

Essex Building Committee

MEETING MINUTES

WED April 13, 2016

Essex Town Hall Room B 8 AM

Building Committee members in attendance:

Bruce Glowac
Leigh Rankin
Kelly Sterner

Others in attendance:

Tom Fitzgerald, Region 4
Norman Needleman, First Selectman
Gary Riggio, Riggio Construction
Denise Von Dassel

Meeting called to order at: 8:06 a.m.

Approval of previous meeting minutes:

Kelly had two changes to the minutes: Alan (*should be "Allen"*) Shephard, Suburban Office Systems and Page 2 under "New Business" – 3rd line down should read "steel I-beam (*delete "eye"*)".

Bruce Glowac made a motion to approve the minutes of April 6, 2016 (as amended), seconded by Kelly Sterner. Passed. Motion carried.

Old Business:

- a. Essex Elem. School Paving bid - Leigh received the plans from Doane Collins that were done on Ingham Hill Road to prepare and compare to the proposed paving at the school. Written plans for the school will be in by Friday.
- b. Town Garage: (Foundation plan) – Bob Doane spoke to Charles Brown and he is putting together the scope of work and proposal.

- d. Land Use offices (Gary Riggio) – dates have been pulled together, things are falling into place. Gary submitted “generator” document for signature for the hazardous waste disposal. Electrician is on board and ready. Move is scheduled for May 14th. Latham will store things that the Land Use folks will not need at a reasonable cost and with less impact on everyone. In order to get the dumpster in for the abatement, the sheds will need to be emptied out prior to moving them. Date for moving sheds is April 25th. Options to disguise the AC ground mounted unit were discussed and it will depend on how far off the building the pad will need to be poured to determine what would be feasible. Leigh is still waiting on price of DX units from Tom King (Thermomedics).

Gary will order the two windows that are currently blocked up. Gary will get the plans together on one print. Dave DeLeeuw, Building Official will need a set as well as the Suburban installers. Kelly will email the file specifications from Suburban to Gary.

Kelly Sterner moved to accept the floor plan as the final plan for the land use office space renovation, seconded by Leigh Rankin. Passed. Motion carried.

- e. Town Hall Fire alarms – Leigh indicated that the walk-thru plans are in the works. Tom Fitzgerald sent some info out to two vendors and they inquired about drawings. Leigh suggested using the notes put together by Keith Nolin, Fire Marshal, on June 10, 2015.

New Business:

- a. Town Hall A/C Bid –Tom King (Thermomedics) bid price came in at \$42,920.00.

Bruce Glowac made a motion to accept bid from Tom King (Thermomedics) for the A/C system for Land Use offices and Auditorium, seconded by Kelly Sterner. Passed. Motion carried.

Approval of invoices:

WMC – Consulting Engineers, monthly progress invoice regarding the Walnut Street Bridge. The cost is for the preliminary design for a total of \$2,421.90. Kelly will also share this invoice with John Guskowski, Town Planner.

Bruce Glowac made a motion to approve the WMC Consulting Engineer’s invoice in the amount of \$2,421.90, seconded by Leigh Rankin, Passed. Motion carried.

Other Business:

Norman discussed the Ivory Street Bridge and it is currently in Bob Doane’s hands and that is where we left it. Bruce will contact Bob to find out where it stands.

Adjournment:

Bruce Glowac adjourned the meeting at 9:33 a.m.

Respectfully submitted,

Yvonne Roziak