

Essex Building Committee

MEETING MINUTES

WED Aug 3, 2016

Essex Town Hall Room B 8:00 AM

Building Committee members in attendance:

Bruce Glowac  
Leigh Rankin  
Kelly Sterner

Others in attendance:

Tom Fitzgerald, Region 4 (absent)  
Norman Needleman, First Selectman  
Dave Caroline, Public Works  
Bob Doane, Doane Engineering

Meeting called to order at 8:07 a.m.

**Approval of previous meeting minutes:**

***Bruce Glowac made a motion to approve the minutes of July 20, 2016, seconded by Kelly Sterner. Passed. Motion carried.***

**Old Business:**

- a. Town Hall Land Use areas update: – Bruce indicated that Gary was concerned that the floors are not level and Leigh questioned if a floating floor can run underneath the glass panels. Bruce suggested trim out should be completed prior to the glass installation.

Kelly presented a quote from TelServe to do all of the data wiring. Norman had signed the quote. They could possibly get in by the end of this week. Cat6 cable will be installed.

***Leigh Rankin made a motion to approve the quote from TelServ for the Cat6 wiring of the Land Use offices for a total of \$5,916.00, seconded by Kelly Sterner. Passed. Motion carried.***

- b. Town Garage, new building update: Dave Caroline indicated that the footings and walls are complete. Charles Brown performed the appropriate tests with IMLT. They air tested the concrete as it came in the footings and walls. One load of concrete was rejected. Carr is doing the concrete foundation. Floor will be in next week and site will be ready for the building when it arrives.
  
- c. Essex Elementary School update: Bruce indicated there was a walk thru yesterday, and he said it looks good with some minor issues. With regards to the concrete sidewalk recently done, he feels it shows poor craftsmanship and quality. Bruce asked the Building Committee and Town Engineer for their thoughts. Everyone was in agreement and the consensus was that the sidewalk was not acceptable. Bob's recommendation was to not to pay for Alternate #1 (\$15,231.00) outlined in the invoice submitted; however, we needed to give them the option to repair. Bob will draft the letter that will state if Sullivan would like to get paid for Alternate #1 it needs to be replaced. Bob will send a draft of the letter out this afternoon for the Building Committee to review. He also noticed that the painted exit arrows are very small and he may have them repaint them as well. Bruce indicated to add these items to the punch list.

Bruce discussed the quote to landscape around the catch basin with stone and process from Giroux.

***Bruce Glowac made a motion to accept the estimate from Giroux for \$2,060.00 for catch basin work, seconded by Leigh Rankin. Passed. Motion carried.***

Tom Fitzgerald and Bob will get a price on backfill and landscaping for the school and get back to the Building Committee as to the cost.

- d. Ivory Street Bridges: (Bob Doane)
  - i. Bid date and proposed schedule – Bob received an email from Arrow with overall dimensions. Bob will give them the go ahead and the P.O. has already been issued. He asked about the lead time of 4-6 weeks and is awaiting a response. Bob distributed a preliminary – “Invitation to Bid” for the bridge work. He is putting together the final set of plans and by Friday, will hopefully be 90% done. By 8/12, the specs, plans will be made available on the Town website. Mandatory site walk will be held on 8/18. Bob is waiting on a date of product delivery before invitation goes on website.

**New Business:** None

**Approval of invoices:**

Sullivan Paving - \$154,253.50\* – taking out Alternate 1 (\$169,484.50 - \$15,231.00\*).

***Motion made by Leigh Rankin to approve for payment \$154,253.50 to Sullivan Paving at the Essex Elementary School, seconded by Kelly Sterner. Passed. Motion Carried.***

Riggio & Sons - \$49,781.04 – Leigh is looking for a breakdown for the abatement and if there will be a credit for not having to do abatement in the small office next to the First Selectman’s office. Bruce asked Kelly to pull together all the abatement #'s for next meeting.

***Motion made by Leigh Rankin to approve for payment \$49,781.04 to Riggio & Sons for Installment #4 for Land Use Renovations, seconded by Kelly Sterner. Passed. Motion Carried.***

Silktown - \$793.32 invoice for – labor to install 4 pitch boxes for final units on 4/25/16.

***Motion made by Leigh Rankin to approve for payment \$793.32 to Silktown Roofing at the Essex Elementary School, seconded by Kelly Sterner. Passed. Motion Carried.***

Creative Library Concepts Invoice received – installation started yesterday on sound panels. Invoice matches P.O. Will hold for one more week.

**Other business:** None

**Adjournment:**

Bruce Glowac adjourned the Building Committee meeting at 8:55 a.m.

Respectfully submitted,

Yvonne Roziak