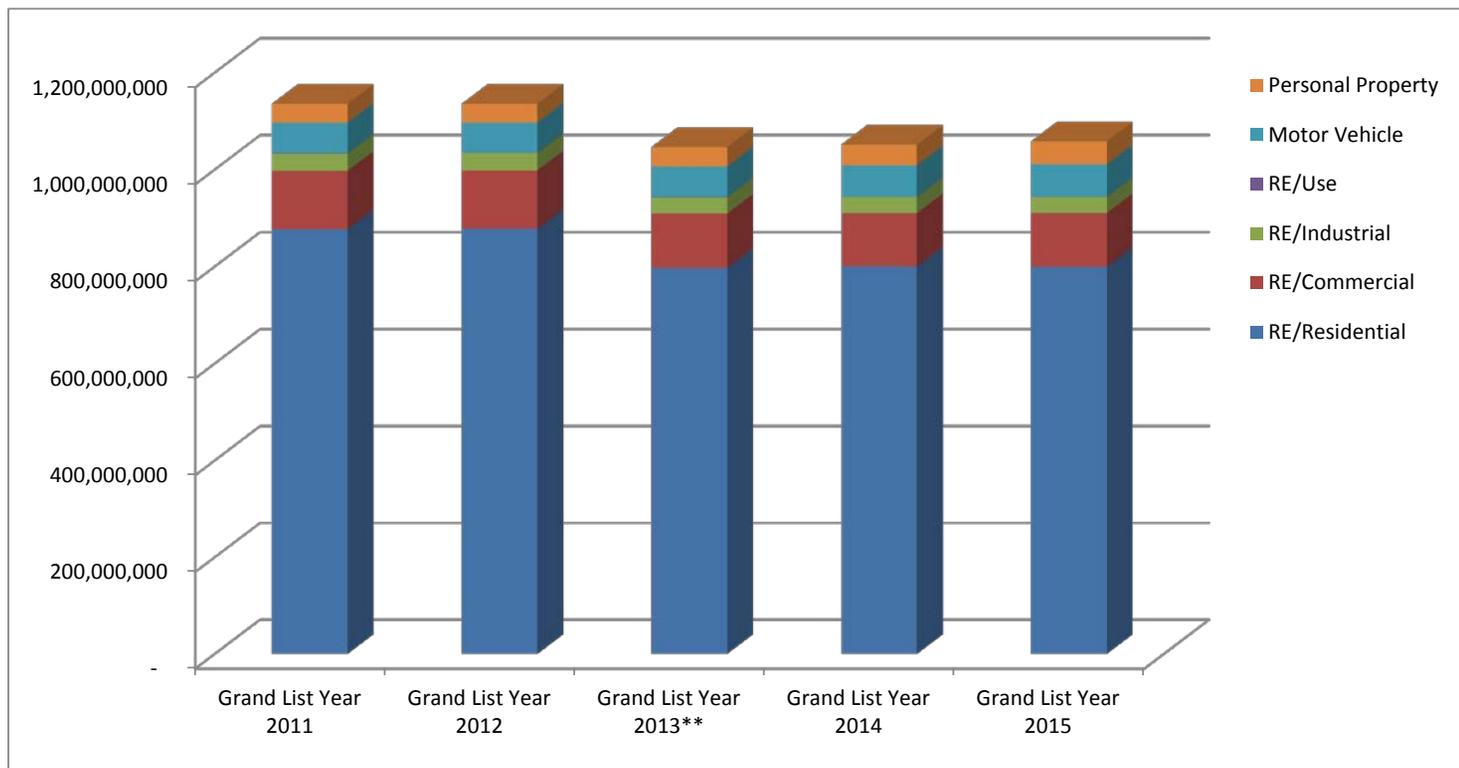
Essex has operated under the State of Connecticut Resident State Trooper program (out of Troop F - Westbrook) since 1955 as established by town ordinance. At fiscal year end June 30, 2015 our local police force included 3 full time and 1 part time officer. The chart below reflects the total annual calls for service over the last 6 fiscal years. Calls for service include (but are not limited to): Accidents, DWIs, Motorist Assists and criminal incidents.



Assessor Historical Gross Grand List Assessment by Category

The Grand List represents the total assessed value of all property within the Town of Essex. Values in Essex have remained fairly steady over the years. The majority of our Grand List is comprised of residential properties. Residential property can include, single and multi-family dwellings, condominiums, vacant land or apartment complexes. These values do not include property belonging to tax exempt organizations, i.e. churches, cemeteries, libraries, or charitable organizations.

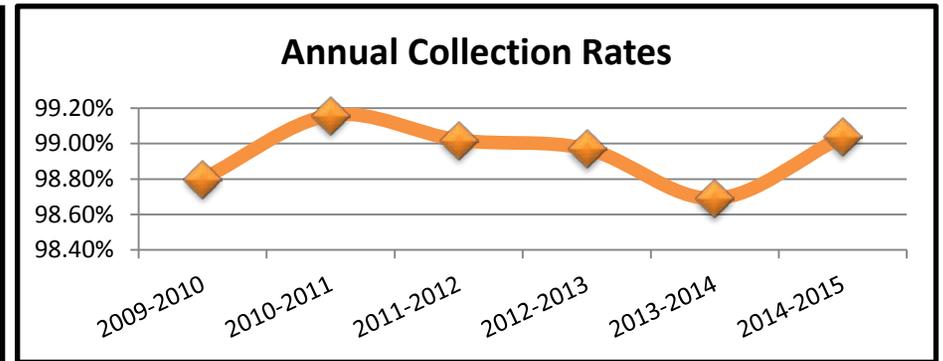
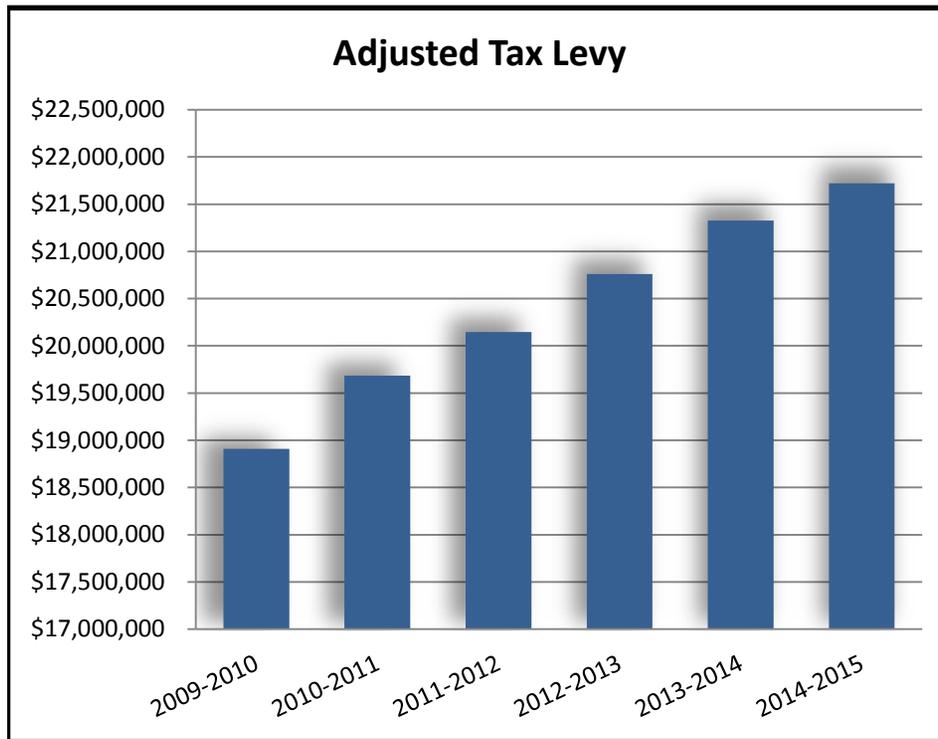
Description	Grand List Year 2011	Grand List Year 2012	Grand List Year 2013**	Grand List Year 2014	Grand List Year 2015
RE/Residential	876,526,950	877,674,850	797,396,200	799,937,480	799,607,440
RE/Commercial	121,066,470	120,823,170	111,671,800	110,540,570	111,015,470
RE/Industrial	35,386,300	35,592,600	33,792,000	33,106,250	33,126,150
RE/Use	657,000	584,200	573,000	596,700	590,500
Motor Vehicle	63,377,535	62,289,730	63,187,280	64,717,000	66,623,460
Personal Property	38,498,681	38,557,249	39,785,864	42,490,863	47,311,861
Total FY Budget	\$ 1,135,512,936	\$ 1,135,521,799	\$ 1,046,406,144	\$ 1,051,388,863	\$ 1,058,274,881



** - revaluation year

Tax Collector Total Levy and Collection Rates

Description	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Total FY Budget	\$ 20,243,320	\$ 20,832,730	\$ 21,441,753	\$ 22,090,118	\$ 22,684,150	\$ 23,056,963
Adjusted Tax Levy	\$ 18,908,813	\$ 19,684,655	\$ 20,147,562	\$ 20,761,480	\$ 21,326,486	\$ 21,720,417
Collection Rates	98.80%	99.16%	99.02%	98.97%	98.69%	99.04%



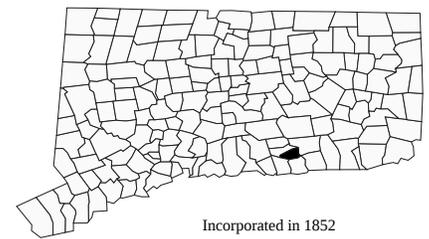
The Annual Collection Rate is based on current year collection. It does not include past year or interest that has been collected. The total number of taxable bills sent out for the 2013 Grand List was 11,657.

Essex, Connecticut

CERC Town Profile 2016 *Produced by The CT Data Collaborative*

Town Hall
P.O. Box 98
Essex, CT 06426
(860) 767-4340

Belongs To
Middlesex County
LMA New Haven
Middlesex County Economic Dev. Region
Connecticut River Estuary Planning Area



Incorporated in 1852

Demographics

Population (2010-2014)

	Town	County	State
2000	6,505	155,071	3,405,565
2010	6,683	165,676	3,574,097
2014	6,643	165,534	3,592,053
2020	6,562	170,518	3,702,469
'14 - '20 Growth / Yr	0.3%	1.1%	0.9%

	Town	County	State
Land Area (sq. miles)	10	369	4,842
Pop./Sq. Mile (2010)	639	448	742
Median Age (2010-2014)	53	44	40
Households (2010-2014)	2,916	66,372	1,356,206
Med. HH Inc. (2010-2014)	\$88,550	\$77,931	\$69,899

Age Distribution (2010-2014)

	0-4	5-14	15-24	25-44	45-64	65+	Total
Town	185 3%	914 14%	529 8%	826 12%	2,412 36%	1,777 27%	6,643 100%
County	7,709 5%	19,197 12%	20,247 12%	38,519 23%	52,454 32%	27,408 17%	165,534 100%
State	194,338 5%	452,157 13%	489,981 14%	892,275 25%	1,032,223 29%	531,079 15%	3,592,053 100%

Race/Ethnicity (2010-2014)

	Town	County	State
White	6,464	141,166	2,508,360
Black	27	8,048	365,871
Asian Pacific	13	4,527	145,842
Native American	0	44	1,105
Other/Multi-Race	34	5,313	282,094
Hispanic (Any Race)	106	8,726	512,795

	Town	County	State
Poverty Rate (2010-2014)	5.4%	6.9%	10.5%

Educational Attainment (2010-2014)

	Town	County	State
High School Graduate	815 16%	677,887 28%	
Associates Degree	361 7%	180,321 7%	
Bachelors or Higher	2,629 52%	908,551 37%	

Economics

Business Profile (2014)

Sector	Units	Employment
Total - All Industries	366	3,745
23 - Construction	30	221
31-33 - Manufacturing	18	575
42 - Wholesale Trade	42	403
44-45 - Retail Trade	36	217
62 - Health Care & Social Assistance	37	849
Total Government	14	180

Top Five Grand List (2014)

	Amount
Essex Meadows Properties	\$22,875,400
Lee Company	\$7,405,030
Connecticut Light & Power Co.	\$6,875,610
SKR Partners	\$4,237,000
River Properties Inc	\$3,597,210
Net Grand List (SFY 2013-2014)	\$1,119,610,296

Major Employers (2014)

Essex Meadows Lifecare	Underwater Construction
Griswold Inn	Valley Railroad Co
Shoreline Medical Ctr-Rdlgy	

Education

2013-2014 School Year

	Grades	Enrollment
Essex School District	PK-6	508
Regional School District 04	7-12	978

Pre-K Enrollment (PSIS)

	2011-2012
Essex School District	39

4-Year Cohort Graduation Rate (2013-2014)

	All	Female	Male
Connecticut	87.0%	90.0%	84.0%
Regional School District 04	97.0%	97.0%	98.0%

Connecticut Mastery Test Percent Above Goal (2013)

	Grade 3		Grade 4		Grade 8	
	Town	State	Town	State	Town	State
Reading	78.6%	56.9%	79.7%	62.7%	NA	76.3%
Math	69.0%	61.6%	71.3%	65.4%	NA	65.2%
Writing	73.8%	60.0%	64.2%	63.1%	NA	67.3%

Rate of Chronic Absenteeism (2012-2013)

	All	K - 3	4 - 8	9 - 12
Connecticut	11.5%	8.9%	9.0%	16.9%
Regional School District 04	10.0%	0.0%	10.5%	9.7%

Essex, Connecticut

CERC Town Profile 2016



Connecticut
Economic
Resource Center

Government

Government Form: Selectman - Town Meeting

Total Revenue (2014)	\$23,716,546	Total Expenditures (2014)	\$23,383,146	Annual Debt Service (2014)	\$906,501
Tax Revenue	\$21,326,485	Education	\$16,539,771	As % of Expenditures	3.9%
Non-tax Revenue	\$2,390,061	Other	\$6,843,375	Eq. Net Grand List (2014)	\$1,493,863,898
Intergovernmental	\$1,582,749	Total Indebtedness (2014)	\$15,067,045	Per Capita	\$225,932
Per Capita Tax (2014)	\$3,225	As % of Expenditures	64.4%	As % of State Average	157.0%
As % of State Average	119.5%	Per Capita	\$2,279	Moody's Bond Rating (2014)	Aa2
		As % of State Average	98.4%	Actual Mill Rate (2014)	18.99
				Equalized Mill Rate (2014)	14.27
				% of Net Grand List Com/Ind (2014)	14.0%

Housing/Real Estate

Housing Stock (2010-2014)

	Town	County	State
Total Units	3,202	74,832	1,486,995
% Single Unit (2010-2014)	76.0%	71.0%	59.0%
New Permits Auth (2014)	9	228	5,329
As % Existing Units	0.3%	0.3%	0.4%
Demolitions (2014)	0	33	1,240
Home Sales (2013)	104	1,186	26,310
Median Price	\$379,800	\$288,300	\$274,500
Built Pre-1950 share	33.1%	25.2%	29.7%
Owner Occupied Dwellings	2,402	50,004	913,043
As % Total Dwellings	82.4%	75.3%	67.3%
Subsidized Housing (2014)	53	6,493	168,655

Distribution of House Sales (2013)

	Town	County	State
Less than \$100,000	5	109	3,417
\$100,000-\$199,999	11	280	7,522
\$200,000-\$299,999	23	387	6,031
\$300,000-\$399,999	20	216	3,380
\$400,000 or More	45	194	5,960

Labor Force

Place of Residence (2014)

	Town	County	State
Labor Force	3,310	92,018	1,885,100
Employed	3,138	86,839	1,760,400
Unemployed	172	5,179	124,700
Unemployment Rate	5.2%	5.6%	6.6%

Connecticut Commuters (2014)

Commuters Into Town From:		Town Residents Commuting To:	
Essex	453	Essex	453
Clinton	242	Old Saybrook	189
Old Saybrook	238	Westbrook	139
Deep River	202	Hartford	120
Westbrook	187	New Haven	109
Chester	160	Middletown	108
East Haddam	131	Chester	99

Place of Work (2014)

	Town	County	State
Units	366	5,092	114,608
Total Employment	3,745	67,677	1,653,545
2011-'14 AAGR	17.1%	21.8%	29.5%
Mfg Employment	575	9,218	159,607

Other Information

Crime Rate (2014)

	Town	State
Per 100,000 residents	379	2,167

Distance to Major Cities

	Miles
Hartford	32
Providence	62
New York City	92
Boston	100
Montreal	297

Residential Utilities

Electric Provider
Eversource Energy (800) 286-2000
Water Provider
Connecticut Water Company (800) 286-5700
Cable Provider
Comcast Clinton (800) 266-2278

Families Receiving (2014)

	Town
Temporary Family Assistance (TFA)	1

Population Receiving (2014)

	Town
Supplemental Nutrition Assistance Program (SNAP)	112



Housing Data Profiles

2015



Population, Households & Age

Source: 2009-13 American Community Survey

	2009-13	2000	% Change		2009-13	2000	% Change
Population	6,668	6,505	3%	Householders living alone	30%	32%	-2%
Households	2,928	2,811	4%	Residents living in families	68%	63%	5%
Average household size	2.25	2.27	-1%	Households with someone <18	25%	28%	-3%
Average family size	2.78	2.87	-3%	Households with someone > 65	42%	33%	9%

Median age for those living in Essex is 52.3 years old, 12.1 years older than CT's median age of 40.2 years old.

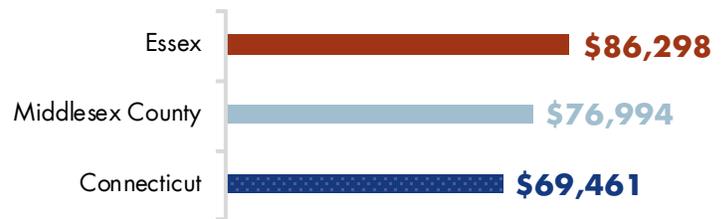


Income & Age

Essex's annual median household income in 2013 was \$86,298, 24% more than Connecticut's median household income of \$69,461. It is 12% more than Middlesex County's median household income of \$76,994. Essex's median household income ranks 64 (1=highest, 169=lowest) among CT's 169 municipalities.

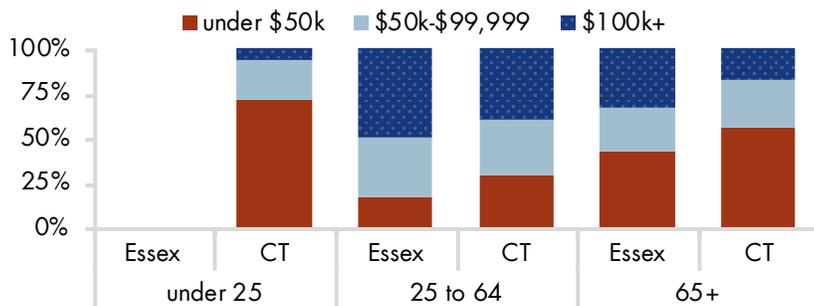
Median Household Income

Source: 2009-13 American Community Survey



Income by Age of Head of Household: Essex

Source: American Community Survey 2009-13



In Essex, 0.0% (0) of the heads of households were under 25 years old, 16% (463) were 25-44 years old, 48% (1,416) were 45-64 years old and 36% (1,049) were 65 or older.

Throughout Connecticut, households headed by those under 25 and those 65 and over tend to have lower incomes than those 25-64 years old, limiting their housing options.

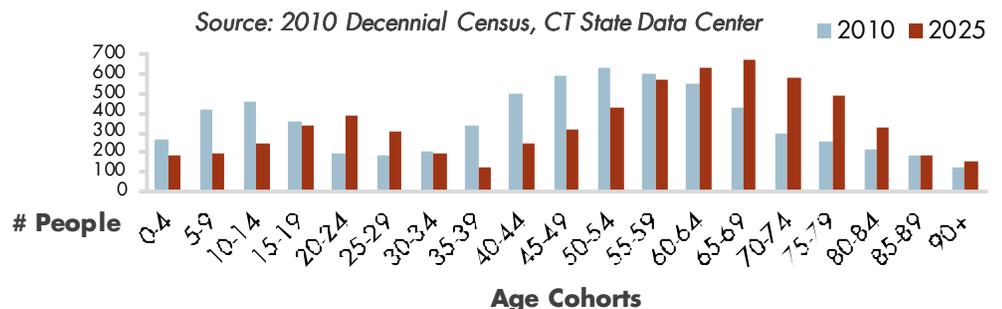


Aging of the Population

Essex is one of the 153 Connecticut municipalities projected to see a drop in school-age population between 2015 and 2025. Many municipalities will see declines over 30%. The projected decrease for Essex is 37%. Meanwhile the 65+ population for Essex is projected to increase by 34%.

Age Cohorts - 2010 Population, 2025 Population Projections: Essex

Source: 2010 Decennial Census, CT State Data Center





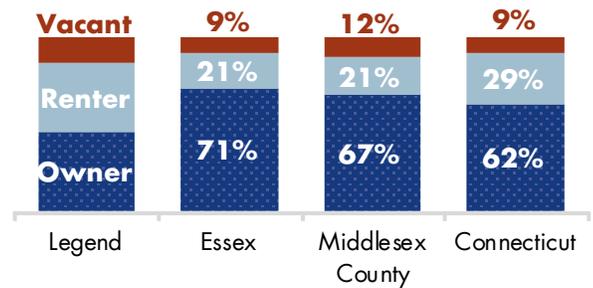
Characteristics of Housing Stock

Tenure

	Essex	Middlesex County	Connecticut
Total	3,202	74,832	1,486,995
Owner-Occupied	2,259	50,396	919,488
Renter-Occupied	669	15,745	436,361
Vacant	274	8,691	131,146

Source: 2009-13 American Community Survey

Percent of Owner-Occupied, Renter-Occupied and Vacant Housing Units



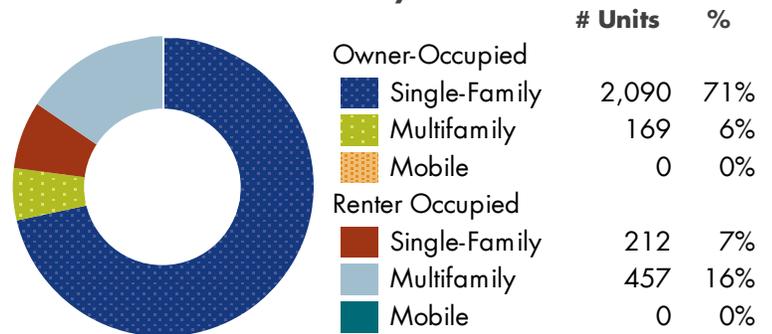
Essex saw its number of housing units increase by 8% from 2000 to 2013. Renters live in 21% of Essex's housing stock, compared to 21% for Middlesex County and 29% for Connecticut.

Units in Structure

Overall, 67% of CT's occupied housing stock is comprised of single-family housing, while 33% is multifamily (2+ units in structure) and 1% is mobile homes.

In Essex, 79% of occupied homes are single-family, 21% are multifamily (2+ units in structure), and 0% are mobile homes. Renters live in 73% of Essex's 626 multifamily homes, and owners occupy 91% of its 2,302 single-family homes.

Units in Structure by Tenure: Essex



Source: 2009-13 American Community Survey

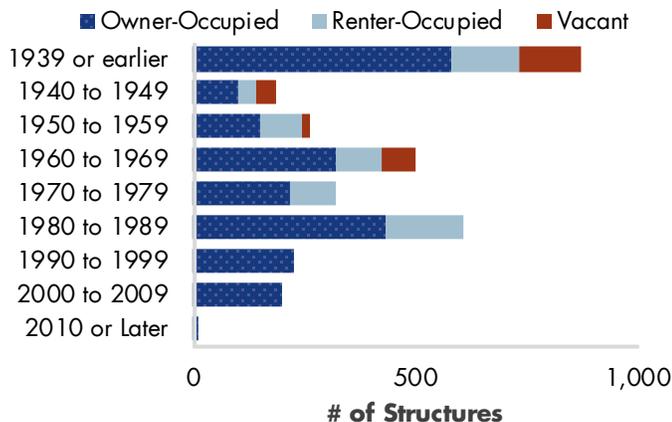
Year Built

CT's housing stock varies in age, with 23% built before 1939, 36% built from 1940 to 1969 and 41% built from 1970 on.

In Essex, 27% of the housing stock was built prior to 1939, 30% was built between 1940 and 1969 and the remaining 43% was built after 1970. Shifting demographics indicate that housing built from 1970 on may not meet the needs of CT's current and future residents.

Tenure by Year Structure Built: Essex

Source: 2009-2013 American Community Survey



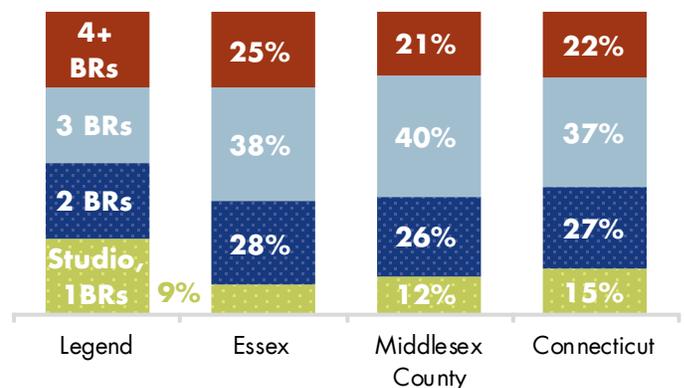
Bedrooms

A majority of homes in CT have 3 or more bedrooms, with 37% having 3 bedrooms and 22% having 4 or more. 42% of the homes in the state have 2 or fewer bedrooms.

Over 63% of homes in Essex have 3 or more bedrooms, while 37% have 2 or fewer bedrooms. Towns and cities that have larger homes with more bedrooms offer fewer housing options for younger workers or downsizing Baby Boomers.

Housing Units by Number of Bedrooms

Source: 2009-13 American Community Survey

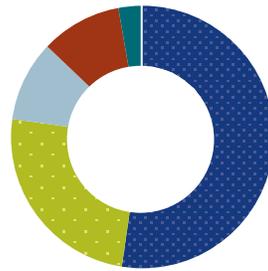




Housing Costs for Owners and Renters

Affordability

Across CT, 50% of renters and 35% of owners spend more than 30% of their income on housing. In Essex, 44% of renters spend more than 30% of their income on housing, while 32% of owners do the same. Households that spend more than 30% of their income on housing may have little left over for necessities such as transportation, food, health care, etc.



Housing Costs as a % of Household Income: Essex

	# Units	% Total
Owner-Occupied		
Spending <30%	1,526	52%
Spending >=30%	722	25%
Not computed	0	0%
Renter Occupied		
Spending <30%	291	10%
Spending >=30%	294	10%
Not computed	84	3%

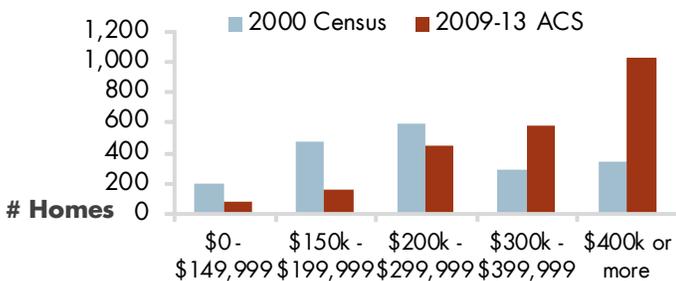
Source: 2009-13 American Community Survey

Home Value

The value of homes in Connecticut has risen significantly over the last 15 years, putting home ownership out of reach for many middle-class households. In Essex, 10% of homes were valued under \$150,000 in 2000, compared to 4% now. The median home value in Essex is now \$380,500, an increase of 66% since 2000.

Self-Reported Value of Owner-Occupied Homes: Essex

Source: Census 2000, 2009-2013 American Community Survey

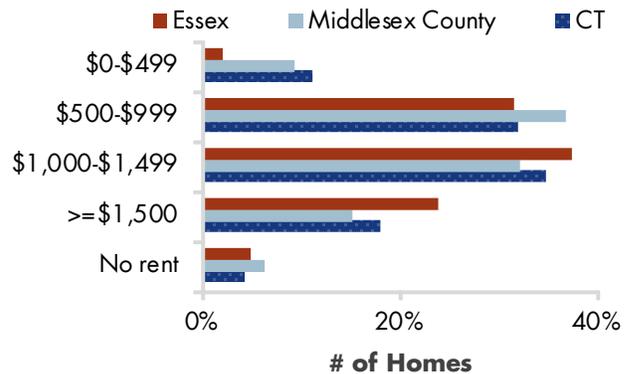


Gross Rent

According to 2009-13 American Community Survey data, 61% of Essex's 669 rental units have a gross rent over \$1,000 per month and 5% have a gross rent under \$750 per month.

Rental Units by Gross Rent: Essex

Source: 2009-2013 American Community Survey



Housing Costs & Income

Owner Households: Essex

The average homeowner household in Essex has a median income of

\$100,807

Households with a Mortgage

Median Income:
\$117,039

Median Monthly Owner Costs:
\$2,280

Households w/out a Mortgage

Median Income:
\$60,469

Median Monthly Owner Costs:
\$858

Median Income Renter Households =

\$57,232

34% less than the median income of all households.

Renter Households: Essex

Median Gross Rent =

\$1,289

27% of income spent on rent. **73%** of income for all other expenses.

In Connecticut, incomes among those who own their homes tend to be much higher than incomes for renter households. Incomes for owners who no longer pay a mortgage also tend to be lower than for those paying a mortgage, as those no longer paying a mortgage may be retired and living on fixed incomes.

Source: 2009-13 American Community Survey

Housing Market General Information

Housing Wage

2015 Housing Wage: Essex

 **\$23.35**

Essex is included in the Southern Middlesex County Metro Area.

Each year, the National Low Income Housing Coalition calculates the "housing wage," the hourly wage needed for a household to afford a typical 2-bedroom apartment in metro areas throughout the United States.

Connecticut's housing costs are typically high, ranking #8 in 2015 with a housing wage of \$24.29.

Grand List

Real Property Grand List Values, 2008-13: Essex

Total Real Property 2008	\$1,027,537,750
Total Real Property 2013	\$943,433,000
% Change, 2008-13	-8%

Connecticut housing prices declined precipitously after the 2008 financial crisis and have not rebounded to pre-crisis levels, particularly in municipalities - 114 of 169 - where housing stock is dominated by single-family homes. Across the state, 152 municipalities have seen either no change in real property grand lists, or declines, forcing most to raise mill rates, reduce services, or both.

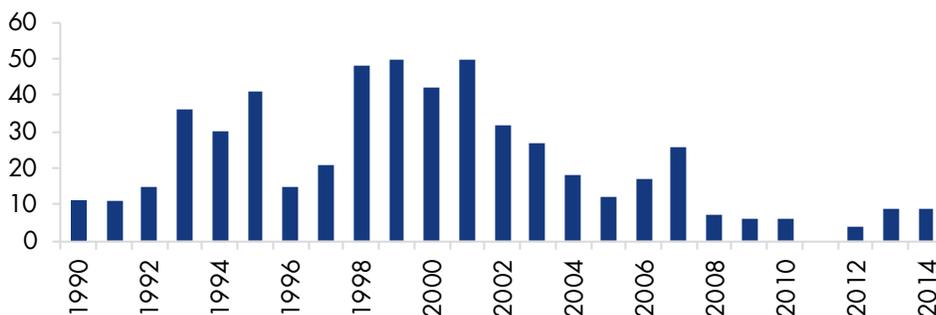
Source: CT Office of Policy and Management

Building Permits

Connecticut saw a sharp decline in building permits following the crash of the housing market in the mid-2000s. As the housing market slowly recovers, statewide building permits have increased by small amounts since 2011, with permits for multifamily units at levels not seen for a decade. Building permits issued, however, remain well below the levels seen in the 1980s and 1990s.

Building Permits by Year, 1990-2014: Essex

Source: CT Department of Economic and Community Development



Affordable Housing Appeals List

Each year the CT Department Of Housing surveys municipalities in the state to determine the number of affordable units each has. The data is compiled for the Affordable Housing Appeals List. The following housing units are counted as affordable in Essex in 2014:

Assisted Units Counted in 2014 Appeals List:

Essex	
36	Governmentally Assisted Units
5	Tenant Rental Assistance
12	CHFA/USDA Mortgages
+	0 Deed Restricted Units
<hr/>	
53	Total Assisted Units

Calculation of % of Total Units Assisted:

Essex			
53	÷	3,261	= 1.6%
Total Assisted Units		Total Units, 2010 Census	Units Assisted

Housing Data Profiles are produced by the Partnership for Strong Communities. Updated November 16, 2015.

For more information about the information presented or to use any of the graphics presented in the Housing Data Profiles, please contact: Christina Rubenstein, Deputy Policy Director, christina@pschousing.org.



Analysis of Housing Conditions

Key Stats

Population

6,668

Households

2,928

Projected Change in Population from 2015-2025

5-19 Year Olds: -37%

65+ Year Old: 34%

Median Household Income

All Households: \$86,298

Owners: \$100,807

Renters: \$57,232

Housing Units

Total Units: 2,928

Owner-Occupied: 71%

Renter-Occupied: 21%

Vacant: 9%

Single-Family/Multifamily

Single Family: 79%

Multifamily: 21%

Median Home Value

\$380,500

Median Gross Rent

\$1,289

Households Spending 30% or More on Housing

All Households: 36%

Owners: 32%

Renters: 44%

Housing Built 1970 or Later

43%

2014 Affordable Housing Appeals List

Assisted Units: 2%

% Change in Total Real Property, 2008-2013

-8%

Essex's Housing Data Profile: The Story Behind the Numbers

Essex, like most of Connecticut's municipalities, has a high median household income, high housing costs, relatively few units for a variety of the municipality's workforce (such as, teachers, nurses, electricians, firefighters and town employees), and a narrow range of housing choices for Baby Boomers seeking to downsize and Millennials and young families seeking to move to town.

Housing remains expensive in Essex relative to the median household income. Statewide, 50% of renters and 35% of homeowners spend 30% or more of their household incomes on housing. In Essex, where the \$86,298 median household income is higher than the statewide median of \$69,461, 44% of renters and 32% of homeowners spend 30% or more of their income on housing.

Essex is one of the 153 Connecticut municipalities that could see a potentially significant decline in school enrollment through 2025 because of a projected decline in school-age (5-19) population of 37% from 2015 to 2025. At the same time, its population is getting older, with a projected increase of 34% in the 65+ population from 2015 to 2025, potentially leading to the need for smaller, denser, more affordable homes closer to the town center, services and, if possible, transit connections.

While the number of renting households in Connecticut has increased from 30% to 34% since 2007, many towns are ill-prepared to accommodate the needs of renters. Essex is one of 114 Connecticut municipalities with single-family homes dominating its housing stock (79%) and little modest or multifamily housing to offer (37% units are 0-2 bedrooms, compared to 42% statewide), mostly because many of those towns built the bulk of their homes after 1970 (43% in Essex) to accommodate the needs of new Baby Boomer families then in their 20s.

Now in their 60s, those families are seeking more modest homes. But their attempts to sell are being met by few offers because few young families can afford to move to those towns, flattening median sales prices and stunting the growth of Grand Lists – the towns' total value of real property – and thus property tax revenues needed to pay for increasingly expensive services. From 2008 through 2013 (latest OPM figures), 151 towns experienced negative growth in real property values, 1 had no growth and 3 had only slight growth of 2 percent or less. The total real property Grand List in Essex has declined by 8% from 2008 through 2013.

Across the state, 138 of the 169 municipalities have affordable homes totaling less than 10% of their housing stock. These are the kinds of homes increasingly sought by young professionals, families, town workers, downsizing Baby Boomers and others. In Essex, 2% of the homes are affordable, according to the state's 2014 Affordable Housing Appeals List.



Data Sources & Notes

Page 1

- ⇒ Populations, Households & Age
 - DP-1 - Profile of General Demographic Characteristics: 2000, Census 2000 Summary File 1 (SF 1) 100-Percent Data
 - DP02 - Selected Social Characteristics In The United States, 2009-2013 American Community Survey 5-Year Estimates
 - DP05 - ACS Demographic And Housing Estimates, 2009-2013 American Community Survey 5-Year Estimates
- ⇒ Age & Income
 - Median Household Income
 - B25119 - Median Household Income The Past 12 Months (In 2013 Inflation-Adjusted Dollars) By Tenure, Universe: Occupied Housing Units More Information, 2009-2013 American Community Survey 5-Year Estimates
 - Income by Age of Head of Householder
 - B19037 - Age Of Householder By Household Income In The Past 12 Months (In 2013 Inflation-Adjusted Dollars), Universe: Households, 2009-13 American Community Survey 5-Year Estimates
- ⇒ Aging of Population
 - P12 - Sex by Age, Universe: Total population, 2010 Census Summary File 1
 - 2015-2025 Population Projections for Connecticut, November 1, 2012 edition, CT State Data Center

Page 2

- ⇒ Tenure, Units in Structure, Year Built, Bedrooms
 - DP04 - Selected Housing Characteristics, 2009-2013 American Community Survey 5-Year Estimates
- ⇒ Tenure note: Universe is all housing units. Total housing stock includes vacant units.
- ⇒ Units in Structure notes: Multifamily includes all units with 2+ units in structure. Does not include boats, RVs, vans, etc. Universe is occupied housing units (does not include vacant units).

Page 3

- ⇒ Affordability
 - DP04 - Selected Housing Characteristics, 2009-2013 American Community Survey 5-Year Estimates, Note: Percent income spent on housing costs is not calculated for some households, noted in chart as "Not computed."
- ⇒ Home Value
 - B25075 - Value, Universe: Owner-occupied housing units, 2009-2013 American Community Survey 5-Year Estimates
- ⇒ Gross Rent
 - DP04 - Selected Housing Characteristics, 2009-2013 American Community Survey 5-Year Estimates
- ⇒ Housing Costs & Income
 - Median Household Income by Tenure
 - B25119 Median Household Income The Past 12 Months (In 2013 Inflation-Adjusted Dollars) By Tenure, Universe: Occupied housing units, 2009-2013 American Community Survey 5-Year Estimates
 - Median Household Income for Owner-Occupied Households by Mortgage Status
 - B25099 - Mortgage Status By Median Household Income The Past 12 Months (In 2013 Inflation-Adjusted Dollars), Universe: Owner-occupied housing units, 2009-2013 American Community Survey 5-Year Estimates
 - Median Monthly Housing Costs by Mortgage Status, Median Gross Rent
 - DP04 - Selected Housing Characteristics, 2009-2013 American Community Survey 5-Year Estimates, Note: Median Gross Rent data suppressed for some geographies by Census Bureau, reasons for suppression may vary.

