

Disclaimer. Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN
REGULAR MEETING
September 18, 2013**

Present: Norman M. Needleman, First Selectman
Stacia R. Libby, Selectman
Joel B. Marzi, Selectman

Norman Needleman called the meeting to order at 7:02 p.m.

Approval of Agenda:

Motion was made by Stacia Libby to approve the Agenda with one addition Set Public Hearing to discuss the blight ordinance and one deletion to remove Zebra Crossings. Joel Marzi seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Stacia Libby to approve the August 7, 2013 Regular Meeting Minutes with one correction that DEP is now DEEP. Joel Marzi seconded the motion. All in favor.

Motion was made by Stacia Libby to approve the September 5, 2013 Special Meeting Minutes. Norman Needleman seconded the motion. All in favor.

Communications and Correspondence:

Discount Prescription Card. The discount card had a cost savings of \$2,266.84 during the months of April through July.

2013 Neighborhood Assistance Act –The two approved were The Connecticut River Foundation at Steamboat Dock was awarded 60% of \$25,000 for a community outreach project, and The Community Music School was awarded 60% of \$10,000 for music education scholarships.

Public Announcements / Comment: None

Traffic Authority

Motion was made by Norman Needleman to enter Traffic Authority. Joel Marzi seconded the motion, it was unanimously approved. Motion carried.

Driveway Approach Permit Application. There was discussion on the driveway cut request at 40 Main Street in Essex on plans submitted for a curb cut. There was a misunderstanding on the driveway cut on the east side of the property. There was discussion on rectifying the misunderstanding. Mr. Needleman stated there would be a meeting and the situation would be rectified before the end of the month.

School Zone Flashing Light Signs. There was discussion on the state changing the signs around school zones.

Motion was made by Joel Marzi to exit Traffic Authority. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

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Appointments and Resignations Board and Commissions

Motion was made by Norman Needleman to appoint Douglas Haynes as the Veterans Service Contact Person. Joel Marzi seconded the motion, it was unanimously approved. Motion carried

Motion was made by Norman Needleman to appoint Elizabeth D'Amico as a regular member of the Economic Development Commission.

Motion was made by Norman Needleman to appoint David Sousa to the Agricultural Counsel Committee.

Governor Malloy appointed Fred R. Hitchcock as Deputy Harbor Master for the harbors and navigable waterways of Essex to serve a term ending June 30, 2016 or until a successor is appointed and has qualified, whichever is longer.

Motion was made by Stacia Libby to accept the resignation of Stuart Ingersoll from the Zoning Board of Appeals. Joel Marzi seconded the motion, it was unanimously approved. Motion carried

Motion was made by Norman Needleman to appoint Kelly Sterner as a Member to the 2013-2014 Building Committee. Stacia Libby seconded the motion. All in favor.

Motion was made by Norman Needleman to appoint Leigh Ann Rankin as a Member to the 2013-2014 Building Committee. Stacia Libby seconded the motion. All in favor.

Motion was made by Norman Needleman to appoint Bruce Glowac as a Member to the 2013-2014 Building Committee. Stacia Libby seconded the motion. All in favor.

Set Town Meeting

Motion was made by Joel Marzi to set a Special Town Meeting for Monday, September 30, 2013 at 5:00 pm. Stacia Libby seconded the motion. All in favor.

Job Descriptions

Motion was made by Stacia Libby to approve the Director of Finance / Deputy Treasurer job description. Joel Marzi seconded the motion. All in favor.

Motion was made by Stacia Libby to approve the Harbor Commission Board Clerk job description. Joel Marzi seconded the motion. All in favor.

Motion was made by Stacia Libby to approve the Fire Marshal job description. Joel Marzi seconded the motion. All in favor.

Motion was made by Stacia Libby to approve the Building Official job description. Joel Marzi seconded the motion. All in favor.

Motion was made by Stacia Libby to approve the Acting Building Official job description which is valid for 180 days. Joel Marzi seconded the motion. All in favor.

Motion was made by Stacia Libby to approve the Open Burning Official job description. Joel Marzi seconded the motion. All in favor.

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Motion was made by Stacia Libby to approve the Pollworker - Moderator job description. Joel Marzi seconded the motion. All in favor.

Holiday Party – Boards, Commissions, and Elected Officials, Town Employees

There was discussion on the Town Hall holiday party. Mr. Needleman set the date for December 3rd.

Set Public Hearing

There was discussion on the blight ordinance and scheduling a public hearing that would solicit input from the residents of Essex. The blight ordinance would be specific pertaining to vacant and abandoned properties. The Selectmen are working on finalizing the Blight Ordinance which will be made available in the Town Clerk's Office.

Motion was made by Joel Marzi to set a Public Hearing Meeting for Wednesday, November 6, 2013 at 7:00 pm. Stacia Libby seconded the motion. All in favor.

Public Comment:

There was discussion on the blight ordinance. The ordinance would pertain to vacant and abandoned properties. There was discussion on the present blighted homes and the fact that the taxes are current and paid. Unless it is a threat to public safety, the Town has no recourse. The Ordinance would target abandoned and ill kept properties. The ordinance would give the Town the power to put a lien on the property.

SELECTMEN GENERAL DISCUSSION:

There was discussion on holding a meeting at the Centerbrook Meetinghouse.

Motion was made by Stacia Libby to adjourn the meeting at 8:16 p.m. Norman Needleman seconded the motion. All in favor.

Respectfully submitted, Maria P. Lucarelli

EXECUTIVE SESSION

Motion was made by Norman Needleman to go into Executive Session at 8:19 pm for the purpose of discussion of land acquisition. Joel Marzi seconded the motion, it was unanimously approved. Motion carried.

Present: Norman M. Needleman, Stacia R. Libby, Joel B. Marzi. Invited Guests Maria Lucarelli and Kelly Sterner.

Motion was made by Norman Needleman to exit the Executive Session at 8:48 pm. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Re-open the Regular Meeting:

The regular meeting resumed at 8:50 pm.

Motion was made by Norman Needleman to adjourn the meeting at 8:51 p.m. Joel Marzi seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,
Maria P. Lucarelli



PROCLAMATION

Recognizing September
as Leukemia, Lymphoma & Myeloma Awareness Month

WHEREAS, blood cancers currently afflict more than 1,012,533 people in the United States, with an estimated 140,310 new cases diagnosed each year, and

WHEREAS, leukemia, lymphoma and myeloma will kill an estimated 53,010 people in the United States this year, and

WHEREAS, The Leukemia & Lymphoma Society (LLS), through voluntary contributions, is dedicated to finding cures for these diseases through research efforts and the support for those that suffer from them, and

WHEREAS, LLS maintains an office in Wilton & Meriden to support patients with these diseases and their family members in the State of Connecticut and

WHEREAS, the State of Connecticut is similarly committed to the eradication of these diseases and supports the treatment of its citizens that suffer from them, and

WHEREAS, the State of Connecticut encourages private efforts to enhance research funding and education programs that address these diseases,

NOW THEREFORE BE IT RESOLVED, that I, Norman M. Needleman, First Selectman of the Town of Essex, do hereby designate the month of September 2013 as Leukemia, Lymphoma & Myeloma Awareness Month to enhance the understanding of blood related cancers and to encourage participation in voluntary activities to support education programs and the funding of research programs to find a cure for them.

Signed,

Norman M. Needleman, First Selectman, Town of Essex