

Essex Building Committee
MEETING MINUTES
WED September 28, 2016
Essex Town Hall Room B 8:00 AM

Building Committee members in attendance:

Bruce Glowac
Leigh Rankin
Kelly Sterner

Others in attendance:

Tom Fitzgerald, Region 4
Gary Riggio, Riggio & Sons
Norman Needleman, First Selectman (Absent)
Dave Caroline, Public Works (Absent)
Bob Doane, Doane Engineering

Meeting called to order at 8:11 a.m.

Approval of previous meeting minutes:

A request for a correction on the invoice from Erector's should read \$19,920.00 vs. \$19,200.00.

Kelly Sterner made a motion to approve the minutes as amended of September 14, 2016, seconded by Leigh Rankin. Passed. Motion carried.

Old Business:

Media Center at school - Tom Fitzgerald says it's on schedule and just about done. Bookshelves coming in today. The damaged furniture is to be replaced today and two new doors need to go in due to a 2" gap as the floor dropped, this will also require changing the frames out. Sidewalks and paving are done.

Solar panels tied into main power last night and should be done within 2 weeks.

Tom Fitzgerald inquired about the sidewalk and granite in front of the school. The principal would like to have this all torn up and replaced completely. Bruce suggested an RFP for that

project. Bob Doane will have to work up some numbers and get to Tom. Tom asked if that work was part of the Capital building Projects and was informed that it was not.

Land Use offices:

Progress report: (Gary Riggio) – Gary indicated that things are coming along very well. Painting should be done by Friday. Garage door for one of the counters came in the wrong size and is going to be rush ordered for Thursday. One glass door is the wrong size for the conference room. It has been ordered and also expected by tomorrow. Heat and A/C guys are coming into do their final hookups by tomorrow. Ceiling is finished and has diminished the sound significantly. Small spacers will be put in between the gaps of the glass walls and doors on the offices and partitions.

Bruce inquired about the molding from Suburban. Kelly called Suburban and it will be 4” from the wall. Some of the furniture will be coming Tues/Wed next week, desks on 10/11. The new files will not be here until last week of October. The current files will have to be put upstairs in various locations. Gary is expected to be out of the land use areas by this Friday. Gary asked who would wash the glass and Tom indicated he will have the cleaning people do it. Gary’s team will then be in the hallways next week and tackle those ceilings.

Bruce talked about the HVAC and the abatement that will be required in the First Selectman’s office. The entire ceilings need to be removed, areas abated, and then new ceilings installed. The First Selectman’s office will need to be moved to another room until that is finished. Gary will go ahead and get pricing for that project. Bruce would possibly like to wait until spring so that we can be completely done with the Land Use and then give folks a breather.

Kelly indicated that cabling is pretty much all done except for the face plates and believes the patch panel is also done.

Bruce asked Gary to insulate the radiators between rooms for sound proofing.

Bruce indicated there will be a ribbon cutting ceremony/open house on the land use offices at a time to be determined.

Office furniture: will be here by October 11 actual move October 14.

Old office furniture: - Kelly thought we should offer to our other town offices, Dog Warden, Public Works, etc. There also might be offices here that may be able to use some of the furnishings.

Punch list: Gary would like to walk through the Land Use area with the Building Committee just to make sure they didn't miss anything.

New Business:

Town Garage Building: (Dave Caroline) – Leigh indicated that the garage doors will go in next week. Dave DeLeeuw, Building Official, needs to confirm that the inspections are done. We will then release the 10% retainage.

Bruce talked to Bella Electric about the LED's and he will price it out and get back to us. Bruce asked him about the other buildings and doing the same in the future.

Tom King gave Leigh a quote on heat at the new Public Works building and dog pound. Bruce was a bit confused on a gas furnace option; however, he would like Tom to attend the next meeting to discuss what we were looking at originally.

Ivory Street Bridges: (Bob Doane / Dave Caroline)

Progress report: The bridge is gone and Venuti has one cutoff wall for the bridge in place and one stone half way across in place. A crane will be there on Monday delivering the box culver.

Schedule: All parts will be there in a week. Bob will be setting up another meeting after the first bridge is in with the neighbors.

Walnut Street Bridge is currently on track. WMC is handling that project and hopefully will stay on track for next summer. Current schedule puts the bid award into next June (2017).

Town Hall AC units (Screening): Bruce will talk to Norm and the neighbor next door to find out what extent we need to go to in order to hide/sound proof it. Possible options: Masonry wall or chain link fence with plantings.

Town Hall Fire Alarms & Vault Fire suppression: Leigh looked back on some of the vendors that did the walk through when the RFP went out. She will look at them again and reach out to one of the vendors for input.

Approval of invoices:

Johnson Floor Covering for the purchase and install of flooring in the new land use offices: \$13,488.50.

Leigh Rankin made a motion to approve the invoice from Johnson Floor Covering totaling \$13,488.50, seconded by Kelly Sterner. Passed. Motion carried.

Tech Control Systems – Smoke Detectors installed in the new land use offices: \$642.79

Leigh Rankin made a motion to approve the invoice from Tech Control Systems totaling \$642.79, seconded by Kelly Sterner. Passed. Motion carried.

Electrical invoice for work, light bulbs, etc., from GLG Electric for media center - first invoice of - \$4,560.00 (partial) and second invoice (final) for \$6,000.00.

Leigh Rankin made a motion to approve the invoice from GLG Electric totaling \$10,560.00, seconded by Kelly Sterner. Passed. Motion carried.

Other Business:

Adjournment:

Bruce Glowac adjourned the meeting at 8:55 a.m.

Respectfully submitted,

Yvonne Roziak