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- ⇒ Housing Wage
 - Out of Reach 2015, 2-Bedroom Housing Wage, National Low Income Housing Coalition
- ⇒ Grand Lists
 - Total Grand Lists by Town, 2008 and 2013, CT Office of Policy and Management
- ⇒ Building Permits
 - Connecticut New Housing Authorizations in 2014, Construction Report: Housing Production & Permits, CT Dept. of Economic and Community Development
- ⇒ Affordable Housing Appeals List
 - 2014 Affordable Housing Appeals List, CT Dept. of Housing



SECTION B

BOARD OF SELECTMEN BUDGET EXPENDITURE DETAIL



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: SELECTMEN

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10400	501100	Full-Time Payroll	81,087	67,760	32,684	70,137	69,967	69,967	69,967	69,967	2,207	3.26%
10400	501125	Elected Official(s) Stipend	87,296	89,915	33,320	92,613	92,389	92,389	92,389	92,389	2,474	2.75%
10400	501150	Part-Time Payroll	-	14,903	373	15,964	15,925	18,048	18,048	18,048	3,145	21.10%
10400	502150	Office Supplies	3,188	2,750	600	3,000	3,000	3,000	3,000	3,000	250	9.09%
10400	502450	Advertising	1,606	3,000	140	3,000	2,000	2,000	2,000	2,000	(1,000)	-33.33%
10400	502550	Professional Dues & Subscriptions	5,246	6,000	5,257	6,000	6,000	6,000	6,000	6,000	-	0.00%
10400	502650	Meetings & Entertainment	807	1,000	102	1,000	1,000	1,000	1,000	1,000	-	0.00%
10400	502700	Automobile Expense	212	750	106	750	750	750	750	750	-	0.00%
10400	502900	Miscellaneous	4,261	4,000	1,289	4,000	3,500	3,500	3,500	3,500	(500)	-12.50%
10400	503300	Other /Consultants	224	2,500	-	2,250	2,000	2,000	2,000	2,000	(500)	-20.00%
10400	505200	Equipment Maintenance & Repair	-	250	-	250	250	250	250	250	-	0.00%
TOTAL SELECTMEN			183,926	192,828	73,871	198,964	196,780	198,904	198,904	198,904	6,076	3.15%

The First Selectman is the Town's Chief Executive Officer. His responsibilities include the day-to-day management of the Town and the preparation of the annual budget. The First Selectman oversees the operations of most departments, boards and commissions. The Board of Selectmen is the legislative authority for most governmental matters. The Board is comprised of the First Selectman and two second Selectmen. The Board meets twice a month, the first Wednesday of each month at 5:00 pm and the third Wednesday of each month at 7:00 pm. Special meetings, Public Hearings and Town meetings are called when necessary. Once the Selectmen approve the Annual Budget, it is then submitted to the Board of Finance.

BUDGET NOTES:

STAFFING:

501100-Full Time Payroll

Administrative Assistant Hourly 37.5 hours/week

501125-Elected Official Stipend

First Selectman

Selectmen (2)

501150-Part Time Payroll

Administrative Support Hourly 17 hours/week (increase of 2 hours/week from prior fiscal year)

502550-Professional Dues & Subscriptions include the cost for CCM annual dues and COST (Council of Small Towns) dues



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: ASSESSOR

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10402	501100	Full-Time Payroll	93,844	96,060	36,184	98,947	98,707	98,707	98,707	98,707	2,647	2.76%
10402	501175	Supplemental Payroll	419	4,000	316	4,000	2,000	2,000	2,000	2,000	(2,000)	-50.00%
10402	501300	Longevity	3,359	3,460	3,460	3,564	3,556	3,556	3,556	3,556	96	2.77%
10402	502150	Office Supplies	1,216	2,100	410	2,100	2,100	2,100	2,100	2,100	-	0.00%
10402	502500	Printing Services	119	400	145	400	400	400	400	400	-	0.00%
10402	502550	Professional Dues & Subscriptions	765	700	175	765	765	765	765	765	65	9.29%
10402	502600	Training & Conferences	440	900	-	900	900	900	900	900	-	0.00%
10402	502700	Automobile Expense	479	600	-	600	600	600	600	600	-	0.00%
10402	503250	Other/Consultants/Technology	5,000	5,000	2,500	5,000	5,000	5,000	5,000	5,000	-	0.00%
	TOTAL ASSESSOR		105,642	113,220	43,190	116,276	114,028	114,028	114,028	114,028	808	0.71%

The Assessor compiles and prepares the Grand List, certifies the Grand List for public review; administers state laws affecting real and personal property assessments; keeps abreast of appraisal procedures, market trends, and construction costs; conducts inspections of existing properties, improved properties and properties under construction to determine the value of properties. The Assessor's office reviews all property transfers for accuracy of title in assessment records and market value analysis; reviews land subdivisions and lot splits for accuracy; supervises the maintenance of the assessment maps, records and lists; reviews and authorizes tax exemptions. The Assessor also responds to taxpayer inquiries regarding assessment programs administered by this department and general inquiries of property owners.

BUDGET NOTES:

STAFFING:

Full Time Payroll

Assessor	Salaried	Based on .75 FTE
Assistant Assessor	Hourly	20 hours/week

Other/Consultants

Annual cost of consultant to perform property tax audits

Anticipated Revenue:

Copy Revenue	\$1,000 annually
Add'l Personal Prop. Tax	provides approx. \$25,000 based on audits performed by consultant (cost \$5,000 in budget line #503250)



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: CENTRAL SERVICES

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10415	501100	Full-Time Payroll	39,465	38,365	14,482	39,517	39,421	39,421	40,829	40,829	2,464	6.42%
10415	501150	Part-Time Payroll	38,021	32,500	11,331	32,558	32,479	32,479	32,479	32,479	(21)	-0.06%
10415	501175	Supplemental Payroll	9,853	11,305	4,261	11,644	11,616	11,616	11,616	11,616	311	2.75%
10415	501200	Overtime Payroll	-	1,000	-	1,000	1,000	1,000	1,000	1,000	-	0.00%
10415	501300	Longevity	3,724	3,837	3,837	3,952	3,942	3,942	3,942	3,942	105	2.74%
10415	502100	Postage	14,062	15,500	3,545	15,500	15,000	15,000	15,000	15,000	(500)	-3.23%
10415	502150	Office Supplies	2,392	3,200	298	3,200	3,200	3,200	3,200	3,200	-	0.00%
10415	502200	Telephone	15,288	4,800	7,877	7,500	7,500	7,500	7,500	7,500	2,700	56.25%
10415	502300	Electricity	23,523	26,400	9,287	25,000	22,500	22,500	22,500	22,500	(3,900)	-14.77%
10415	502350	Water	2,096	1,500	884	1,500	1,500	1,500	1,500	1,500	-	0.00%
10415	502400	Heating Fuel	19,417	17,310	-	15,600	12,500	12,500	12,500	12,500	(4,810)	-27.79%
10415	502700	Automobile Expense	590	600	342	600	600	600	600	600	-	0.00%
10415	502800	Custodial Supplies	6,210	8,000	2,757	8,000	8,000	8,000	8,000	8,000	-	0.00%
10415	502850	Employee Services	7,600	4,000	765	5,000	5,000	5,000	5,000	5,000	1,000	25.00%
10415	503300	Other Consultants	(594)	-	396	-	-	-	-	-	-	0.00%
10415	504150	Uniforms	434	600	-	600	600	600	600	600	-	0.00%
10415	504150-406	Uniform Purchase	434	600	-	600	600	600	600	600	-	0.00%
10415	504400	Trash Removal	1,794	1,700	522	1,700	1,700	1,700	1,700	1,700	-	0.00%
10415	505150	Building Maintenance & Repair	38,976	30,000	3,967	40,000	30,000	30,000	30,000	30,000	-	0.00%
10415	505175	Grounds Maintenance & Repair	-	-	309	6,627	3,000	3,000	3,000	3,000	3,000	100.00%
10415	505200	Equipment Maintenance & Repair	8,591	12,000	2,795	12,000	10,000	10,000	10,000	10,000	(2,000)	-16.67%
	TOTAL CENTRAL SERVICES		231,442	212,617	67,654	231,498	209,558	209,558	210,966	210,966	(1,651)	-0.78%

The Central Services budget provides for the overall operation of Town Hall.



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

BUDGET NOTES:

STAFFING:

Full time Payroll

Full time Custodian Hourly 35 hrs/week

Part time Payroll

Part Time Custodians (4) Hourly 35-40 hours/week

Supplemental Payroll

Custodial Staff Oversight Salaried Based on approx 30 hrs/month

Overtime Payroll

staff overtime to cover events after hours and weekends

Heating Fuel based on approx. ~~8,000~~ approx 6,400 gallons @ \$1.95/gal. Town has locked in pricing with east River Energy through consortium.

~~Additional \$10,000 in Building Maintenance & Repairs is an estimated amount for the re-keying of the Town Hall~~

New budget line 505175-Grounds Maintenance & Repairs is for costs associated with maintenance of civic campus including maintenance contract for irrigation system.

ANTICIPATED REVENUE

Room Usage Fees \$2,000 (partial offset to overtime payroll)



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: ELECTIONS

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10401	501125	Elected Official Stipend	19,004	19,574	4,894	20,161	20,112	20,112	20,112	20,112	538	2.75%
10401	501150	Part-Time Payroll	17,520	18,000	5,710	18,000	18,000	18,000	18,000	18,000	-	0.00%
10401	502100	Postage	32	25	-	25	25	25	25	25	-	0.00%
10401	502150	Office Supplies	882	800	28	800	800	800	800	800	-	0.00%
10401	502200	Telephone	429	500	99	500	500	500	500	500	-	0.00%
10401	502450	Advertising	-	-	52	100	100	100	100	100	100	100.00%
10401	502500	Printing Services	3,169	3,500	1,464	3,500	3,500	3,500	3,500	3,500	-	0.00%
10401	502600	Training & Conferences	2,579	2,000	1,775	2,500	2,500	2,500	2,500	2,500	500	25.00%
10401	502850	Employee Services	237	225	60	200	200	200	200	200	(25)	-11.11%
10401	504500	Other Service Contracts	128	125	-	100	100	100	100	100	(25)	-20.00%
10401	505200	Equipment Maintenance & Repair	2,791	2,500	1,669	2,000	2,000	2,000	2,000	2,000	(500)	-20.00%
	TOTAL ELECTIONS		46,771	47,249	15,751	47,886	47,837	47,837	47,837	47,837	588	1.24%

The Registrars of Voters are elected officials of the Town, whose duty is to administer the election process according to State Statute and under the direction of the Secretary of State. The Registrars have the responsibility of keeping the Registry list current at all times. They receive applications from new voters, admit those who qualify and add their names to the Registry in a timely fashion. Removals from the list are made due to electors deaths and people moving out of town.

BUDGET NOTES:

STAFFING:

Elected Official Stipend

Registrars (2)

Part Time Payroll

Election Workers

Based on expected # of primaries, elections and referendums

Fiscal year 2016-2017 will be an active year for the Registrars Office. Duties will include congressional primaries, a presidential election and continued training based on the new State required certification program. This last item is reflected in the Training & Conferences budget line increase.



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: PROBATE COURT

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10408	504500	Other Service Contracts	3,460	3,460	1,730	3,460	3,460	3,460	3,460	3,460	-	0.00%
	TOTAL PROBATE COURT		3,460	3,460	1,730	3,460	3,460	3,460	3,460	3,460	-	0.00%

The Probate Court System oversees decedent's estates & trusts as well as handling a wide range of sensitive issues affecting children, the elderly, and persons with certain disabilities. Essex belongs to the Saybrook Probate District which also encompasses Clinton, Chester, Deep River, Old Saybrook, Haddam, Killingworth, Lyme and Westbrook. The court office is located in Old Saybrook.

BUDGET NOTES:

The probate court has maintained level funding for the last 4 fiscal years. However, this funding level is contingent on the court office/personnel remaining at their current location (which has been rent free). Should this situation change, the municipalities covered by this probate district would be assessed additional fees to cover office space costs.



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: TAX COLLECTOR

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10404	501100	Full-Time Payroll	38,533	40,282	15,182	41,488	41,387	41,387	41,387	41,387	1,105	2.74%
10404	501125	Elected Official Stipend	58,492	60,247	23,172	62,054	61,904	61,904	61,904	61,904	1,657	2.75%
10404	501175	Supplemental Payroll	982	2,000	671	2,000	1,500	1,500	1,500	1,500	(500)	-25.00%
10404	502150	Office Supplies	1,184	1,500	306	1,500	1,500	1,500	1,500	1,500	-	0.00%
10404	502450	Advertising	185	200	89	200	200	200	200	200	-	0.00%
10404	502550	Professional Dues & Subscriptions	349	350	10	350	350	350	350	350	-	0.00%
10404	502700	Automobile Expense	-	500	113	500	500	500	500	500	-	0.00%
10404	502875	State of CT Fees	1,590	1,590	-	1,590	1,590	1,590	1,590	1,590	-	0.00%
10404	502875-203	Delinquent Motor Vehicle Report	1,590	1,590	-	1,590	1,590	1,590	1,590	1,590	-	0.00%
10404	502900	Miscellaneous	342	500	-	500	500	500	500	500	-	0.00%
TOTAL TAX COLLECTOR			101,658	107,169	39,543	110,182	109,431	109,431	109,431	109,431	2,262	2.11%

The Tax Collector is responsible for collecting property taxes. For fiscal year 2015-2016 property tax bills totaling \$21,743,211 were issued. The 2014-2015 collection rate was 99.04%.

BUDGET NOTES:

STAFFING:

Full Time Payroll

Assistant Town Collector Hourly 30 hours/week

Elected Official Stipend

Tax Collector



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: TOWN CLERK

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10407	501100	Full-Time Payroll	41,949	43,453	16,354	47,493	47,378	47,378	47,378	47,378	3,925	9.03%
10407	501125	Elected Official Stipend	61,179	63,014	24,234	64,904	64,747	64,747	64,747	64,747	1,733	2.75%
10407	502150	Office Supplies	3,070	2,500	434	2,500	2,500	2,500	2,500	2,500	-	0.00%
10407	502450	Advertising	193	1,100	117	900	900	900	900	900	(200)	-18.18%
10407	502550	Professional Dues & Subscriptions	276	115	25	115	115	115	115	115	-	0.00%
10407	502875	State of CT Fees	64,801	47,000	24,035	47,000	47,000	47,000	47,000	47,000	-	0.00%
10407	502875-201	DEP Town Clerk	4,749	2,000	425	2,000	2,000	2,000	2,000	2,000	-	0.00%
10407	502875-202	Document Fees to State	60,052	45,000	23,610	45,000	45,000	45,000	45,000	45,000	-	0.00%
10407	502880	Vital Statistics	145	125	-	145	145	145	145	145	20	16.00%
10407	505225	Historic Restoration	253	300	-	250	250	250	250	250	(50)	-16.67%
	TOTAL TOWN CLERK		171,866	157,607	65,198	163,307	163,035	163,035	163,035	163,035	5,428	3.44%

The office of the Town Clerk is the principal location for the repository of municipal documents. It is charged with recording deeds and other documents related to land transactions. Marriage and sports licenses and birth and death certificates are issued by the Town Clerk's office. The Town Clerk is also one of the primary elected officials. The Town Clerk is involved in the conduct of municipal referenda and political party primaries. Many of the activities and duties of the office are governed by State law. The Town Clerk's office is the location where minutes of all municipal boards and commissions are kept. The Town Clerk has responsibility for keeping many other public records.

BUDGET NOTES:

STAFFING:

Full Time Payroll
 Assistant Town Clerk Hourly 35 hours/week
 Elected Official Stipend
 Town Clerk

Anticipated Revenue:

Town Clerk Fees \$115,000
 Conveyance Tax \$110,000



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: FINANCE

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10405	501100	Full-Time Payroll	138,413	143,037	57,774	147,327	146,962	146,962	146,962	146,962	3,925	2.74%
10405	501125	Elected Official Stipend	10,300	10,609	4,080	10,927	10,901	10,901	10,901	10,901	292	2.75%
10405	501300	Longevity	2,561	7,302	4,613	7,521	7,503	7,503	7,503	7,503	201	2.75%
10405	502150	Office Supplies	2,718	3,255	1,279	3,255	3,255	3,255	3,255	3,255	-	0.00%
10405	502600	Training & Conferences	780	1,550	595	1,550	1,550	1,550	1,550	1,550	-	0.00%
10405	502700	Automobile Expense	268	550	176	550	550	550	550	550	-	0.00%
	TOTAL TREASURER / FINANCE		155,040	166,303	68,517	171,130	170,721	170,721	170,721	170,721	4,418	2.66%

The office of the Treasurer is responsible for a variety of accounting and financial management matters, including accounting, payroll, accounts payable and financial reporting. The office performs the reconciliation of the Town's bank accounts, the investment of the Town's funds, manages the annual audit as well as coordination of bonding. This office also ensures compliance with Governmental Accounting Standards Board (GASB) pronouncements and generally accepted accounting principals. Additional hours for staffing will support expanded involvement with the budget process, human resources, pension and augment internal controls.

BUDGET NOTES:

STAFFING:

Full Time Payroll

Director of Finance	Salaried	Based on 1 FTE
Accounting Staff	Hourly	35 hours/week

Elected Official Stipend

Treasurer



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: ZONING ENFORCEMENT AGENT

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10419	501100	Full-Time Payroll	63,000	64,642	24,367	66,588	66,426	66,426	66,426	66,426	1,784	2.76%
10419	502550	Professional Dues & Subscriptions	140	100	75	100	100	100	100	100	-	0.00%
10419	502700	Automobile Expense	560	500	175	500	500	500	500	500	-	0.00%
	TOTAL ZONING ENFORCEMENT AGENT		63,700	65,242	24,617	67,188	67,026	67,026	67,026	67,026	1,784	2.73%

The Zoning Enforcement Agent supplies staff support to the Zoning Commission, Planning Commission, Zoning Board of Appeals and Inland Wetlands by review of proposed plans to ensure compliance to the regulations. He acts as a liaison between applicants and the commission(s), enforces the zoning and wetland regulations, approves and/or denies applications for zoning permits, maintains the files associated with all applications as well as street crossings and bonds associated with subdivision, wetland, and or zoning approval.

BUDGET NOTES:

STAFFING:

Full Time Payroll

Zoning Enforcement Agent Salaried Based on .75 FTE



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: FRINGE BENEFITS

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10494	501150	Part Time Payroll	682	25,000	54	20,000	20,000	20,000	10,000	10,000	(15,000)	-60.00%
10494	501350	FICA (Social Security & Medicare)	150,835	146,500	60,381	155,000	155,000	155,000	155,000	155,000	8,500	5.80%
10494	501400	Life & Short-Term Disability Insurance	16,020	14,000	4,542	17,500	17,500	17,500	17,500	17,500	3,500	25.00%
10494	501450	Medical & Dental Insurance	354,146	349,961	126,840	363,313	363,313	363,313	368,396	368,396	18,435	5.27%
10494	501500	Retirement	333,523	374,946	374,946	374,946	374,946	374,946	374,946	374,946	-	0.00%
10494	501550	OPEB	-	13,235	-	27,500	20,000	20,000	13,565	13,565	330	100.00%
10494	501600	Unemployment Compensation	1,626	10,000	2,005	10,000	10,000	10,000	10,000	10,000	-	0.00%
10494	502600	Training & Conference	-5,517	5,000	-	5,000	5,000	5,000	3,000	3,000	(2,000)	-40.00%
10494	503300	Consultants - Other	-	8,500	-	8,500	8,500	8,500	8,500	8,500	-	0.00%
10494	504450	Drug Testing	3,770	3,000	1,076	3,000	3,000	3,000	3,000	3,000	-	0.00%
	TOTAL FRINGE BENEFITS		855,085	950,142	569,844	984,759	977,259	977,259	963,907	963,907	13,765	1.45%

Budget includes the costs associated with fringe benefit programs for Town employees. Included are health, dental, vision and prescription insurance benefits; contributions to the pension fund for employees and eligible firefighters; and short-term disability and life insurance for employees and eligible firefighters.

BUDGET NOTES:

* 501550-OPEB - this request would begin the process of of establishing an OPEB trust which, based on upcoming GASB requirements, is an important recognition of a currently unfunded liability.

*501400- - Life & ST Disability Insurance - increase reflects an increase inthe provided life insurance coverage from \$30,000 to \$50,000

*501450- Medical & Dental Insurance - increase assumes a projected increase in premiums by 8%. The cost is partially offset by an increase in the employee share.



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: GENERAL INSURANCE

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10422	501550	Workers' Compensation	89,041	98,093	43,630	98,093	98,093	98,093	98,093	98,093	-	0.00%
10422	502750	Insurance	83,790	91,550	44,849	95,212	95,212	95,212	95,212	95,212	3,662	4.00%
	TOTAL GENERAL INSURANCE		172,831	189,643	88,480	193,305	193,305	193,305	193,305	193,305	3,662	1.93%

This budget provides for the Liability, Auto and Property, Public Officials Liability, Crime and Theft, Surety Bonds and Workers' Compensation Policies. Our present coverage for Liability, Auto and Property and Workers' Compensation is with the Connecticut Interlocal Risk Management Agency (CIRMA).

BUDGET NOTES:

Projections based on discussion with CIRMA. Actual figures will be available in late April - early May. Increase in estimate for Workers Comp Insurance based on experience and growth in payroll. The Town has entered into a 3-year agreement with CIRMA with regard to the LAP insurance. Premium increases will be limited to 3% plus changes in exposure.

Anticipated Revenue

Member Dividend Share \$5,000 (estimated based on 2 year of history and high claims experience)



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: LEGAL SERVICES

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10406	503100	Legal Fees	122,608	74,500	12,954	74,000	74,000	74,000	74,000	74,000	(500)	-0.67%
10406	503100-321	Labor	11,514	20,000	4,024	15,000	15,000	15,000	15,000	15,000	(5,000)	-25.00%
10406	503100-322	Miscellaneous	28,168	5,000	5,094	10,000	10,000	10,000	10,000	10,000	5,000	100.00%
10406	503100-323	Preserve	703	500	-	-	-	-	-	-	(500)	-100.00%
10406	503100-324	SEC Filings	250	1,000	-	1,000	1,000	1,000	1,000	1,000	-	0.00%
10406	503100-325	Tax Appeals	29,697	10,000	-	10,000	10,000	10,000	10,000	10,000	-	0.00%
10406	503100-330	Town Counsel	4,000	4,000	1,000	4,000	4,000	4,000	4,000	4,000	-	0.00%
10406	503100-350	Inland Wetlands Commission	70	1,500	-	1,500	1,500	1,500	1,500	1,500	-	0.00%
10406	503100-351	Planning Commission	-	2,500	-	2,500	2,500	2,500	2,500	2,500	-	0.00%
10406	503100-353	Zoning Board of Appeals	9,653	5,000	1,888	5,000	5,000	5,000	5,000	5,000	-	0.00%
10406	503100-354	Zoning Commission	37,954	20,000	949	20,000	20,000	20,000	20,000	20,000	-	0.00%
10406	503100-355	Water Pollution Control Authority	600	5,000	-	5,000	5,000	5,000	5,000	5,000	-	0.00%
	TOTAL LEGAL SERVICES		122,608	74,500	12,954	74,000	74,000	74,000	74,000	74,000	(500)	-0.67%

The budget for Legal Services provides for representation on behalf of the Town in a variety of legal matters with a variety of law firms.

BUDGET NOTES:



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: PUBLIC RESTROOM FACILITIES

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10461	502250	Electricity	7,737	6,000	2,789	6,000	6,000	6,000	6,000	6,000	-	0.00%
10461	502800	Custodial Supplies	1,417	1,250	283	1,250	1,250	1,250	1,250	1,250	-	0.00%
10461	504100	Cleaning	4,445	6,000	925	6,000	6,000	6,000	6,000	6,000	-	0.00%
10461	504100-403	Main Street Park Restroom	2,675	5,000	925	5,000	5,000	5,000	5,000	5,000	-	0.00%
10461	504100-404	Hubbard Park Restroom	1,770	1,000	-	1,000	1,000	1,000	1,000	1,000	-	0.00%
10461	504375	Waste Removal	1,720	4,500	1,657	4,500	4,500	4,500	4,500	4,500	-	0.00%
10461	504375-440	Restrooms	1,720	4,500	1,657	4,500	4,500	4,500	4,500	4,500	-	0.00%
10461	505150	Building Maintenance & Repair	3,343	2,500	1,920	2,500	2,500	2,500	2,500	2,500	-	0.00%
	TOTAL PUBLIC RESTROOM FACILITIES		18,662	20,250	7,574	20,250	20,250	20,250	20,250	20,250	-	0.00%

This budget reflects the costs of maintaining public restrooms.

BUDGET NOTES:

Public Restrooms cleaning services are performed by a combination of Town staff during the week and a private contractor for weekends.
Waste Removal is a private contractor that comes 6 times a year to remove compost from the compost toilets



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: TECHNOLOGY

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017							
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change	
10475	501100	Full Time Payroll	4,882	5,118	1,795	5,321	5,308	5,308	5,308	5,308	5,308	190	0
10475	502150	Office Supplies	2,215	1,500	-	1,500	1,500	1,500	1,500	1,500	1,500	-	0.00%
10475	502600	Training & Conferences	-	3,000	36	3,000	3,000	3,000	3,000	3,000	3,000	-	0.00%
10475	503250	Technology Services	42,917	48,858	26,101	41,978	41,978	41,978	41,978	41,978	41,978	(6,880)	-14.08%
10475	503250-301	CCAT	38,430	38,412	20,729	31,400	31,400	31,400	31,400	31,400	31,400	(7,012)	-18.25%
10475	503250-302	Internet Service Provider	3,244	3,526	4,954	3,526	3,526	3,526	3,526	3,526	3,526	-	0.00%
10475	503250-303	Email Spooler - Excel Micro LLC	1,110	1,220	287	1,220	1,220	1,220	1,220	1,220	1,220	-	0.00%
10475	503250-310	Website	132	-	132	132	132	132	132	132	132	132	100.00%
10475	503250-xxx	FiberTech	-	3,900	-	3,900	3,900	3,900	3,900	3,900	3,900	-	0.00%
10475	503250-xxx	Digital BackOffice	-	1,800	-	1,800	1,800	1,800	1,800	1,800	1,800	-	0.00%
10475	504200	Technology Support	97,775	99,785	40,338	101,065	108,565	108,565	108,565	108,565	108,565	8,780	8.80%
10475	504200-411	Quality Data Services	10,970	15,904	12,606	13,779	13,779	13,779	13,779	13,779	13,779	(2,125)	-13.36%
10475	504200-412	Vision	10,747	13,100	8,100	10,750	18,250	18,250	18,250	18,250	18,250	5,150	39.31%
10475	504200-413	Munis	19,166	19,166	9,583	19,166	19,166	19,166	19,166	19,166	19,166	-	0.00%
10475	504200-414	GIS	22,532	22,000	-	22,500	22,500	22,500	22,500	22,500	22,500	500	2.27%
10475	504200-416	RecDesk Services	3,875	1,900	-	1,900	1,900	1,900	1,900	1,900	1,900	-	0.00%
10475	504200-417	DMV Direct Access	250	250	250	250	250	250	250	250	250	-	0.00%
10475	504200-418	State Police Records Management	951	2,220	363	2,220	2,220	2,220	2,220	2,220	2,220	-	0.00%
10475	504200-419	Carmody Data	869	995	395	1,000	1,000	1,000	1,000	1,000	1,000	5	0.50%
10475	504200-410	Cott Computer Index System	17,879	21,500	10,541	21,500	21,500	21,500	21,500	21,500	21,500	-	0.00%
10475	504200-452	Website -Virtual Town Hall	2,750	2,750	3,500	3,000	3,000	3,000	3,000	3,000	3,000	250	9.09%
10475	504200-454	Other	7,786	-	(5,000)	5,000	5,000	5,000	5,000	5,000	5,000	5,000	100.00%
10475	504225	Software Licenses	3,382	5,000	2,422	4,000	4,000	4,000	4,000	4,000	4,000	(1,000)	-20.00%
10475	507200	Technology Equipment	10,344	7,500	7,059	15,000	15,000	15,000	15,000	15,000	15,000	7,500	100.00%
10475	508100	Capital Equipment Leases	3,524	11,536	-	11,000	11,000	11,000	11,000	11,000	11,000	(536)	-4.65%
	TOTAL TECHNOLOGY		165,039	182,297	77,751	182,864	190,351	190,351	190,351	190,351	190,351	8,054	4.42%

The Technology budget provides for the support services, maintenance and on-going operation of technology for all Town Departments including the Town website www.essexct.gov.



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

BUDGET NOTES:

Town plans to enter a 4 year replacement cycle for Town desktop computers. This would smooth out the cost of equipment replacement rather than entering into a capital lease to replace all computers at once. Additionally, the Town is participating in a state project to develop an electronic data management system (part of the M.O.R.E. commission) The project is expected to provide funding for the initiation/conversion to the selected data management system, however ongoing/annual operating and subscription costs would be the responsibility of the Town. A budget has been included under budget lien 505200-454 - Other for this purpose and/or permitting software.



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: BOARD OF ASSESSMENT APPEALS

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10403	501125	Elected Payroll	-	740	-	750	750	750	750	750	10	1.35%
10403	501150	Part-Time Payroll	(272)	440	-	300	300	300	300	300	(140)	-31.82%
10403	502150	Office Supplies	-	20	-	50	50	50	50	50	30	150.00%
10403	502450	Advertising	34	80	-	80	80	80	80	80	-	0.00%
10403	502550	Professional Dues & Subscriptions	-	60	150	100	100	100	100	100	40	66.67%
10403	502700	Automobile Expense	-	-	-	150	150	150	150	150	150	100.00%
	TOTAL BOARD OF ASSESSMENT APPEALS		(238)	1,340	150	1,430	1,430	1,430	1,430	1,430	90	6.72%

The three-member Board of Assessment Appeals hears concerns from taxpayers over assessments.

BUDGET NOTES:

Automobile expense increased to allow travel to training classes/opportunities. Training costs are included under 502550 - Professional Dues.



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: BOARD OF FINANCE

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10409	501150	Part-Time Payroll	1,172	1,900	922	1,900	1,900	1,900	1,900	1,900	-	0.00%
10409	502150	Office Supplies	136	100	-	100	100	100	100	100	-	0.00%
10409	502500	Printing Services	1,289	1,500	-	1,500	1,500	1,500	1,500	1,500	-	0.00%
10409	503150	Audit Fees	31,000	29,000	27,000	29,000	29,000	29,000	29,000	29,000	-	0.00%
10409	503300	Other/Consultants	3,000	3,000	2,000	3,000	3,000	3,000	3,000	3,000	-	0.00%
10409	508400	Contingency	**	75,000	-	75,000	75,000	75,000	75,000	75,000	-	0.00%
	TOTAL BOARD OF FINANCE		36,596	110,500	29,922	110,500	110,500	110,500	110,500	110,500	-	0.00%

The role of the Board of Finance is to consider the financial aspects of Town Government as a whole, to control expenditures and to ensure the budget is balanced. The Board consists of 6 members duly elected that each serve for a six year term. The Board of Finance meets the third Thursday of each month at 7:00 pm in Meeting Room A.

BUDGET NOTES:

STAFFING:

Part Time Payroll

Board Clerk Hourly Estimate based on 12 meeting per year as well as budget workshops

Printing services represents printing of annual report

Other/consultants - payments for preparation of annual report



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: CLEAN ENERGY TASK FORCE

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10462	502550	Professional Dues & Subscriptions	-	-	-	-	-	-	-	-	-	0.00%
10462	502900	Miscellaneous	-	-	-	-	-	-	-	-	-	0.00%
10462	508500	Grant Expenditures	574	-		-	-	-	-	-	-	-100.00%
	TOTAL CLEAN ENERGY TASK FORCE		574	-	-	-	-	-	-	-	-	-100.00%

The Clean Energy Task Force was appointed to help the Town of achieve the purchase of 18% of their electrical power from clean energy sources by 2015. The Task Force also encourages town residents to join the Clean Energy Option Program and works to help the Town to adopt sustainability practices with regard to the use of fossil fuels and natural resources.

BUDGET NOTES:

Grant funding was exhausted last fiscal year. No additional funds were requested.



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: CONSERVATION COMMISSION

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10410	501150	Part-Time Payroll	1,946	2,400	929	2,500	2,500	2,500	2,500	2,500	100	4.17%
10410	502150	Office Supplies	86	100	67	100	100	100	100	100	-	0.00%
10410	502500	Printing Services	702	300	-	500	500	500	500	500	200	66.67%
10410	503300	Other/Consultants	350	900	-	300	300	300	300	300	(600)	-66.67%
10410	505175	Grounds Maintenance & Repair	6,346	6,825	2,368	9,500	7,500	7,500	8,500	8,500	1,675	24.54%
	TOTAL CONSERVATION COMMISSION		9,430	10,525	3,364	12,900	10,900	10,900	11,900	11,900	1,375	13.06%

The Conservation Commission maintains Town-owned open space, works as a conduit with other Commissions and with the Essex Land Trust and comments on all matters of conservation and development.

BUDGET NOTES:

STAFFING:

Part Time Payroll

Board Clerk Hourly Estimate based on 12 meeting per year



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: ECONOMIC DEVELOPMENT COMMISSION

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10460	501150	Part-Time Payroll	264	600	145	600	600	600	600	600	-	0.00%
10460	502450	Advertising	525	500	-	500	500	500	500	500	-	0.00%
10460	502500	Printing Services	-	1,000	-	1,000	1,000	1,000	1,000	1,000	-	0.00%
10460	503300	Other Consultants	12,000	12,000	5,000	12,000	12,000	12,000	12,000	12,000	-	0.00%
	TOTAL ECONOMIC DEVELOPMENT COMM		12,789	14,100	5,145	14,100	14,100	14,100	14,100	14,100	-	0.00%

help foster a healthy and vibrant local economy that fits with our small town character.

BUDGET NOTES:

STAFFING:

Part Time Payroll

Board Clerk Hourly Estimate based on 12 meeting per year



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: IWWC COMMISSION

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10417	501150	Part-Time Payroll	1,492	1,700	832	1,500	1,500	1,500	1,500	1,500	(200)	-11.76%
10417	502150	Office Supplies	97	200	-	200	200	200	200	200	-	0.00%
10417	502450	Advertising	719	400	194	400	400	400	400	400	-	0.00%
10417	502500	Printing Services	-	200	-	200	200	200	200	200	-	0.00%
10417	502600	Training & Conferences	1,276	250	-	250	250	250	250	250	-	0.00%
10417	502875	State of CT Fees	700	1,440	174	1,440	1,440	1,440	1,440	1,440	-	0.00%
10417	502875-205	Permit Fees	700	1,440	174	1,440	1,440	1,440	1,440	1,440	-	0.00%
10417	503200	Engineering	-	2,000	-	2,000	2,000	2,000	2,000	2,000	-	0.00%
10417	508250	Community Payments/Donations	1,690	1,690	1,690	1,690	1,690	1,690	1,690	1,690	-	0.00%
10417	508250-811	Connecticut River Coastal Conservatio	1,690	1,690	1,690	1,690	1,690	1,690	1,690	1,690	-	0.00%
	TOTAL IWW COMMISSION		5,974	7,880	2,891	7,680	7,680	7,680	7,680	7,680	(200)	-2.54%

The Inland Wetlands and Watercourses Commission is responsible for reviewing (and approving or denying) all applications for inland wetland permits including actions within wetlands or within the 60' regulated upland review area to a wetland and/or the 100' regulated upland review area to a waterbody or watercourse.

BUDGET NOTES:

STAFFING:

Part Time Payroll

Board Clerk Hourly Estimate based on 12 meeting per year

Anticipated Revenue

IWWC permits 1,440.00 (Town fees \$60 x 24 applications)



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: PARK AND RECREATION DEPARTMENT

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10416	501100	Full-Time Payroll	48,902	44,758	17,937	48,755	45,034	45,034	45,034	45,034	276	0.62%
10416	501150	Part-Time Payroll	5,398	7,650	3,311	12,652	12,621	12,621	12,621	12,621	4,971	64.98%
10416	501150	Contracted/Seasonal Payroll	406	2,000	264	1,500	1,500	1,500	1,500	1,500	(500)	-25.00%
10416	502150	Office Supplies	1,242	1,600	311	1,600	1,600	1,600	1,600	1,600	-	0.00%
10416	502200	Telephone	587	600	155	500	500	500	500	500	(100)	-16.67%
10416	502350	Water	7,737	6,800	4,942	6,800	6,800	6,800	6,800	6,800	-	0.00%
10416	502550	Professional Dues & Subscriptions	549	550	-	550	550	550	550	550	-	0.00%
10416	502600	Training & Conferences	1,297	660	304	660	660	660	660	660	-	0.00%
10416	502450	Advertising	2,444	2,500	721	2,500	2,500	2,500	2,500	2,500	-	0.00%
10416	502700	Automobile Expense	1,582	1,800	1,278	1,800	1,800	1,800	1,800	1,800	-	0.00%
10416	503300	Other/Consultants	548	1,000	8	800	800	800	800	800	(200)	-20.00%
10416	504480	Mowing	53,414	53,850	25,915	55,730	55,730	55,730	55,730	55,730	1,880	3.49%
10416	505500	Park Operation, Maintenance & Repairs	38,783	35,350	3,957	36,050	36,050	36,050	36,050	36,050	700	1.98%
10416	505500-501	Clark's Pond	1,754	2,000	520	1,900	1,900	1,900	1,900	1,900	(100)	-5.00%
10416	505500-502	Comstock Fields	1,624	2,250	225	2,250	2,250	2,250	2,250	2,250	-	0.00%
10416	505500-503	Dickinson's Park	-	400	-	400	400	400	400	400	-	0.00%
10416	505500-504	Grove Street Park	6,936	6,000	225	6,000	6,000	6,000	6,000	6,000	-	0.00%
10416	505500-505	Hubbard Field	4,897	7,000	246	7,000	7,000	7,000	7,000	7,000	-	0.00%
10416	505500-506	Main Street Park	3,350	3,800	225	3,800	3,800	3,800	3,800	3,800	-	0.00%
10416	505500-507	Sunset Pond	1,453	1,100	395	1,100	1,100	1,100	1,100	1,100	-	0.00%
10416	505500-508	Tennis Courts	2,953	3,000	(461)	3,000	3,000	3,000	3,000	3,000	-	0.00%
10416	505500-509	Viney Hill Brook Park	10,403	7,000	1,555	7,600	7,600	7,600	7,600	7,600	600	8.57%
10416	505500-510	Ivoryton Park	5,412	2,800	1,026	3,000	3,000	3,000	3,000	3,000	200	7.14%
10416	505500	Other	-	-	-	-	-	-	-	-	-	0.00%
10416	506300-604	Community Events	8,192	10,000	7,460	10,000	10,000	10,000	10,000	10,000	-	0.00%
		TOTAL PARK AND RECREATION	171,081	169,118	66,563	179,897	176,145	176,145	176,145	176,145	7,027	4.16%



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

Department Overview

The Park and Recreation Department budget provides for the full scope of operation, maintenance and management of the municipal parks and facilities in Essex. The budget includes the Full-Time Park and Recreation Director position and office expenses related to that position. The Program Coordinator position is accounted for in the Recreation Programs Fund. The Park and Recreation Department budget includes seasonal lifeguards at the Viney Hill Brook swimming area and a mowing and landscape contract that provides for most properties.

