

Disclaimer. Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN
REGULAR MEETING
March 5, 2014**

Present: Norman M. Needleman, First Selectman
Stacia Libby, Selectman
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 5:06 p.m.

Approval of Agenda:

Motion was made by Bruce Glowac to approve the Agenda with one change to move Traffic Authority 6A to New Business. Stacia Libby seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Stacia Libby to approve the February 19th Minutes. Bruce Glowac seconded the motion. Motion carried.

Motion was made by Stacia Libby to approve the February 19th Budget Workshop Minutes. Bruce Glowac seconded the motion. Motion carried.

Informational Items, Communications and Correspondence

Fish Ladder at Tiley Pratt Pond Grant

The Nature Conservancy was awarded a grant to construct a Fish Ladder at Tiley Pratt Pond. The work will be starting toward the end of the summer. A proposal will go before Inland Wetlands.

CCM Prescription Discount Card Program

Total Claims to the Program were 237 since April 2013 with a total savings of \$9,035.31.

Amtrak's Exhibit Train

An Exhibit Train will be available for tours at the Essex Steam Train & Riverboat facility from August 23-24, 2014.

Essex Emergency Management Volunteer (EEMV) Program

The Town of Essex Emergency Operations Center is now accepting applications for volunteers under the Essex Emergency Management Volunteer Program. Information can be found on the Town Web Site under the Emergency Management Department.

Bank of America

The Town of Essex received a notice dated February 25, 2014 from the Bank of America Merrill Lynch that they will be discontinuing their services to the Town of Essex Retirement Plans. The Retirement Board will prepare and issue a Request for Proposal to qualified organization. The anticipated transition of services will occur in June, 2014.

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Public Announcements / Comment:

Cathy Lezon from CL&P sent a news release to the Town about a residential heating equipment financing program. It is a new joint utility financing program poised to help Connecticut homeowners reduce energy consumption and save on home heating bills. The objective is to provide low-interest loans for the conversion or replacement of existing heating systems, with new energy-efficient equipment. To find out more information about the Energize CT Heating loan program, including equipment qualifications and how to apply, visit: www.EnergizeCT.com/HeatingLoan.

OLD BUSINESS:

Delay of Demolition Ordinance: Nothing to report.

NEW BUSINESS:

The Preserve

The Trust for Public Land will be filing for a DEEP Open Space Grant on behalf of the Essex Land Trust.

Motion was made by Bruce Glowac to approve and support the initiative and to send a Letter of Support for the Essex Open Space Grant Application. Stacia Libby seconded the motion. Motion carried.

Appointments and Resignations Board and Commissions

Motion was made by Stacia Libby to accept the resignation of Claire Tiernan from the Inland Wetlands Commission. Bruce Glowac seconded the motion. All in favor.

Job Description

Motion was made by Bruce Glowac to approve the Tree Warden Job Description with one change under Supervision Exercised from Assigns work to highway department employees to Coordinates work with Public Works Director. Stacia Libby seconded the motion. All in favor.

Resolution – State of Connecticut Department of Emergency Management and Public Protection

Motion was made by Bruce Glowac to approve the State of Connecticut Department of Emergency Management and Public Protection Resolution (see attached). Stacia Libby seconded the motion and it was unanimously approved. Motion carried.

Essex Elderly and Affordable Housing Easement

Motion was made by Stacia Libby to give Norman M. Needleman, the First Selectman the authority to execute the Cross Access & Utility Easement Agreement substantially in the form of the draft Agreement. Bruce Glowac seconded the motion. All in favor.

Public Comment: None

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SELECTMEN GENERAL DISCUSSION:

Westbrook Road – Sidewalk Project

Mr. Needleman reported that students from Valley Regional High School met with the First Selectman in February to discuss their Civics Project, which was proposing the creation of sidewalks on Westbrook Road. The idea of sidewalks along this road has been presented before and plans were drawn up several years ago. There was discussion of the possibility of regional funding available or applying for a Small Town Economic Assistance Program Grant. The preliminary estimate is \$775,000 to do the sidewalk project. Mr. Glowac agrees there is a need for a sidewalk for not only safety reasons along this road, but there is an economic benefit tying the two areas together.

Mutual Aid Agreement

There was discussion on the possibility of joining a municipal aid agreement for police assistance during special events.

STEAP Grant

There was discussion on the next round of STEAP grant applications. Some ideas for the next round are the Westbrook Road Sidewalk, a Public Works Salt Shed, the Police Station Replacement/Town Expansion Project, or a Wastewater Facilities Plan Update / Community Wastewater System Design.

Motion was made by Bruce Glowac to adjourn the meeting at 5:44 p.m. Norman Needleman seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,
Maria P. Lucarelli



Selectmen's Office

www.essexct.gov

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Board of Selectmen:
Stacia R. Libby
Bruce M. Glowac

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AUTHORIZING RESOLUTION OF THE TOWN OF ESSEX

CERTIFICATION:

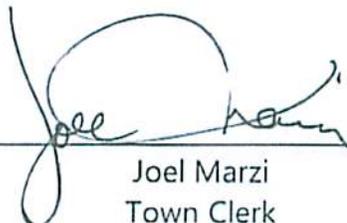
I, Joel Marzi, the Town Clerk of the Town of Essex, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of Essex at its duly called and held meetings on March 5, 2014, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the Town of Essex may enter into with and deliver to the State of Connecticut Department of Emergency Management and Public Protection (formerly the Department of Emergency Management and Homeland Security) any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Norman M. Needleman, as First Selectman of the Town of Essex, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Essex and to do and perform all acts and things which he deems necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The undersigned further certifies that Norman M. Needleman now holds the office of First Selectman and that he has held that office since November 15, 2011.

IN WITNESS WHEREOF: The undersigned has executed this certificate this 6th day of March 2014.



Joel Marzi
Town Clerk