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**BOARD OF SELECTMEN
REGULAR MEETING
December 2, 2015**

Present: Norman M. Needleman, First Selectman
Stacia R. Libby, Selectman
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 5:00 p.m.

Approval of Agenda:

Motion was made by Norman Needleman to approve the Agenda. Bruce Glowac seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Stacia Libby to approve the November 18 Minutes. Bruce Glowac seconded the motion. All in favor.

Informational Items, Communications and Correspondence:

Agreement for Mutual Police Assistance

There was discussion on an Agreement for Mutual Police Assistance between the Town of Essex and Deep River. The agreement would provide police personnel and equipment for special events, school events, etc. Mr. Needleman asked that this item be placed on the January Board of Selectmen meeting agenda under New Business.

Literacy Volunteers

The Town received a thank you letter from the Literacy Volunteers for the \$1,100 donation.

Public Announcements / Comment: None

OLD BUSINESS:

Capital Committee

Mr. Glowac reported that all the roof work at Essex Elementary School is completed. The next focus will be the land use department area in the Town Hall. Preliminary steps have been taken in regards to the 199kw solar intake system at the Essex Elementary School. The anticipated net savings once installed is approximately \$11,000 to \$13,000 the first year, and \$24,000 each year after that.

Amended and Restated Ordinance Creating a Park and Recreation Commission

Mr. Needleman reported that the ordinance was presented to the Park and Recreation Commission and approved by the commission. There was a technical mistake in the ordinance that was approved at the last Board of Selectmen meeting. Tonight the correct version is being presented and approved.

Motion was made by Stacia Libby to approve and add the Amended and Restated Ordinance Creating a Park and Recreation Commission to a Public Hearing and a Special Town Meeting for the

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Legislative Body's approval. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Evans Lane Dispute – “Pending Litigation” for FOIA Purposes

Mr. Needleman reported on a meeting that was held this afternoon with the neighbors on Evans Lane. An agreement was made on how to best handle the issue of snow plowing on Evans Lane this winter. The Town will plow beyond the PenkoffLidbeck's driveway, and at the moment, there is a general understanding of where the Town plow will stop. The specifics are being worked on and will be presented at the next Board of Selectmen meeting for approval.

Motion was made by Norman Needleman to table this item until the December 16, 2015 Meeting. Bruce Glowac seconded the motion. All in favor.

NEW BUSINESS:

Resolution – 2016 STEAP Grant Application

Motion was made by Bruce Glowac to approve the Small Town Economic Assistance Program Grant Application Signatory Authorizing Resolution (see attached). Stacia Libby seconded the motion and it was unanimously approved. Motion carried.

Policy Regarding Open Space Tax Abatements

Motion was made by Stacia Libby to add the Policy Regarding Open Space Tax Abatements as Adopted by the Essex Planning Commission with the 2015-2025 Plan of Conservation and Development to a Special Town Meeting for the Legislative Body's approval. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Set Public Hearing

Motion was made by Stacia Libby to set a Public Hearing for Wednesday, December 16, 2015 at 6:30 pm for the purpose of the Amended and Restated Ordinance Creating a Park and Recreation Commission. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Set Town Meeting

Motion was made by Bruce Glowac to set a Special Town Meeting for Wednesday, December 16, 2015, immediately following the Public Hearing for the purpose of Amended and Restated Ordinance Creating a Park and Recreation Commission and the Policy Regarding Open Space Tax Abatements. Norman Needleman seconded the motion, it was unanimously approved. Motion carried.

Proclamation – Official Navy Unit of the Town of Essex

Motion was made by Bruce Glowac to approve the Proclamation (copy attached). Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

TRAFFIC AUTHORITY

Motion was made by Stacia Libby to enter Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Stop Sign. Main and Summit Streets in Ivoryton

There was discussion on installation of a stop sign at Main and Summit Street due to safety concerns about the speeding issues in downtown Ivoryton. The Ivoryton Alliance sent in a letter expressing

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their concerns and requested that the Selectmen allow them some time to look at this issue. Ivoryton Village Alliance would like to give the Selectmen feedback and possible suggestions on ways to improve the speeding issues at the next Selectmen's meeting.

Motion was made by Stacia Libby to table this item until the December 16, 2015 Meeting. Bruce Glowac seconded the motion. All in favor.