BUDGET NOTES:

STAFFING:

Full Time Payroll

Park & Recreation Director	Salaried	Based on .625 FTE under this budget (additional hours under Social Services in General Fund as well as the Rec Fund)
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Part Time Payroll

Administrative support (2)	Hourly	Based on a combined total of 15 hours/week
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Contracted/Seasonal Payroll

Lifeguards at Viney Brook	Hourly	As scheduled by Park Director
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BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: PARK & RECREATION COMMISSION

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10418	501150	Part-Time Payroll	-	2,000	-	2,000	2,000	2,000	2,000	2,000	-	0.00%
10418	502150	Office Supplies	-	200	-	200	200	200	200	200	-	0.00%
	TOTAL PARK & REC COMMISSION		-	2,200	-	2,200	2,200	2,200	2,200	2,200	-	0.00%

The Park & Recreation Commission is comprised of 8 members and 2 alternates. Members are appointed by the BOS and Town Meeting for a 3 year term. The commission meets monthly on the first Wednesday of the month

BUDGET NOTES:

STAFFING:

Part Time Payroll

Board Clerk Hourly Estimate based on 12 meeting per year



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: PLANNING COMMISSION

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10411	501150	Part-Time Payroll	1,730	2,500	330	2,500	2,500	2,500	2,500	2,500	-	0.00%
10411	502150	Office Supplies	51	150	-	150	150	150	150	150	-	0.00%
10411	502450	Advertising	58	150	52	150	150	150	150	150	-	0.00%
10411	502500	Printing Services	-	1,000	-	1,000	1,000	1,000	1,000	1,000	-	0.00%
10411	502875	State of Connecticut Fees	58	-	-	-	-	-	-	-	-	0.00%
10411	503200	Engineering	1,697	1,500	310	1,500	1,500	1,500	1,500	1,500	-	0.00%
10411	503275	Planning Services	55,319	56,317	19,117	57,721	57,721	57,721	57,721	57,721	1,404	2.49%
10411	503275-373	CME	46,995	48,000	10,800	49,000	49,000	49,000	49,000	49,000	1,000	2.08%
10411	503275-375	COG (formerly CRERPA)	8,324	8,317	8,317	8,721	8,721	8,721	8,721	8,721	404	4.86%
TOTAL PLANNING COMMISSION			58,913	61,617	19,809	63,021	63,021	63,021	63,021	63,021	1,404	2.28%

The Planning Commission is responsible for reviewing (and approving or denying) all subdivision applications, preparing the Plan of Conservation and Development (which is required by State Statute to be updated every ten years), reviewing all municipal projects to ensure compliance with the Plan of Conservation and Development and making recommendations to the Board of Selectmen on the appropriateness of those plans, and reviewing all changes to the zoning regulations and zones to ensure compliance with the Plan of Conservation and Development.

BUDGET NOTES:

STAFFING:

Part Time Payroll

Board Clerk Hourly Estimate based on 12 meeting per year



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: TREE COMMITTEE

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10458	506800	Tree Committee Allocation	5,004	6,000	6,000	6,000	6,000	6,000	6,000	6,000	-	0.00%
	TOTAL TREE COMMITTEE		5,004	6,000	6,000	6,000	6,000	6,000	6,000	6,000	-	0.00%

The Essex Tree Committee was established in 1990 to inventory, preserve and replace our priceless resource of street trees. Funding for the plantings comes from the Town, grants and private donations.

BUDGET NOTES:

Requested funds serve as the Town's matching portion for the America the Beautiful Grant (a 50%/50% grant) The increase in the request would allow the Tree Committee to seek a total ATB Grant of \$12,000 (\$6,000 from the State and a \$6,000 town match)



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

GENERAL GOVERNMENT: ZONING COMMISSION

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10412	501100	Full-Time Payroll	21,619	22,868	8,344	24,395	24,335	24,335	24,335	24,335	1,467	6.42%
10412	501150	Part-Time Payroll	1,066	1,700	137	3,276	3,013	3,013	3,013	3,013	1,313	77.24%
10412	502150	Office Supplies	1,553	1,500	177	1,500	1,500	1,500	1,500	1,500	-	0.00%
10412	502450	Advertising	1,103	1,500	66	1,500	1,500	1,500	1,500	1,500	-	0.00%
10412	502500	Printing Services	348	500	100	500	500	500	500	500	-	0.00%
10412	502875	State Fees	7,308	1,500	2,494	1,320	1,320	1,320	1,320	1,320	(180)	-12.00%
10412	502875-205	Permit Fees	7,308	1,500	2,494	1,320	1,320	1,320	1,320	1,320	(180)	-12.00%
10412	503200	Engineering	-	2,000	-	2,000	2,000	2,000	2,000	2,000	-	0.00%
10412	503200-xxx	Town Engineering Services	-	2,000	-	2,000	2,000	2,000	2,000	2,000	-	0.00%
TOTAL ZONING COMMISSION			32,996	31,568	11,319	34,491	34,168	34,168	34,168	34,168	2,600	8.24%

The Zoning Commission is responsible for reviewing (and approving or denying) all applications for special permits (with associated site plans), revising the zoning regulations and/or zones, and enforcing (through its agent) the zoning regulations.

BUDGET NOTES:

STAFFING:

Full Time

Zoning Administrative Assistant Hourly 15 hr/week (employee shared with other depts)

Part Time Payroll

Board Clerk Hourly Estimate based on 12 meeting per year

Anticipated Revenue:

Permit Fees \$7,100.



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

PUBLIC SAFETY: AMBULANCE/EMT SERVICES

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10465	508650	Ambulance Association Allocation	12,634	12,158	12,158	12,836	12,836	12,836	12,836	12,836	678	5.58%
10465	508660	Emergency Medical Services Support	-	-	-	-	-	6,700	6,700	6,700	6,700	100.00%
	TOTAL AMBULANCE ASSOCIATION		12,634	12,158	12,158	12,836	12,836	19,536	19,536	19,536	7,378	60.68%

The Essex Ambulance Association, Inc., is an organization dedicated to providing efficient, high quality emergency ambulance service to the Town of Essex. Each year the crew responds to more than 850 calls in Essex and neighboring towns.

BUDGET NOTES:

Requested funding represents the cost of the Workers Compensation insurance.



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

PUBLIC SAFETY: ANIMAL CONTROL

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10495	508375	Special Revenue Fund Support	10,000	10,000	-	10,000	10,000	10,000	10,000	10,000	-	0.00%
	TOTAL ANIMAL CONTROL		10,000	10,000	-	10,000	10,000	10,000	10,000	10,000	-	0.00%

The Animal Control budget provides for one Animal Control Officer as well as funds to maintain the animal control facility.

BUDGET NOTES:



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

PUBLIC SAFETY: BUILDING DEPARTMENT

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10414	501100	Full-time Payroll	57,303	32,785	11,029	34,088	34,005	34,005	34,005	34,005	1,220	3.72%
10414	501150	Part-Time Payroll	22,510	50,360	19,653	53,183	57,196	57,196	57,196	57,196	6,836	13.57%
10414	501175	Supplemental Payroll	8,946	2,500	795	2,496	2,490	2,490	2,490	2,490	(10)	-0.40%
10414	502150	Office Supplies *	944	1,000	487	1,000	1,000	1,000	1,000	1,000	-	0.00%
10414	502500	Printing Services	276	400	184	400	400	400	400	400	-	0.00%
10414	502550	Professional Dues & Subscriptions	265	400	-	400	400	400	400	400	-	0.00%
10414	502600	Training & Conferences	-	350	100	350	350	350	350	350	-	0.00%
10414	502700	Automobile Expense	1,445	1,450	649	1,450	1,450	1,450	1,450	1,450	-	0.00%
10414	502875	State of CT Fees	4,091	2,500	676	2,500	2,500	2,500	2,500	2,500	-	0.00%
10414	502875-204	State Educational Fees	4,091	2,500	676	2,500	2,500	2,500	2,500	2,500	-	0.00%
10414	502900	Miscellaneous	25	500	-	500	500	500	500	500	-	0.00%
10414	506350	Inspection & Safety Materials	430	1,500	60	1,500	1,500	1,500	1,500	1,500	-	0.00%
TOTAL BUILDING DEPARTMENT			96,232	93,745	33,633	97,867	101,791	101,791	101,791	101,791	8,046	8.58%

The Building Official reviews applications and construction documents for residential, commercial and utility buildings. One set of documents is marked up and returned to the applicant with any code issues noted. Permits are also issued for plumbing, mechanical, roofing, electrical, demolition, swimming pools, tents and portable shelters. The Building Official, upon notification from the permit holder or his/her agent, makes any necessary inspections and either approves that portion of construction as completed or notifies the permit holder or his/her agent when the same fails to comply with the code. Upon final inspection of the building or a portion of the building being erected or altered, the Building Official issues a Certificate of Occupancy, certifying that such building or structure substantially conforms to the provision of the State Building Code and the regulations lawfully adopted thereunder. The Building Official must attend 90 credit hours of training for every three-year period. The Building Official supervises a Deputy Inspector (for fill in and special inspections when needed) and an Administrative Assistant.

BUDGET NOTES:

STAFFING: REVENUE: Building Permits - est at \$151,000

Full Time

Administrative Assistant Hourly 12 hr/week (employee shared with other depts)

Part Time Payroll

Building Official Salaried Based on .7 FTE

Assistant Building Official Hourly Estimate based coverage for Building Official vacations, etc.

Project Assistant Hourly Assistance with Land Use document scanning/management project



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

PUBLIC SAFETY: EMERGENCY MANAGEMENT

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10427	501150	Part-Time Payroll	5,250	7,500	-	7,500	7,500	7,500	7,500	7,500	-	0.00%
10427	502200	Telephone	4,384	4,000	2,793	4,000	4,000	4,000	4,000	4,000	-	0.00%
10427	502500	Printing Services	-	1,000	-	1,000	1,000	1,000	1,000	1,000	-	0.00%
10427	502550	Professional Dues & Subscriptions	50	200	-	200	200	200	200	200	-	0.00%
10427	502600	Training & Conferences	441	1,200	-	1,200	1,200	1,200	1,200	1,200	-	0.00%
10427	505200	Equipment Maintenance & Repair	1,975	3,000	544	3,000	3,000	3,000	3,000	3,000	-	0.00%
10427	507300	Safety Equipment	7,336	4,500	1,073	4,500	4,500	4,500	4,500	4,500	-	0.00%
	TOTAL EMERGENCY MANAGEMENT		19,436	21,400	4,409	21,400	21,400	21,400	21,400	21,400	-	0.00%

The Emergency Management Director is responsible for ensuring that the Town is able to respond to disasters and/or emergencies.

BUDGET NOTES:

STAFFING:

Part Time Payroll

Emergency Management Director	Annual Stipend
Asst. Emergency Management Dir.	Annual Stipend
Administrative Assistance	Annual Stipend

Capital Needs:

Anticipate Revenue:

EMPG Grant Revenue	\$3,316.50
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BUDGET REQUEST FOR FISCAL YEAR 2016-2017

PUBLIC SAFETY: EMERGENCY 9-1-1

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10428	504475	Public Safety	99,896	118,098	58,069	118,059	118,059	118,534	118,534	118,534	436	0.37%
10428	504475-490	Emergency 9-1-1 Dispatch	97,936	116,138	58,069	116,138	116,138	116,613	116,613	116,613	475	0.41%
10428	504475-491	Everbridge Notification System	1,960	1,960	-	1,921	1,921	1,921	1,921	1,921	(39)	-1.99%
	TOTAL EMERGENCY 9-1-1		99,896	118,098	58,069	118,059	118,059	118,534	118,534	118,534	436	0.37%

Valley Shore Emergency Communications, Inc. provides 911 emergency service and coordination of police, fire and medical activation and response to member towns, medical facilities, and the public in the lower Connecticut Valley and surrounding vicinity. VSEC charges fees to the towns that participate on a pre-set formula.

Everbridge is emergency reverse 9-1-1 system used for Safer Essex notifications. FY 2016-2017 requires contract renewal. If prepaid for 3 years, cost is \$1,921/yr.

BUDGET NOTES:



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

PUBLIC SAFETY: FIRE DEPARTMENT

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10420	507300	Safety Equipment	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	-	0.00%
10420	508400	Contingency/Compliance	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	-	0.00%
10420	508600	Fire Department Allocation	290,700	300,150	150,150	310,150	310,150	314,650	314,650	314,650	14,500	4.83%
	TOTAL FIRE DEPARTMENT		315,700	325,150	175,150	335,150	335,150	339,650	339,650	339,650	14,500	4.46%

This budget supports the Volunteer Fire Department, which includes Fire Police and the Junior Division, as well as the fixed costs related to our two fire stations and twelve pieces of apparatus.

BUDGET NOTES:

Requested increase comes in 2 expense items - Medical Supplies and Education/Training. Cuts at state will impact training free/low-cost opportunities. Additionally, Department wants to improve security at both the Essex and Ivoryton stations.



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

PUBLIC SAFETY: FIRE MARSHAL

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10421	501100	Full-Time Payroll	38,410	37,960	14,539	44,910	43,142	43,142	43,142	43,142	5,182	13.65%
10421	501150	Part-Time Payroll	2,382	3,700	936	6,000	5,000	5,000	5,000	5,000	1,300	35.14%
10421	502150	Office Supplies	292	450	-	400	400	400	400	400	(50)	-11.11%
10421	502550	Professional Dues & Subscriptions	1,421	1,000	175	1,000	1,000	1,000	1,000	1,000	-	0.00%
10421	502600	Training & Conferences	-	550	-	500	500	500	500	500	(50)	-9.09%
10421	502700	Automobile Expense	1,043	1,000	241	1,000	1,000	1,000	1,000	1,000	-	0.00%
10421	504200	Technology Support	120	150	-	150	150	150	150	150	-	0.00%
10421	504200-415	Miscellaneous	120	150	-	150	150	150	150	150	-	0.00%
10421	507300	Safety Equipment	3,021	3,000	-	3,000	3,000	3,000	3,000	3,000	-	0.00%
	TOTAL FIRE MARSHAL		46,689	47,810	15,892	56,960	54,192	54,192	54,192	54,192	6,382	13.35%

The Fire Marshal investigates all fires and explosions to determine cause and origin. He also has the responsibility for reviewing construction plans and specifications dealing with certain development projects, including Schools and Town buildings, as well as fire protection for subdivisions. Yearly inspections of public buildings, day-cares, schools and restaurants with liquor permits are conducted. Also, the Fire Marshal issues blasting permits, burning permits and serves as the Town's Burning Official. Tents and portable shelter applications are evaluated for the required fire protection standby needs. The Fire Marshal makes a monthly report to the Selectmen, and submits the National Fire Incident Reports (NFIRS) to the State Fire Marshal monthly. The Fire Marshal must attend 90 credit hours of training for every three-year period. The Fire Marshal provides public education, when called upon, as it relates to fire safety. The Fire Marshal supervises the Deputy Fire Marshal(s).

BUDGET NOTES:

STAFFING:

Full Time

Fire Marshall Stipend
 Administrative Assistant Hourly 3.5 hr/week (employee shared with other depts)

Part Time Payroll

Assistant Fire Marshall Hourly Estimate based coverage for vacations, etc.
 Burning Official Annual Stipend (\$3,000/yr)

Anticipated revenue:

Tent permit fees \$ 1,500 /yr



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

PUBLIC SAFETY: HARBOR PATROL

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10426	501150	Part-Time Payroll	8,982	20,600	3,963	20,600	20,363	20,363	20,363	20,363	(237)	-1.15%
10426	504150	Uniforms	-	600	-	600	600	600	600	600	-	0.00%
10426	504150-406	Uniform Purchase	-	600	-	600	600	600	600	600	-	0.00%
10426	504475	Public Safety Contracts	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	-	0.00%
10426	504475-498	Stipend	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	-	0.00%
10426	504500	Other Service Contracts	-	800	-	800	800	800	800	800	-	0.00%
10426	505200	Equipment Maintenance & Repair	5,731	1,100	172	2,500	2,500	2,500	2,500	2,500	1,400	127.27%
10426	506100	Fuel & Oil - Town Vehicles	1,049	3,000	1,376	3,000	3,000	3,000	3,000	3,000	-	0.00%
	TOTAL HARBOR PATROL		18,763	29,100	8,511	30,500	30,263	30,263	30,263	30,263	1,163	4.00%

The Essex Police operate the Marine Patrol under the supervision of the Resident Trooper. The patrol boat is a 2002 Parker 24'. The four full-time Essex Police Officers, supplemented by three part-time boat operators staff the patrol. The primary mission of the Essex Marine Patrol is to enforce boating laws and regulations and to respond to emergencies on the Connecticut River in Essex. There are approximately three miles of waterfront in Essex, which includes substantial anchorage and numerous marinas and yacht clubs. The budget provides for patrols beginning the week before Memorial Day and continuing until the end of September

BUDGET NOTES:

Staffing would cover 20 weekends at the following schedule (each shift requires 2 harbor patrol personnel)

- Friday 4 hour shift
- Saturday 8 hour shift
- Sunday 8 hour shift



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

PUBLIC SAFETY: POLICE SERVICES

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10424	501100	Full-Time Payroll	174,154	291,068	49,544	220,563	220,563	220,563	220,563	220,563	(70,505)	-24.22%
10424	501150	Part-Time Payroll	28,078	9,941	15,630	48,823	48,704	48,704	48,704	48,704	38,763	389.93%
10424	501200	Overtime	37,561	25,790	7,610	33,590	27,500	27,500	27,500	27,500	1,710	6.63%
10424	501200-120	Patrol (Police)	4,106	2,500	1,709	3,500	3,500	3,500	3,500	3,500	1,000	40.00%
10424	501200-125	Replacement Patrol (Police)	15,413	3,000	4,603	5,000	3,000	3,000	3,000	3,000	-	0.00%
10424	501200-130	Weather (Police)	-	500	-	2,000	500	500	500	500	-	0.00%
10424	501200-135	Investigation (Police)	1,113	740	-	740	750	750	750	750	10	1.35%
10424	501200-140	Court (Police)	-	350	-	350	350	350	350	350	-	0.00%
10424	501200-145	DUI Grant (Police)	3,033	6,000	-	7,000	6,000	6,000	6,000	6,000	-	0.00%
10424	501200-150	DARE (Police)	2,035	1,600	-	1,600	1,600	1,600	1,600	1,600	-	0.00%
10424	501200-155	M/V Enforcement (Police)	1,000	1,200	-	1,200	1,200	1,200	1,200	1,200	-	0.00%
10424	501200-160	Traffic/Crowd Control (Police)	5,404	7,200	1,058	9,000	7,900	7,900	7,900	7,900	700	9.72%
10424	501200-165	Other (Police)	4,859	2,700	240	3,200	2,700	2,700	2,700	2,700	-	0.00%
10424	501200-170	Marine	597	-	-	-	-	-	-	-	-	0.00%
10424	501300	Longevity	3,601	3,691	4,529	-	-	-	-	-	(3,691)	-100.00%
10424	502150	Office Supplies	2,303	2,000	842	3,000	3,000	3,000	3,000	3,000	1,000	50.00%
10424	502600	Training & Conferences	1,525	4,000	249	4,000	4,000	4,000	4,000	4,000	-	0.00%
10424	502900	Miscellaneous	1,094	900	278	1,000	1,000	1,000	1,000	1,000	100	11.11%
10424	504150	Uniforms	3,033	4,750	1,519	4,750	4,750	4,750	4,750	4,750	-	0.00%
10424	504150-406	Uniform Purchase	2,439	3,250	1,331	3,250	3,250	3,250	3,250	3,250	-	0.00%
10424	504150-407	Uniform Cleaning	594	1,500	188	1,500	1,500	1,500	1,500	1,500	-	0.00%
10424	505100	Motor Vehicle Maintenance & Repair	2,925	6,000	-	6,000	6,000	6,000	6,000	6,000	-	0.00%
10424	505200	Equipment Maintenance & Repair	432	1,260	14	1,260	1,260	1,260	1,260	1,260	-	0.00%
10424	505600	Police Equipment Maintenance & Repair	870	4,500	893	4,500	4,500	4,500	4,500	4,500	-	0.00%
10424	506100	Fuel & Oil - Town Vehicles	12,417	13,000	2,208	16,000	13,000	13,000	13,000	13,000	-	0.00%



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

10424	506250	Police Protection	-	650	-	650	650	650	650	650	-	0.00%
10424	506275	Police Community Services	-	1,500	-	1,500	1,500	1,500	1,500	1,500	-	0.00%
10424	507100	Office Equipment	-	1,100	-	1,100	1,100	1,100	1,100	1,100	-	0.00%
10424	507300	Safety Equipment	435	1,000	333	5,000	2,000	2,000	2,000	2,000	1,000	100.00%
	TOTAL POLICE SERVICES		268,427	371,150	83,649	351,736	339,527	339,527	339,527	339,527	(31,623)	-8.52%

The Essex Police Officers operate under the direct supervision of the Connecticut State Police by virtue of the Resident Trooper program. Participating in this program eliminates the need for a dispatch center, prisoner holding facilities, administrative staff, and other expenses that would be incurred with an organized police department. Essex Police Officers are responsible for conducting a wide spectrum of criminal and motor vehicle investigations in Essex. They also conduct elderly and child safety programs, the D.A.R.E. ® program, and a bicycle and marine patrol. Their office is located at Town Hall. There are currently four Ford Crown Victoria cruisers in service.

BUDGET NOTES:

STAFFING:

Full Time

Police Officers (3) Hourly Officers work 9 hour shift. Schedule is On for 5 days then Off for 3 days

Part Time Payroll

Crossing Guard Hourly Morning and Afternoon coverage at EES during 180 day school year

PT Police Officer Hourly 2-3 shifts per week

Overtime payroll broken down by category. When Town staff is not available to fill an overtime shift, State Troopers can be utilized to fill in.



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

PUBLIC SAFETY: RESIDENT STATE TROOPER

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10423	504475	Public Safety Contracts	126,804	129,523	-	191,528	162,798	191,528	191,528	191,528	62,005	47.87%
10423	504475-493	Resident State Trooper	126,804	129,523	-	191,528	162,798	191,528	191,528	191,528	62,005	47.87%
	TOTAL RESIDENT STATE TROOPER		126,804	129,523	-	191,528	162,798	191,528	191,528	191,528	62,005	47.87%

The Resident State Trooper oversees the Police and Harbor Patrol Services for the Town of Essex.

BUDGET NOTES:

The Resident Trooper projection for FY 2016-2017 is based on our currently assigned Resident Trooper. Projection provided by State of CT DESPP. However, rather than using the 70%/30% cost share between the Town and the State as has been the method for fiscal years prior to 2015-2016, the Town will assume 100% of the cost share. We believe this will be imposed by the State going forward.



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

PUBLIC SAFETY: WATER

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10425	504475	Public Safety Contracts	148,472	154,428	50,614	152,178	152,178	152,178	152,178	152,178	(2,250)	-1.46%
10425	504475-492	Fire Protection Water Services	148,472	154,428	50,614	152,178	152,178	152,178	152,178	152,178	(2,250)	-1.46%
	TOTAL WATER		148,472	154,428	50,614	152,178	152,178	152,178	152,178	152,178	(2,250)	-1.46%

BUDGET NOTES:

The budget represents fees charged by Connecticut Water with regard to fire protection services. Increase represents minor additions to the Essex public fire system as well as the projected increase in WICA (Water Infrastructure & Conservation Adjustment) surcharges



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

HEALTH & HUMAN SERVICES: ESTUARY TRANSIT

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10455	508250	Community Pmnts & Donations	16,147	17,358	17,358	18,226	18,226	18,226	18,226	18,226	868	5.00%
	TOTAL ESTUARY TRANSIT		16,147	17,358	17,358	18,226	18,226	18,226	18,226	18,226	868	5.00%

Public transportation for the towns of Chester, Clinton, Deep River, Essex, Killingworth, Lyme, Old Lyme, Old Saybrook and Westbrook. The budget request represents Essex's share.

BUDGET NOTES:



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

HEALTH & HUMAN SERVICES: HEALTH DEPARTMENT

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10431	501100	Full-Time Payroll	104,455	104,684	40,665	108,178	107,916	107,916	107,916	107,916	3,232	3.09%
10431	501150	Part-Time Payroll	1,108	-	765	1,313	1,313	1,313	1,313	1,313	1,313	100.00%
10431	502150	Office Supplies	1,546	3,100	248	3,100	2,500	2,500	2,500	2,500	(600)	-19.35%
10431	502200	Telephone	25	300	-	300	300	300	300	300	-	0.00%
10431	502550	Professional Dues & Subscriptions	492	500	250	500	500	500	500	500	-	0.00%
10431	502600	Training & Conferences	653	1,400	311	1,400	1,400	1,400	1,400	1,400	-	0.00%
10431	502700	Automobile Expense	1,109	2,000	402	2,000	1,500	1,500	1,500	1,500	(500)	-25.00%
10431	503215	Registered Sanitarian	-	10,000	-	10,000	7,500	7,500	7,500	7,500	(2,500)	-25.00%
10431	503300	Other Consultants	(3,318)	-	-	-	-	-	-	-	-	0.00%
10431	503225	Inspection Services	8,355	10,000	-	10,000	10,000	10,000	10,000	10,000	-	0.00%
10431	504175	Water Testing	2,583	2,000	312	2,000	2,000	2,000	2,000	2,000	-	0.00%
10431	506400	Educational Materials	311	2,000	-	2,000	2,000	2,000	2,000	2,000	-	0.00%
TOTAL HEALTH DEPARTMENT			117,318	135,984	42,953	140,791	136,929	136,929	136,929	136,929	945	0.69%

The Health Department embodies the costs associated with the Sanitarian function and the Director of Health. Per State statute as of January 2011, the Director of Health must hold a Master in Public Health Degree. Additionally, State statute requires each Health Department to have a sanitarian who is a Registered Sanitarian (R.S.)

BUDGET NOTES:

STAFFING:

Full-Time

Director of Health/Sanitarian Salaried .875 FTE

Part-Time

Administrative Support Hourly 20 hours/week

Anticipated Revenue

Inspection Fees \$7,500.



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

HEALTH & HUMAN SERVICES: TRANSFER STATION & RECYCLING CENTER

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10435	501100	Full-Time Payroll	54,602	53,710	21,121	55,317	55,183	55,183	55,183	55,183	1,473	2.74%
10435	501150	Part-Time payroll	25,510	28,689	8,367	29,437	29,365	29,365	29,365	29,365	676	2.36%
10435	501200	Overtime Payroll	-	2,500	-	2,500	2,500	2,500	2,500	2,500	-	0.00%
10435	501300	Longevity	5,215	5,371	5,371	5,532	5,518	5,518	5,518	5,518	147	2.74%
10435	502150	Office Supplies	1,806	1,500	49	1,500	1,500	1,500	1,500	1,500	-	0.00%
10435	502200	Telephone	595	750	577	750	750	750	750	750	-	0.00%
10435	502250	Electricity	3,267	3,000	784	3,000	3,000	3,000	3,000	3,000	-	0.00%
10435	502875	State of CT Fees	375	2,300	-	2,300	2,300	2,300	2,300	2,300	-	0.00%
10435	502875-205	Permit Fees	375	2,300	2,275	2,300	2,300	2,300	2,300	2,300	-	0.00%
10435	502900	Miscellaneous	4,364	2,000	1,946	3,000	3,000	3,000	3,000	3,000	1,000	50.00%
10435	503200	Engineering	-	2,000	-	1,500	1,500	1,500	1,500	1,500	(500)	-25.00%
10435	504175	Water Testing	679	1,400	340	1,300	1,300	1,300	1,300	1,300	(100)	-7.14%
10435	504350	Regional HHW Facility	15,843	16,730	9,432	16,730	16,730	16,730	16,730	16,730	-	0.00%
10435	504375	Waste Processing/Removal	118,571	142,320	37,328	142,000	142,000	142,000	142,000	142,000	(320)	-0.22%
10435	504375-421	Bulky Waste	14,200	20,000	3,000	20,000	20,000	20,000	20,000	20,000	-	0.00%
10435	504375-423	Single Stream	4,032	3,500	1,396	3,500	3,500	3,500	3,500	3,500	-	0.00%
10435	504375-424	Chipping	23,000	27,000	-	27,000	27,000	27,000	27,000	27,000	-	0.00%
10435	504375-425	MIRA MSW Fees	21,025	28,000	7,871	28,000	28,000	28,000	28,000	28,000	-	0.00%
10435	504375-426	Demolition	41,589	47,320	14,683	45,000	45,000	45,000	45,000	45,000	(2,320)	-4.90%
10435	504375-427	Freon	1,293	2,000	906	2,000	2,000	2,000	2,000	2,000	-	0.00%
10435	504375-428	Paint & HHW	-	1,000	997	1,000	1,000	1,000	1,000	1,000	-	0.00%
10435	504375-431	MSW Hauling	9,309	6,000	3,205	8,000	8,000	8,000	8,000	8,000	2,000	33.33%
10435	504375-432	Tires	574	1,000	321	1,000	1,000	1,000	1,000	1,000	-	0.00%
10435	504375-433	Leaf Screening	3,550	6,500	4,950	6,500	6,500	6,500	6,500	6,500	-	0.00%
10435	505150	Building Maintenance & Repair	4,494	3,000	1,150	3,000	3,000	3,000	3,000	3,000	-	0.00%
	TOTAL TRANSFER STATION		235,320	265,270	88,738	267,866	267,646	267,646	267,646	267,646	2,376	0.90%



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

Regulation of the storage, collection, transport and disposal, processing, recycling and disposal of Waste in the Town of Essex for the protection of the public health, safety and welfare of the residents of the Town.

Beginning in fiscal year 2013-2014, direct costs associated with the Transfer Station have been moved out of the Sanitarian budget and SanitaryWaste Commission budget. Historical figures and current budget figures have been restated to reflect this change for comparison purposes.

BUDGET NOTES:

Staffing:

Full Time

Landfill Supervisor Hourly 40 hours/week

Part Time

Landfill Operator Hourly 28 hours/week

(includes coverage for Supervisor vacation)

Cost for Push & Cover included in 504375-421 Bulky Waste = \$1000/mo=\$12,000/annually

Anticipated Revenue

Transfer Station-Permits & fees	80,000
CRRA Tonnage fee	40,000
Recycling Revenue Share	7,000
Transfer Station Lease	<u>15,000</u>
Total	142,000



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

HEALTH & HUMAN SERVICES: SOCIAL SERVICES

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10434	501100	Full-Time Payroll	11,798	8,288	2,638	9,029	9,007	9,007	9,007	9,007	719	8.68%
10434	501150	Part Time Payroll	147	4,685	809	4,133	4,123	4,123	4,123	4,123	(562)	-12.00%
10434	502150	Office Supplies	1,058	1,000	-	1,000	1,000	1,000	1,000	1,000	-	0.00%
10434	502550	Professional Dues & Subscriptions	125	250	130	250	250	250	250	250	-	0.00%
10434	502700	Automobile Expense	208	500	52	500	500	500	500	500	-	0.00%
10434	508250	Community Pmnts & Fees for Services	85,259	88,411	82,511	108,166	89,955	89,955	89,955	89,955	1,544	1.75%
10434	508250-810	Community Renewal Team	1,500	1,500	1,500	3,000	2,000	2,000	2,000	2,000	500	33.33%
10434	508250-812	Connection, The	750	750	750	1,000	750	750	750	750	-	0.00%
10434	508250-813	Estuary Council of Seniors Club	33,150	34,807	34,807	36,547	35,851	35,851	35,851	35,851	1,044	3.00%
10434	508250-815	Literacy Volunteers of America	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	-	0.00%
10434	508250-818	Mdlsex Cty Subs Abuse Action Council	500	500	500	500	500	500	500	500	-	0.00%
10434	508250-819	Regional Mental Health	354	354	354	354	354	354	354	354	-	0.00%
10434	508250-820	Rushford Center	1,250	1,250	-	1,250	1,250	1,250	1,250	1,250	-	0.00%
10434	508250-821	Sexual Assault Crisis	650	650	-	650	650	650	650	650	-	0.00%
10434	508250-822	Shoreline Soup Kitchens	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	-	0.00%
10434	508250-823	Tri-Town Youth Services	34,505	35,000	35,000	35,000	35,000	35,000	35,000	35,000	-	0.00%
10434	508250-824	Community Health Center, Inc.	1,500	1,500	-	1,500	1,500	1,500	1,500	1,500	-	0.00%
10434	508250-826	Middlesex Ctr for Behavioral Health	2,500	2,500	-	18,765	2,500	2,500	2,500	2,500	-	0.00%
10434	508250-827	Gilead	2,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	-	0.00%
	TOTAL SOCIAL SERVICES		98,595	103,134	86,140	123,078	104,835	104,835	104,835	104,835	1,701	1.65%

Funds budgeted here provide for a basic social service program. The wages of the Social Service Director are also reflected in this budget. Also reflected in this budget are contributions to governmental and non-governmental agencies with which the Town has an association or membership. It should be noted that the Town has increased citizen outreach greatly over the past several months. There are more citizens participating in the available programs.

BUDGET NOTES:

STAFFING:

Full Time Payroll
 Social Services Representative Hourly 5 hours/week
 Part Time Payroll
 Social Services Assitance Hourly 5 hours/week



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

HEALTH & HUMAN SERVICES: VISITING NURSES

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10432	508250	Community Payments & Donations	60,795	66,874	27,854	66,874	66,874	66,874	66,874	66,874	-	0.00%
10432	508250-816	Lower Valley Visiting Nurses	66,850	66,874	27,854	66,874	66,874	66,874	66,874	66,874	-	0.00%
		TOTAL VISITING NURSES	60,795	66,874	27,854	66,874	66,874	66,874	66,874	66,874	-	0.00%

The Lower Valley Visiting Nurses Association provides home health nursing care to the residents of Essex. The budget allocation helps the VNA meet its goal of providing services to the Town. Residents of Essex, Centerbrook and Ivoryton comprise 28% of the VNA patients.

BUDGET NOTES:

Level funding requested for FY 2016-2017



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

HEALTH & HUMAN SERVICES: WATER POLLUTION CONTROL

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10436	501150	Part-Time Payroll	268	500	67	500	500	500	500	500	-	0.00%
10436	502150	Office Supplies	-	100	-	100	100	100	100	100	-	0.00%
10436	504175	Water Testing	889	2,000	-	2,000	2,000	2,000	2,000	2,000	-	0.00%
	TOTAL WATER POLLUTION CONTROL		1,157	2,600	67	2,600	2,600	2,600	2,600	2,600	-	0.00%

The responsibility of the Water Pollution Control Authority is to ensure the quality of the Town's subsurface and surface water resources including developing and monitoring a waste water management plan.

BUDGET NOTES:

STAFFING:

Part Time Payroll
 Board Clerk Hourly Estimate based on 12 meeting per year

Water Testing increase reflects increased cost of quarterly testing by Eastern Analytical of 10 well sites. Testing cost is projected at \$500 per quarter.



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

HIGHWAYS & TRANSPORTATION: HIGHWAY DEPARTMENT

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10450	501100	Full-Time Payroll	297,045	300,620	116,726	307,492	306,746	306,746	306,746	306,746	6,126	2.04%
10450	501150	Part-Time Payroll	20,761	38,672	7,751	57,771	57,667	55,167	55,167	55,167	16,495	42.65%
10450	501200	Overtime Payroll	34,473	23,000	4,801	23,000	23,000	23,000	23,000	23,000	-	0.00%
10450	501250	Contracted/Seasonal Payroll	67,600	33,460	29,452	37,050	37,050	37,050	37,050	37,050	3,590	10.73%
10450	501300	Longevity	14,034	20,000	14,004	22,042	21,989	21,989	21,989	21,989	1,989	9.95%
10450	502900	Miscellaneous	30,961	17,150	10,613	17,150	17,150	17,150	17,150	17,150	-	0.00%
10450	503200	Engineering	8,370	10,000	13,797	10,000	10,000	10,000	10,000	10,000	-	0.00%
10450	504150	Uniforms	6,047	5,000	2,244	5,000	5,000	5,000	5,000	5,000	-	0.00%
10450	504250	Equipment Rentals	718	4,000	67	4,000	4,000	4,000	4,000	4,000	-	0.00%
10450	504300	Plowing & Sanding	46,415	20,000	-	20,000	20,000	20,000	20,000	20,000	-	0.00%
10450	504400	Waste Removal	2,747	1,800	1,080	1,800	1,800	1,800	1,800	1,800	-	0.00%
10450	504425	Streetlights Electricity	65,799	67,200	22,050	65,000	65,000	65,000	65,000	65,000	(2,200)	-3.27%
10450	505100	Motor Vehicle Maintenance & Repair	22,473	10,000	3,678	10,000	10,000	10,000	10,000	10,000	-	0.00%
10450	505150	Building Maintenance & Repair	1,100	4,000	538	4,000	4,000	4,000	4,000	4,000	-	0.00%
10450	505175	Grounds Maintenance & Repair	42,926	40,000	20,131	40,000	40,000	40,000	40,000	40,000	-	0.00%
10450	505200	Equipment Maintenance & Repair	31,732	30,000	7,147	30,000	22,500	22,500	22,500	22,500	(7,500)	-25.00%
10450	505550	Road Maintenance & Repair	71,387	100,000	53,255	100,000	100,000	100,000	100,000	100,000	-	0.00%
10450	505575	Sidewalk Maintenance & Repairs	39,428	25,000	3,784	25,000	25,000	25,000	25,000	25,000	-	0.00%
10450	505625	Catch Basins Maintenance & Repair	1,892	15,000	10,170	15,000	14,000	14,000	14,000	14,000	(1,000)	-6.67%
10450	505650	Drainage Maintenance & Repair	20,958	20,000	798	20,000	18,000	18,000	18,000	18,000	(2,000)	-10.00%
10450	505700	Stormwater Maintenance & Repair	9,972	20,000	22,371	20,000	18,000	18,000	18,000	18,000	(2,000)	-10.00%
10450	506100	Fuel & Oil - Town Vehicles	28,507	22,000	2,860	22,000	20,000	20,000	20,000	20,000	(2,000)	-9.09%
10450	506150	Sand & Salt	76,891	20,000	7,132	20,000	20,000	20,000	20,000	20,000	-	0.00%
10450	507250	Maintenance Equipment	1,329	12,000	197	12,000	10,000	10,000	10,000	10,000	(2,000)	-16.67%
	TOTAL HIGHWAY DEPARTMENT		943,565	858,902	354,648	888,305	870,902	868,402	868,402	868,402	9,500	1.11%

Highway personnel are primarily responsible for maintaining 44 miles of roads, sidewalks, parking lots and related paved areas owned by the Town. Snow and ice control is a critical winter function directly related to motorist safety. Operations include sanding and salting and plowing when snowfall depths warrant. Road construction, roadside mowing, chip sealing, brush removal, catch basin cleaning and street sweeping are activities during the year. An important safety program is traffic sign placement and repair.



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

BUDGET NOTES:

STAFFING:

Full-Time

Director of Public Works	Salaried	1.0 FTE
Public Works Crew (4)	Hourly	40 hours/week

Part-Time

Administrative Support	Hourly	10 hours/week
Part Time Crew	Hourly	40 hrs/wk (summer) & 24 hrs/wk (remainder of yr)
Tree Warden	Stipend	

Overtime Payroll

Budgeted for 500 hours for snow storms, call-outs and other needed time outside regular work hours

Contracted/Seasonal Payroll

Summer Crew	Hourly	40 hours/week for 12 weeks during summer
Parks Crew	Hourly	25-30 hours per week from Spring through Fall



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

HIGHWAYS & TRANSPORTATION: TOWN GARAGE

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10457	502200	Telephone	2,036	3,400	976	3,400	2,500	2,500	2,500	2,500	(900)	-26.47%
10457	502250	Electricity	6,405	6,000	1,810	6,500	5,500	5,500	5,500	5,500	(500)	-8.33%
10457	502350	Water	863	1,200	193	1,200	1,200	1,200	1,200	1,200	-	0.00%
10457	502400	Heating Fuel	22,499	17,000	-	17,000	17,000	17,000	17,000	17,000	-	0.00%
10457	502900	Miscellaneous	3,643	5,000	1,767	5,000	5,000	5,000	5,000	5,000	-	0.00%
10457	504100	Cleaning	7,758	-	-	-	-	-	-	-	-	0.00%
10457	504100-402	Town Garage	7,758	-	-	-	-	-	-	-	-	0.00%
10457	505200	Equipment Maintenance & Repair	3,844	3,000	2,144	3,000	3,000	3,000	3,000	3,000	-	0.00%
	TOTAL TOWN GARAGE		47,049	35,600	6,891	36,100	34,200	34,200	34,200	34,200	(1,400)	-3.93%

This budget represents the costs of operating the Town Garage and office for the Director of Public Works.

