



Town of Essex Office of the Assessor

29 West Avenue
Essex, CT 06426
(860) 767-4340

Due to the changes at the Ct Department of Motor Vehicles, please keep in mind the following information when you need a change made to your motor vehicle tax bill.

1. **If you transfer plates please pay the bill you received.** A credit will be issued toward the new vehicle on the next supplemental grand list.
2. If you have *cancelled* the registration at Ct DMV due to the sale, theft, or total loss of a vehicle or if you have moved out of Connecticut; **you will need to provide two (2) items to the Assessor's Office in order to change the bill**

Item 1 – The Plate Return/Cancellation Receipt from the Department of Motor Vehicles must be provided and

Any one (1) of the following:

- Bill of Sale
- Statement from the insurance company as to the date of cancellation (must include Year, Make, Model & VIN#)
- Transfer of Title
- Out of State Registration
- Police report of theft of vehicle which was not recovered
- Receipt from the Junk Yard
- Donation receipt
- Purchase agreement showing the vehicle as a trade-in

Any questions, let me know.

Thanks.

Respectfully,

Jessica L. Sypher

Jessica L. Sypher, CCMA II
Assessor
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