

INVITATION TO BIDDERS
PARTIAL ROOF REPLACEMENT FOR
ESSEX ELEMENTARY SCHOOL
CENTERBROOK, CT

1. The Town of Essex will receive sealed bids until 2:00 PM EST on May 29, 2015 at the Town of Essex Finance Department, 29 West Street, Essex, CT 06426 at which time they will be opened and read aloud. All bids shall be sealed and clearly labeled "Partial Roof Replacement Essex Elementary School".
2. Work required pursuant to this contract includes the following:
 - a. Furnishing all labor, materials, equipment, services and incidentals necessary for the removal of existing roof systems down to the existing deck and the installation of a new TPA membrane roof system of approximately 82,000 sq. ft. on ¼" per ft. tapered insulation. The new roof system shall have a 25 year non pro-rated, no dollar limit labor and material warranty.
 - b. Other significant work includes limited expansion of the primary roof drain system and installation of a new overflow roof drain system.
 - c. General and Subcontract Bids shall consist of but are not limited to: general construction, carpentry, sheet metal work, painting, electrical work, site restoration and all other work necessary for or incidental to the full completion of the entire project, including all equipment, labor, material, and incidentals in connection therewith.
3. The work of this contract must be substantially complete by August 21, 2015. If not substantially complete by August 21, 2015 the contractor shall face a penalty of \$500 for every calendar day beyond the substantial completion date.
4. At the time of bid submission the Contractor must be Pre-Qualified as a Roofing Contractor with the State of Connecticut Department of Administrative Services. In accordance with Connecticut General Statute Sections 4a-100 and 4b-91, a responsible bid must also contain the following two (2) documents: The Contractor Prequalification Certificate and the Update (Bid) Statement. The classification ROOFING is required as a minimum.
5. The Contractor shall be required to submit with the Bid a Bid Bond in the amount of 10% of the Bid made out to the Town of Essex. Winning bidder will be required to post a 100% performance bond and provide a certificate of insurance.

6. Plans and specifications will be available electronically on May 18, 2015 on the web at www.das.ct.gov and www.essexct.gov
7. Questions regarding the availability of plans shall be directed to Ms. Kelly Sterner, Finance Director, Town of Essex, 29 West Street, Essex, CT 06409. E-mail: ksterner@essexct.gov
8. Questions regarding the bid or the Contract Documents are due by 12:00 PM EST on May 26, 2015 and may be directed to Mr. Paul Drummey, Project Manager, CREC Construction Division, 147 Charter Oak Ave., Hartford, CT. 06106, E-mail: pdrummey@crec.org
9. Addendums will be distributed via email to all bidders that sign in at the mandatory walkthrough
10. A **mandatory** pre-bid conference and tour of the site located at 108 Main Street, Centerbrook, CT 06409 will be held on May 20, 2015 at 2:00 PM Representatives of all interested bidders are required to attend.
11. All bid proposals must be complete and submitted on designated forms. No bid shall be withdrawn before thirty (30) calendar days after the date of the bid opening. The Town of Essex, CT reserves the right to reject any and all bids in full or in part and to waive any informality in the bids received.