BUDGET NOTES:

Heating Fuel represents the cost of #2 heating fuel for all buildings at the Public Works site including the Dog Pound.



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

DEBT SERVICE: INTEREST

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10481	508200	Interest	284,369	258,881	136,191	273,956	273,956	273,956	273,956	273,956	15,075	5.82%
10481	508200-805	2007 General Obligation Bond	284,369	258,881	136,191	228,206	228,206	228,206	228,206	228,206	(30,675)	-11.85%
10481	508200-806	2015 GO Bond Anticipation Note	-	-	-	45,750	45,750	45,750	45,750	45,750	45,750	100.00%
	TOTAL INTEREST		284,369	258,881	136,191	273,956	273,956	273,956	273,956	273,956	15,075	5.82%

Budget represents the interest associated with the corresponding debt under ORG 10480.

BUDGET NOTES:

Budget includes the interest costs associated with the 2007 General Obligation bond as reflected on the bond amortization table.



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

DEBT SERVICE: PRINCIPAL

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10480	508150	Principal Payments	570,000	650,000	650,000	695,000	695,000	695,000	695,000	695,000	45,000	6.92%
10480	508200-805	2007 General Obligation Bond	550,000	600,000	600,000	675,000	675,000	675,000	675,000	675,000	75,000	12.50%
10480	508200-806	2013 GO Refunding Bond	20,000	50,000	50,000	20,000	20,000	20,000	20,000	20,000	(30,000)	-60.00%
	TOTAL PRINCIPAL		570,000	650,000	600,000	695,000	695,000	695,000	695,000	695,000	45,000	6.92%

Budget amount reflects scheduled principal payments for outstanding Town of Essex debt.

BUDGET NOTES:

Budget includes the principal payments associated with the 2007 General Obligation bond as reflected on the bond amortization table.



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

LIBRARIES

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10440	508300	Library Allocations	379,300	390,559	195,280	400,500	390,559	390,559	390,559	390,559	-	0.00%
10440	508300-841	Essex Library	275,300	283,559	141,780	293,500	283,559	283,559	283,559	283,559	-	0.00%
10440	508300-842	Ivoryton Library	104,000	107,000	53,500	107,000	107,000	107,000	107,000	107,000	-	0.00%
	TOTAL LIBRARIES		379,300	390,559	195,280	400,500	390,559	390,559	390,559	390,559	-	0.00%

This budget represents the Town's contribution to both the Essex Library Association and the Ivoryton Library Association.

BUDGET NOTES:



BUDGET REQUEST FOR FISCAL YEAR 2016-2017

CAPITAL AND SINKING FUNDS

Org	Obj	Description	2014-2015 Actual	2015-2016		2016-2017						
				Budget	Nov. YTD	Original Request	Selectman's Request	BOS Request	BOF Request	Final Request	Increase/ (Decrease)	% Change
10496	508100	Capital Equipment Leases	34,390	44,389	44,390	50,000	50,000	50,000	50,000	50,000	5,611	12.64%
10496	508125	Public Works Equipment-Other	160,143	-	-	15,000	-	-	-	-	-	0.00%
10496	508350	Sinking Fund Allocations	304,500	282,500	-	319,000	279,000	279,000	279,000	279,000	(3,500)	-1.24%
10496	508350-850	Cruiser Sinking Fund	20,000	20,000	-	20,000	20,000	20,000	20,000	20,000	-	0.00%
10496	508350-855	Fire Department Sinking Fund	140,000	145,000	-	150,000	145,000	145,000	145,000	145,000	-	0.00%
10496	508350-860	Harbor Management Sinking Fund	5,000	5,000	-	5,000	5,000	5,000	5,000	5,000	-	0.00%
10496	508350-865	Open Space Sinking Fund	20,000	20,000	-	20,000	20,000	20,000	20,000	20,000	-	0.00%
10496	508350-869	Park and Recreation Sinking Fund	32,500	32,500	-	32,500	32,500	32,500	32,500	32,500	-	0.00%
10496	508350-870	Patrol Boat Sinking Fund	3,000	6,000	-	10,000	10,000	10,000	10,000	10,000	4,000	66.67%
10496	508350-875	Revaluation Sinking Fund	10,000	10,000	-	12,500	12,500	12,500	12,500	12,500	2,500	25.00%
10496	508350-885	Municipal Property Sinking Fund	50,000	40,000	-	40,000	25,000	25,000	25,000	25,000	(15,000)	-37.50%
10496	508350-XXX	Park & Rec Usage Fees	4,000	4,000	-	4,000	4,000	4,000	4,000	4,000	-	0.00%
10496	508350-xxx	Waste Water Management Plan	20,000	20,000	-	25,000	5,000	5,000	5,000	5,000	(15,000)	-75.00%
10496	508700	Road Reconstruction	107,706	75,000	-	75,000	75,000	75,000	75,000	75,000	-	0.00%
10496	508750	Sidewalk Installation/Reconstruction	4,165	25,000	(25,000)	25,000	25,000	25,000	25,000	25,000	-	0.00%
10496	508800	Municipal Property Improvements	19,785	10,000	7,503	15,000	25,000	25,000	25,000	25,000	15,000	150.00%
10496	508850	Grants & Special Appropriations	-	-	-	-	-	-	-	-	-	0.00%
	TOTAL CAPITAL AND SINKING FUNDS		630,689	456,889	26,893	499,000	454,000	454,000	454,000	454,000	(2,889)	-0.63%

The Capital budget provides for funding of major projects, equipment, initiatives and Sinking Funds.

BUDGET NOTES:

Capital Equipment Leases

4th yr of 4 yr lease for public works vehicle 21,025.
 Addition of a new 4 or 5 year capital lease for vehicle purchase \$28,975



SECTION C

SPECIAL REVENUE FUNDS

BUDGET REQUEST FOR FISCAL YEAR 2016-2017

SPECIAL REVENUE FUND: ANIMAL CONTROL

Org	Obj	Description	2014-2015 Actual	2015-2016 Budget	2016-2017		
					Budget Projection	Increase/ (Decrease)	% Change
REVENUE							
20100	44401	Sale of Dog Tags	5,554	6,011	6,000	(11)	-0.18%
20100	44402	Rent	8,274	7,874	8,000	126	1.60%
20100	44403	Impounding Fees	1,335	500	500	-	0.00%
20100	44404	Animal Adoption Fees	65	50	50	-	0.00%
20100	44400	Town of Essex Support	10,000	10,000	10,000	-	0.00%
TOTAL ANIMAL CONTROL REVENUE			25,228	24,435	24,550	115	0.47%
EXPENSES							
20495	51060	Animal Control Officer Payroll	14,879	13,390	15,450	2,060	15.38%
20495	52006	Telephone/Cellphone/Internet	484	300	600	300	100.00%
20495	53002	Automobile Expense	2,229	2,250	1,000	(1,250)	-55.56%
20495	53005	Advertising	-	50	40	(10)	-20.00%
20495	53037	Miscellaneous Supplies*	461	750	500	(250)	-33.33%
20495	53101	Veterinarian	-	500	400	(100)	-20.00%
20495	53102	State of Connecticut	-	4,200	4,200	-	0.00%
20495	53103	Kennel Expense	60	-	100	100	0.00%
20495	53104	Humane & Vet Bills	103	500	400	(100)	0.00%
20495	53106	Uniforms and Equipment	51	300	250	(50)	-16.67%
20495	53107	Conn. Animal Law Supplement	28	50	50	-	0.00%
20495	53108	Dog Food	34	400	300	(100)	-25.00%
20495	53109	Animal Adoption	45	45	45	-	0.00%
20495	52101	Pound Maintenance	199	1,500	1,000	(500)	-33.33%
20495	53105	Animal Control Seminars	-	200	100	(100)	-50.00%
TOTAL ANIMAL CONTROL EXPENSES			18,573	24,435	24,435	-	0.00%

*Includes dog tags, license forms, postage, supplies and dues

**Decrease in fund balance at 6/30/10 due primarily to purchase of new furnace for dog pound (cost \$5,235)

Dog Fund-Fund Balance at June 30, 2009	\$ 54,835
Dog Fund-Fund Balance at June 30, 2010	\$ 53,990
Dog Fund-Fund Balance at June 30, 2011	\$ 54,066 **
Dog Fund-Fund Balance at June 30, 2012	\$ 52,110
Dog Fund-Fund Balance at June 30, 2013	\$ 48,342
Dog Fund-Fund Balance at June 30, 2014	\$ 56,084
Dog Fund-Fund Balance at June 30, 2015	\$ 57,723

BUDGET REQUEST FOR FISCAL YEAR 2016-2017

SPECIAL REVENUE FUND: PUMPOUT BOAT

Org	Obj	Description	2014-2015 Actual	2015-2016 Budget	2016-2017		
					Budget Projection	Increase/ (Decrease)	% Change
REVENUE							
23100	42335	State DEP Reimbursement	79,903	90,750	96,570	5,820	6.41%
TOTAL PUMPOUT BOAT REVENUE			79,903	90,750	96,570	5,820	6.41%
EXPENSES							
23500	501250	Contracted/Seasonal Payroll	35,168	41,175	44,175	3,000	7.29%
23500	501350	FICA (Social Security & Medicare)	2,430	3,010	3,380	370	12.29%
23500	501550	Workers' Compensation	1,906	3,267	3,490	223	6.83%
23500	502150	Office Supplies	46	100	100	-	0.00%
23500	502200	Telephone	877	960	960	-	0.00%
23500	502450	Advertising	-	100	100	-	0.00%
23500	502500	Printing Services	61	350	350	-	0.00%
23500	502750	Insurance	1,074	1,611	1,611	-	0.00%
23500	505200	Equipment Maintenance & Repair	17,465	8,866	11,093	2,227	25.12%
23500	506100	Fuel & Oil - Town Vehicles	4,380	7,500	7,500	-	0.00%
23500	508100	Capital Equipment Leases	16,220	23,811	23,811	-	0.00%
TOTAL PUMPOUT BOAT EXPENSES			79,627	90,750	96,570	5,820	6.41%

The pumpout boat is a six town effort (Chester, Deep River, Essex, Lyme, Old Lyme and Old Saybrook). The pumpout boat program is administered for the six towns by Essex. The pumpout boat is used in the pumping out of waste from other boats that is then transported to a proper disposal facility. The program is funded through the Department of Environmental protection and in-kind services.

BUDGET NOTES:

All expenses have corresponding grant revenue which has historically covered all expenditures under this special revenue fund.

BUDGET REQUEST FOR FISCAL YEAR 2016-2017

SPECIAL REVENUE FUND: RECREATIONAL PROGRAMS

Org	Obj	Description	2014-2015 Actual	2015-2016 Budget	2016-2017		
					Budget Projection	Increase/ (Decrease)	% Change
REVENUE							
22100	45500	Program Revenues	100,008	93,050	85,400	(7,650)	-8.22%
22100	602	Basketball	6,960	6,000	3,000	(3,000)	-50.00%
22100	605	Flag Football	-	-	-	-	0.00%
22100	606	Miscellaneous Programs	4,074	2,300	3,200	900	39.13%
22100	608	Summer Camp	40,582	38,000	40,000	2,000	5.26%
22100	609	Summer Specialty Camps	3,705	4,000	2,200	(1,800)	-45.00%
22100	610	Tennis	9,371	9,000	8,000	(1,000)	-11.11%
22100	611	Bus Excursions	-	-	500	500	0.00%
22100	612	EES After Hours	1,208	3,000	500	(2,500)	-83.33%
22100	613	Golf	-	-	-	-	100.00%
22100	614	Track & Field Camp	10,425	11,000	10,000	(1,000)	-9.09%
22100	616	Lacrosse	3,031	2,250	500	(1,750)	-77.78%
22100	617	Basketball Camps & Clinics	20,652	17,500	17,500	-	0.00%
22100	45510	Sponsor Revenue	480	1,750	1,750	-	0.00%
22100	602	Basketball	50	1,250	1,250	-	0.00%
22100	604	Community Events	430	-	-	-	0.00%
22100	605	Flag Football	-	-	-	-	0.00%
22100	606	Miscellaneous Programs	-	-	-	-	-100.00%
22100	608	Summer Camp	-	-	-	-	0.00%
22100	610	Tennis	-	500	500	-	0.00%
22100	611	Bus Excursions	-	-	-	-	0.00%
22100	612	EES After Hours	-	-	-	-	0.00%
22100	613	Golf	-	-	-	-	0.00%
22100	614	Track & Field Camp	-	-	-	-	0.00%
22100	617	Basketball Camps & Clinics	-	-	-	-	0.00%
22100	45520	Scholarship Revenue	3,884	6,000	5,000	(1,000)	-16.67%
22100	602	Basketball	-	-	-	-	-100.00%
22100	605	Flag Football	-	-	-	-	0.00%
22100	606	Miscellaneous Programs	-	500	250	(250)	-50.00%
22100	608	Summer Camp	2,403	5,500	4,500	(1,000)	-18.18%
22100	610	Tennis	1,120	-	-	-	0.00%
22100	611	Bus Excursions	-	-	-	-	0.00%
22100	612	EES After Hours	-	-	-	-	0.00%
22100	613	Golf	-	-	-	-	0.00%
22100	614	Track & Field Camp	-	-	-	-	0.00%
22100	617	Basketball Camps & Clinics	361	-	250	250	0.00%
22100	45530	Grant Revenue	-	-	-	-	0.00%
22100	45550	Town of Essex Support	-	-	-	-	0.00%
TOTAL REVENUE			104,372	100,800	92,150	(8,650)	-8.58%

BUDGET REQUEST FOR FISCAL YEAR 2016-2017

SPECIAL REVENUE FUND: RECREATIONAL PROGRAMS (Cont'd)

Org	Obj	Description	2014-2015 Actual	2015-2016 Budget	2016-2017		
					Budget Projection	Increase/ (Decrease)	% Change
EXPENSES							
22500	501150	Full-Time Payroll	-	-	8,985	8,985	100.00%
22500	501150	Part-Time Payroll	30,696	19,500	12,261	(7,239)	-37.12%
22500	501250	Contracted/Seasonal Payroll	19,669	20,000	20,000	-	0.00%
22500	608	Summer Camp	19,669	20,000	20,000	-	0.00%
22500	506300	Program Expenses	44,170	43,500	41,500	(2,000)	-4.60%
22500	602	Basketball	2,911	2,500	1,000	(1,500)	-60.00%
22500	604	Community Events	-	-	-	-	0.00%
22500	605	Flag Football	-	-	-	-	100.00%
22500	606	Miscellaneous Programs	1,561	1,800	1,500	(300)	-16.67%
22500	608	Summer Camp	3,828	4,000	6,500	2,500	62.50%
22500	609	Specialty Summer Camps	1,477	2,500	1,500	(1,000)	100.00%
22500	610	Tennis	8,068	7,000	7,000	-	0.00%
22500	611	Bus Excursions	-	-	-	-	0.00%
22500	612	EES After Hours	-	2,500	-	(2,500)	-100.00%
22500	614	Track & Field Camp	8,595	8,000	8,500	500	6.25%
22500	615	Spring Track & Field	-	-	-	-	0.00%
22500	616	Lacrosse	1,840	1,700	500	(1,200)	-70.59%
22500	617	Basketball Camps & Clinics	15,890	13,500	15,000	1,500	100.00%
22500		Pay Pal Fees	360	360	-	(360)	100.00%
22500	509300	Intergovernmental Payments*	-	-	-	-	0.00%
TOTAL EXPENSES			64,199	63,860	82,746	6,625	29.57%

The Recreation Program Fund provides recreational programs, events and enrichment activities for the entire community of Essex. A special revenue fund may be used for those services provided by a government which are intended to be fully or almost fully self-supporting by charging a fee to the users of the services. By removing all program expenditures from the General Fund, the operations of the fund are reported similar to a private business. The presentation of revenue and related expenses highlights the extent to which the program supports itself. Additionally, this allows for significant growth in Recreation Programs of self-supporting programs without distorting the General Fund budget. This fund accounts for programs such as the Summer Day Camp, after school programs, summer concert series, and various sport programs.

Fund Balance at June 30, 2011	\$ 43,838
FY 2011-2012 change in Fund Balance	<u>(4,686)</u>
Fund Balance at June 30, 2012	\$ 39,152
FY 2012-2013 change in Fund balance	<u>(4,466)</u>
Fund Balance at June 30, 2013	\$ 34,686
FY 2013-2014 change in Fund balance	<u>(8,908)</u>
Fund Balance at June 30, 2014	\$ 25,778
FY 2014-2015 change in Fund balance	<u>5,814</u>
Fund Balance at June 30, 2015	\$ 31,592



SECTION D

ESSEX BOARD OF EDUCATION

ELEMENTARY SCHOOL BUDGET

ESSEX SCHOOL DISTRICT

Essex Elementary School

Proposed Budget for School Year 2016/2017

For Town Public Hearing on April 14, 2016

Revised April 7, 2016



A Mission-Driven Learning Community with a PK-12 Line of Sight

Lon Seidman, Chair - Essex Board of Education

Kristina Martineau, Assistant Superintendent



Regional School District 4
Chester – Deep River – Essex – Region 4

Proposed Budget for School Year 2016/2017

ESSEX SCHOOL DISTRICT

Ruth Levy, Ed.D , Superintendent of Schools

Scott Jeffrey, Principal
 Garth Sawyer, Business Manager

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Mission and Vision Statement	4
Essex Elementary School Enrollment	5-6
Budget Summary and Detail	7 - 23



*Regional School District 4
Chester – Deep River – Essex – Region 4*

Proposed Budget for School Year 2016/2017

ESSEX SCHOOL DISTRICT

The Essex School District is part of a system of schools comprising the Chester, Deep River, Essex, and Region 4 school districts. The districts are governed by multiple Boards of Education and administered under the auspices of the Supervision District agreement. The Boards of Education are committed to providing a rigorous, challenging, and cohesive educational program with a PK-12 line of sight.

Essex Elementary School

Essex Elementary School opened in 1954 and serves students in Essex, Centerbrook, and Ivoryton. Today, Essex Elementary School serves approximately 558 students in grades PK-6. Essex Elementary School has high expectations for all students and uses a School Improvement Process to improve student achievement. School Improvement is a continuous process used to ensure that all students are achieving at high levels. Continuous improvement is essential to provide increased student performance and quality results. Innovative, exemplary, and research-based programs, coupled with professional development, focused and aligned resources, and public participation in planning, are critical factors in schools that demonstrate continuous growth.

An early intervention process, SRBI, supports teacher and specialist collaboration for effective use of instructional resources and to monitor student progress. Performance Plus is used to monitor interventions and student data at Tier II and Tier III. All of these efforts are coordinated to provide seamless instruction between all professionals in the building for a continuum of instructional support for student growth. Meetings are held to discuss best practice, review student data, and plan collaboratively. The efforts of the staff are positively affecting student achievement and the staff is committed to continuing their efforts and expanding upon them in the future.

Besides a strong academic program in reading, writing and mathematics, there are other programs to enrich our students' elementary experience. Students in grades 3-6 participate in the World Language/Spanish program. Technology is integrated into the classrooms through three laptop labs, one full size ipad lab and one mini ipad lab along with multiple desktop computers in every classroom. The band and choral programs encourage students' skills in music. A school-wide Art Show demonstrates the multitude of media that students create in grades K-6. The Parent Teacher Organization (PTO) provides enrichment programs for students in the Cultural Arts, field trips to enhance the curriculum and a myriad of opportunities for parent/family involvement. The Essex Elementary School Foundation funds the Historian in Residence Program for students in grades 4,5, and 6 and a World Cultures program for students in grade 3. The staff continues to enhance its Social Development Program, which helps to narrow the disparity between students who are already successful in school and those who struggle in school. The Social Development Program promotes a school culture, climate, and curriculum, which foster the social, emotional, and behavioral development of students. The Social Development Book of the Month program embeds our core values into the general curriculum in each classroom. At Essex Elementary School we strive to provide a strong academic program and to create an atmosphere that fosters a love of learning and a sense of community.



Regional School District 4
Chester – Deep River – Essex – Region 4

Proposed Budget for School Year 2016/2017

ESSEX SCHOOL DISTRICT

Mission and Vision Statement

Our Mission ~

We, the schools of Chester, Deep River, Essex and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

Our Vision Statement ~

Our schools endeavor to develop an educational program of excellence where all students achieve at high levels and best instructional strategies are pursued in an environment of inquiry, collaboration, support and trust.

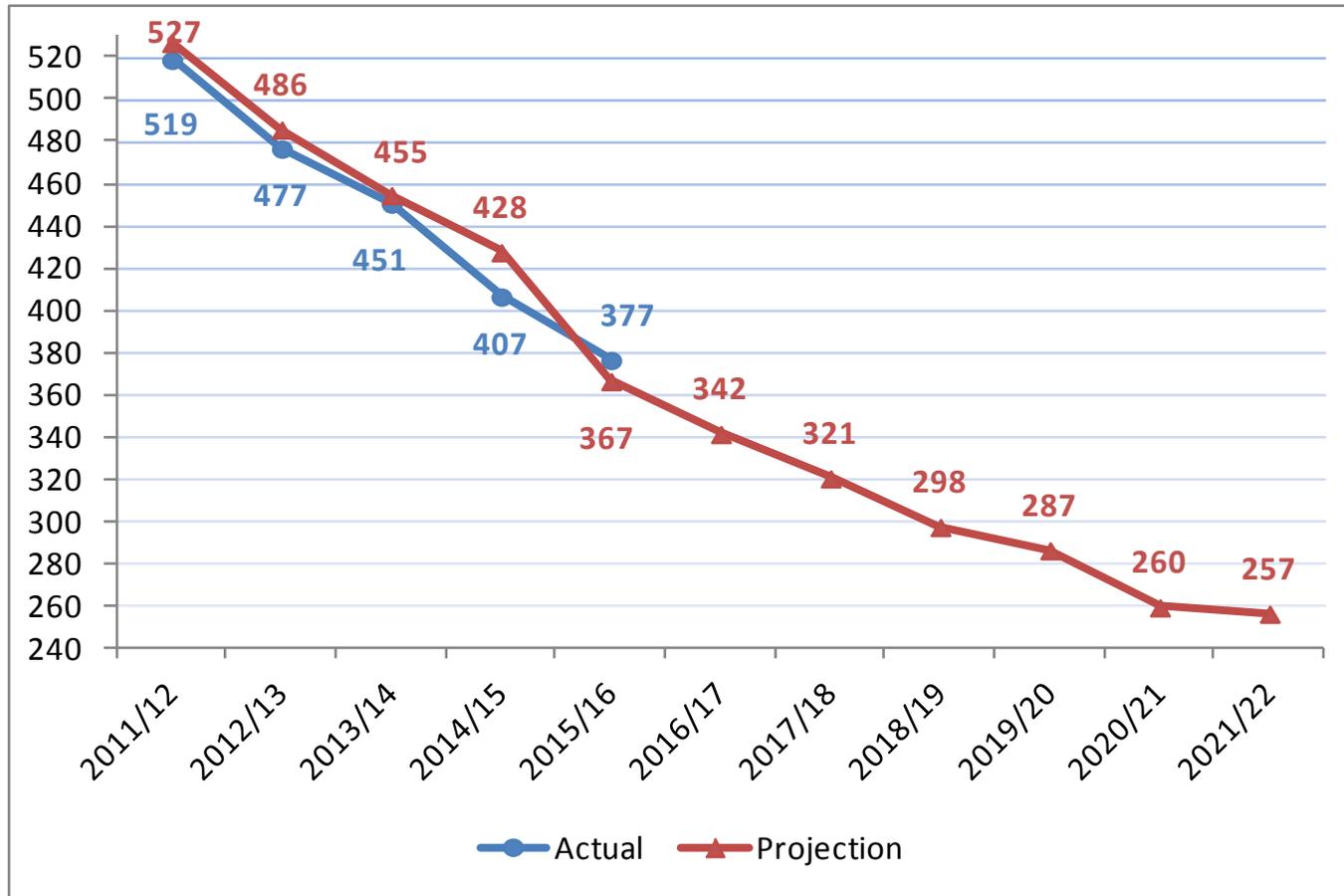


*Regional School District 4
Chester – Deep River – Essex – Region 4*

Proposed Budget for School Year 2016/2017

ESSEX SCHOOL DISTRICT

Essex Elementary School
Enrollment and Projections grades K – 6
2011/12 – 2021/22
 (enrollment based upon SDE October 1 census report PSIS)





*Regional School District 4
Chester - Deep River - Essex - Region 4*

Proposed Budget for School Year 2016/2017

ESSEX SCHOOL DISTRICT

Essex Elementary School Enrollment and Projections

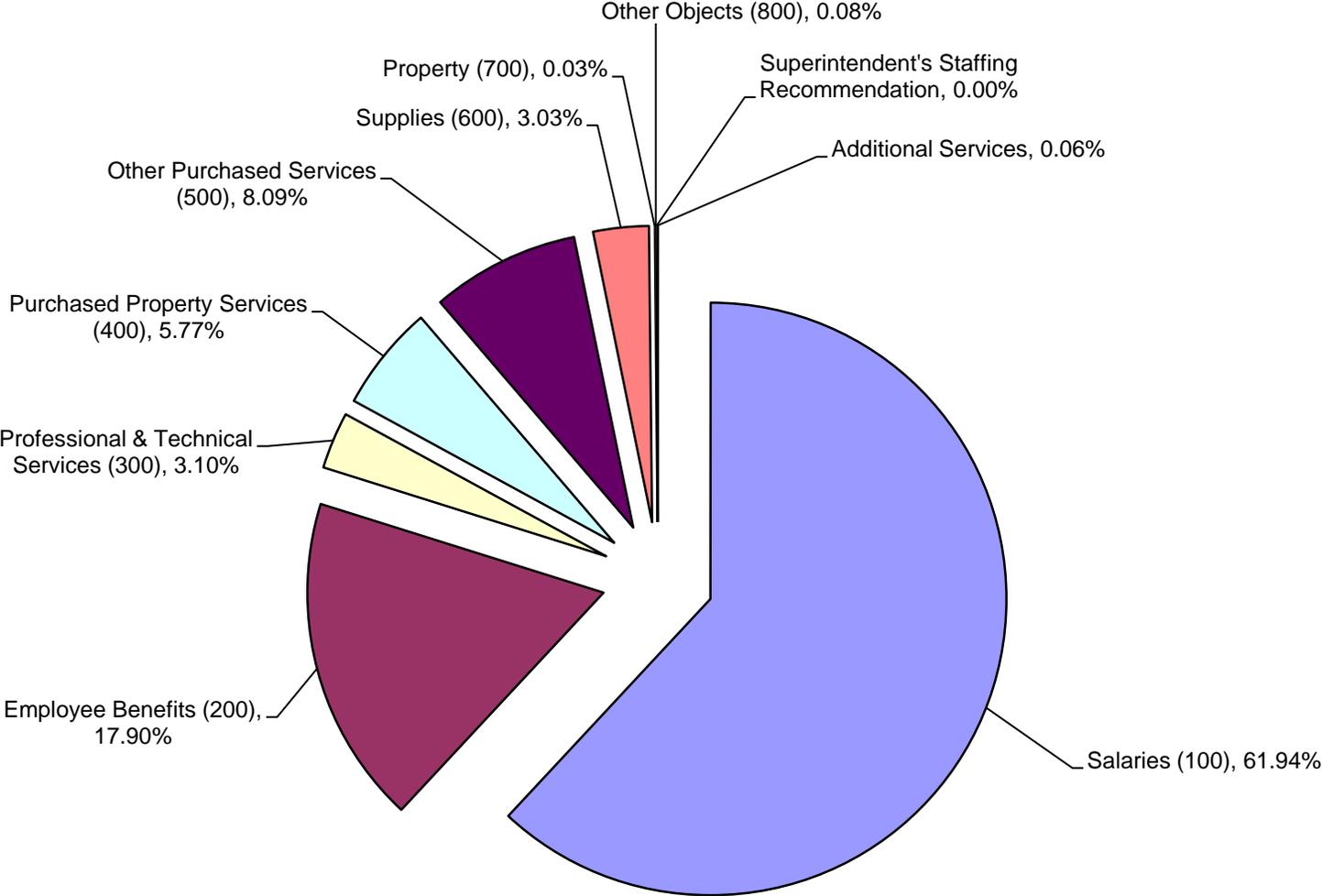
Essex

	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>Total</u>	<u>sections</u>	<u>class size</u>
2010/11*	56	86	80	75	72	94	85	548	32	17.1
2011/12*	48	59	89	79	74	75	95	519	31	16.7
2012/13*	48	49	61	87	83	75	74	477	29	16.4
2013/14*	56	51	50	57	86	80	71	451	27	16.7
2014/15*	38	63	41	52	55	84	74	407	26	15.7
2015/16*	37	40	61	40	52	55	82	367	24	15.3
*Prior year numbers based on October 1 PSIS count										
Projected										
2016/17**	49	44	38	62	40	55	54	342	22	15.5

** Prowda Projection

Essex Elementary School
Proposed Budget for School Year 2016/2017

2016-2017 Analysis of Proposed Budget by Object



Essex Elementary School
Proposed Budget for School Year 2016/2017

BUDGET SUMMARY EXPENDITURES BY OBJECT CODE	2013-14 Original Budget	2013-14 Actual	2014-15 Original Budget	2014-15 Actual	2015-16 Original Budget	2015-16 Projection	2016-17 Proposed Budget	Object Description
Salaries (100)	4,898,919	4,861,910	4,894,943	4,854,553	4,776,856	4,805,015	4,729,272	Includes regular and extra compensatory wages for employees
Employee Benefits (200)	1,356,364	1,321,231	1,330,896	1,324,056	1,377,769	1,330,677	1,367,037	Contractual Benefits for employees including medical, life insurance, annuities and FICA/Medicare.
Professional & Technical Services (300)	264,023	235,952	261,579	255,086	237,485	216,897	236,384	Primarily legal, consulting, rehabilitative, and professional development services performed by outside contractors.
Purchased Property Services (400)	381,189	391,433	411,965	407,028	440,140	444,140	440,601	Expenditures from these accounts are used for upkeep and repairs of school buildings, equipment and leases.
Other Purchased Services (500)	442,065	446,163	539,182	475,981	473,769	572,988	617,802	Expenditures from these accounts are used primarily for out-of-district transportation, communications, out of district tuition, travel, and conferences.
Supplies (600)	280,415	281,994	291,659	232,961	255,846	237,497	231,188	Includes supplies, materials, textbooks, utilities such as heating fuel.
Property (700)	6,316	5,908	6,151	47,915	35,067	33,067	2,290	Funds from these accounts are used for new and replacement equipment.
Other Objects (800)	5,626	5,893	5,938	5,827	6,169	6,169	6,344	These accounts are used to budget for professional memberships.
TOTAL	7,634,917	7,550,484	7,742,313	7,603,407	7,603,101	7,646,450	7,630,918	0.37% \$27,817 Operational & Contractual Increase Page 9
Superintendent's Staffing Recommendation							0	0.00% See Page 10
Additional Services							4,490	0.06% See Page 11
GRAND TOTAL	7,634,917	7,550,484	7,742,313	7,603,407	7,603,101	7,646,450	7,635,408	0.42% \$32,307

Essex Elementary School
Proposed Budget for School Year 2016/2017

ESSEX MAJOR BUDGET DRIVERS

Line	2016-2017 Budget Drivers	Amount of Increase	Increase to Total Budget
<u>Operational & Contractual Increases:</u>			
Various	Salary Contractual Increases	\$ 109,428	1.44%
Various	Para-educator position from Supervision District	\$ 24,400	0.32%
Various	Contractual Health & Payroll Benefits Increases	\$ 45,739	0.60%
5412	Electricity	\$ 6,000	0.08%
5430	Repairs & Maintenance - Increase in sinking fund contribution from \$40,000 to \$60,000 per Town request.	\$ 20,000	0.26%
5511 & 5561	OOD Transportation and Tuition	\$ 117,167	1.54%
Various	Net effect of minor increases and decreases among all other accounts	\$ 7,883	0.11%
Operational & Contracted Increases		\$ 330,617	4.35%
<u>Reductions:</u>			
Various	Reduction of 2.0 FTE Classroom Teachers	\$ (179,792)	-2.38%
Various	Reduction of 0.5 FTE PE Teacher	\$ (36,785)	-0.48%
5250	Unemployment Compensation	\$ (12,000)	-0.16%
5430	Reduced Repair & Maintenance as one year projects are completed new requests listed in Additional Services page.	\$ (25,400)	-0.33%
5624	Heating Fuel	\$ (14,000)	-0.18%
Various	Supervision District Decrease	\$ (2,823)	-0.04%
5730	Reduced Equipment as one year projects are completed new equipment requests listed in Additional Services page.	\$ (32,000)	-0.42%
Total Reductions		\$ (302,800)	-3.98%
Total Operational and Contractual Cost Increase		\$ 27,817	0.37%

Essex Elementary School
Proposed Budget for School Year 2016/2017

Location	FTE	Position	Salary	Benefits	Total	% Increase to Total Budget					
Certified											
Essex			0.00	0.00	0.00	0.00%					
	0.00		Certified Total: <table border="1" style="display: inline-table;"><tr><td style="width: 100px; text-align: right;">0.00</td><td style="width: 100px; text-align: right;">0.00</td><td style="width: 100px; text-align: right;">0.00</td></tr></table>			0.00	0.00	0.00			
0.00	0.00	0.00									
Paras-Educator / Teacher Assistant											
	0.00		Para-educator/Teacher Assistant Total: <table border="1" style="display: inline-table;"><tr><td style="width: 100px; text-align: right;">0.00</td><td style="width: 100px; text-align: right;">0.00</td><td style="width: 100px; text-align: right;">0.00</td></tr></table>			0.00	0.00	0.00			
0.00	0.00	0.00									
Coach / Mentor / Extra-Curricular											
				0.00	0.00	0.00%					
			Coach/Mentor/Extra-Curricular Total: <table border="1" style="display: inline-table;"><tr><td style="width: 100px; text-align: right;">0.00</td><td style="width: 100px; text-align: right;">0.00</td><td style="width: 100px; text-align: right;">0.00</td></tr></table>			0.00	0.00	0.00			
0.00	0.00	0.00									
Non-Certified											
	0.00		Non-Certified Total: <table border="1" style="display: inline-table;"><tr><td style="width: 100px; text-align: right;">0.00</td><td style="width: 100px; text-align: right;">0.00</td><td style="width: 100px; text-align: right;">0.00</td></tr></table>			0.00	0.00	0.00			
0.00	0.00	0.00									
			Totals: <table border="1" style="display: inline-table;"><tr><td style="width: 100px; text-align: right;">0.00</td><td style="width: 100px; text-align: right;">0.00</td><td style="width: 100px; text-align: right;">0.00</td></tr></table>			0.00	0.00	0.00			0.00%
0.00	0.00	0.00									

Notes: Does not include Para's requested on an ongoing, as needed basis.

Essex Elementary School
Proposed Budget for School Year 2016/2017

Additional Services

<u>Object</u>	<u>Program</u>	<u>Amount</u>	<u>% Increase to Total Budget</u>	<u>Description</u>
5430	Repair Chimney	\$ -	0.00%	Additional funding needed to repair and repoint cracks. Removed \$15,000 to Capital Request
5730	Window Shades	\$ -	0.00%	Replace worn and broken shades in B-wing. Safety issue for when the building goes into lockdown. Removed \$3,500 to Capital Request
5730	Music Room - Exterior Door	\$ -	0.00%	The aluminum door not latching/locking properly due to contraction of aluminum door frame. Removed \$2,000 to Capital Request
5430	Sidewalk Replacement	\$ -	0.00%	Replace sidewalk playscape area. Existing sidewalk is cracked and has standing water during rain storms. Removed \$10,000 to Capital Request
5730	4 - Twelve Foot White Board	\$ 2,000	0.03%	Replacement of worn out white boards that can no longer be cleaned.
5730	Lamintor - Audio Visual	\$ 2,040	0.03%	Replace 20-year-old hot roll laminator. Control board works randomly; safety guard does not close properly creating a hazard for potential hand burn and finger crushing; does not feed properly causing approximately every third job to jam resulting in wasted materials. Due to age of equipment, there are no options for repair.
5430	Exterior/Interior Painting	\$ -	0.00%	Upon closer inspection of the exterior trim and fascia boards around the gym showed wear and tear more than was previously noted. A lift will be required to access this area in order to complete this job. We also want to continue with the 5 year plan of interior painting. Removed \$5,000 to Capital Request
5730	Sand and Poly Café Stage	\$ -	0.00%	The wood floor is in need of sanding and recoating due to the old poly peeling. Removed \$2,500 to Capital Request
5730	Garage Door	\$ -	0.00%	Replace two rotted garage doors and trim on exterior shed. Removed \$5,000 to Capital Request
5730	Pro Team Backpack Vacuum	\$ 450	0.01%	Replace worn out 10 year old backpack vacuum.
5730	Water Heater/Boiler	\$ -	0.00%	The hot water boiler is a high efficiency condensing boiler that will work independent of the two heating boilers. We would not need to run the two heating boilers from April to October and the expected savings would pay for the new equipment in three to five years dependent on fuel costs. Removed \$20,000 to Capital Request
Total		\$ 4,490	0.06%	

Essex Elementary School
Proposed Budget for School Year 2016/2017

Essex Budget By Function Code	2013-2014 Budget	2013-2014 Actual	2014-2015 Budget	2014-2015 Actual	2015-2016 Budget	2015-2016 YTD	2015-2016 Projected	2016-2017 Proposed
1101 ART TOTAL ART	6,300	6,373	6,300	6,315	6,300	5,982	6,300	5,900
1103 LANGUAGE ARTS TOTAL LANGUAGE ARTS	10,879	14,146	13,299	12,394	10,576	10,381	10,902	10,990
1104 FOREIGN LANGUAGE/FLES TOTAL FLES	520	497	520	515	540	363	540	545
1107 KINDERGARTEN TOTAL KINDERGARTEN	30,007	35,906	41,550	31,475	41,959	16,095	41,962	42,504
1108 MATH TOTAL MATH	8,770	5,745	8,225	10,349	11,815	5,441	8,209	13,436
1109 MUSIC TOTAL MUSIC	6,154	5,890	6,603	6,304	6,848	5,982	6,848	6,732
1110 PHYSICAL EDUCATION TOTAL PHYS ED	3,250	1,721	3,094	2,975	3,100	3,091	3,100	2,110
1111 READING TOTAL READING	5,605	5,536	5,807	5,780	6,746	3,366	6,746	6,722
1112 SCIENCE TOTAL SCIENCE	3,617	3,603	3,002	3,934	3,666	2,356	3,666	2,779
1113 SOCIAL STUDIES TOTAL SOCIAL STUDY	2,023	2,081	1,704	3,532	5,558	3,667	5,558	4,529

Essex Elementary School
Proposed Budget for School Year 2016/2017

Essex Budget By Function Code	2013-2014 Budget	2013-2014 Actual	2014-2015 Budget	2014-2015 Actual	2015-2016 Budget	2015-2016 YTD	2015-2016 Projected	2016-2017 Proposed
1114 TECHNOLOGY TOTAL COMPUTER ED.	27,480	27,484	27,482	27,017	27,975	15,813	25,975	28,000
1115 SUBS TOTAL SUB TEACHERS	67,208	66,994	68,658	73,317	68,658	69,187	78,158	67,208
1116 STUDY SKILLS TOTAL STUDY SKILLS	5,419	3,358	5,705	5,166	5,741	2,912	5,741	5,778
1117 EARLY LITERACY TOTAL EARLY LITERACY	780	685	679	527	812	711	812	0
1123 REGULAR CLASSROOM TOTAL REGULAR CLASSROOM	2,339,015	2,326,923	2,242,620	2,196,215	2,155,407	2,169,337	2,178,737	2,061,406
1190 SOCIAL DEVELOPMENT TOTAL SOCIAL DEVELOPMENT	4,573	4,633	4,535	3,449	4,525	2,791	4,525	4,568
1207 NETWORK TECH TOTAL NETWORK TECH	43,487	46,239	44,401	45,726	46,244	30,687	46,244	47,478
1209 ENRICHMENT PROGRAM TOTAL ENRICHMENT PROGRAM	2,000	1,718	2,260	2,489	5,720	5,328	5,838	5,790
1210 GIFTED & TALENTED TOTAL GIFTED & TALENTED	0	0	0	0	0	0	0	0
1211 TEACHER MENTORS TOTAL TEACHER MENTORS	0	0	0	0	0	0	0	0
1215 SPECIAL ED.								

