



Selectmen's Office

Essex Town Hall
29 West Avenue, Essex, CT 06426
Telephone: 860-767-4340 Fax 860-767-8509

POSITION OPEN **SUBSTITUTE SUMMER CAMP COUNSELOR**

The Town of Essex is currently accepting applications for Substitute Summer Camp Counselors to conduct activities for campers ages 5-12 at the Essex Elementary School. Counselors must be willing to work on an as needed basis Monday through Friday, approx. 8:00 am – 4:00 pm, during the summer months, beginning June 20th and continuing through August 12th. Counselors will be responsible for supervising children in a camp setting, as well as assisting with the planning and implementation of safe, fun, and age appropriate activities. A tentative work schedule will be available on June 1, 2016. This position is not eligible for benefits under the current Town policy.

Qualifications:

Must be at least 16 years of age, or older as of June 1, 2016. Experience working with children and leading games, sports, or arts and crafts. Counselors must be able to attend a first aid training course and onsite set up and orientation. (Times and dates are to be determined). Administer first aid when necessary. Must be able to communicate effectively and be responsible for proper care of campers, facility and equipment.

Salary: \$10.00 per hour. This is an as needed temporary part-time position.

Application and job description may be obtained in the Selectman's Office Monday through Friday from 9:00 a.m. through 4:00 pm or on the Town of Essex Website www.essexct.gov under Employment Opportunities. Applications will be accepted until Friday, April 29, 2016 at 4pm and should be sent to: **Selectmen's Office, Essex Town Hall, 29 West Avenue, Essex, CT 06426.**

This employer will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee's Form I-9 to confirm work authorization.

THE TOWN OF ESSEX IS AN EQUAL OPPORTUNITY EMPLOYER

Norman M. Needleman, First Selectman
Bruce M. Glowac, Selectman
Stacia R. Libby, Selectman

April 1, 2016