Speed Limit in Ivoryton – Pond Meadow

Mr. Needleman reported the Town sent in an application to the State of Connecticut asking them to grant permission to reduce the speed at Main Street #2 from the Walnut Street Intersection to 25 mph. The State of Connecticut sent the Town a Traffic Investigation Report and granted permission to the Town of Essex to establish a 25 mph speed limit for both directions of travel on Main Street #2 from Walnut Street easterly to SR 602 (North Main Street), a distance of 0.39 miles.

Motion was made by Bruce Glowac to restore the speed limit to 25 mph for both directions of travel on Main Street #2 from Walnut Street easterly to SR 602 (North Main Street), a distance of 0.39 miles. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Motion was made by Stacia Libby to exit Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Appointments and Resignations Board and Commissions

Board and Commission Vacancies

There was discussion on potential appointments. Philip Beckman expressed interest in zoning or planning.

Conservation Commission - 3 year term
1 Alternate

Harbor Management Commission – 3 year term
1 Alternate

Inland Wetlands Commission – 3 year term
1 Planning Representative Regular Member
1 Regular

Park and Recreation Commission – 3 year term
1 Alternate
1 Regular

Planning Commission
1 Alternate

Water Pollution Control Authority – 2 year term
1 Regular
1 Alternate

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Zoning Board of Appeals

1 Regular

Zoning Commission – 3 year term

1 Alternate

River Council of Government – 2 year term

1 Regular

Agricultural Council Committee

1 Regular

Tree Committee

1 Member

Public Comment: None

SELECTMEN GENERAL DISCUSSION:

Mr. Needleman reported that the Emergency Operations Plan was signed today by both himself and the Emergency Management Director William Buckridge and was sent in for review.

Finance Director, Kelly Sterner, reported that budget packages for the next fiscal year are going out soon. This year the request is asking for additional information. Ms. Sterner also reported there was a little bit of an increase in debt service. Another thing that may impact the Town is the fact that the Town cannot rely on the revenue from the State of Connecticut.

Motion was made by Norman Needleman to adjourn the meeting at 5:47 p.m. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,
Maria P. Lucarelli



Selectmen's Office

www.essexct.gov

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Email: nneedleman@essexct.gov
Board of Selectmen:
Stacia R. Libby
Bruce M. Glowac

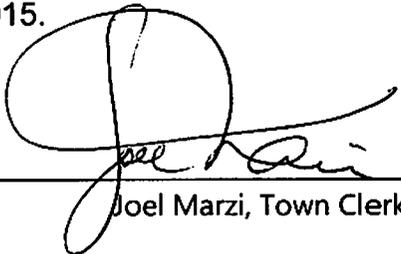
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Signatory Authorizing Resolution

I, Joel Marzi, duly qualified and Town Clerk of the Town of Essex, a municipality organized under the laws of the State of Connecticut, do hereby certify that the following is a full and true copy of a resolution adopted at a regular meeting of the Board of Selectmen of the Town of Essex, duly held on the 2nd of December, 2015, and is on file and of record, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Resolved that Norman M. Needleman, First Selectman is empowered to execute and deliver in the name and on behalf of this municipality the Small Town Economic Assistance Program Grant Application.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the Town of Essex this 3rd day of December, A.D. 2015.



Joel Marzi, Town Clerk



PROCLAMATION

WHEREAS, the Sailing Masters of 1812 Fife and Drum Corps celebrated their 50th Anniversary in 2013, and;

WHEREAS, the Sailing Masters has been an important part of the Town of Essex history in continuing the celebration of the "Raid on Essex", and;

WHEREAS, it takes years of dedication and commitment to achieve the Special Honor as Official Navy Unit; and;

WHEREAS, to achieve this high honor, the Sailing Masters of 1812 Fife and Drum Corps have been instrumental in bringing the History of the Town of Essex to over 17 States they have performed in as well as three visits to the Island of Bermuda where they performed with the Bermuda Regiment Band in a Beating Retreat Ceremony, and;

WHEREAS, the Town of Essex is proud to give the Sailing Masters of 1812 a Special Honor as Official Navy Unit, and;

NOW, THEREFORE, I, Norman M. Needleman, First Selectman of the Town of Essex, do hereby congratulate the Sailing Masters of 1812 Fife and Drum Corps for their accomplishments and outstanding dedication to preserving the History of the Town of Essex and commend them for their service to the community and in this that I hereby declare the Sailing Masters of 1812 Fife and Drum Corps as the Official Navy Unit for the Town of Essex in the Town of Essex.

Signed,

A handwritten signature in blue ink, appearing to be "Norman M. Needleman", written over a horizontal line.

Norman M. Needleman, First Selectman, Town of Essex