Essex Elementary School
Proposed Budget for School Year 2016/2017

Essex Budget By Function Code	2013-2014 Budget	2013-2014 Actual	2014-2015 Budget	2014-2015 Actual	2015-2016 Budget	2015-2016 YTD	2015-2016 Projected	2016-2017 Proposed
TOTAL SPECIAL ED.	466,567	433,670	465,485	471,636	422,353	304,230	428,338	460,091
1216 TLC TOTAL TLC	87,953	99,209	101,486	109,064	104,194	74,128	104,794	107,380
1270 OUT OF DISTRICT SPECIAL EDUCATION TOTAL OUT OF DISTRICT SPECIAL ED.	174,765	181,587	264,317	197,807	202,176	402,273	298,663	319,343
2001 HEALTH INSURANCE TOTAL HEALTH INSURANCE	749,731	744,110	736,342	736,340	715,964	707,310	707,319	713,275
2120 GUIDANCE TOTAL GUIDANCE	1,800	1,740	2,100	2,075	2,356	1,110	2,356	2,356
2134 HEALTH TOTAL HEALTH	57,281	59,533	59,878	66,151	61,035	37,771	61,035	62,029
2135 OCCUPATIONAL THERAPY TOTAL OCC THERAPY	18,554	16,797	19,884	17,943	19,219	19,219	19,219	18,764
2139 DIAGNOSTIC TESTING TOTAL DIAG. TESTING	35,000	25,997	25,000	17,063	26,000	12,800	15,000	20,000
2213 TRAVEL/TRAINING TOTAL TRAVEL/TRAINING	18,000	8,651	17,500	9,255	20,000	4,546	5,000	21,140
2222 LIBRARY TOTAL LIBRARY	8,579	8,511	8,574	8,523	9,524	8,561	9,524	8,556
2223 AUDIO VISUAL								

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Essex Budget By Function Code	2013-2014 Budget	2013-2014 Actual	2014-2015 Budget	2014-2015 Actual	2015-2016 Budget	2015-2016 YTD	2015-2016 Projected	2016-2017 Proposed
TOTAL AUDIO VISUAL	5,055	4,544	5,093	5,064	5,314	1,655	5,314	9,440
2310 BOARD OF EDUCATION TOTAL BOARD OF EDUCATION	4,050	2,723	3,775	3,051	3,900	3,169	3,900	3,900
2410 PRINCIPAL TOTAL PRINCIPAL	633,655	597,106	636,262	636,447	680,142	584,842	634,083	681,582
2600 PHYSICAL PLANT TOTAL PHYSICAL PLANT	653,905	654,645	693,466	664,355	716,055	595,544	703,863	685,215
2906 DRAMA ADVISOR TOTAL DRAMA ADVISOR	2,296	978	988	0	1,223	600	1,223	1,235
2910 STUDENT CNCL/ADVISOR TOTAL STUDENT CNCL/ADVISOR	1,556	1,400	1,671	846	1,687	747	1,989	2,681
3000 CAFETERIA TOTAL CAFETERIA	18,500	19,166	23,500	29,760	23,500	3,000	28,700	28,500
4500 CAPITAL OUTLAY TOTAL CAPITAL OUTLAY	0	0	0	0	0	0	0	0
6000 SUPERVISION DISTRICT TOTAL SUPV DISTRICT	2,130,583	2,130,585	2,190,548	2,190,548	2,176,269	2,176,269	2,176,269	2,173,446
GRAND TOTAL	7,634,917	7,550,484	7,742,313	7,603,407	7,603,101	7,291,263	7,646,450	7,635,408

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Object	Description	2013-2014 Actual Expense	2014-2015 Original Budget	2014-2015 Actual Expense	2015-2016 Original Budget	2015-2016 YTD	2015-2016 Projected	2016-2017 Proposed	Object Description
OBJECT 100 - SALARIES:									
5111	School Administration Salary	234,986	247,414	249,414	236,025	231,416	231,416	240,837	Includes salaries of the Principal and Assistant Principal.
5113	Teachers Salaries	2,226,475	2,154,614	2,112,197	2,088,492	2,112,487	2,112,487	2,003,679	Contractual salaries for teachers. Reflects the reduction of 2.5 Teachers.
5114	Secretary Salaries	126,103	137,526	128,419	132,668	87,722	130,668	136,610	Salaries for secretaries
5115	Custodian Salaries	220,657	230,280	226,325	233,541	180,309	230,016	240,914	Salaries for custodians and Maintenance Supervisor
5116	Nurse Salary	48,117	47,130	48,485	48,482	29,275	48,482	49,875	Salaries for school nurse.
5118	Cafeteria Salary	14,253	20,000	26,666	20,000	-	25,200	25,000	Salaries for cafeteria program.
5119	Para Educators Salaries	410,368	434,905	441,546	428,743	269,614	428,041	459,807	Wages for para-educators. Reflects change of funding method for 1.0 FTE
5120	Network Technician Salary	42,219	40,636	42,403	42,219	28,023	42,219	43,491	Salary for network technician.
5123	Substitute Teachers Salary	56,184	55,000	58,203	55,000	63,485	68,000	55,000	Daily rate of \$80 non-cert/\$85 certified for the anticipated annual number of substitute days.
5124	Substitute Secretary/Para-Educators	7,555	8,000	10,505	8,000	1,866	4,500	8,000	To provide coverage for when secretaries and para-educators are absent.
5125	Substitute Custodians	1,406	3,000	2,566	3,000	3,450	4,500	3,000	To provide coverage for when custodians are absent.
5126	Summer Part Time Custodian Salary	9,481	14,500	12,747	14,500	13,723	14,500	14,500	Summer help for cusodial services
5133	Coaches/Extra-Curricular Salary	10,901	13,638	11,364	13,945	6,637	13,945	14,083	Reflects expenses for Homework Club, Student Council Advisor, Drama Advisor, Math Olympiads, Green Team, Social Development, and Jazz Band.
5134	Secretary Overtime	535	1,700	676	1,700	634	1,000	1,700	Reflects the cost of overtime for the school secretaries and the clerk for the BOE.
5135	Custodian Overtime	1,932	4,500	937	4,500	3,280	4,000	4,500	Covers custodians for emergency snow removal, repairs, etc
5141	Retirement Incentive Program	36,069	19,000	19,000	-	-	-	-	Retirement Incentive Program
5198	Supervision District	1,414,669	1,463,100	1,463,100	1,446,041	1,446,041	1,446,041	1,428,276	Essex Elementary Schools proportionate share of Supervision District Salaries
TOTAL SALARIES		4,861,910	4,894,943	4,854,553	4,776,856	4,477,962	4,805,015	4,729,272	
OBJECT 200 - EMPLOYEE BENEFITS:									
5210	Health Insurance	744,110	736,342	736,340	715,964	707,310	707,319	713,275	To provide contractual health insurance to employees.
5214	Life Insurance	5,079	5,009	5,044	5,079	2,982	5,079	5,079	To provide contractual life insurance to employees.
5223	FICA/Medicare	103,255	107,434	107,324	106,485	72,903	106,485	106,983	Required by statute for all non-certified personnel and certified personnel hired after 4/1/1986.
5250	Unemployment Compensation	2,732	7,000	73	41,300	6,750	6,750	29,300	Estimated expense based on potential claims due to staff reductions of long term substitutes due to the return of teachers on leave of absence.
5260	Worker's Compensation	34,779	36,309	35,743	39,939	35,642	35,642	37,424	Premium payments, required by statute, for all employees.
5290	Other Employee Benefits	42,735	42,735	42,735	58,529	58,529	58,529	59,913	Contractual contributions for non-certified pensions.
5291	Annuities	10,473	11,518	12,248	11,037	6,197	11,437	11,437	Para-educators and Administrators contractual contributions to annuity contracts.
5298	Supervision District	378,068	384,549	384,549	399,436	399,436	399,436	403,626	Essex Elementary Schools proportionate share of Supervision District Benefits
TOTAL EMPLOYEE BENEFITS		1,321,231	1,330,896	1,324,056	1,377,769	1,289,748	1,330,677	1,367,037	

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Object	Description	2013-2014 Actual Expense	2014-2015 Original Budget	2014-2015 Actual Expense	2015-2016 Original Budget	2015-2016 YTD	2015-2016 Projected	2016-2017 Proposed	Object Description
OBJECT 300 - PURCHASED & TECHNICAL SERVICES:									
5322	Professional Development	5,724	15,000	2,934	15,000	-	-	15,000	Contractual tuition reimbursement for teachers.
5330	Other Professional Services								
1109	Sound Equipment Services	600	700	600	700	700	700	700	Services purchased for concerts
1215	Special Education	110,419	124,400	123,784	90,827	96,239	96,239	96,000	To provide services and consulting for special needs students serviced in district.
2134	Health	0	1,060	512	1,175	240	1,175	1,175	To provide for CPR recertification
2135	Physical Therapy	16,797	19,884	17,943	19,219	19,219	19,219	18,764	To provide physical therapy for special needs students.
2139	Testing & Therapy	25,997	25,000	17,063	26,000	12,800	15,000	20,000	To provide diagnostic testing and speech therapy for special needs students serviced in district.
2310	Other Services	20,150	20,500	37,215	27,000	27,000	27,000	27,500	Audit fees, legal fees, and sound equipment services.
	TOTAL OTHER PROFESSIONAL SER	173,963	191,544	197,117	164,921	156,198	159,333	164,139	
5398	Supervision District	56,265	55,035	55,035	57,564	57,564	57,564	57,245	Essex Elementary Schools proportionate share of Supervision District Purchased & Technical Services
TOTAL PURCHASED & TECHNICAL SERVICES		235,952	261,579	255,086	237,485	213,762	216,897	236,384	
OBJECT 400 - PURCHASED PROPERTY SERVICES:									
5411	Water	8,265	8,900	7,603	8,900	8,900	8,900	8,900	To provide water for the school.
5412	Electricity	64,091	66,900	74,940	66,900	66,900	70,900	72,900	To provide electrical energy to the school.
5430	Repairs & Maintenance								
1101	Art	-	300	300	300	300	300	300	To provide repairs and maintenance for art equipment.
1109	Music	1,409	1,650	1,478	1,650	1,634	1,650	1,650	To provide repairs and maintenance for music equipment.
1114	Computer Education	10,995	10,000	9,999	10,000	7,753	10,000	10,000	To provide repairs and maintenance school technology equipment.
2134	Health	75	85	75	85	75	85	85	To provide repairs and maintenance for the health equipment.
2223	Audio/Visual	-	500	555	500	-	500	500	To provide repairs and maintenance for the audio/visual equipment.
2410	Contracts	700	800	700	800	800	800	800	Maintenance for library automation.
2600	Plant Operations	197,919	212,080	200,999	240,050	217,153	240,050	234,650	To provide repairs and maintenance contracts for general building maintenance, communications system, heating systems, plumbing, and grounds upkeep. Also includes \$50,000 sinking fund contribution.
3000	Cafeteria	4,913	3,500	3,094	3,500	3,000	3,500	3,500	To provide repairs as needed.
	TOTAL REPAIRS & MAINTENANCE	216,011	228,915	217,200	256,885	230,715	256,885	251,485	
5440	Leases	97,092	101,140	101,175	101,705	101,705	101,705	101,705	Equipment lease agreements for technology, copy machines, and musical instruments.
5498	Supervision District	5,974	6,110	6,110	5,750	5,750	5,750	5,611	Essex Elementary Schools proportionate share of Supervision District Property Services
TOTAL PURCHASED PROPERTY SERVICES		391,433	411,965	407,028	440,140	413,970	444,140	440,601	

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Object	Description	2013-2014 Actual Expense	2014-2015 Original Budget	2014-2015 Actual Expense	2015-2016 Original Budget	2015-2016 YTD	2015-2016 Projected	2016-2017 Proposed	Object Description
OBJECT 500 - OTHER PURCHASED SERVICES:									
5511	Transportation								
	1270 Out-of-District Transportation	53,605	78,559	58,038	33,600	102,571	102,571	114,507	Transportation for student(s) in educational placement outside of EES.
	1270A Excess Cost Reimb.	-	-	-	-	-	(26,495)	(30,427)	Reimbursement from State of CT for excessive special education costs.
	TOTAL TUITION	53,605	78,559	58,038	33,600	102,571	76,076	84,080	
5515	Field Trips & School Events	2,032	3,760	4,310	3,450	3,547	3,547	5,400	Money provided for transporting students to Unity Days at JWMS, buses for kindergarten orientation and community outreach and enrichment programs, etc.
5520	Comprehensive Insurance	20,026	20,253	21,788	20,861	23,496	23,496	24,671	School portion of premium payments for Property and Liability Insurance.
5530	Communications	3,543	4,260	4,079	4,680	4,680	4,680	4,200	Cost of telephone services.
5540	Advertising	-	500	-	500	-	500	500	Primarily employment advertising in local newspapers
5561	Tuition								
	1270 Out-of-District Tuition	247,350	310,776	276,089	207,842	299,702	300,751	320,399	Tuition for student(s) in educational placement outside of EES. Also includes special education summer school.
	1270A Excess Cost Reimb.	(119,368)	(125,018)	(136,320)	(39,266)	-	(78,164)	(85,136)	Reimbursement from State of CT for excessive special education costs.
	TOTAL TUITION	127,982	185,758	139,769	168,576	299,702	222,587	235,263	
5580	Travel & Conference								
	1207 Network Tech Travel & Conferences	830	400	81	660	465	660	660	Money provided for travel to out-of-district and in-district conferences and professional development seminars and workshops.
	2213 Staff Travel & Conferences	2,927	2,500	6,321	5,000	4,546	5,000	6,140	Money provided for travel to out-of-district and in-district conferences and professional development seminars and workshops.
	2310 Board of Education	40	900	315	900	370	900	900	Money provided for travel to out-of-district and in-district conferences and professional development seminars and workshops.
	2410 Admin. Travel & Conferences	1,352	2,000	988	2,000	2,000	2,000	5,000	Contractual amount for travel to out-of-district and in-district conferences and professional development seminars and workshops.
	TOTAL TRAVEL & CONFERENCES	5,149	5,800	7,705	8,560	7,381	8,560	12,700	
5598	Supervision District	233,826	240,292	240,292	233,542	233,542	233,542	250,988	Essex Elementary Schools proportionate share of Supervision District Purchased Services
TOTAL OTHER PURCHASED SERVICES		446,163	539,182	475,981	473,769	674,919	572,988	617,802	
OBJECT 600 - SUPPLIES:									
5610	General Supplies								
	1114 Computer Education	11,012	10,000	9,873	11,000	6,500	10,000	11,000	To provide paper, ink, and other supplies for computer education equipment.
	2134 Health	1,674	2,000	2,019	1,500	1,402	1,500	1,500	To provide for health care supplies and Hepatitis vaccine.
	2410 Office Supplies	12,441	12,200	12,745	12,200	10,731	12,200	12,200	Includes expenses for paper goods, postage, permanent record cards, local purchases, and the parent handbook/calender.
	TOTAL GENERAL SUPPLIES	25,127	24,200	24,637	24,700	18,633	23,700	24,700	

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Object	Description	2013-2014 Actual Expense	2014-2015 Original Budget	2014-2015 Actual Expense	2015-2016 Original Budget	2015-2016 YTD	2015-2016 Projected	2016-2017 Proposed	Object Description
5611	<u>Instruction Supplies:</u>								
1101	Art	6,373	6,000	6,015	6,000	5,682	6,000	5,600	Purchase of instructional supplies for the art program.
1103	Language Arts	2,199	3,702	3,231	4,719	4,198	4,719	6,006	Purchase of instructional supplies for the language arts program.
1104	Foreign Language (FLES)	448	450	441	450	314	450	450	Purchase of instructional supplies for the foreign language program.
1107	Kindergarten	575	1,288	1,538	1,499	1,447	1,499	1,756	Purchase of instructional supplies for the kindergarten program.
1108	Mathematics	1,897	669	1,456	1,297	1,447	1,447	2,830	Purchase of instructional supplies for the math program.
1109	Music	677	805	802	1,192	1,189	1,192	1,133	Purchase of instructional supplies for the music program.
1110	Physical Education	1,721	3,094	2,975	3,100	3,091	3,100	2,110	Purchase of instructional supplies for the physical ed. program.
1111	Reading	226	72	51	250	156	250	192	Purchase of instructional supplies for the reading program.
1112	Science	2,786	2,202	3,194	2,137	1,927	2,137	1,579	Purchase of instructional supplies for the science program.
1113	Social Studies	1,520	1,596	3,532	3,862	3,542	3,862	2,578	Purchase of instructional supplies for the social studies program.
1114	Computer Education Software	0	0	0	0	0	0	0	Purchase of instructional supplies for the computer ed. program.
1116	Study Skills Program	0	0	0	0	0	0	0	Purchase of instructional supplies for the study skills program.
1117	Early Literacy (Skills Groups & TLC)	542	606	455	759	661	759	0	Purchase of instructional supplies for the early literacy program.
1190	Testing (Incl Scoring Services)	5,519	11,324	6,621	8,330	6,514	8,000	5,413	To provide for all consumable materials necessary to conduct testing.
1209	Enrichment Projects	403	510	608	3,970	4,088	4,088	4,040	Purchase of instructional supplies for enrichment projects.
1210	Talented & Gifted	0	0	0	0	0	0	0	Purchase of instructional supplies for the talented & gifted program.
1215	Special Education	2,153	2,179	1,554	2,489	1,754	2,489	2,413	Purchase of instructional supplies for the special education program.
2120	Guidance	0	0	0	0	0	0	0	Purchase of instructional supplies for the guidance program.
2222	Library	533	574	512	524	510	524	512	To provide for materials necessary for the library.
2223	Audio Visual	4,544	4,593	4,509	4,814	1,655	4,814	6,900	To provide for materials necessary for the audio visual program.
	TOTAL INSTRUCTION MATERIALS	32,116	39,664	37,494	45,392	38,176	45,330	43,512	
5613	Operations Maintenance Supplies	19,388	20,000	20,749	22,000	22,000	22,000	23,000	General maintenance & cleaning supplies.
5624	Heating Fuel Natural Gas	92,153	90,750	33,234	50,000	36,000	36,000	36,000	Based on an estimated usage for new natural gas system.
5626	Gasoline	140	500	130	500	500	500	500	Gas needed to operate the schools machinery.
5629	General Instructional Supplies	29,981	30,000	30,080	30,000	28,835	30,000	26,600	Includes pens, writing and copy paper, pencils, rulers, clips, staples, etc. used for instruction.
5641	<u>Instruction Materials:</u>								
1101	Art	0	0	0	0	0	0	0	Purchase of new and replacement materials for instruction for the art program.
1103	Language Arts	11,947	9,597	9,163	5,857	6,183	6,183	4,984	Purchase of new and replacement textbooks and supporting materials for instruction for the language arts program.
1104	Foreign Language (FLES)	49	70	74	90	49	90	95	Purchase of new and replacement textbooks and supporting materials for instruction for the foreign language program.
1107	Kindergarten	585	839	851	500	503	503	500	Purchase of new and replacement textbooks and supporting materials for instruction for the kindergarten program.
1108	Mathematics	2,114	5,809	6,428	8,756	3,294	5,000	8,939	Purchase of new and replacement materials for instruction for the math program.
1109	Music	1,700	1,785	1,785	1,700	1,699	1,700	1,700	Purchase of new and replacement materials for instruction for the music program.
1110	Physical Education	0	0	0	0	0	0	0	Purchase of new and replacement textbooks and supporting materials for instruction for the physical ed. program.
1111	Reading	5,310	5,735	5,729	6,496	3,210	6,496	6,530	Purchase of new and replacement textbooks and supporting materials for instruction for the reading program.
1112	Science	313	800	740	1,529	430	1,529	1,200	Purchase of new and replacement textbooks and supporting materials for instruction for the science program.

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Object	Description	2013-2014 Actual Expense	2014-2015 Original Budget	2014-2015 Actual Expense	2015-2016 Original Budget	2015-2016 YTD	2015-2016 Projected	2016-2017 Proposed	Object Description
1113	Social Studies	561	108	0	1,696	124	1,696	1,720	Purchase of new and replacement textbooks and supporting materials for instruction for the social studies program.
1114	Computer Education Software	5,477	5,975	5,681	6,975	1,560	5,975	7,000	Purchase of new and replacement materials for instruction for the computer ed. program.
1116	Study Skills Program	2,135	2,000	1,461	2,000	1,412	2,000	2,000	Purchase of new and replacement materials for instruction for the study skills program.
1117	Early Literacy (Skills Groups & TLC)	143	73	72	53	50	53	0	Purchase of new and replacement textbooks and supporting materials for instruction for the early literacy program.
1190	Testing (Incl Scoring Services)	0	0	0	0	0	0	0	To provide for all consumable materials necessary to conduct testing.
1209	Enrichment Projects	1,315	1,750	1,881	1,750	1,240	1,750	1,750	Purchase of new and replacement textbooks and supporting materials for instruction for enrichment projects.
1210	Talented & Gifted	0	0	0	0	0	0	0	Purchase of new and replacement textbooks and supporting materials for instruction for the talented & gifted program.
1215	Special Education	2,070	2,540	3,322	2,534	3,674	3,674	4,282	Purchase of new and replacement textbooks and supporting materials for instruction for the special education program.
2120	Guidance	1,740	2,100	2,075	2,356	1,110	2,356	2,356	Purchase of new and replacement materials for instruction for the guidance program.
2222	Library	0	0	0	0	0	0	0	To provide for materials necessary for the library.
2223	Audio Visual	0	0	0	0	0	0	0	To provide for materials necessary for the audio visual program.
TOTAL INSTRUCTION MATERIALS		35,459	39,181	39,262	42,292	24,536	39,005	43,056	
5642	Library & Professional Books	7,978	8,000	8,011	9,000	8,050	9,000	8,044	New and replacement books, magazines and professional materials
5698	Supervision District	39,652	39,364	39,364	31,962	31,962	31,962	25,776	Essex Elementary Schools proportionate share of Supervision District Supplies
TOTAL SUPPLIES		281,994	291,659	232,961	255,846	208,692	237,497	231,188	

OBJECT 700 - PROPERTY:

5730	Equipment								
1101	Art	0	0	0	0	0	0	0	Purchase of new and replacement equipment which supports the art program
1103	English/Language Arts	0	0	0	0	0	0	0	Purchase of new and replacement equipment which supports the language arts program
1104	Foreign Language (FLES)	0	0	0	0	0	0	0	Purchase of new and replacement equipment which supports the foreign language program
1107	Kindergarten	0	0	0	0	0	0	0	Purchase of new and replacement equipment which supports the kindergarten program
1109	Music	0	144	120	72	60	72	0	Purchase of new and replacement equipment which supports the music program
1110	Physical Education	0	0	0	0	0	0	0	Purchase of new and replacement equipment which supports the physical ed. program
1111	Reading	0	0	0	0	0	0	0	Purchase of new and replacement equipment which supports the reading program
1112	Science	504	0	0	0	0	0	0	Purchase of new and replacement equipment which supports the science program
1112	Social Studies	0	0	0	0	0	0	231	Purchase of new and replacement equipment which supports the social studies program
1207	Technology	0	1,507	1,464	0	0	0	0	Purchase of new and replacement equipment which supports the schools technology program
1215	Special Education	4,078	2,000	2,551	2,995	969	2,995	2,059	Purchase of new and replacement assistive technology equipment which supports the special education program
2223	Audio/Visual	0	0	0	0	0	0	0	Purchase of new and replacement equipment which supports the audio visual program

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Object	Description	2013-2014 Actual Expense	2014-2015 Original Budget	2014-2015 Actual Expense	2015-2016 Original Budget	2015-2016 YTD	2015-2016 Projected	2016-2017 Proposed	Object Description
2600	Plant Operations	1,326	2,500	43,780	32,000	5,500	30,000	0	Purchase of new and replacement equipment which supports the plant operations.
	TOTAL EQUIPMENT	5,908	6,151	47,915	35,067	6,529	33,067	2,290	
5710	Building Construction	-	-	-	-	-	-	-	To provide funds for items needed for the new building addition.
5798	Supervision District	-	-	-	-	-	-	-	Essex Elementary Schools proportionate share of Supervision District Equipment
	TOTAL PROPERTY	5,908	6,151	47,915	35,067	6,529	33,067	2,290	
OBJECT 800 - OTHER OBJECTS:									
5810	Dues & Fees								
2310	Board of Education	2,683	2,875	2,736	3,000	2,799	3,000	3,000	Connecticut Association of Boards of Education dues.
2410	School Dues & Fees	1,079	965	993	1,195	909	1,195	1,420	Connecticut Association of Schools and Learn dues.
	TOTAL DUES & FEES	3,762	3,840	3,729	4,195	3,708	4,195	4,420	
5898	Supervision District	2,131	2,098	2,098	1,974	1,974	1,974	1,924	Essex Elementary Schools proportionate share of Supervision District
	TOTAL OTHER OBJECTS	5,893	5,938	5,827	6,169	5,682	6,169	6,344	
Total	TOTAL	7,550,484	7,742,313	7,603,407	7,603,101	7,291,263	7,646,450	7,630,918	0.37% Operational & Contractual Increase See Page 9
	Superintendent's Staffing Recommendation							0	0.00% See Page 10
	Additional Services							4,490	0.06% See Page 11
	GRAND TOTAL	7,550,484	7,742,313	7,603,407	7,603,101	7,291,263	7,646,450	7,635,408	0.42%

Essex Elementary School
Proposed Budget for School Year 2016/2017

ESSEX ELEMENTARY STAFFING ANALYSIS

<u>Position</u>	<u>Description</u>	<u>15-16 Actual</u>	<u>16-17 Proposed</u>	<u>Adjustments</u>
5111	Administration	1.8	1.8	0.0
5113	Teachers K-6 Classroom			
	Kindergarten	3.0	3.0	0.0
	1st Grade	3.0	3.0	0.0
	2nd Grade	4.0	3.0	-1.0
	3rd Grade	3.0	4.0	1.0
	4th Grade	3.0	3.0	0.0
	5th Grade	3.0	3.0	0.0
	6th Grade	5.0	3.0	-2.0
	Teachers Special Area			
	Library Media Specialist	1.0	1.0	0.0
	Physical Education	1.5	1.0	-0.5
	TLC Coordinator	0.8	0.8	0.0
	Reading Consultant	2.0	2.0	0.0
	School Counselors	1.0	1.0	0.0
	Total Teachers	30.3	27.8	-2.5
5114	Secretaries	2.8	2.8	0.0
5115	Custodians	4.38	4.38	0.00
5116	Nurse	1.0	1.0	0.0
5119	Para-educators			
	Special Education	14.25	15.25	1.0
	TLC	4.0	4.0	0.0
	Kindergarten	1.5	1.5	0.0
	Health	0.25	0.25	0.0
	Total Para-educators	20.00	21.00	1.0
5120	Network Technicians	1.0	1.0	0.0
	TOTALS	61.28	59.78	-1.50
SUPERVISION FUNDED				
<u>Position</u>	<u>Description</u>			
5119	Para-educators			
	Special Education	3.00	2.00	-1.00
	TOTAL SUPERVISION FUNDED	3.00	2.00	-1.00
GRANT FUNDED				
<u>Position</u>	<u>Description</u>			
5113	TLC Coordinator	0.20	0.20	0.0
	TOTAL GRANT FUNDED	0.20	0.20	0.00

Essex Elementary School
Proposed Budget for School Year 2016/2017

Essex Elementary School Enrollment History and Projections by Grade
Class Size

EES	<u>10/1/2014</u> <u>2014-2015</u>			<u>10/1/2015</u> <u>2015-2016</u>			<u>Projected</u> <u>2016-2017</u>		
	<u>enrollment</u>	<u># of sections</u>	<u>class size</u>	<u>enrollment</u>	<u># of sections</u>	<u>class size</u>	<u>enrollment</u>	<u># of sections</u>	<u>class size</u>
K	38	3	12.7	42	3	14.0	49	3	16.3
1	63	4	15.8	39	3	13.0	44	3	14.7
2	41	3	13.7	63	4	15.8	38	3	12.7
3	52	3	17.3	40	3	13.3	62	4	15.5
4	55	3	18.3	55	3	18.3	40	3	13.3
5	84	5	16.8	56	3	18.7	55	3	18.3
6	<u>74</u>	<u>5</u>	<u>14.8</u>	<u>82</u>	<u>5</u>	<u>16.4</u>	<u>54</u>	<u>3</u>	<u>18.0</u>
Total	407	26	15.7	377	24	15.7	342	22	15.5



SECTION E

REGIONAL DISTRICT No. 4

SUPERVISION DISTRICT COMMITTEE BUDGET

SUPERVISION DISTRICT

Supporting the Chester, Deep River, Essex, and Region 4 Schools

Proposed Budget for School Year 2016 / 2017

For Budget Vote on April 7, 2016



A Mission-Driven Learning Community with a PK-12 Line of Sight

Ruth Levy, Ed. D. Superintendent

Sarah Smalley, Director of Pupil Services

Kristina Martineau, Assistant Superintendent

Garth Sawyer, Business Manager



Regional School District 4
Chester – Deep River – Essex – Region 4

Proposed Budget for School Year 2016 / 2017

SUPERVISION DISTRICT

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Regional School District 4
Chester – Deep River – Essex – Region 4

Proposed Budget for School Year 2016 / 2017

SUPERVISION DISTRICT
What is Supervision District?

The Boards of Education of Chester, Deep River, Essex, and Region 4 endeavor to work together as multiple Boards of Education to support the Region’s mission and strategic goals. High-achieving school districts intentionally align school goals, district goals, and Board goals to cultivate a mission-driven organization. The development of a cohesive educational program pre-kindergarten through grade twelve is a fundamental condition for educational excellence.

The Supervision District is unique to the educational system in Chester, Deep River, and Essex due to the complex multiple-board organizational structure. It is a key element facilitating regional cohesiveness. The Supervision District Committee provides oversight of the budget for the Central Administrative Office, which consists of the Superintendent, Assistant Superintendent, Director of Pupil Services, Director of Technology, and the Business Manager.

The Supervision District provides essential shared services to all of the Region’s schools including administrative and fiscal services, curricular organization, professional development, the provision of special services, legal support, personnel services, student transportation, and best practices. The Supervision District also provides teachers and staff who work, or are available to work, in any of the Region’s schools such as special education, preschool services, gifted and talented support, summer school, and elementary world language, music, and art teachers.

Chartered through an agreement in 1964 among the Boards of Education of Chester, Deep River, Essex, and Region 4, and modified in 2000, the Supervision District was established to fund those programs and services best shared across our schools. A committee composed of three members each from the Chester, Deep River, Essex, and Region 4 Boards of Education govern the Supervision District. The town Boards of Education govern each town’s elementary school. The Region 4 Board of Education governs John Winthrop Middle School and Valley Regional High School. The Supervision District Committee chair rotates annually among the chairs of the Boards of Education.



Regional School District 4
Chester – Deep River – Essex – Region 4

Proposed Budget for School Year 2016 / 2017

SUPERVISION DISTRICT

Mission and Vision Statement

Our Mission ~

We, the schools of Chester, Deep River, Essex and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

Our Vision Statement ~

Our schools endeavor to develop an educational program of excellence where all students achieve at high levels and best instructional strategies are pursued in an environment of inquiry, collaboration, support and trust.



**Regional School District 4
Chester – Deep River – Essex – Region 4**

Proposed Budget for School Year 2016 / 2017

SUPERVISION DISTRICT

Average Daily Membership

What is Average Daily Membership (ADM)?

The Supervision District provides essential shared services to the Chester, Deep River, Essex, and Region 4 schools. The costs associated with Supervision District are assigned to member districts using a three-way allocation for shared elementary services. A four-way allocation is used for services shared by all member districts including Region 4. The allocations are based on the Average Daily Membership (ADM) among the participating Boards of Education. Average Daily Membership for the subsequent budget year is determined by the total number of students in each district grades K-6 or 7-12 based upon the Connecticut State Department of Education October 1 census of actual enrollment in the current year. Preschool special needs students (minus typical peers) are counted and assigned to the home district. Students educated out of district assigned to the home district (special education, vocational agriculture) not including students attending Technical High Schools and Adult Education.

Average Daily Membership for the 2016/2017 Budget

- Average Daily Membership based upon a three-way allocation to the elementary districts

	<u>Chester</u>	<u>Deep River</u>	<u>Essex</u>
School Year 2016/2017	23.31%	33.99%	42.70%
School Year 2015/2016	23.29%	33.13%	43.58%
Change	0.02%	0.86%	-0.88%

Average Daily Membership based upon a four-way allocation to all member districts

	<u>Chester</u>	<u>Deep River</u>	<u>Essex</u>	<u>Region 4</u>
School Year 2016/2017	11.48%	16.74%	21.03%	50.75%
School Year 2015/2016	11.51%	16.38%	21.55%	50.56%
Change	-0.03%	0.36%	-0.52%	0.19%



*Regional School District 4
Chester – Deep River – Essex – Region 4*

Proposed Budget for School Year 2016 / 2017

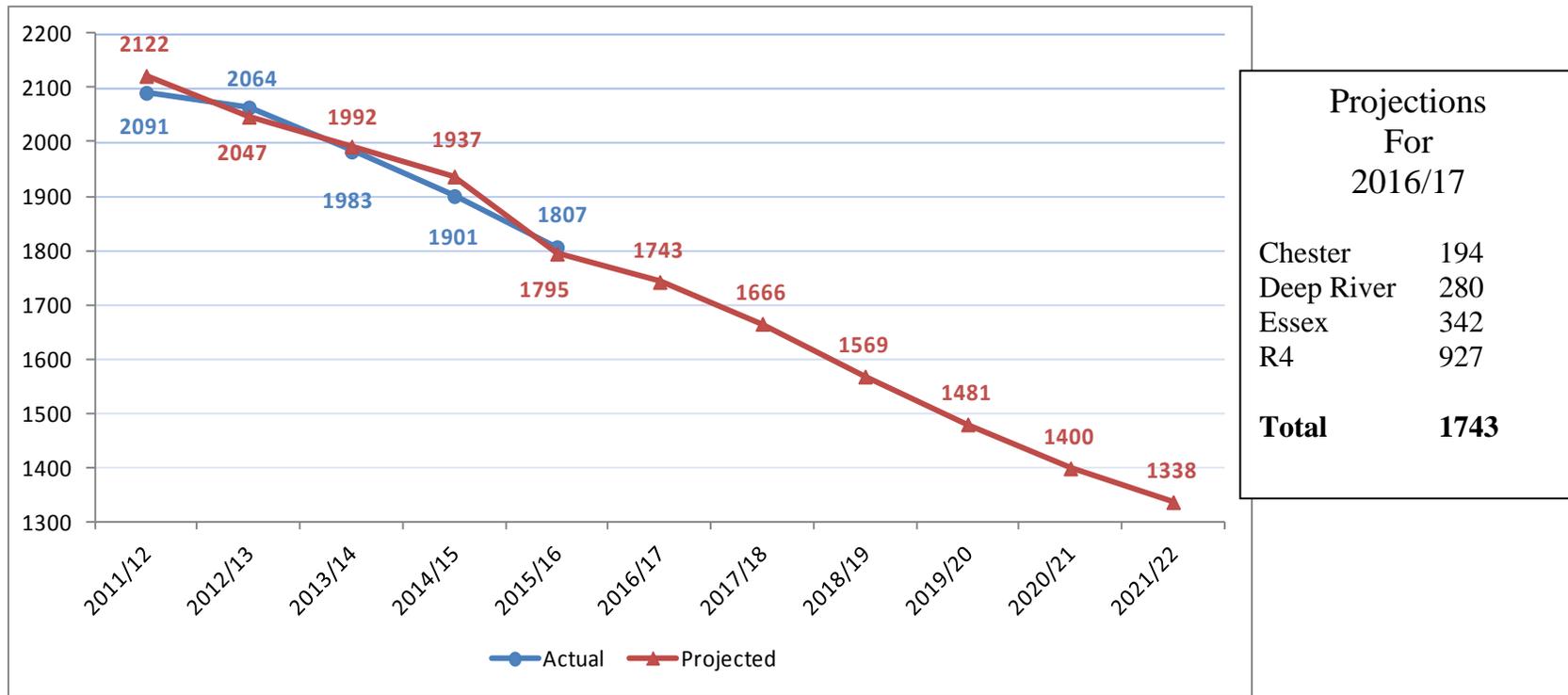
SUPERVISION DISTRICT

Total: Chester, Deep River, Essex, and Region 4

Actual Enrollment and Projections grades K-12

2011/12 – 2021/22

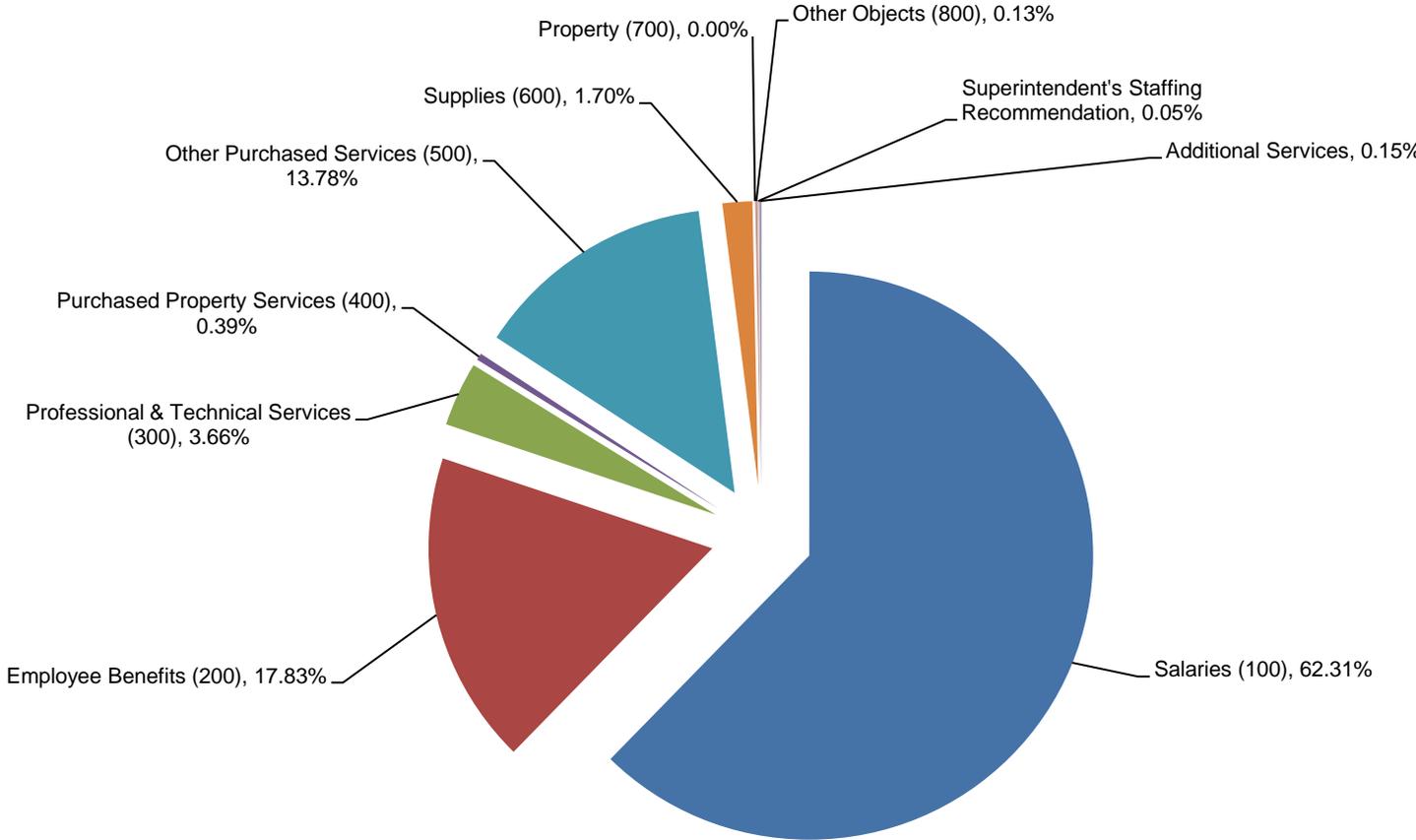
(actual enrollment based upon SDE October 1 census report PSIS)





Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2016/2017
SUPERVISION DISTRICT

2016-2017 Analysis of Proposed Budget by Object





Regional School District 4
 Chester – Deep River – Essex – Region 4
 Proposed Budget for School Year 2016/2017
 SUPERVISION DISTRICT

BUDGET SUMMARY EXPENDITURES BY OBJECT CODE	2013-14 Original Budget	2013-14 Actual Expense	2014-15 Original Budget	2014-15 Actual Expense	2015-16 Original Budget	2015-16 Projection	2016-17 Requested Budget	Object Description
Salaries (100)	4,018,736	4,039,888	4,170,658	4,102,807	4,250,965	4,272,916	4,279,749	Includes regular and extra compensatory wages for employees
Employee Benefits (200)	1,103,022	1,091,521	1,118,977	1,152,855	1,181,958	1,181,382	1,224,716	Contractual Benefits for employees including medical, life insurance, annuities and FICA/Medicare. Additionally, includes Worker's & Unemployment Compensation
Professional & Technical Services (300)	232,219	210,544	240,163	244,198	256,140	252,473	251,140	Primarily legal, consulting, rehabilitative, and professional development services performed by outside contractors.
Purchased Property Services (400)	25,683	22,185	26,683	26,073	26,683	26,383	26,683	Expenditures from these accounts are used for upkeep and repairs of school buildings and equipment.
Other Purchased Services (500)	866,193	875,849	888,976	862,497	917,659	900,612	946,176	Expenditures from these accounts are used primarily for student transportation for all districts, communications, travel, and conferences.
Supplies (600)	165,885	172,004	166,690	164,481	142,690	138,418	116,590	Includes supplies, materials, textbooks, utilities such as propane heat and diesel fuel for the student buses.
Property (700)	0	0	0	0	0	0	0	Funds from these accounts are used for new and replacement equipment.
Other Objects (800)	9,160	8,538	9,160	8,074	9,160	8,961	9,148	These accounts are used to budget for professional memberships.
TOTAL	6,420,898	6,420,529	6,621,307	6,560,985	6,785,255	6,781,145	6,854,202	1.02% Operational & Contractual Increase \$68,947
Superintendent's Staffing Recommendation							3,230	0.05%
Additional Services							10,000	0.15%
SUBTOTAL	6,420,898	6,420,529	6,621,307	6,560,985	6,785,255	6,781,145	6,867,432	1.21%
Revenues *	30,000	33,500	30,000	30,000	30,000	30,000	30,000	
GRAND TOTAL	6,390,898	6,387,029	6,591,307	6,530,985	6,755,255	6,751,145	6,837,432	1.22% Increase with Additions \$82,177

* The regular education typical peers would pay a tuition to participate in the preschool program.

