

Essex Building Committee

MEETING MINUTES

WED July 13th 2016

Essex Town Hall Room B 8 AM

Building Committee members in attendance:

Bruce Glowac
Leigh Rankin
Kelly Sterner

Others in attendance:

Tom Fitzgerald
Gary Riggio
Norman Needleman

Meeting called to order at 8:08 a.m.

Approval of previous meeting minutes:

Bruce Glowac made a motion to approve the minutes of June 29, 2016, seconded by Leigh Rankin. Passed. Motion carried.

Old Business:

- a. Land use offices: (Gary Riggio) – Gary distributed and discussed Denise’s revised floor plans. Engineered Stamped plans are complete and will be given to Dave DeLeeuw, Building Official. Gary explained existing support structure and what needed to be corrected. Laminated beams have been ordered and will be installed next week. Bruce thanked Gary for the work that he and his team has done so far in finding resolutions to problems that were discovered.

Schedule – Gary discussed that on *August 1st Riggio & Son’s has an annual shut down for a week.* When they return, the remaining windows will all be put in. Electricians will be scheduled to work during the Riggio shut down. Gary feels they are in pretty good shape and should be able to get this project done prior to needing the auditorium for the upcoming election period. Gary will get a price on refinishing the Auditorium floor after Land Use is moved back upstairs.

Ceiling Tiles – Norman would like to keep the same ceiling tiles that are currently in the new areas. Committee agreed. Norman also mentioned that he would like the surface light in the upstairs hall replaced with recessed lighting to match the rest of the building.

Flooring – Gary and Bruce discussed the flooring – Leigh asked if Gary would sub that out and he indicated he normally doesn't however, he could and suggested laminate flooring. It would be up to the Building Committee to pick out the flooring they would like.

Norman asked Gary about the current T&M estimate and how much more does he think it could be (he will get the insulation guy and the sheetrock guy to give him their estimates). Gary will then rough it out on paper and get it to Norman and the Building Committee.

b. Essex Elementary School (Tom Fitzgerald)

Media Center, progress report – the Media Center will be fully painted by the end of this week. Electricians are continuing on. Lights fixtures will be LED bulbs only. Carpets to be installed on 8/1 and sound panels are schedule to go in next week. Furniture is schedule to be delivered on 8/15.

Paving Schedule – no word from Sullivan as yet as to when they will start to pave. Leigh will place a call to Sullivan to follow up.

c. Ivory Street Bridges (Bob Doane) – Bruce asked Norman to contact Bob to see where we are getting the project out to bid. Bruce feels we must get this done asap. The other bridge appears to be moving along. Norman placed a call to Bob to discuss and is waiting for a call back.

Bruce discussed the solar panels installation at the EES and it is on track. Tom has been in touch with them. They are in need of the warrantee from the Sarnafil roof that was done in 2007. August 8th is the tentative start date.

New Business:

a. Town Garage Building:

Leigh Rankin indicated that they have received the Health Dept. approval and the Zoning Commission approval. Building will be shipped on September 2, 2016.

We will need Dave DeLeeuw, Building Official to waive the special exception – Charles Brown should be approached about the special inspection sign off that is required and

discuss with Dave.

- b. Site work and Foundation Bid – Winthrop Construction came in as the lowest bidder. Bruce suggests we do the whole thing at once to get it done.

Bruce Glowac made a motion to accept the low bid from Winthrop Construction for the site work and foundation, seconded by Leigh Rankin. Passed. Motion carried.

Dave Caroline informed Bruce that we need a bolt foundation plan. Leigh will check the plans and will get back to Dave.

Norman mentioned the front Town Hall staircases will be getting rubber matting that has been selected. The product is speckled with raised dots for each landing.

Approval of invoices:

Progress Invoice #3 from Riggio & Sons on the Remediation totaling \$44,371.00.

Thermomedics final payment on completion of Town Hall for the server room totaling \$11,855.00.

GNCB Consulting Engineers for the Public Work's building foundation \$2,500.00.

Latham invoice for storing some of the Land Use furniture totaling \$296.00.

WMC Consulting for the Walnut Street Bridge final design invoice totaling \$13,000.00 for progress payment.

Bruce Glowac made a motion to approve all invoices for payment as presented, seconded by Leigh Rankin. Passed. Motion carried.

Bruce asked Kelly if she could create a spreadsheet of all the contractors and what we have spent on each to date. She will get one to him.

Purchase orders still need to be completed on Suburban for filing system and the furniture.

Other business: None

Adjournment:

Bruce Glowac adjourned the meeting at 9:06 a.m.

Respectfully submitted,

Yvonne Roziak