Regional School District 4
 Chester – Deep River – Essex – Region 4
 Proposed Budget for School Year 2016/2017
 SUPERVISION DISTRICT

**SUPERVISION CONTRACTUAL & OPERATIONAL INCREASE BUDGET
 2016-2017**

<u>Budget Drivers</u>		<u>Amount of Increase</u>	<u>Increase to Total Budget</u>	
<u>Increases</u>				
Various Salary	Salary Contractual Increase	\$ 162,105	2.40%	Contractual increases for existing staff.
5113	Special Education Teacher	\$ 27,364	0.40%	Grant funded portion of special education position no longer available. Needs to be funded through Supervision going forward.
Various	Benefits Contractual Increase	\$ 72,788	1.07%	Contractual increases for existing staff.
5250	Unemployment Compensation	\$ 3,000	0.04%	Anticipated increase in costs due to reduction in force.
5260&5520	Worker Comp & Prop/Liab Insurance	\$ 6,929	0.10%	Estimated increase in costs for the districts insurance policies.
5510	Transportation	\$ 18,942	0.28%	Contractual Bus increase of 2.8%
5530	Communications	\$ 6,000	0.09%	Increase in cost for districtwide IP phone system, cell phones, and land lines needed for alarm systems. Last year of lease purchase will reduce by \$40,000 in 17-18.
	Operational & Contractual Increase	<u>\$ 297,128</u>	<u>4.38%</u>	
<u>Decreases</u>				
Various	1.0 Special Education Teacher	\$ (77,690)	-1.14%	Reduction of 1.0 Special Education position.
Various	0.4 Region 4 Speech Pathologist	\$ (41,535)	-0.61%	Funding of Region 4 Speech Pathologist will be moved to the Region 4 budget.
Various	3.0 Special Education Paras	\$ (79,940)	-1.18%	Reduction of 1 para position and return the cost of 2 positions to elementary district budgets in order to maintain equity in Supervision funded para-educators
5626	Diesel Fuel for Bussing	\$ (26,400)	-0.39%	Reduction in per gallon rate locked in for 16-17
Various	Other minor decreases made to bring to current level.	\$ (2,616)	-0.04%	This is the net result of the minor increases and decreases among the other various accounts
	Operational & Contractual Decrease	<u>\$ (228,181)</u>	<u>-3.36%</u>	
	Operational & Contractual Net Increase	<u>\$ 68,947</u>	<u>1.02%</u>	



Regional School District 4
 Chester – Deep River – Essex – Region 4
 Proposed Budget for School Year 2016/2017
 SUPERVISION DISTRICT

Positions & Upgrades

	FTE	Position	Salary	Benefits	Total	Justification	
Pupil Services	0.0	Nurse Supervisor Stipend	3,000.00	230.00	3,230.00	To coordinate and disseminate relevant medical information and updates. Coordinate increased training requirements at all buildings, as well as assist in hiring and training of nurse substitutes.	0.05%
Math	1.0	1.0 New, K-8 Math Coach	0.00	0.00	0.00	Coordinate K-8 mathematics instruction, professional development, and curricular alignment. 50% funded through Supervision and 50% through grants. Removed \$38,941 request.	0.00%
TOTAL	1.0		3,000.00	230.00	3,230.00		

Additional Services for the Supervision Budget

<u>Object</u>	<u>Program</u>	<u>Amount</u>	<u>Description</u>	
5330	Strategic Planning	\$ 10,000		0.15%
	Total	\$ 10,000		



Regional School District 4
 Chester – Deep River – Essex – Region 4
 Proposed Budget for School Year 2016/2017
 SUPERVISION DISTRICT

Supervision Budget								2016-2017
By Function Code		2013-2014	2013-2014	2014-2015	2014-2015	2015-2016	2015-2016	Requested
		Budget	Actual	Budget	Projection	Budget	Projection	Budget
1101 ART								
TOTAL BY ART DEPARTMENT		234,450	228,673	232,124	237,453	245,857	245,857	256,448
To provide art teachers for the three elementary schools. Supplies and equipment are provided in individual district budgets.								
1104 FOREIGN LANGUAGE/FLES								
TOTAL BY FOREIGN LANGUAGE/FLES DEPARTMENT		193,446	193,290	196,117	194,281	197,912	188,525	181,487
To provide foreign language teachers for the three elementary schools. Supplies and equipment are provided in individual district budgets.								
1109 MUSIC								
TOTAL BY MUSIC DEPARTMENT		430,992	444,045	453,732	487,504	511,271	507,818	537,778
To provide music teachers for the three elementary schools. Supplies and equipment are provided in individual district budgets.								
1115 SUBS R/P								
TOTAL BY SUBS R/P DEPARTMENT		21,530	24,933	24,530	34,869	24,760	27,760	26,586
To provide coverage for when teachers are absent from school.								
1116 SUMMER PROGRAM								
TOTAL BY SUMMER PROGRAM		32,510	33,856	33,454	35,695	34,532	34,001	34,372
To provide enrichment and remedial support services during the summer for all four districts.								
1207 TECHNOLOGY SERVICES								
TOTAL BY TECHNOLOGY SERVICES DEPARTMENT		189,082	195,706	197,028	204,763	227,342	222,342	231,993
To provide for a Director of Technology to coordinate region-wide technology services. Includes annual maintenance and support costs for region-wide management information systems such as MUNIS accounting system, Powerschool Student Database, Subfinder, virus and other protective software. Includes proposed technology trainer position.								



Regional School District 4
 Chester – Deep River – Essex – Region 4
 Proposed Budget for School Year 2016/2017
 SUPERVISION DISTRICT

Supervision Budget								2016-2017
By Function Code		2013-2014	2013-2014	2014-2015	2014-2015	2015-2016	2015-2016	Requested
		Budget	Actual	Budget	Projection	Budget	Projection	Budget
1208 EARLY RETIREMENT								
TOTAL BY EARLY RETIREMENT DEPARTMENT		26,069	26,069	9,500	10,000	0	0	0
To provide for early retirement offerings.								
1210 GIFTED & TALENTED								
TOTAL BY GIFTED AND TALENTED DEPARTMENT		90,283	90,205	91,693	91,275	92,821	92,821	94,382
To provide gifted and talented teachers for the four districts. Supplies and equipment are provided in individual district budgets.								
1211 MENTORS								
TOTAL MENTORS		2,303	2,102	2,324	2,119	1,286	1,286	0
Stipends for BEST mentors needed for new teachers.								
1212 ELL								
TOTAL BY ELL DEPARTMENT		0	0	0	0	0	0	0
To provide English as a Second Language teacher for the four districts. Supplies and equipment are provided in individual district budgets.								
1215 SPECIAL EDUCATION								
TOTAL BY SPECIAL EDUCATION DEPARTMENT		1,518,074	1,521,042	1,557,587	1,511,495	1,559,671	1,584,846	1,497,405
To provide a Director of Pupil Services and Supervisor of Pupil Services to support regionwide services. Also includes Special Education teachers and para-educators for the three elementary schools. Supplies and equipment are provided in individual district budgets.								
1290 PRE-K								
TOTAL BY PRE-K DEPARTMENT		301,389	294,841	297,813	279,836	306,584	306,881	322,930
To provide for a coordinated prekindergarten program for the three towns. Para-educators for the program are funded through the IDEA Grant on an ongoing basis. Currently located at Essex Elementary School.								



Regional School District 4
 Chester – Deep River – Essex – Region 4
 Proposed Budget for School Year 2016/2017
 SUPERVISION DISTRICT

Supervision Budget								2016-2017
By Function Code		2013-2014	2013-2014	2014-2015	2014-2015	2015-2016	2015-2016	Requested
		Budget	Actual	Budget	Projection	Budget	Projection	Budget
2113 SOCIAL WORK								
TOTAL BY SOCIAL WORK DEPARTMENT		139,580	137,922	140,617	137,533	145,110	144,419	155,958
To provide social work services for Deep River and Chester elementary schools.								
2135 OCCUPATIONAL THERAPY								
TOTAL BY OCCUPATIONAL THERAPY DEPARTMENT		145,784	149,310	147,456	152,583	156,721	157,321	162,672
To provide occupational therapy services for all four districts.								
2140 PSYCHOLOGY								
TOTAL BY PSYCHOLOGY DEPARTMENT		223,400	222,585	226,632	222,754	232,711	231,883	243,706
To provide psychological services for all four districts.								
2150 SPEECH/HEARING								
TOTAL BY SPEECH/HEARING DEPARTMENT		403,068	407,784	419,719	415,037	430,852	433,650	412,751
To provide speech and hearing services for all four districts.								
2213 STAFF TRAINING/ PROFESSIONAL DEVELOPMENT								
TOTAL BY STAFF TRAINING/PROF DEVELOPMENT		90,069	56,498	100,069	96,662	100,069	98,106	95,069
Services performed by persons qualified to assist teachers and supervisors to enhance the quality of the teaching process. Professional development for PK-12 activities.								
2222 LIBRARY								
TOTAL BY LIBRARY DEPARTMENT		460	448	460	448	460	409	448
To provide regionwide library dues.								



Regional School District 4
 Chester – Deep River – Essex – Region 4
 Proposed Budget for School Year 2016/2017
 SUPERVISION DISTRICT

Supervision Budget								2016-2017
By Function Code		2013-2014	2013-2014	2014-2015	2014-2015	2015-2016	2015-2016	Requested
		Budget	Actual	Budget	Projection	Budget	Projection	Budget
2310 BOE TECHNICAL SERVICES								
TOTAL BY BOE TECHNICAL DEPARTMENT		50,061	63,306	47,159	51,763	45,900	54,907	58,200
To provide legal, audit, medical advisor and other purchased technical services for supervision district as well as general liability insurance.								
2321 SUPERINTENDENT OFFICE								
TOTAL BY SUPERINTENDENT DEPARTMENT		965,154	965,662	1,050,808	1,060,381	1,074,548	1,084,500	1,145,260
To provide coordinated central office services for all four districts.								
2510 FISCAL SERVICES								
TOTAL BY FISCAL SERVICES DEPARTMENT		414,298	415,633	425,465	423,280	434,384	436,332	454,464
To provide coordinated fiscal services for all four districts.								
2600 PLANT OPERATIONS								
TOTAL BY PLANT OPERATIONS DEPARTMENT		34,075	36,484	34,015	37,140	33,826	31,550	34,343
Plant Operations for the Central Office Building.								
2700 TRANSPORTATION								
TOTAL TRANSPORTATION		914,821	910,135	933,006	874,114	928,638	895,931	921,180
To provide daily in-district student transportation for all four districts.								
GRAND TOTAL		6,420,898	6,420,529	6,621,307	6,560,985	6,785,255	6,781,145	6,867,432
Revenues *		30,000	33,500	30,000	30,000	30,000	30,000	30,000
GRAND TOTAL		6,390,898	6,387,029	6,591,307	6,530,985	6,755,255	6,751,145	6,837,432

* The regular education typical peers would pay a tuition to participate in the preschool program.



Regional School District 4
 Chester – Deep River – Essex – Region 4
 Proposed Budget for School Year 2016/2017
 SUPERVISION DISTRICT

Object	Description	2013-2014 Original Budget	2013-2014 Actual Expense	2014-2015 Original Budget	2014-2015 Actual Expense	2015-2016 Original Budget	2015-2016 Projected	2016-2017 Requested Budget	Object Description
OBJECT 100 - SALARIES:									
5111	Administration	740,551	745,610	772,788	770,225	797,060	803,497	833,168	Includes salaries of the Superintendent, Assistant Superintendent, Business Manager, Director of Technology, Supervisor of Pupil Services and 80% of the Director of Pupil Services (the remaining 20% is paid from IDEA Special Ed. Grant money.
5113	Teachers	2,621,586	2,633,990	2,679,385	2,612,037	2,728,772	2,739,487	2,759,603	Contractual salaries for special education and special area teachers.
5114	Bookkeepers/Secretaries	394,079	393,005	407,492	407,500	417,682	417,682	430,643	Salaries for Bookkeepers and Secretaries in the Central Office
5115	Custodial Service	8,299	7,588	8,239	7,782	8,050	8,050	8,292	Part-time custodial service for the Central Office.
5119	Para Educators	143,992	148,362	153,309	158,782	157,252	163,551	97,735	Wages for special education para-educators.
5120	Managemnt System Admin. & Tech Intergration Specialist	54,887	55,361	107,651	99,537	110,893	110,893	118,358	Salary for Management System Administrator and Technology Integration Specialist
5121	Expert / Master Teachers	0	0	0	0	0	0	0	Stipend for Master teacher position.
5123	Substitute Teachers	20,000	23,144	23,000	32,390	23,000	26,000	24,750	To provide coverage for when teachers are absent from school.
5124	Substitute Secretary/Para-Educators	3,000	1,512	3,000	607	3,000	500	3,000	To provide coverage for when secretaries and para-educators are absent.
5133	Extra-Curricular	2,073	2,072	2,094	2,092	1,056	1,056	0	Stipend for one TEAM mentors.
5134	Secretary OT	3,000	1,975	3,000	755	3,000	1,000	3,000	Overtime necessary for projects to remain on a timely basis.
5135	Board of Education Clerk	1,200	1,200	1,200	1,100	1,200	1,200	1,200	To provide wages for Board of Education Clerk.
5141	Early Retirement	26,069	26,069	9,500	10,000	0	0	0	The District's participation in the teacher early retirement program.
TOTAL SALARIES		4,018,736	4,039,888	4,170,658	4,102,807	4,250,965	4,272,916	4,279,749	
OBJECT 200 - EMPLOYEE BENEFITS:									
5210	Health Insurance	824,615	809,483	839,151	863,260	887,923	885,571	916,226	To provide contractual health insurance to supervision employees.
5214	Life Insurance	6,335	7,727	6,335	7,161	7,335	7,335	7,235	To provide contractual life insurance to supervision employees.
5215	Disability Insurance	0	0	0	0	0	0	0	To provide contractual disability insurance to the Superintendent.
5222	MERF	86,995	90,454	89,550	98,235	101,349	101,349	105,417	To provide contractual contribution to the State's Municipal Employees Retirement Fund for non-certified employees.
5223	FICA/Medicare	117,253	120,455	124,961	125,832	129,371	129,371	128,229	Required by statute for all non-certified personnel and certified personnel hired after 4/1/1986.
5250	Unemployment Compensation	16,200	8,946	2,000	315	2,000	724	5,000	Payments for actual unemployment claims filed by former Supervision District employees.
5260	Worker's Compensation	27,124	26,062	28,480	31,532	28,480	31,532	33,109	Premium payments, required by statute, for all Supervision employees.
5291	Annuities	24,500	28,394	28,500	26,520	25,500	25,500	29,500	Contractual contributions to annuity contracts.
TOTAL EMPLOYEE BENEFITS		1,103,022	1,091,521	1,118,977	1,152,855	1,181,958	1,181,382	1,224,716	



Regional School District 4
 Chester – Deep River – Essex – Region 4
 Proposed Budget for School Year 2016/2017
 SUPERVISION DISTRICT

Object	Description	2013-2014 Original Budget	2013-2014 Actual Expense	2014-2015 Original Budget	2014-2015 Actual Expense	2015-2016 Original Budget	2015-2016 Projected	2016-2017 Requested Budget	Object Description
OBJECT 300 - PURCHASED & TECHNICAL SERVICES:									
5322	Instructional Program Improvement								
1190	Professional Development Programs	44,000	19,419	54,000	53,577	54,000	50,000	51,000	Services performed by persons qualified to assist teachers and supervisors to enhance the quality of the teaching process. Professional development for PK-12 activities.
2213	Curriculum Writing	30,000	22,149	30,000	30,189	30,000	28,000	28,000	Curriculum development and revision across all content areas.
2310	Teacher Course Reimbursement	10,740	5,724	10,740	8,136	10,740	10,740	10,740	Contractual reimbursement for courses.
	TOTAL INSTR. PROGRAM IMPROVE	84,740	47,292	94,740	91,902	94,740	88,740	89,740	
5330	Other Professional Services								
1116	Summer School	30,056	30,164	31,000	32,434	32,000	31,306	32,000	To provide enrichment and remedial support services during the summer.
1207	Management Information Systems	69,423	71,733	69,423	72,956	86,400	81,400	86,400	Annual maintenance and support costs for the districts management information systems such as MUNIS accounting system, Powerschool Student Database, Subfinder, virus and other protective software.
1215	Occupational Therapy	0	0	0	0	0	0	0	To provide additional occupational therapy support for the Region's increasing student's needs.
1290	Preschool	0	260	0	0	0	0	0	To provide funds for preschool program for diagnostic testing
2310	Legal/Audit/Other Professional Serv	48,000	61,095	45,000	46,906	43,000	49,950	43,000	To provide Legal and Audit services for the Supervision District. Also includes the districtwide medical advisor services and enrollment projection services.
2510	Professional Services	0	0	0	0	0	1,077	0	To provide outside professional services for fiscal services transition.
	TOTAL OTHER PROF SERVICES	147,479	163,252	145,423	152,296	161,400	163,733	161,400	
TOTAL PURCHASED & TECHNICAL SERVICES		232,219	210,544	240,163	244,198	256,140	252,473	251,140	



Regional School District 4
 Chester – Deep River – Essex – Region 4
 Proposed Budget for School Year 2016/2017
 SUPERVISION DISTRICT

Object	Description	2013-2014 Original Budget	2013-2014 Actual Expense	2014-2015 Original Budget	2014-2015 Actual Expense	2015-2016 Original Budget	2015-2016 Projected	2016-2017 Requested Budget	Object Description
OBJECT 400 - PURCHASED PROPERTY SERVICES:									
5412	Electricity	8,100	7,783	8,100	7,701	8,100	7,800	8,100	To provide electrical energy to the Central Office.
5430	Repairs & Maintenance								
1207	General Tech Repairs	500	3,131	3,500	4,112	3,500	3,500	3,500	To provide repairs to technology equipment
2150	Instructional Repairs	500	0	500	0	500	500	500	To provide repairs to Special Education equipment
2321	Superintendents Office Repairs	2,000	659	1,000	1,675	1,000	1,000	1,000	To provide repairs to the Central Office equipment
2510	Non-Instructional Repairs	2,000	465	1,000	0	1,000	1,000	1,000	To provide repairs to non-instructional district equipment
	TOTAL REPAIRS & MAINTENANCE	5,000	4,255	6,000	5,787	6,000	6,000	6,000	
5440	Leases								
1207	Technology Lease	3,531	2,531	3,531	3,531	3,531	3,531	3,531	To provide the lease purchase of technology for the district.
2321	Central Office Rentals	9,052	7,616	9,052	9,054	9,052	9,052	9,052	Equipment lease agreements for the postage meter and Central Office copy machines.
	TOTAL LEASES	12,583	10,147	12,583	12,585	12,583	12,583	12,583	
TOTAL PURCHASED PROPERTY SERVICES		25,683	22,185	26,683	26,073	26,683	26,383	26,683	
OBJECT 500 - OTHER PURCHASED SERVICES:									
5510	Daily Transportation	628,479	625,741	642,141	644,013	658,195	658,288	676,720	Contractual bus service for public elementary, middle and high schools. (15 regular).
5513	Sp Ed. In-District Transportation	140,515	135,372	144,028	89,654	147,600	114,304	130,780	Contractual bus service for special education transportation includes 3 pre-school and 1 "tri-town" mini bus.
5515	Sp Ed. Extended School Year	13,827	14,475	14,837	14,481	14,843	15,603	32,080	Provides transportation for the mandatory summer program.
5520	Comprehensive Insurance	1,961	2,211	2,059	4,857	2,800	4,857	5,100	Supervision's portion of premium payments for Property and Liability Insurance.
5530	Communications	54,690	65,997	57,690	78,879	65,000	75,119	71,000	Includes districtwide telephone, FAX and necessary repairs to inter-building computer lines and service.
5540	Advertising	750	751	750	525	750	1,241	750	Provides for typical advertising needs.
5580	Travel & Conference								
2213	Professional Development	2,800	7,512	2,800	2,450	2,800	5,000	2,800	Conferences/training for Superintendent and Administrative Staff.
2321	Central Office Travel & Conference	14,000	14,665	15,500	18,324	16,500	16,500	17,500	Contractual travel and conference allowances for Central Office staff.
2600	Courier Service	9,171	9,125	9,171	9,314	9,171	9,700	9,446	Provides the inter-building and post office courier service.
	TOTAL TRAVEL & CONFERENCES	25,971	31,302	27,471	30,088	28,471	31,200	29,746	
TOTAL OTHER PURCHASED SERVICES		866,193	875,849	888,976	862,497	917,659	900,612	946,176	
OBJECT 600 - SUPPLIES:									
5610	General Supplies								
2310	Printing & Distribution of Regional Public	0	0	0	0	0	0	0	To provide funds for the printing and distribution of regional
2321	General Office Supplies	16,000	16,451	16,000	18,383	16,000	16,000	16,000	To provide the supplies necessary to conduct the business of the Central Office.
2510	Fiscal Services Supplies	3,000	3,077	3,000	3,426	3,000	2,000	3,000	To provide the supplies necessary to conduct the business of the Business Office.
	TOTAL GENERAL SUPPLIES	19,000	19,528	19,000	21,809	19,000	18,000	19,000	



Regional School District 4
 Chester – Deep River – Essex – Region 4
 Proposed Budget for School Year 2016/2017
 SUPERVISION DISTRICT

Object	Description	2013-2014 Original Budget	2013-2014 Actual Expense	2014-2015 Original Budget	2014-2015 Actual Expense	2015-2016 Original Budget	2015-2016 Projected	2016-2017 Requested Budget	Object Description
5611	Instructional Supplies								
1215	Occupational Therapy Supplies	900	155	722	344	722	622	722	To provide for consumable materials and other supplies necessary to conduct special education and pupil services.
1290	Preschool Special Education Supplies	1,400	3,699	3,113	3,106	3,113	3,410	3,413	To provide for consumable materials and other supplies necessary to conduct the preschool special education program.
2113	Social Work Services Supplies	1,430	0	500	0	500	400	500	To provide for consumable materials and other supplies necessary to for the District's social workers.
2150	Speech & Language Supplies	900	669	450	0	450	350	450	To provide for consumable materials and other supplies necessary to for the District's speech and language program.
2310	Staff Recognition	100	0	100	0	100	100	100	To provide for funding for recognition and awards for staff special achievements.
	TOTAL INSTRUCTIONAL SUPPLIES	4,730	4,523	4,885	3,450	4,885	4,882	5,185	
5613	Maintenance Supplies	1,000	1,000	1,000	1,000	1,000	1,000	1,000	To provide for maintenance and cleaning supplies for Central Office.
5624	Heating Fuel	7,505	10,988	7,505	11,343	7,505	5,000	7,505	To provide gas to heat the Central Office.
5626	Diesel Fuel	132,000	134,547	132,000	125,966	108,000	107,736	81,600	To Provide the diesel fuel necessary for our daily transportation.
5641	Textbooks & Workbooks								
1290	Preschool Special Education	500	783	750	694	750	750	750	To provide for the preschool special education program new and replacement textbooks, workbooks and periodicals used in the
2113	Social Work Services	150	0	150	0	150	150	150	To provide for the social work program new and replacement textbooks, workbooks and periodicals.
2140	Psychological Services	0	0	400	0	400	400	400	To provide for the pupil service programs new and replacement textbooks, workbooks, periodicals and testing supplies.
2150	Speech & Language	0	0	0	0	0	0	0	To provide for special education and pupil service programs new and replacement textbooks, workbooks and periodicals used in the
	TOTAL TEXTBOOK & WORKBOOKS	650	783	1,300	694	1,300	1,300	1,300	
5642	Professional Books	1,000	635	1,000	219	1,000	500	1,000	To provide professional materials for staff to support instructional improvement.
TOTAL SUPPLIES		165,885	172,004	166,690	164,481	142,690	138,418	116,590	
OBJECT 700 - PROPERTY:									
5730	Equipment	0	0	0	0	0	0	0	To provide new and replacement equipment for the Central Office.
TOTAL PROPERTY		0	0	0	0	0	0	0	



Regional School District 4
 Chester – Deep River – Essex – Region 4
 Proposed Budget for School Year 2016/2017
 SUPERVISION DISTRICT

Object	Description	2013-2014 Original Budget	2013-2014 Actual Expense	2014-2015 Original Budget	2014-2015 Actual Expense	2015-2016 Original Budget	2015-2016 Projected	2016-2017 Requested Budget	Object Description
OBJECT 800 - OTHER OBJECTS:									
5810	Dues & Fees								
2222	Library Dues & Fees	460	448	460	448	460	409	448	To provide for Central Office and district-wide dues and fees.
2321	Superintendent's Office Dues & Fees	8,075	7,465	8,075	7,001	8,075	7,927	8,075	To provide for Central Office and district-wide dues and fees.
2510	Fiscal Services Dues & Fees	625	625	625	625	625	625	625	To provide for Fiscal Services dues and fees.
	TOTAL DUES & FEES	9,160	8,538	9,160	8,074	9,160	8,961	9,148	
5811	Undesignated Funds	0	0	0	0	0	0	0	
TOTAL OTHER OBJECTS		9,160	8,538	9,160	8,074	9,160	8,961	9,148	
	TOTAL	6,420,898	6,420,529	6,621,307	6,560,985	6,785,255	6,781,145	6,854,202	1.02% Operational & Contractual Increase
	Superintendent's Staffing Recommendation							3,230	0.05%
	Additional Services							10,000	0.15%
	GRAND TOTAL	6,420,898	6,420,529	6,621,307	6,560,985	6,785,255	6,781,145	6,867,432	1.21%
	Revenues *	30,000	33,500	30,000	30,000	30,000	30,000	30,000	
	GRAND TOTAL	6,390,898	6,387,029	6,591,307	6,530,985	6,755,255	6,751,145	6,837,432	1.22%
	* The regular education typical peers would pay a tuition to participate in the preschool program.								



Regional School District 4
 Chester – Deep River – Essex – Region 4
 Proposed Budget for School Year 2016/2017
 SUPERVISION DISTRICT

Budget Allocation - 2016-2017

Obj #	Func #	Description					Total	
			Chester	Deep River	Essex	Region #4		
			1	0.00%	0.00%	0.00%	100.00%	100.00%
			3	23.31%	33.99%	42.70%	0.00%	100.00%
			4	11.48%	16.74%	21.03%	50.75%	100.00%
100		Salaries		842,683	1,185,275	1,440,455	811,336	4,279,749
200		Employee Benefits		229,519	324,306	403,578	267,312	1,224,716
300		Purchased Services		30,101	43,894	55,142	122,003	251,140
400		Purchased Property Services		3,063	4,467	5,611	13,542	26,683
500		Other Purchased Services		139,865	162,865	250,988	392,457	946,176
600		Supplies		14,053	20,510	25,776	56,252	116,590
700		Property		-	-	-	-	-
800		Other Objects		1,050	1,531	1,924	4,643	9,148
TOTAL 2016-17 BUDGET				1,260,335	1,742,848	2,183,474	1,667,545	6,854,202
		Superintendent's Staffing Recommendation	**	371	541	679	1,639	3,230
		Additional Services	**	1,148	1,674	2,103	5,075	10,000
		Revenues		(6,993)	(10,197)	(12,810)	-	(30,000)
GRAND TOTAL 16-17 PROPOSED BUDGET				1,254,861	1,734,866	2,173,446	1,674,259	6,837,432
				<u>Chester</u>	<u>Deep River</u>	<u>Essex</u>	<u>Region 4</u>	
2015-16 Supervision District Allocation				1,224,584	1,695,816	2,176,269	1,658,586	6,755,255
\$ Change for 2016-17				30,277	39,050	(2,823)	15,673	82,177
Local Budget Impact								
2015-16 Local BOE Budget				4,224,986	5,434,500	7,603,101	19,011,458	36,274,045
% Impact to local budget for 2016-17				0.72%	0.72%	-0.04%	0.08%	0.23%

Regional School District 4
 Chester – Deep River – Essex – Region 4
 Proposed Budget for School Year 2016/2017
 SUPERVISION DISTRICT

SUPERVISION DISTRICT STAFFING ANALYSIS

LOCALLY FUNDED		<u>15-16 Actual</u>	<u>16-17 Requested</u>	<u>Adjustments</u>
<u>Position</u>	<u>Description</u>			
5111	Administration			
	Superintendent	1.00	1.00	0.00
	Assistant Superintendent	1.00	1.00	0.00
	Business Manager	1.00	1.00	0.00
	Director of Technology	1.00	1.00	0.00
	Director of Pupil Services	0.80	0.80	0.00
	Pupil Services Supervisor	1.00	1.00	0.00
	Total Administration	5.80	5.80	0.00
5113	Teachers			
	Art (PK-6)	3.00	3.00	0.00
	FLES (PK-6)	2.00	2.00	0.00
	Music (PK-6)	5.50	5.50	0.00
	Math Coach (K-8)	0.00	0.00	0.00
	Gifted and Talented (6-12)	1.00	1.00	0.00
	Special Education (K-6)	13.30	12.80	-0.50
	Psychologists (PK-12)	2.60	2.60	0.00
	Social Workers (PK-6)	1.80	1.80	0.00
	Occupational Therapist (PK-12)	1.40	1.40	0.00
	Speech & Language (PK-12)	4.70	4.30	-0.40
	ELL	0.00	0.00	0.00
	Preschool (PK)	4.00	4.00	0.00
	Total Teachers	39.30	38.40	-0.90
5114	Secretaries/Bookkeepers			
	Fiscal Services	3.00	3.00	0.00
	Central Office	4.00	4.00	0.00
	Total Secretaries/Bookkeepers	7.00	7.00	0.00
5115	P/T Custodian			
	Central Office	0.25	0.25	0.00
5119	Para-educators			
	Elementary Special Education	7.50	4.50	-3.00
5120	Technology			
	Management System Administrator	1.00	1.00	0.00
	Technology Integration Specialist	1.00	1.00	0.00
	Total Technology Personnel	2.00	2.00	0.00
	TOTAL LOCALLY FUNDED	61.85	57.95	-3.90
GRANT FUNDED				
<u>Position</u>	<u>Description</u>			
5111	Administration	0.20	0.20	0.00
5113	Teachers	1.60	1.10	-0.50
5119	Para-educators - Special Education	8.50	8.50	0.00
	TOTAL GRANT FUNDED	10.30	9.80	-0.50



SECTION F

REGIONAL DISTRICT No. 4

BOARD OF EDUCATION BUDGET

REGIONAL SCHOOL DISTRICT 4
John Winthrop Middle School – Valley Regional High School

Proposed Budget for School Year 2016 / 2017

For Public Hearing on April 25, 2016
Revised April 7, 2016



A Mission-Driven Learning Community with a PK-12 Line of Sight

Chris Riley, Chair - Region 4 Board of Education

Kristina Martineau, Assistant Superintendent

Ruth Levy, Ed.D., Superintendent of Schools

Garth Sawyer, Business Manager



Regional School District 4
Chester – Deep River – Essex – Region 4

Proposed Budget for School Year 2016-2017

REGIONAL SCHOOL DISTRICT 4

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Valley Regional High School Enrollment History	7
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Regional School District 4
Chester – Deep River – Essex – Region 4

Proposed Budget for School Year 2016-2017

REGIONAL SCHOOL DISTRICT 4

Regional School District 4 is part of a system of schools comprising the Chester, Deep River, Essex, and Region 4 school districts. The districts are governed by multiple Boards of Education and administered under the auspices of the Supervision District agreement. The Boards of Education are committed to providing a rigorous, challenging, and cohesive educational program for students PK-12.

Regional School District 4

Regional School District 4 provides middle and high school public education for the member towns of Chester, Deep River, and Essex. John Winthrop Middle School provides educational services for approximately three hundred and forty students in grades seven and eight. Valley Regional High School provides a comprehensive high school program for approximately six hundred and twenty students in grades nine through twelve.

John Winthrop Middle School has won a prestigious honor from The New England League of Middle Schools (NELMS), being named as a NELMS Spotlight School. John Winthrop Middle School is one of only a handful of middle schools across New England to receive this prestigious award. The NELMS Spotlight Award acknowledges the outstanding work of the faculty, staff, administration, Board of Education, and the community in the support of an excellent educational program based upon the best of middle school practices. The NELMS Spotlight Award validates that the John Winthrop Middle School community provides an exceptional educational program anchored in a rigorous curriculum, specialized instructional practices planned to meet the needs of young adolescents, skilled and supportive educators, a caring climate, communities that support student learning and healthy development, and a safe and healthy school environment, of all which develop caring and ethical citizens.

Valley Regional High School received the prestigious honor of being named one of the top 500 high schools across America by Newsweek Magazine, based on the success of our students. The High School was also placed on the Advanced Placement honor roll. This award was given to Valley Regional High School for expanding opportunities for students to earn college credit through rigorous college level course work. Valley Regional High School has also received local, regional and national awards in fine arts and music.

Mr. William Duffy, Principal
John Winthrop Middle School

Mr. Michael Barile, Principal
Valley Regional High School



Regional School District 4
Chester – Deep River – Essex – Region 4

Proposed Budget for School Year 2016-2017

REGIONAL SCHOOL DISTRICT 4

Mission and Vision Statement

Our Mission ~

We, the schools of Chester, Deep River, Essex and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

Our Vision Statement ~

Our schools endeavor to develop an educational program of excellence where all students achieve at high levels and best instructional strategies are pursued in an environment of inquiry, collaboration, support and trust.



Regional School District 4
Chester – Deep River – Essex – Region 4

Proposed Budget for School Year 2016-2017

REGIONAL SCHOOL DISTRICT 4

Average Daily Membership

What is Average Daily Membership (ADM)?

Regional School District 4 provides public middle and high school education to the member towns of Chester, Deep River, and Essex. The costs associated with Regional School District 4 are assigned to member towns using a three-way allocation. The allocations are based on the Average Daily Membership (ADM) among the member towns. Average Daily Membership for the subsequent budget year is determined by the total number of students in each member town grades 7-12 based upon the Connecticut State Department of Education October 1 census of actual enrollment in the current year. Students educated out of district are assigned to the home district (special education, vocational agriculture) not including students attending Technical High Schools and Adult Education.

Average Daily Membership for the 2016/2017 Budget

- Average Daily Membership based upon a three-way allocation per state statute

	<u>Chester</u>	<u>Deep River</u>	<u>Essex</u>
School Year 2016/2017	22.83%	32.77%	44.40%
School Year 2015/2016	23.99%	31.68%	44.33%
Change	-1.16%	1.09%	0.07%

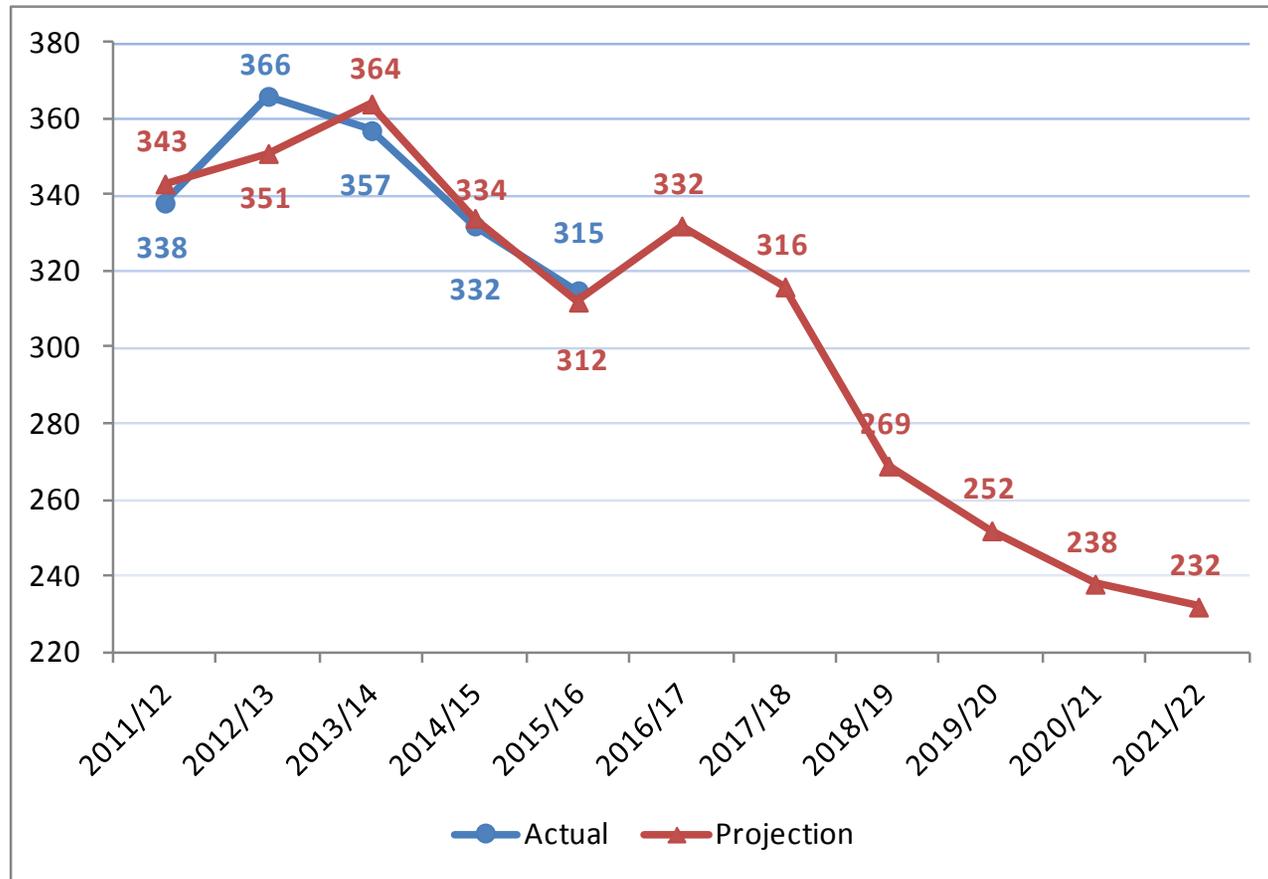


*Regional School District 4
Chester – Deep River – Essex – Region 4*

Proposed Budget for School Year 2016-2017

**REGIONAL SCHOOL DISTRICT 4
John Winthrop Middle School Enrollment History**

**John Winthrop Middle School
Actual Enrollment and Projections
2011/12 – 2021/22
(Actual enrollment based upon PSIS October 1 Census)**





*Regional School District 4
Chester – Deep River – Essex – Region 4*

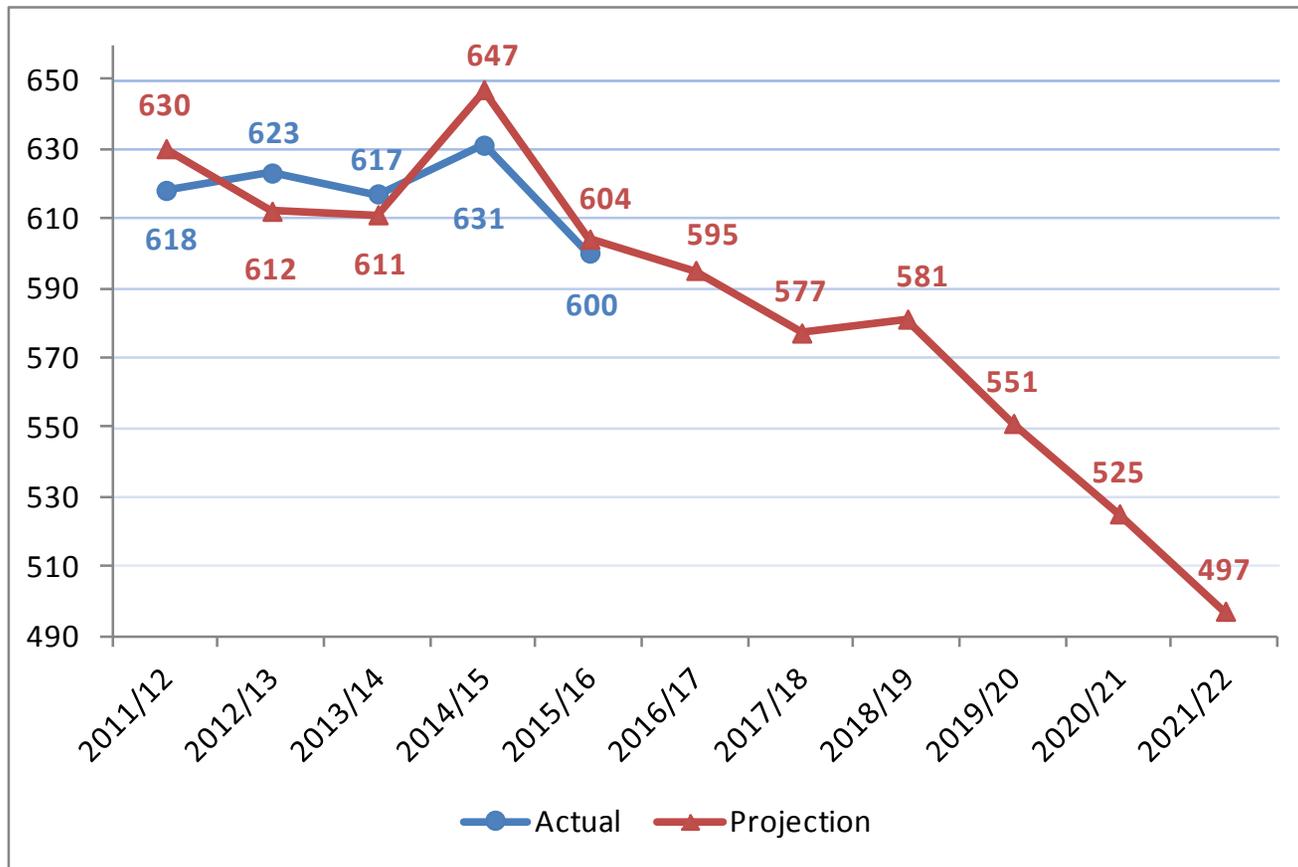
Proposed Budget for School Year 2016-2017

REGIONAL SCHOOL DISTRICT 4

Valley Regional High School Enrollment History

**Valley Regional High School
Actual Enrollment and Projections
2011/12 – 2021/22**

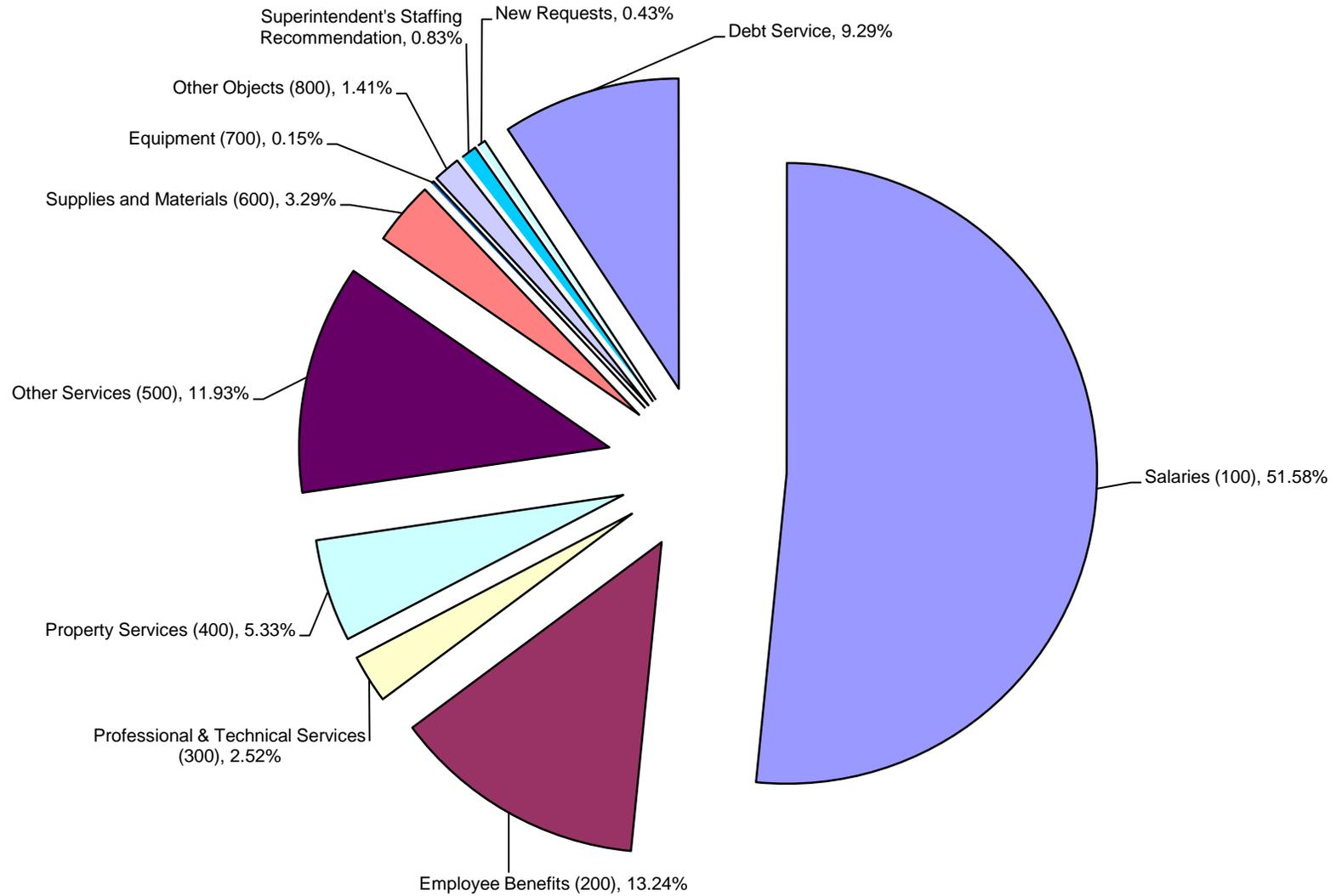
(Actual enrollment based upon PSIS October 1 Census)





Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2016/2017

2016-2017 Analysis of Proposed Budget by Object





Regional School District 4
 Chester – Deep River – Essex – Region 4
 Proposed Budget for School Year 2016/2017

**BUDGET SUMMARY
 EXPENDITURES BY OBJECT
 CODE**

	2013-14 Original Budget	2013-14 Actual Expense	2014-15 Original Budget	2014-15 Actual Expense	2015-16 Original Budget	2015-16 Projected	2016-17 Proposed Budget	Object Description
Salaries (100)	9,445,616	9,461,645	9,621,842	9,537,587	9,816,931	9,696,767	10,045,602	Includes regular and extra compensatory wages for employees
Employee Benefits (200)	2,505,971	2,422,215	2,447,950	2,360,287	2,443,968	2,421,686	2,579,962	Contractual Benefits for employees including medical, life insurance, annuities and FICA/Medicare.
Professional & Technical Services (300)	481,288	503,225	541,194	587,634	531,269	533,827	490,600	Primarily legal, consulting, rehabilitative, and professional development services performed by outside contractors.
Property Services (400)	1,099,165	1,038,914	1,069,965	1,018,793	1,059,147	1,057,892	1,037,827	Expenditures from these accounts are used for upkeep and repairs of school buildings and equipment.
Other Services (500)	1,543,198	1,631,735	1,724,156	2,172,887	2,332,223	2,344,303	2,324,970	Expenditures from these accounts are used primarily for transportation, communications, out of district tuition, travel, and conferences.
Supplies and Materials (600)	761,931	708,962	769,446	664,187	684,304	676,601	641,489	Includes supplies, materials, textbooks, utilities such as heating oil.
Equipment (700)	39,675	26,181	45,000	40,030	30,000	30,000	30,000	Funds from these accounts are used for new and replacement equipment.
Other Objects (800)	235,838	268,130	241,003	228,130	252,991	273,182	274,400	These accounts are used to budget for professional memberships, bond issuance costs, and cafeteria and capital sinking fund transfers.
TOTAL	16,112,682	16,061,007	16,460,556	16,609,535	17,150,833	17,034,258	17,424,850	1.44% \$274,017 Increase
Superintendent's Staffing Recommendation							162,229	0.85% See Page 11
New Requests							83,470	0.44% See Page 12
Total General Fund	16,112,682	16,061,007	16,460,556	16,609,535	17,150,833	17,034,258	17,670,549	2.73%
Debt Service	1,663,438	1,663,438	1,916,875	1,916,875	1,860,625	1,860,625	1,809,825	-0.27%
Total Expenditures	17,776,120	17,724,445	18,377,431	18,526,410	19,011,458	18,894,883	19,480,374	2.47% \$468,916 Increase
Revenues	275,532	343,101	297,447	499,777	531,541	429,712	438,652	-0.50% See Page 27
Net Billings to Town	17,500,588	17,381,344	18,079,984	18,026,633	18,479,917	18,465,171	19,041,722	3.04% \$561,805 Increase

Note: To properly reflect the operations of Region 4, the Region has implemented the accounting practice of presenting revenues and expenditures as gross figures and are no longer presented as net figures.



Regional School District 4
 Chester – Deep River – Essex – Region 4
 Proposed Budget for School Year 2016/2017
REGION 4 MAJOR BUDGET DRIVERS

Line	Budget Drivers	Amount of Increase	Increase to Total Budget
<u>Contractual & Operational Increases:</u>			
Various	Salary Contractual Increase	\$ 257,749	1.35%
5210	Health Insurance	\$ 123,046	0.65%
5560	Magnet/VoAg Tuition	\$ 15,844	0.08%
5511	Out of District Special Education Transportation	\$ 56,375	0.30%
5611, 5641	Restoration of Instruct Supply/Textbook Accts	\$ 11,858	0.06%
Various	Supervision District	\$ 57,209	0.30%
Increase due to Major Budget Drivers		\$ 522,081	2.75%
<u>Reductions:</u>			
Various	Reduction in Supervision Billing with the movement of the Speech Pathologist to Region 4 Budget	\$ (41,535)	-0.22%
Various	Reduction in 2 Part-Time Custodial Positions	\$ (31,956)	-0.17%
5330	In District Special Education Services	\$ (35,073)	-0.18%
5412	Electricity	\$ (9,605)	-0.05%
5561	Out of District Special Education Tuition	\$ (89,258)	-0.47%
5624	Heating Oil	\$ (40,000)	-0.21%
5910	Debt Service	\$ (50,800)	-0.27%
Various	Net Effect of minor increases and decreases to all other accounts	\$ (637)	0.00%
Total Reductions		\$ (298,864)	-1.57%
Net Impact of Budget Drivers and Reductions		\$ 223,217	1.17%



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NEW POSITIONS AND UPGRADES

Location	FTE	Position	Salary	Benefits	Total	% Increase to Total Budget
Certified						
JW/VR	1.00	Speech Pathologists - Offset by reduction in Supervision billings and consultant services totaling \$111,000.	74,434.00	17,247.00	91,681.00	0.48%
JW	0.50	Art Teacher	29,833.00	433.00	30,266.00	0.16%
	1.50	Certified Total:	104,267.00	17,680.00	121,947.00	
Paras-Educator / Teacher Assistant						
VR	1.00	New - Special Education Job Coach - Transition Academy	24,105.00	9,945.00	34,050.00	0.18%
	1.00	Total	24,105.00	9,945.00	34,050.00	
Coach / Mentor / Extra-Curricular						
VRHS		Assistant Crew Coach	3,250.00	249.00	3,499.00	0.02%
VRHS		Sailing Coach	0.00	0.00	0.00	0.00% Removed \$4,374 request
VRHS		Assistant to Debate/Mock Trial	2,539.00	194.00	2,733.00	0.01%
		Coach/Mentor/Extra-Curricular Total:	5,789.00	443.00	6,232.00	
Non-Certified						
			0.00	0.00	0.00	0.00%
		Non-Certified Total:	0.00	0.00	0.00	
Totals:			134,161.00	28,068.00	162,229.00	0.85%

Notes: Does not include Para's requested on an ongoing, as needed basis.



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New Requests for the Region 4 Budget

<u>Object</u>	<u>School</u>	<u>Program</u>	<u>Amount</u>	<u>% Increase to Total Budget</u>	<u>Description</u>
5322	VR	NEASC Accreditation Site Visit	\$ 25,000	0.13%	This process requires extensive school-wide review, evaluation, and report writing. It is inclusive of the lodging, travel and meal reimbursement for visiting committee members during the visit
5610	VR	PSAT Fees	\$ 6,350	0.03%	To provide PSAT testing for all students in grades 9-11 allowing us to plan effectively for targeted instruction in preparation for when students take the SAT in the Spring of their Junior year.
5430	VR	Repair & Repoint Brick	\$ 30,000	0.16%	Upon inspection we found that the chimney was in poor condition. Over the years water had infiltrated the bricks and mortar and has caused large cracks in some areas and deterioration of the mortar joints. If left as is there is concern for the structural integrity of the chimney. Mortar joints need to be raked and re pointed. Cracks need to be repaired and chimney cap needs repair or possible replacement. After repairs are made the chimney should be treated with a silicone waterproofing.
5430	VR	Replace Field Irrigation System	\$ -	0.00%	The VRHS comp field has an in ground sprinkler system that is not functional. The installed system uses 10 large sprinkler heads to irrigate the entire field. The heads over waters some areas and misses others. The system is of poor design and its use proved more problematic than helpful with the turf management of the field. Use of the system was abandoned around 10 years ago. Currently we use above ground traveling sprinklers to irrigate the field. For the past decade talk of the installation of a synthetic turf field has postponed efforts to invest in the repair of the existing irrigation system. The traveling sprinklers are not adequate to properly water the field when needed. To keep the turf in good condition repairs need to be made to the in ground system. The 10 large heads should be replaced with a multi-zone 80+ head irrigation system. Removed \$35,000 request to be funded through Capital Sinking Fund.
5730	VR	2 Pottery Wheels	\$ 2,062	0.01%	Replacement of pottery wheels in art program.
5730	VR	Yamaha Drumline - Bass Drum	\$ 3,715	0.02%	Replacement of drumline, which is beyond repair and more than 30 years old. This equipment is essential to our band program. Removed \$7,000 request.
5730	VR	8 Manahasset Music Stands	\$ 594	0.00%	Replacement of stands in music program.
5730	VR	Tech Ed equipment	\$ 11,425	0.06%	4 Camcorders (Replacement: \$7,600), Wood Lathe (Replacement: \$2,600), Drill Press - Woodworking (Replacement:\$700), Scroll Saw w/ Stand (Replacement: \$525). Replacement equipment required to maintain current program. Reduced request by \$5,000.
5730	VR	Science equipment	\$ 4,324	0.02%	Replacement costs for equipment beyond repair or obsolete and essential to science program grades 9-12. This will cover replacement costs for 6 Magnetic Stillers/Heaters, 4 Spectrum Tube Power Supply, 12 Electronic Balances, 2 Dry Erase Boards, and 1 Homind & Comparison Set
Total			\$ 83,470	0.44%	

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			2013-2014		2014-2015		2015-2016			2016-2017
			Original	2013-2014	Original	2014-2015	Original	2015-2016	2015-2016	Proposed
Org	Object	Description	Budget	Actual	Budget	Actual	Budget	YTD	Projection	Budget
1100 DEPARTMENT CHAIR										
		JW DEPARTMENT CHAIR	26,841	26,070	26,451	23,745	26,451	12,327	25,171	25,731
		VR DEPARTMENT CHAIR	46,534	48,987	49,756	49,859	50,631	25,211	50,381	51,377
TOTAL BY DEPARTMENT CHAIR			73,375	75,057	76,207	73,604	77,082	37,538	75,552	77,108
1101 ART										
		JW ART	83,830	67,722	83,953	56,666	46,308	31,622	32,580	35,444
		VR ART	178,795	172,383	148,438	146,960	151,906	150,886	151,906	157,059
TOTAL BY ART			262,625	240,105	232,391	203,626	198,214	182,508	184,486	192,503
1102 BUSINESS										
TOTAL BY VR BUSINESS			153,249	153,815	156,656	156,378	161,516	160,614	161,563	168,089
1103 ENGLISH										
		JW ENGLISH	342,179	339,793	348,528	344,882	360,590	357,869	360,473	386,341
		VR ENGLISH	477,800	446,183	454,949	433,883	457,797	454,392	457,932	479,985
TOTAL BY ENGLISH			819,979	785,976	803,477	778,765	818,387	812,261	818,405	866,326
1104 WORLD LANGUAGES										
		JW WORLD LANGUAGES	128,086	124,980	130,383	127,150	137,668	133,060	134,499	144,932
		VR WORLD LANGUAGES	285,330	265,041	270,125	256,193	264,432	251,784	254,002	272,300
TOTAL BY WORLD LANGUAGES			413,416	390,021	400,508	383,343	402,100	384,843	388,501	417,232
1105 LIFE MANAGEMENT										
		JW LIFE MANAGEMENT	86,046	86,152	87,410	87,825	89,280	87,402	89,280	90,333
		VR LIFE MANAGEMENT	86,483	85,485	87,513	84,804	45,287	29,839	33,313	33,889
TOTAL BY LIFE MANAGEMENT			172,529	171,637	174,923	172,629	134,567	117,241	122,593	124,222
1106 TECHNICAL EDUCATION										
		JW TECHNICAL EDUCATION	81,385	81,380	82,694	80,886	84,100	84,067	84,100	85,095
		VR TECHNICAL EDUCATION	215,595	215,325	221,854	241,716	255,278	253,052	257,526	266,719
TOTAL BY TECHNICAL EDUCATION			296,980	296,705	304,548	322,602	339,378	337,118	341,626	351,814
1108 MATHEMATICS										
		JW MATHEMATICS	252,604	250,399	255,095	255,103	272,603	269,381	272,603	293,424
		VR MATHEMATICS	434,185	428,131	435,435	408,149	421,051	379,644	384,152	419,716
TOTAL BY MATHEMATICS			686,789	678,530	690,530	663,252	693,654	649,024	656,755	713,140
1109 MUSIC										
		JW MUSIC	56,049	55,798	57,570	55,876	60,197	58,146	60,197	63,175
		VR MUSIC	147,435	147,169	149,138	146,846	149,956	148,695	149,956	156,132
TOTAL BY MUSIC			203,484	202,967	206,708	202,722	210,153	206,841	210,153	219,307

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			2013-2014		2014-2015		2015-2016			2016-2017
			Original	2013-2014	Original	2014-2015	Original	2015-2016	2015-2016	Proposed
Org	Object	Description	Budget	Actual	Budget	Actual	Budget	YTD	Projection	Budget
1110 PHYSICAL ED										
		JW PHYSICAL ED	142,815	142,966	145,192	145,169	149,870	149,332	149,870	154,528
		VR PHYSICAL ED	308,744	277,410	314,441	293,634	284,428	282,559	284,428	289,492
TOTAL BY PHYSICAL ED			451,559	420,376	459,633	438,803	434,298	431,891	434,298	444,020
1111 READING JW READING										
TOTAL BY READING			4,262	3,000	3,000	2,972	3,100	2,239	3,100	3,100
1112 SCIENCE										
		JW SCIENCE	287,369	287,278	291,351	291,543	304,291	301,809	304,291	320,315
		VR SCIENCE	457,931	444,837	456,225	447,533	470,709	429,029	434,449	450,604
TOTAL BY SCIENCE			745,300	732,115	747,576	739,076	775,000	730,838	738,740	770,919
1113 SOCIAL STUDIES										
		JW SOCIAL STUDIES	240,008	240,361	243,031	242,246	255,611	253,754	255,611	269,646
		VR SOCIAL STUDIES	396,451	393,724	400,618	396,805	351,038	359,977	362,530	379,490
TOTAL BY SOCIAL STUDIES			636,459	634,085	643,649	639,051	606,649	613,732	618,141	649,136
1114 COMPUTER EDUCATION										
		JW COMPUTER EDUCATION								
TOTAL BY COMPUTER EDUCATION			58,221	58,295	59,292	59,283	62,329	61,957	62,329	65,616
1115 SUB TEACHERS/SUB PARAS/VR SECURITY/ISS PARA										
		JW SUB TEACHERS/SUB PARAS	35,337	46,853	37,405	42,067	37,405	41,094	53,405	39,696
		VR SUB TEACHERS/SUB PARAS/SECURITY	159,226	189,509	167,880	158,509	169,269	123,659	171,966	170,670
TOTAL BY SUB TEACHERS/SUB PARAS/VR SECURITY			194,563	236,362	205,285	200,576	206,674	164,753	225,371	210,366
1116 UNEMPLOY COMP/WORKER'S COMP										
		JW UNEMPLOY COMP/WORKER'S COMP	27,601	23,467	28,921	24,707	25,764	24,701	24,701	26,477
		VR UNEMPLOY COMP/WORKER'S COMP	48,551	37,888	50,518	48,158	47,449	42,910	42,910	43,572
TOTAL BY UNEMPLOY COMP/WORKER'S COMP			76,152	61,355	79,439	72,865	73,213	67,611	67,611	70,049
1190 ASSEMBLY SPEAKER/AFTERSCHOOL PROGRAM										
		JW ASSEMBLY SPEAKER/AFTERSCHOOL P	10,915	10,211	10,277	9,507	10,277	4,764	10,277	10,277
		VR ASSEMBLY SPEAKER	1,000	1,192	1,000	1,547	1,000	1,055	1,055	1,000
TOTAL BY ASSEMBLY SPEAKER/AFTERSCHOOL PROGRAM			11,915	11,403	11,277	11,054	11,277	5,818	11,332	11,277
1201 ADULT EDUCATION IN STATE										
		VR ADULT EDUCATION IN STATE								
TOTAL BY ADULT EDUCATION IN STATE			58,000	57,605	57,500	60,138	60,048	59,798	60,048	60,048
1203 HOMEBOUND INSTRUCTION										
		JW HOMEBOUND INSTRUCTION	1,552	90	1,028	12,072	1,028	8,864	16,028	3,028

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Org	Object	Description	2013-2014		2014-2015		2015-2016			2016-2017
			Original Budget	2013-2014 Actual	Original Budget	2014-2015 Actual	Original Budget	2015-2016 YTD	2015-2016 Projection	2016-2017 Proposed Budget
		VR HOMEBOUND INSTRUCTION	52,439	54,376	64,313	53,864	59,313	7,074	24,313	39,313
		TOTAL BY HOMEBOUND INSTRUCTION	53,991	54,466	65,341	65,936	60,341	15,938	40,341	42,341
		1204 VO ED AGRIC IN STATE/MAGNET SCHOOL								
		JW VO ED AGRIC IN STATE/MAGNET	5,195	5,195	0	0	0	0	0	0
		VR VO ED AGRIC IN STATE/MAGNET	71,065	64,538	62,700	64,207	78,400	94,040	94,040	94,244
		TOTAL BY VO ED AGRIC IN STATE/MAGNET	76,260	69,733	62,700	64,207	78,400	94,040	94,040	94,244
		1205 VOC ED TECH DAILY TRANS.								
		VR VOC ED TECH DAILY TRANS.								
		TOTAL BY VO ED TECH DAILY TRANS.	58,137	64,272	68,414	60,765	70,124	62,000	63,688	67,526
		1207 TECHNOLOGY SERVICES								
		JW TECHNOLOGY SERVICES	138,999	134,920	139,604	125,009	142,045	115,875	139,865	141,454
		VR TECHNOLOGY SERVICES	208,666	205,681	208,860	194,732	210,028	146,568	201,042	203,328
		TOTAL BY TECHNOLOGY SERVICES	347,665	340,601	348,464	319,741	352,073	262,443	340,907	344,782
		1208 EARLY RETIREMENT								
		JW EARLY RETIREMENT	39,732	39,732	7,230	7,230	0	0	0	0
		VR EARLY RETIREMENT	10,000	10,000	9,500	9,500	0	0	0	0
		TOTAL BY EARLY RETIREMENT	49,732	49,732	16,730	16,730	0	0	0	0
		1210 GIFTED & TALENTED								
		JW GIFTED & TALENTED	2,500	1,633	2,500	811	2,300	508	2,300	2,500
		VR GIFTED & TALENTED	3,000	2,773	3,000	2,474	3,000	1,901	3,000	3,000
		TOTAL BY GIFTED & TALENTED	5,500	4,406	5,500	3,285	5,300	2,409	5,300	5,500
		1211 TEACHER MENTOR								
		JW TEACHER MENTOR	0	0	0	0	0	0	0	0
		VR TEACHER MENTOR	0	1,051	1,131	4,245	4,385	2,678	4,385	4,472
		TOTAL BY TEACHER MENTOR	0	1,051	1,131	4,245	4,385	2,678	4,385	4,472
		1215 SPECIAL EDUCATION								
		JW SPECIAL EDUCATION	591,102	602,873	623,937	623,412	652,312	508,655	649,301	645,204
		VR SPECIAL EDUCATION	549,816	632,764	607,200	662,434	702,513	622,980	694,640	717,798
		TOTAL BY SPECIAL EDUCATION	1,140,918	1,235,637	1,231,137	1,285,846	1,354,825	1,131,636	1,343,941	1,363,002
		1220 SOCIAL DEVELOPMENT								
		JW SOCIAL DEVELOPMENT								
		TOTAL BY SOCIAL DEVELOPMENT	1,500	1,463	1,500	324	1,500	102	1,500	1,500
		1270 OOD TUITION								

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Org	Object	Description	2013-2014		2014-2015		2015-2016			2016-2017
			Original Budget	2013-2014 Actual	Original Budget	2014-2015 Actual	Original Budget	2015-2016 YTD	2015-2016 Projection	2015-2016 Projection
		JW OOD TUITION	241,700	560,250	246,649	291,305	470,907	540,279	543,398	438,127
		VR OOD TUITION	569,597	323,590	721,095	1,118,118	1,039,534	973,748	973,748	1,039,431
		TOTAL BY OOD TUITION	811,297	883,840	967,744	1,409,423	1,510,441	1,514,028	1,517,146	1,477,558
		2000 BLUE CROSS/BLUE SHIELD								
		JW BLUE CROSS/BLUE SHIELD	671,018	642,173	652,898	648,917	664,962	443,308	664,962	715,834
		VR BLUE CROSS/BLUE SHIELD	1,094,295	1,038,088	1,019,996	963,477	987,855	743,791	987,855	1,060,029
		TOTAL BY BLUE CROSS/BLUE SHIELD	1,765,313	1,680,261	1,672,894	1,612,394	1,652,817	1,187,099	1,652,817	1,775,863
		2113 SOCIAL WORK								
		JW SOCIAL WORK	25,139	25,110	25,537	28,229	26,878	27,515	27,510	28,300
		VR SOCIAL WORK	76,017	76,155	77,661	77,822	81,569	120,451	121,265	131,087
		TOTAL BY SOCIAL WORK	101,156	101,265	103,198	106,051	108,447	147,966	148,775	159,387
		2120 GUIDANCE								
		JW GUIDANCE	177,492	177,274	180,374	180,714	181,626	169,041	181,626	184,131
		VR GUIDANCE	327,611	331,102	317,946	328,150	326,341	288,591	316,286	334,102
		TOTAL BY GUIDANCE	505,103	508,376	498,320	508,864	507,967	457,632	497,912	518,233
		2134 SCHOOL NURSE								
		JW SCHOOL NURSE	59,360	59,122	60,138	58,251	61,250	55,496	60,450	62,933
		VR SCHOOL NURSE	60,393	63,201	62,078	63,148	63,980	56,243	62,980	65,142
		TOTAL BY SCHOOL NURSE	119,753	122,323	122,216	121,399	125,230	111,739	123,430	128,075
		2135 OCCUPATIONAL THERAPY								
		JW OCCUPATIONAL THERAPY	3,114	5,041	7,500	4,134	4,615	344	2,615	4,600
		VR OCCUPATIONAL THERAPY	2,000	1,548	2,000	3,128	2,000	5,835	5,835	3,942
		TOTAL BY OCCUPATIONAL THERAPY	5,114	6,589	9,500	7,262	6,615	6,180	8,450	8,542
		2140 PSYCHOLOGIST								
		JW PSYCHOLOGIST	42,221	52,452	53,495	53,687	56,234	56,095	56,234	59,390
		TOTAL BY PSYCHOLOGIST	42,221	52,452	53,495	53,687	56,234	56,095	56,234	59,390
		2213 STAFF TRAINING/COURSE REIMBURSEMENT								
		JW STAFF TRAINING/COURSE REIMBURSEM	8,950	13,356	11,635	9,153	11,635	3,141	9,153	11,635
		VR STAFF TRAINING/COURSE REIMBURSEM	13,425	15,084	10,923	18,125	9,934	6,113	12,084	9,934
		TOTAL BY STAFF TRAINING/COURSE REIMBURSEMENT	22,375	28,440	22,558	27,278	21,569	9,254	21,237	21,569
		2222 LIBRARY								
		JW LIBRARY	102,721	96,207	98,100	88,414	96,932	88,322	97,432	100,760
		VR LIBRARY	107,245	134,967	145,415	138,905	145,718	124,247	145,079	147,707
		TOTAL BY LIBRARY	209,966	231,174	243,515	227,319	242,650	212,569	242,511	248,467

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			2013-2014		2014-2015		2015-2016			2016-2017
			Original	2013-2014	Original	2014-2015	Original	2015-2016	2015-2016	Proposed
Org	Object	Description	Budget	Actual	Budget	Actual	Budget	YTD	Projection	Budget
2223 AUDIO/VIDEO										
		JW AUDIO/VIDEO	2,120	2,118	2,120	1,071	2,250	1,150	2,250	2,230
		VR AUDIO/VIDEO/TV STUDIO	5,000	5,066	5,000	791	5,000	4,441	5,000	5,260
TOTAL BY AUDIO/ VIDEO			7,120	7,184	7,120	1,862	7,250	5,591	7,250	7,490
2310 BOE TECHNICAL SERVICES										
		JW BOE TECHNICAL SERVICES	77,823	69,090	76,990	89,653	87,023	74,042	86,370	87,899
		VR BOE TECHNICAL SERVICES	102,615	92,033	114,372	158,295	125,139	118,988	125,140	118,296
TOTAL BY BOE TECHNICAL SERVICES			180,438	161,123	191,362	247,948	212,162	193,030	211,510	206,195
2410 PRINCIPALS OFFICE										
		JW PRINCIPALS OFFICE	437,235	438,186	457,869	440,000	465,739	437,430	469,761	472,995
		VR PRINCIPALS OFFICE	614,967	613,312	626,484	604,520	624,980	585,283	616,610	622,480
TOTAL BY PRINCIPAL'S OFFICE			1,052,202	1,051,498	1,084,353	1,044,520	1,090,719	1,022,713	1,086,371	1,095,475
2411 TEAM LEADERS										
		JW TEAM LEADERS	13,681	12,931	14,043	15,067	14,251	6,885	14,251	14,533
		VR TEAM LEADERS	0	0	0	0	0	0	0	0
TOTAL BY TEAM LEADERS			13,681	12,931	14,043	15,067	14,251	6,885	14,251	14,533
2510 FISCAL SERVICES										
TOTAL BY FISCAL SERVICES			0							
2600 PLANT OPERATIONS										
		JW PLANT OPERATIONS	819,735	789,117	829,888	804,364	804,698	658,312	792,508	769,410
		VR PLANT OPERATIONS	1,064,520	987,788	1,075,072	984,644	1,026,391	759,733	996,688	993,213
TOTAL BY PLANT OPERATIONS			1,884,255	1,776,905	1,904,960	1,789,008	1,831,089	1,418,044	1,789,196	1,762,623
2700 FIELD TRIPS/LATE BUS										
		JW FIELD TRIPS/LATE BUS	12,361	15,087	12,595	16,290	12,835	12,437	12,835	13,081
		VR FIELD TRIPS/LATE BUS	24,409	30,892	23,869	24,498	24,341	23,384	24,165	24,825
TOTAL BY FIELD TRIPS/LATE BUS			36,770	45,979	36,464	40,788	37,176	35,821	37,000	37,906
2900 EXTRA CURRICULAR ACTIVITY										
		JW EXTRA CURRICULAR ACTIVITY	22,596	26,156	21,171	26,573	21,461	7,589	21,461	21,854
		VR EXTRA CURRICULAR ACTIVITY	92,308	108,517	96,590	100,959	104,359	48,063	104,359	106,283
TOTAL BY EXTRA CURRICULAR ACTIVITY			114,904	134,673	117,761	127,532	125,820	55,652	125,820	128,137
2901 ATHLETICS										
		JW ATHLETICS	74,200	66,060	77,056	80,982	90,307	53,997	87,307	89,404
		VR ATHLETICS	446,348	461,957	452,968	441,820	451,416	294,575	448,849	453,154
TOTAL BY ATHLETICS			520,548	528,017	530,024	522,802	541,723	348,572	536,156	542,558

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			2013-2014		2014-2015		2015-2016			2016-2017
			Original	2013-2014	Original	2014-2015	Original	2015-2016	2015-2016	Proposed
Org	Object	Description	Budget	Actual	Budget	Actual	Budget	YTD	Projection	Budget
2903 GRADUATION EXPENSES										
		VR GRADUATION EXPENSES								
TOTAL BY GRADUATION EXPENSES			13,665	14,540	9,500	10,816	9,500	1,203	9,000	9,950
2904 NATIONAL HONOR SOCIETY										
		VR NATIONAL HONOR SOCIETY								
TOTAL BY NATIONAL HONOR SOCIETY			2,000	2,116	2,000	2,868	2,000	1,069	2,000	2,000
2906 MUSICAL PRODUCTION										
		VR MUSICAL								
TOTAL BY MUSICAL PRODUCTION			10,000	10,000	10,000	10,000	10,000	9,609	10,000	10,000
2905 PROJECT LEARN										
		JW PROJECT LEARN	0	0	0	0	0	0	0	0
		VR PROJECT LEARN	150	0	0	0	0	0	0	0
TOTAL BY PROJECT LEARN			150	0						
2098 VIRTUAL HIGHSCHOOL										
TOTAL BY VIRTUAL HIGH SCHOOL			25,500	17,900	18,000	14,050	18,000	0	18,000	18,000
3000 CAFETERIA										
		JW CAFETERIA	0	0	0	0	0	0	0	0
		VR CAFETERIA	0	0	0	0	0	0	0	0
TOTAL BY CAFETERIA			0							
3100 TRANSFERS OUT										
		TRANSFERS OUT-CAFETERIA	74,533	110,593	85,000	134,766	95,000	0	114,900	110,000
		TRANSFERS OUT-CAPITAL SINKING FUND	71,000	71,000	71,000	0	71,000	0	71,000	71,000
TOTAL BY TRANSFERS OUT			145,533	181,593	156,000	134,766	166,000	0	185,900	181,000
5100 DEBT SERVICE										
		JW DEBT SERVICE	665,375	665,375	766,750	766,750	744,250	511,945	744,250	723,930
		VR DEBT SERVICE	998,063	998,063	1,150,125	1,150,125	1,116,375	767,918	1,116,375	1,085,895
TOTAL BY DEBT SERVICE			1,663,438	1,663,438	1,916,875	1,916,875	1,860,625	1,279,863	1,860,625	1,809,825
6000 SUPV. DISTRICT BILLING										
		JW SUPV. DISTRICT BILLING	588,422	588,422	628,805	628,805	663,434	221,140	663,434	669,705
		VR SUPV. DISTRICT BILLING	882,636	882,636	943,208	943,208	995,152	331,710	995,152	1,004,555
TOTAL BY SUPV. DISTRICT BILLING			1,471,058	1,471,058	1,572,013	1,572,013	1,658,586	552,850	1,658,586	1,674,260
GRAND TOTAL			17,776,120	17,724,445	18,377,431	18,526,410	19,011,458	15,231,334	18,894,883	19,234,675



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Object	Description	2013-2014 Actual	2014-2015 Original Budget	2014-2015 Actual	2015-2016 Original Budget	YTD Expense & Encumber	2015-2016 Projected	2016-2017 Proposed Budget	Object Description
OBJECT 100 - SALARIES:									
5111	Administration	488,092	501,271	501,271	514,805	514,805	514,805	527,674	Includes salaries of the Principals and Associate Principals for the middle and high schools.
5112	Department Coordinators Salary	74,163	75,275	72,733	76,150	37,060	74,620	76,112	Contractual stipends for teachers in the Department Coordinator position.
5113	Teacher Salary	5,937,068	6,046,228	6,021,202	6,103,325	6,009,216	6,030,088	6,322,515	Contractual salaries for teachers.
5114	Secretary Salary	377,047	352,158	362,353	359,087	361,716	361,716	367,024	Salaries for secretaries
5115	Custodian Salary	596,506	638,900	587,798	651,929	427,638	611,929	633,804	Salaries for custodians and Bldg & Grounds Director
5116	Nurse Salary	100,386	99,743	99,639	101,684	96,995	99,884	103,824	Salaries for nurses.
5118	Food Service Salary	-	-	-	-	-	-	-	Subsidy for the Food Service Director's Salary.
5119	Para-Educator Salary	441,962	493,121	474,328	546,653	323,178	521,530	539,616	Wages for para-educators.
5120	Network Technician Salary	82,907	88,737	81,192	91,150	53,251	91,150	93,878	Salary for network technicians.
5121	Expert / Master Teacher Salary	-	-	-	-	-	-	-	Contractual stipends for teachers in the Expert/Master teacher position.
5123	Substitute Teacher	139,316	100,000	98,590	100,000	99,309	118,000	100,000	Daily rate of \$80 non-cert/\$85 certified for the anticipated annual number of substitute days.
5124	Substitute Secty / Para-ed / Custodian	22,513	7,000	9,747	7,000	4,669	7,500	7,000	To provide coverage for when secretaries, para-educators, and custodians are absent.
5130	Athletic Trainer Salary	32,464	33,113	33,113	33,775	34,172	34,172	34,451	Salary for athletic trainer.
5133	Coach / Mentor / Extra-Curricular	383,893	367,936	381,144	386,121	179,071	386,121	393,845	Reflects expenses for contractual stipends for mentors, team leaders, extra-curricular advisors, and athletic coaches.
5134	Secretary OT / BOE Clerk Salary	500	1,000	1,259	1,000	300	1,000	1,000	Reflects the cost of overtime for the school secretaries and the clerk for the BOE.
5135	Custodian Overtime	28,426	27,000	27,858	27,000	17,706	27,000	27,000	Covers custodians for emergency snow removal, repairs, etc
5141	Early Retirement	49,732	16,730	16,730	-	-	-	-	The District's participation in the State of CT early retirement program.
5190	Bldg Rental Reimb.	3,807	5,000	-	5,000	-	5,000	5,000	Costs associated with coverage for events when building is rented. Revenue for events will be reflected in revenue line items
5198	Supervision District Salary	702,863	768,630	768,630	812,252	270,747	812,252	812,859	Region #4's proportionate share of Supervision District Salaries
TOTAL SALARIES		9,461,645	9,621,842	9,537,587	9,816,931	8,429,833	9,696,767	10,045,602	
OBJECT 200 - EMPLOYEE BENEFITS:									
5210	Health Insurance	1,680,261	1,672,894	1,612,394	1,652,817	1,187,099	1,652,817	1,775,863	To provide contractual health insurance to employees.
5214	Life Insurance	11,431	11,405	11,365	11,405	6,863	11,405	11,417	To provide contractual life insurance to employees.
5222	MERF	156,985	160,836	139,455	162,813	88,086	150,813	155,639	Non-certified pension plan is based on expected eligible staffing.
5223	FICA/Medicare	258,060	255,982	261,823	264,228	156,998	264,228	274,985	Required by statute for all non-certified personnel and certified personnel hired after 4/1/1986.
5250	Unemployment Compensation	3,841	12,000	14,739	12,000	6,597	6,597	7,000	Estimated expense based on potential claims.
5260	Worker's Compensation	57,514	67,439	58,126	61,213	61,014	61,014	63,049	Premium payments, required by statute, for all employees.
5291	Annuities	21,201	26,480	21,471	26,580	15,990	21,900	24,580	Contractual contributions to annuity contracts for para-educators and administrators.
5298	Supervision District Fringe Benefits	232,922	240,914	240,914	252,912	84,304	252,912	267,429	Region #4's proportionate share of Supervision District Benefits
TOTAL EMPLOYEE BENEFITS		2,422,215	2,447,950	2,360,287	2,443,968	1,606,951	2,421,686	2,579,962	



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Object	Description	2013-2014 Actual	2014-2015 Original Budget	2014-2015 Actual	2015-2016 Original Budget	YTD Expense & Encumber	2015-2016 Projected	2016-2017 Proposed Budget	Object Description
OBJECT 300 - PURCHASED & TECHNICAL SERVICES:									
5321	Purchased Services								
2410	Principals Office	2,947	3,500	1,544	3,500	325	3,500	3,500	To provide services for chemical waste removal.
2901	National Honor Society	2,116	2,000	2,868	2,000	1,069	2,000	2,000	To provide funds for the National Honor Society for purchased services
	TOTAL PURCHASED SERVICES	5,063	5,500	4,412	5,500	1,394	5,500	5,500	
5322	Professional Development								
1103	English	975	1,000	1,000	1,200	1,000	1,200	1,400	To provide in school programs for students at John Winthrop Middle School such as Authors & Writers, Shakespeare Workshop, and "In Our Own Voice"
1190	After School Program & Assembly Spea	10,984	10,900	10,627	10,900	5,665	10,955	10,900	To provide for assemblies and after school programs for the middle and high school students.
2120	Assembly Program (Substance Abuse)	800	800	569	800	650	800	800	Assembly speakers directly related to substance abuse prevention.
2213	Staff Training	1,168	1,000	-	-	-	-	-	To provide for staff training programs
2310	Teacher Course Reimbursement	27,183	21,480	27,278	21,480	9,254	21,148	21,480	Contractual tuition reimbursement for teachers.
	TOTAL PROFESSIONAL DEVELOPME	41,110	35,180	39,474	34,380	16,569	34,103	34,580	
5330	Other Professional Services								
1203	Homebound Instruction	50,706	61,000	61,199	56,000	14,838	36,000	38,000	To provide for homebound instruction.
1215	Special Education	151,075	139,946	157,467	127,000	103,308	147,000	108,000	To provide services and consulting for special needs students serviced in district. Also includes special education summer school and tutoring.
2134	Health	-	1,000	-	1,000	-	1,000	1,000	To provide for physical fees and includes Hep-B shots.
2135	Occ/Phys Therapy	6,442	9,400	7,262	6,515	6,180	8,350	8,442	To provide occupational/physical therapy for special needs students.
2310	Board of Education	-	-	-	-	-	-	-	To provide funds for tutorial program.
2410	Principal's Office	-	-	-	-	-	-	-	Miscellaneous services.
2901	Athletics	55,012	56,800	57,299	56,000	34,048	56,000	56,000	To provide for officials for athletic events.
2903	Graduation Expenses	-	-	-	-	-	-	-	To provide funds for costs associated with graduation.
	TOTAL OTHER PROF. SERVICES	263,235	268,146	283,227	246,515	158,374	248,350	211,442	
5340	Technical Services								
2310	Board of Education	61,359	94,300	125,162	94,300	81,670	96,800	85,500	Audit fees, legal fees, and other professional technical services.
2600	Plant Services	27,455	26,500	23,791	26,500	25,000	25,000	26,500	Security, Constables, etc. for games and school events.
	TOTAL TECHNICAL SERVICES	88,814	120,800	148,953	120,800	106,670	121,800	112,000	
5398	Supervision District Purchased Srvcs	105,003	111,568	111,568	124,074	41,354	124,074	127,078	Region #4's proportionate share of Supervision District Purchased & Technical Services(Includes Professional Development for District Initiatives and support for Districts accounting and student software.
TOTAL PURCHASED SERVICES		503,225	541,194	587,634	531,269	324,360	533,827	490,600	



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OBJECT 400 - PURCHASED PROPERTY SERVICES:									
5412	Electricity	385,928	362,000	385,727	362,000	375,458	375,457	352,395	To provide electrical energy to the school.
5422	Snow Plowing	27,734	24,000	35,109	24,000	18,000	18,000	24,000	To provide for contracted snow plowing services for the schools.
5430	Repairs & Maintenance								
1101	Art	969	-	-	-	-	-	-	To provide repairs and maintenance for the departments equipment.
1103	English	-	-	-	-	-	-	-	To provide repairs and maintenance for the departments equipment.
1104	World Languages	-	-	-	-	-	-	-	To provide repairs and maintenance for the departments equipment.
1105	Life Management	250	250	-	250	-	250	250	To provide repairs and maintenance for the departments equipment.
1106	Technical Education	3,742	3,000	2,233	3,000	5,248	5,248	3,000	To provide repairs and maintenance for the departments equipment.
1108	Math	-	-	-	-	-	-	-	To provide repairs and maintenance for the departments equipment.
1109	Music	1,225	1,500	1,159	1,000	1,000	1,000	1,000	To provide repairs and maintenance for the departments equipment.
1112	Science	-	1,500	-	1,000	-	1,000	1,000	To provide repairs and maintenance for the departments equipment.
1113	Social Studies	-	-	-	-	-	-	-	To provide repairs and maintenance for the departments equipment.
1207	Technology	2,660	2,500	4,404	2,500	1,365	2,500	3,000	To provide repairs and maintenance for the departments equipment.
2222	Library	1,226	1,333	1,333	-	-	-	-	To provide repairs and maintenance for the departments equipment.
2410	Principal's Office	21,233	22,000	12,890	20,000	10,435	20,000	20,000	General repairs & maintenance which includes maintenance on copiers, general office equipment, instructional computers, TV's, book rebinding, etc.
2600	Plant Operations	293,150	348,269	294,525	341,269	317,916	337,269	339,269	To provide repairs and maintenance contracts for general building maintenance, building safety(fire & security), communications system, heating systems, plumbing, and grounds upkeep.
2901	Athletics	18,362	20,000	13,419	20,000	13,350	20,000	20,000	To provide repairs and maintenance for the departments equipment.
	TOTAL REPAIRS & MAINTENANCE	342,817	400,352	329,963	389,019	349,314	387,267	387,519	
5440	Rentals								
1190	Copiers	42,201	42,500	48,787	42,500	47,306	47,306	43,500	Copier Lease
1207	Technology Lease	214,948	217,137	196,862	217,137	182,604	205,971	205,971	Technology Lease Program
2410	Principal's Office	3,388	3,000	2,352	3,000	1,937	3,000	3,000	Mail Machine
2600	Plant Operations	346	3,000	2,194	3,000	-	2,900	2,900	Rental equipment for plant operations
2903	Graduation	9,376	5,000	4,823	5,000	-	4,500	5,000	Rentals for Valley Regional Graduation
	TOTAL RENTALS	270,259	270,637	255,018	270,637	231,846	263,677	260,371	
5498	Supervision District Purchased Prop Srv	12,176	12,976	12,976	13,491	4,499	13,491	13,542	Region #4's proportionate share of Supervision District Property Services
TOTAL PURCHASED PROPERTY SERVICES		1,038,914	1,069,965	1,018,793	1,059,147	979,117	1,057,892	1,037,827	



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OBJECT 500 - OTHER PURCHASED SERVICES:									
5510	Transportation Voc Ed	64,272	68,414	60,765	70,124	62,000	63,688	67,526	The cost of transportation to Vinal and Vo Ag in Middletown.
5511	Out-of-District Transportation	266,982	263,236	215,761	259,363	316,272	319,390	315,738	The estimated cost of transportation for out-of-district Special Education placements.
5515	Field Trips	13,745	10,425	11,342	10,000	7,428	10,000	10,200	Cost of field trips for the middle and high school programs.
5516	Athletic Transportation	53,084	52,000	49,805	52,000	50,000	50,000	50,000	Athletic team travel for away games and events.
5517	Late Bus	33,490	28,464	29,446	29,176	29,000	29,000	29,906	To provide transportation for students involved in after school activities.
5520	Comprehensive Insurance	93,871	89,391	111,855	111,098	110,851	110,945	114,431	Premium payments for Property and Liability Insurance as well as Scholastic Sports insurance.
5530	Communications	8,053	11,415	8,633	9,000	8,940	9,000	9,000	Cost of telephones for business, internet service is provided by the State at no cost.
5540	Advertising	722	2,000	48	1,000	186	500	500	Primarily employment advertising.
5560	Magnet & VoAg Tuition	69,733	62,700	64,207	78,400	94,040	94,040	94,244	Tuition Magnet & VoAg school students
5561	Out-of-District Tuition	674,463	762,008	1,253,800	1,311,126	1,257,554	1,257,804	1,221,868	Expected tuition for out-of-district special education placements, Summer School, and adult education.
5580	Travel & Conference	15,832	19,050	12,172	19,100	13,727	18,100	19,100	Each Board of Education is required to maintain a 5-year staff development plan with the State of Connecticut and must commit local dollars toward the effort. These funds provide outside consultants, instructors, in-service training, travel and conferences.
5598	Supervision District Other Purch Service	337,488	355,053	355,053	381,836	127,277	381,836	392,457	Region #4's proportionate share of Supervision District Purchased Services
TOTAL OTHER PURCHASED SERVICES		1,631,735	1,724,156	2,172,887	2,332,223	2,077,275	2,344,303	2,324,970	
OBJECT 600 - SUPPLIES:									
5610	General Supplies	66,376	67,510	65,657	58,815	42,031	58,815	59,280	To provide funds for the general office supply needs for administrative offices and other non-instructional programs in the schools
5611	Instructional Supplies								
1101	Art	22,953	19,400	18,147	17,960	17,860	17,960	19,900	To provide for all consumable materials necessary to conduct the departments program.
1102	Business	2,699	3,000	2,733	3,000	3,019	3,019	4,521	To provide for all consumable materials necessary to conduct the departments program.
1103	English	1,637	5,350	1,493	2,100	1,742	2,100	2,200	To provide for all consumable materials necessary to conduct the departments program.
1104	World Languages	981	1,527	779	600	498	600	1,330	To provide for all consumable materials necessary to conduct the departments program.
1105	Life Management	9,842	10,060	7,779	9,300	4,759	9,300	9,300	To provide for all consumable materials necessary to conduct the departments program.
1106	Technical Education	23,965	24,206	17,836	22,200	19,105	22,200	22,700	To provide for all consumable materials necessary to conduct the departments program.
1108	Math	6,748	6,830	6,074	8,950	6,546	8,950	12,826	To provide for all consumable materials necessary to conduct the departments program.
1109	Music	6,999	7,000	5,241	5,100	4,628	5,100	6,410	To provide for all consumable materials necessary to conduct the departments program.
1110	Physical Ed/Health	2,245	2,040	799	1,700	984	1,700	1,700	To provide for all consumable materials necessary to conduct the departments program.
1111	Reading	3,000	3,000	2,972	3,100	2,239	3,100	3,100	To provide for all consumable materials necessary to conduct the departments program.



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1112	Science	13,685	13,873	5,089	12,873	10,034	12,873	13,404	To provide for all consumable materials necessary to conduct the departments program.
1113	Social Studies	1,578	1,720	446	1,200	881	1,200	1,423	To provide for all consumable materials necessary to conduct the departments program.
1114	Computer Education	1,342	1,350	1,363	1,350	1,346	1,350	1,350	To provide for all consumable materials necessary to conduct the departments program.
1190	Other Education	25,437	42,360	27,334	38,360	38,315	38,360	35,360	To provide for all consumable materials necessary to conduct the departments program.
1207	Technology Services	23,637	23,140	21,192	24,208	15,093	24,208	24,208	To provide for all consumable materials necessary to conduct the departments program.
1210	Gifted & Talented	2,416	2,500	1,465	2,500	472	2,500	3,000	To provide for all consumable materials necessary to conduct the departments program.
1215	Special Education	7,557	8,347	3,423	12,140	9,577	12,140	11,000	To provide for all consumable materials necessary to conduct the departments program.
1220	Social Development	1,463	1,500	324	1,500	102	1,500	1,500	To provide for all consumable materials necessary to conduct the departments program.
2113	Social Worker	-	100	-	100	-	100	200	To provide for all consumable materials necessary to conduct the departments program.
2120	Guidance & Testing	10,450	12,050	7,197	9,700	894	9,700	10,000	To provide for all consumable materials necessary to conduct the departments program.
2134	Health	228	482	502	200	125	200	200	To provide for all consumable materials necessary to conduct the departments program.
2222	Library	7,634	7,793	6,424	8,100	6,206	8,100	7,950	To provide for all consumable materials necessary to conduct the departments program.
2223	Audio Visual/Tech Services	7,184	7,120	1,862	7,250	5,591	7,250	7,490	To provide for all consumable materials necessary to conduct the departments program. Includes supplies for TV studio.
2410	Principal's Office	2,387	2,400	1,893	2,400	645	2,400	2,400	To provide for all consumable materials necessary to conduct the departments program.
2901	Athletics	45,279	43,068	39,236	47,000	39,323	43,000	42,000	To provide for all consumable materials necessary to conduct the departments program.
	TOTAL INSTRUCTIONAL SUPPLIES	231,346	250,216	181,603	242,891	189,983	238,910	245,472	
5613	Maintenance Supplies	45,330	49,500	35,528	44,000	35,160	41,000	42,000	Maintenance and custodial supplies for the middle and high school, includes waxes, cleaners, etc.
5623	Bottled Gas	-	1,000	709	1,000	500	500	1,000	Bottled gas for the high school.
5624	Heating Fuel	236,560	264,000	259,658	204,000	130,015	204,000	164,000	Based on expected fuel oil consumption of 30,000 gal. @ JW & 50,000 @ VR @ \$2.05 per gallon.
5626	Gasoline	1,147	4,000	1,993	3,000	2,500	2,750	3,000	Gasoline for equipment.
5641	Textbooks & Workbooks								
1101	Art	-	500	-	100	72	100	500	Purchase of new and replacement textbooks and supporting materials for instruction for the department's program.
1102	Business	1,511	1,500	1,500	1,500	1,528	1,528	1,500	Purchase of new and replacement textbooks and supporting materials for instruction for the department's program.
1103	English	5,328	4,668	4,508	5,518	3,949	5,518	5,973	Purchase of new and replacement textbooks and supporting materials for instruction for the department's program.
1104	World Languages	613	1,000	273	1,500	889	1,500	1,379	Purchase of new and replacement textbooks and supporting materials for instruction for the department's program.
1105	Life Management	-	500	40	-	-	-	200	Purchase of new and replacement textbooks and supporting materials for instruction for the department's program.



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1106	Technical Education	1,500	1,500	1,029	1,500	1,500	1,500	1,500	Purchase of new and replacement textbooks and supporting materials for instruction for the department's program.
1108	Math	6,798	8,300	8,066	10,900	9,390	10,900	18,889	Purchase of new and replacement textbooks and supporting materials for instruction for the department's program.
1109	Music	1,077	1,690	853	1,190	1,153	1,190	1,190	Purchase of new and replacement textbooks and supporting materials for instruction for the department's program.
1110	Phys Ed. (Health Texts)	-	-	-	-	-	-	-	Purchase of new and replacement textbooks and supporting materials for instruction for the department's program.
1112	Science	2,470	2,080	3,543	2,150	2,035	2,150	3,232	Purchase of new and replacement textbooks and supporting materials for instruction for the department's program.
1113	Social Studies	2,784	1,615	1,650	5,150	5,109	5,150	4,922	Purchase of new and replacement textbooks and supporting materials for instruction for the department's program.
1114	Computer Education	-	-	-	-	-	-	-	Purchase of new and replacement textbooks and supporting materials for instruction for the department's program.
1190	Summer Reading	3,171	5,000	3,710	5,000	2,676	5,000	5,000	Purchase of new and replacement textbooks and supporting materials for instruction for the department's program.
1210	Gifted & Talented	994	1,000	540	1,000	538	1,000	500	Purchase of new and replacement textbooks and supporting materials for instruction for the department's program.
1215	Special Education	2,946	3,000	299	3,000	1,660	3,000	3,000	Purchase of new and replacement textbooks and supporting materials for instruction for the department's program.
2120	Guidance	850	950	621	1,200	592	1,200	1,200	Purchase of new and replacement textbooks and supporting materials for instruction for the department's program.
2134	Health	-	-	-	-	-	-	-	Purchase of new and replacement textbooks and supporting materials for instruction for the department's program.
2222	Library	-	-	-	-	-	-	-	Purchase of new and replacement textbooks and supporting materials for instruction for the department's program.
	TOTAL TEXTBOOKS & WORKBOOKS	30,042	33,303	26,632	39,708	31,089	39,736	48,985	
5642	Library & Professional Books	21,898	21,500	13,990	21,500	19,381	21,500	21,500	New and replacement books, magazines and professional materials
5698	Supervision District Supplies	76,263	78,417	78,417	69,390	23,126	69,390	56,252	Region #4's proportionate share of Supervision District Supplies
	TOTAL SUPPLIES	708,962	769,446	664,187	684,304	473,785	676,601	641,489	
OBJECT 700 - PROPERTY:									
5730	Equipment								
1101	Art	-	-	-	-	-	-	-	Purchase of new and replacement equipment and furniture for the art department.
1103	English	-	-	-	-	-	-	-	Purchase of new and replacement equipment and furniture for the english department.
1104	World Languages	-	-	-	-	-	-	-	Purchase of new and replacement equipment and furniture for the foreign language department.
1105	Life Management	-	-	-	-	-	-	-	Purchase of new and replacement equipment and furniture for the life management program.
1106	Technical Education	-	-	-	-	-	-	-	Purchase of new and replacement equipment and furniture for the tech ed. department.
1108	Math	-	-	-	-	-	-	-	Purchase of new and replacement equipment and furniture for the math department.
1109	Music	-	-	-	-	-	-	-	Purchase of new and replacement equipment and furniture for the music department.



Regional School District 4
 Chester – Deep River – Essex – Region 4
 Proposed Budget for School Year 2016/2017

Object	Description	2013-2014 Actual	2014-2015 Original Budget	2014-2015 Actual	2015-2016 Original Budget	YTD Expense & Encumber	2015-2016 Projected	2016-2017 Proposed Budget	Object Description
1110	Phys Ed. (Health Texts)	-	-	-	-	-	-	-	Purchase of new and replacement equipment and furniture for the physical ed. department.
1112	Science	675	-	-	-	-	-	-	Purchase of new and replacement equipment and furniture for the science department.
1113	Social Studies	-	-	-	-	-	-	-	Purchase of new and replacement equipment and furniture for the social studies department.
1215	Special Education	3,487	-	-	-	-	-	-	Purchase of new and replacement equipment and furniture for the special education department.
2120	Guidance	-	-	-	-	-	-	-	Purchase of new and replacement equipment and furniture for the guidance department.
2134	Health	-	-	-	-	-	-	-	Purchase of new and replacement equipment and furniture for the health office.
2222	Library	-	-	-	-	-	-	-	Purchase of new and replacement equipment and furniture for the library.
2410	Principal's Office	-	-	-	-	-	-	-	Purchase of new and replacement equipment and furniture for the general building needs.
2600	Plant Operations	22,019	45,000	40,030	30,000	7,238	30,000	30,000	Purchase of new and replacement equipment and furniture for classrooms and plant operations.
2901	Athletics	-	-	-	-	-	-	-	Purchase of new and replacement equipment and furniture for the athletic department.
	TOTAL EQUIPMENT	26,181	45,000	40,030	30,000	7,238	30,000	30,000	
5798	Supervision District Equipment	-	-	-	-	-	-	-	Region #4's proportionate share of Supervision District Equipment
TOTAL EQUIPMENT		26,181	45,000	40,030	30,000	7,238	30,000	30,000	
OBJECT 800 - OTHER OBJECTS:									
5810	Dues & Fees								
1101	Art	250	350	500	350	350	350	620	To provide for school dues and program registration fees.
1102	Business	-	-	-	-	-	-	-	To provide for school dues and program registration fees.
1103	English	-	365	-	-	-	-	365	To provide for school dues and program registration fees.
1104	World Languages	40	500	-	500	-	500	500	To provide for school dues and program registration fees.
1106	Technical Education	-	-	-	-	-	-	375	To provide for school dues and program registration fees.
1108	Math	-	-	-	-	-	-	-	To provide for school dues and program registration fees.
1109	Music	5,579	5,500	6,721	5,500	5,116	5,500	6,450	To provide for school dues and program registration fees.
1112	Science	-	-	-	-	-	-	-	To provide for school dues and program registration fees.
1113	Social Studies	-	-	-	-	-	-	492	To provide for school dues and program registration fees.
1210	Gifted & Talented	844	1,000	1,280	1,000	1,000	1,000	1,000	To provide for school dues and program registration fees.
1215	Special Education	-	350	-	350	-	350	350	To provide for school dues and program registration fees.
2113	Social Work	-	-	-	-	-	-	-	To provide for school dues and program registration fees.
2120	Guidance	495	585	425	585	690	690	735	To provide for school dues and program registration fees.
2134	Health	-	-	-	-	-	-	-	To provide for school dues and program registration fees.
2222	Library	16,600	15,993	22,276	16,000	14,153	18,092	18,092	To provide for school dues and program registration fees.
2310	BOE	4,633	4,633	9,570	4,726	-	2,227	4,726	To provide for school dues and program registration fees.
2410	Principals Office	18,765	16,550	18,531	19,330	18,213	19,330	19,330	To provide for school dues and program registration fees.
2600	Plant Operations	2,872	1,012	-	1,012	800	1,012	1,012	To provide for school dues and program registration fees.
2901	Athletics	14,216	15,710	15,556	15,007	11,048	15,600	16,710	To provide for school dues and program registration fees.
2908	Virtual High School	17,900	18,000	14,050	18,000	-	18,000	18,000	To provide for fees for Virtual High School program.
2905	Project Learn	-	-	-	-	-	-	-	To provide for school dues and program registration fees.



Regional School District 4
 Chester – Deep River – Essex – Region 4
 Proposed Budget for School Year 2016/2017

Object	Description	2013-2014 Actual	2014-2015 Original Budget	2014-2015 Actual	2015-2016 Original Budget	YTD Expense & Encumber	2015-2016 Projected	2016-2017 Proposed Budget	Object Description
	TOTAL DUES & FEES	82,194	80,548	88,909	82,360	51,370	82,651	88,757	
5834	Note & Bond Issuance Costs	-	-	-	-	-	-	-	To provide for Note & Bond Issuance Costs for Region 4 projects.
5930	Transfers Out								
3100	Cafeteria Subsidy	110,593	85,000	134,766	95,000	-	114,900	110,000	Funding of the cafeteria program
3200	Capital Sinking Fund	71,000	71,000	-	71,000	-	71,000	71,000	Funding of the capital sinking fund contribution
	TOTAL TRANSFERS OUT	181,593	156,000	134,766	166,000	-	185,900	181,000	
5898	Supervision District Other Objects	4,343	4,455	4,455	4,631	1,543	4,631	4,643	Region #4's proportionate share of Supervision District
	TOTAL OTHER OBJECTS	268,130	241,003	228,130	252,991	52,913	273,182	274,400	
	TOTAL	16,061,007	16,460,556	16,609,535	17,150,833	13,951,471	17,034,258	17,424,850	1.44%
	Superintendent's Staffing Recommendation							162,229	0.85% See Page 11
	New Requests							83,470	0.44% See Page 12
	GRAND TOTAL	16,061,007	16,460,556	16,609,535	17,150,833	13,951,471	17,034,258	17,670,549	2.73%
	Debt Service	1,663,438	1,916,875	1,916,875	1,860,625	1,279,863	1,860,625	1,809,825	-0.27%
	Total Expenditures	17,724,445	18,377,431	18,526,410	19,011,458	15,231,334	18,894,883	19,480,374	2.47%
	Revenues	343,101	297,447	499,777	531,541	10,934	429,712	438,652	-0.50% See Page 27
	Net Billings to Town	17,381,344	18,079,984	18,026,633	18,479,917	15,220,400	18,465,171	19,041,722	3.04%

Note: To properly reflect the operations of Region 4, the Region has implemented the accounting practice of presenting revenues and expenditures as gross figures and are no longer presented as net figures. Prior year data was adjusted to show gross revenues and expenditures for proper comparison purposes.



Regional School District 4
 Chester – Deep River – Essex – Region 4
 Proposed Budget for School Year 2016/2017

REVENUE

Revenue Source	Actual 2013-2014	Budget 2014-2015	Actual 2014-2015	Budget 2015-2016	Projected 2015-2016	Estimated 2016-2017	\$\$\$ Change
INTERGOVERNMENTAL	294,943	237,047	451,170	476,241	379,462	388,352	(87,889)
INTEREST INCOME	238	400	230	300	250	300	-
MISCELLANEOUS INCOME	47,919	60,000	48,377	55,000	50,000	50,000	(5,000)
Total Revenue	343,100	297,447	499,777	531,541	429,712	438,652	(92,889)
Total Reduction Of Billings	343,100	297,447	499,777	531,541	429,712	438,652	(92,889)



Regional School District 4
 Chester – Deep River – Essex – Region 4
 Proposed Budget for School Year 2016/2017

JWMS STAFFING ANALYSIS

		<u>15-16 Actual</u>	<u>16-17 Proposed</u>	<u>Adjustments</u>
REGION 4 FUNDED				
<u>Position</u>	<u>Description</u>			
	Administration (Principal, 10mo)			
5111	Associate Principal)	1.8	1.8	0.0
5113	Teachers			
	Art	0.5	1.0	0.5
	English/Language Arts	5.0	5.0	0.0
	Foreign Languages	2.0	2.0	0.0
	Life Management	1.0	1.0	0.0
	Technical Education	1.0	1.0	0.0
	Mathematics	4.0	4.0	0.0
	Music	1.0	1.0	0.0
	Physical Education	2.0	2.0	0.0
	Science	4.0	4.0	0.0
	Social Studies	4.0	4.0	0.0
	Computer Education	1.0	1.0	0.0
	Special Education	5.0	5.0	0.0
	Social Worker	0.4	0.4	0.0
	Psychologist	1.0	1.0	0.0
	Speech Pathologist	0.0	0.5	0.5
	Guidance	2.0	2.0	0.0
	Library Media Specialist	1.0	1.0	0.0
	Total Teachers	34.9	35.9	1.0
5114	Secretaries	2.0	2.0	0.0
	Custodians/Maintenance			
5115	(4 FT, 2 Shared with VR, 2 PT)	5.75	5.25	-0.5
5116	Nurse	1.0	1.0	0.0
5119	Para-educators / Teacher Assistant			
	Special Education	10.0	10.0	0.0
	Regular Education	0.0	0.0	0.0
	Library	1.0	1.0	0.0
	Total Para-educators/Teacher Asst	11.0	11.0	0.0
5120	Network Technicians	1.0	1.0	0.0
	TOTAL LOCAL FUNDED	57.45	57.95	0.50
GRANT FUNDED				
<u>Position</u>	<u>Description</u>			
5119	Para-educators / Teacher Assistant			
	Special Education	1.0	1.0	0.0
	Tutorial - Remedial Math & Reading	1.5	1.5	0.0
	TOTAL GRANT FUNDED	2.5	2.5	0.0
SUPERVISION FUNDED				
<u>Position</u>	<u>Description</u>			
5113	Teachers			
	Gifted & Talented	0.40	0.40	0.00
	Psychologist	0.30	0.30	0.00
	Occupational Therapist	0.20	0.20	0.00
	Speech Pathologist	0.25	0.00	-0.25
	TOTAL SUPERVISION FUNDED	1.15	0.90	-0.25



Regional School District 4
 Chester – Deep River – Essex – Region 4
 Proposed Budget for School Year 2016/2017

VRHS STAFFING ANALYSIS

		<u>15-16 Actual</u>	<u>16-17 Proposed</u>	<u>Adjustments</u>
REGION 4 FUNDED				
<u>Position</u>	<u>Description</u>			
5111	Administration	2.00	2.00	0.00
5113	Teachers			
	Art	2.00	2.00	0.00
	Business	2.00	2.00	0.00
	English/Language Arts	7.00	7.00	0.00
	Foreign Languages	4.00	4.00	0.00
	Life Management	0.50	0.50	0.00
	Technical Education	3.00	3.00	0.00
	Mathematics	6.00	6.00	0.00
	Music	2.00	2.00	0.00
	Physical Education	2.50	2.50	0.00
	Science	6.00	6.00	0.00
	Social Studies (5 FT, 1PT)	5.50	5.50	0.00
	Special Education	7.00	7.00	0.00
	Social Worker	1.00	1.00	0.00
	Speech Pathologist	0.00	0.50	0.50
	Guidance	3.00	3.00	0.00
	Health	1.00	1.00	0.00
	Library Media Specialist	1.00	1.00	0.00
	Total Teachers	53.50	54.00	0.50
	Secretaries			
5114	(2 - 12 Month, 4 - 10 Month)	5.20	5.20	0.00
	Custodians/Maintenance			
5115	(4 FT, 2 Shared with JW, 3 PT)	6.75	6.25	-0.50
5116	Nurse	1.00	1.00	0.00
5119	Para-educators / Teacher Assistant			
	Special Education	8.00	9.00	1.00
	Regular Education	0.00	0.00	0.00
	Security	2.00	2.00	0.00
	Library	1.00	1.00	0.00
	Total Para-educators/Teacher Asst	11.00	12.00	1.00
5120	Network Technicians	1.00	1.00	0.00
	TOTAL LOCAL FUNDED	80.45	81.45	1.00
GRANT FUNDED				
<u>Position</u>	<u>Description</u>			
5119	Para-educators / Teacher Assistant			
	Special Education	1.00	1.00	0.00
	Tutorial - Remedial Reading	0.50	0.50	0.00
	TOTAL GRANT FUNDED	1.50	1.50	0.00
SUPERVISION FUNDED				
<u>Position</u>	<u>Description</u>			
5113	Teachers			
	Gifted & Talented	0.40	0.40	0.00
	Psychologist	0.30	0.30	0.00
	Speech Pathologist	0.25	0.00	-0.25
	TOTAL SUPERVISION FUNDED	0.95	0.70	-0.25

**Regional School District #4
Chester - Deep River - Essex - Region 4
Proposed Budget for School Year 2016/2017**

RECAP

EXPENSES:

Object Category	Object Description	Original Budget 2015-16	Proposed Budget 2016-17	\$\$\$ Change	%% Change
100	Salaries	\$9,816,931	\$10,045,602	\$228,671	2.33%
200	Employee Benefits	2,443,968	2,579,962	\$135,994	5.56%
300	Purchased Services	531,269	490,600	-\$40,669	-7.66%
400	Purchased Property Services	1,059,147	1,037,827	-\$21,320	-2.01%
500	Other Purchased Services	2,332,223	2,324,970	-\$7,253	-0.31%
600	Supplies	684,304	641,489	-\$42,815	-6.26%
700	Property	30,000	30,000	\$0	0.00%
800	Other Objects	252,991	274,400	\$21,409	8.46%
TOTAL		\$17,150,833	\$17,424,850	\$274,017	1.60%
Superintendent's Staffing Recommendation			162,229		
New Requests			83,470		
GROSS EXPENSES (1)		\$17,150,833	\$17,670,549	\$519,716	3.03%

REVENUE:

Anticipated Revenue	531,541 *	438,652 *	-\$92,889	
Total Revenue	531,541	438,652	-\$92,889	-17.48%

NET EXPENSES (Gross Expenses less Revenue)	\$16,619,292	\$17,231,897	\$612,605	3.69%
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DEBT SERVICE:

830	Interest Payments	400,625	359,825	-\$40,800	
910	Principal Reduction	1,460,000	1,450,000	-\$10,000	
TOTAL DEBT SERVICE (2)		1,860,625	1,809,825	-\$50,800	-2.73%
TOTAL GROSS EXPENSES To Be Adopted		\$19,011,458	\$19,480,374	\$468,916	2.47%

TOTAL NET BILLINGS TO TOWNS	\$18,479,917	\$19,041,722	\$561,805	3.04%
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TOTAL FUNDING REQUIRED OF TOWNS:

	TOWN'S SHARE OF ADM*				2015 - 2016	2016 - 2017	Change	%
	2015 - 2016	2016 - 2017	2015 - 2016	2016 - 2017				
	Stdnts	%%	Stdnts	%%				
CHESTER	237	23.99%	216	22.83%	4,433,332	4,347,225	-86,107	-1.94%
DEEP RIVER	313	31.68%	310	32.77%	5,854,438	6,239,972	385,534	6.59%
ESSEX	438	44.33%	420	44.40%	8,192,147	8,454,525	262,378	3.20%
TOTAL	988	100.0%	946	100.0%	18,479,917	19,041,722	561,805	3.04%

* ADM = Average Daily Membership (Town's Share Of Total Region #4 Student Population As Of October 1 Of The Previous Year).

(1) Includes Region #4s Net Share Of Supervision District Expenses:

	2015-16	2016-17	Change	%
	1,658,586	1,674,260	\$ 15,674	0.95%

(2) 2016-17 Debt Service Payments (INCLUDED in TOTAL FUNDING REQUIRED OF TOWNS above):

	2016-17 Debt Service Expense		Total	2015-16 Total Debt Svc.	2016-17 Change	
	Interest	Total			\$\$\$	%
CHESTER	82,148	331,035	413,183	446,364	-33,181	-7.43%
DEEP RIVER	117,915	475,165	593,080	589,446	3,634	0.62%
ESSEX	159,762	643,800	803,562	824,815	-21,253	-2.58%
TOTAL *	359,825	1,819,825	1,819,825	1,860,625	-50,800	-2.73%