

Essex Building Committee  
MEETING MINUTES  
WED September 14, 2016  
Essex Town Hall Room B 8:00 AM

Building Committee members in attendance:

Bruce Glowac  
Leigh Rankin  
Kelly Sterner

Others in attendance:

Tom Fitzgerald, Region 4 (absent)  
Gary Riggio, Riggio & Sons  
Norman Needleman, First Selectman  
Dave Caroline, Public Works (absent)  
Bob Doane, Doane Engineering

Meeting called to order at 8:05 a.m.

**Approval of previous meeting minutes:**

***Leigh Rankin made a motion to approve the minutes of September 7, 2016, seconded by Kelly Sterner. Passed. Motion carried.***

**Old Business:**

**Land Use offices:**

Town hall land use areas: (Gary Riggio)

Schedule update: Gary indicated things are going well. Ruby Glass had installed the frames and the side tracks with the exception of the bottom tracks and he asked them not to do that only because they are still rolling stages and doing electrical and ceilings. The ceiling guy is a bit behind as he got stung in the eye on Sunday. He will be here on Thursday to work with the A/C guys. Tom's electrician is here now hooking all of that up. The Corian is in for the countertops and they will be starting that tomorrow. The garage doors are ordered and they will put them in as soon as the countertops are done. The flooring is all done and ceilings should be done by the end of the week. Ruby will be back to install the floor channels and the glass should be in

sometime this week. They indicated they are pretty much on schedule. Once the glass goes up, it's just a matter of Jimmy getting the rest of the lights installed and painting and doing the finishes. Kelly indicated that a month from today October 14<sup>th</sup> the Land Use area will be closed for the day and moving back upstairs. Suburban's date for furniture delivery is October 3<sup>rd</sup>. During any down time the land use folks can start moving some of their items back upstairs. Bruce asked Gary for a date to do a walk-thru with a punch list. Gary would like to first see next week where we stand. Gary will be back on October 17th to tear down the auditorium walls. Bruce asked about the selling of the used office furniture as most companies will not purchase it back. The Building Committee discussed other options and felt offering it to Region 4 and other schools would be appropriate.

Gary forwarded to Dave DeLeeuw, Building Official, and Bruce his notes on his remaining suggestions for the rear entrance plans. Gary will update the plans accordingly and get back to Dave for his sign off.

Ivory Street Bridges: (Bob Doane)

Bruce asked Bob about the meeting he went to on Ivory Street last week. He suggested that the concerned folks (wanting handicap ramps) put their requests in writing to the First Selectman and the Building Committee to further discuss. Bob will also discuss with Venuti several other sidewalk concerns and they will hopefully get Arrow's delivery and start this week. Work continues to begin on the remaining sidewalks from Falls River to Ivoryton. Bruce confirmed with Bob that we have all the permits required.

Town Garage, new building update: (Dave Caroline)

Bob Doane indicated that the Town Garage is moving along quite nicely. Leigh also confirmed that the contractor has indicated this will be done this Thursday as they are now sealing the roof.

**New Business:** None

**Approval of invoices:**

Bella Electric estimate for the new town garage work. Bruce would like to talk to him about changing to LED's vs. T8's.

***Motion to accept the estimate in the amount of \$14,000.00 from Bella Electric for the lighting and wiring of the new Town Garage, seconded by Leigh Rankin. Passed. Motion carried.***

GNCB Consulting Invoice: \$1,800.38 includes INTL testing of the concrete.

***Motion to approve the invoice from GNCR Consulting totaling \$1,800.38, seconded by Kelly Sterner. Passed. Motion carried.***

Latham Moving and Storage – final bill to move books back into the Media Center totaling \$2,428.00.

***Motion to approve the invoice from Latham Moving & Storage for \$2,428.00 to move the books back into the Media Center, seconded by Leigh Rankin. Passed. Motion carried.***

Commercial Carpeting Invoice for \$19,292.00 – for the carpeting in the media center.

***Motion to approve the invoice for the Commercial Carpeting invoice totaling \$19,292.00 for the carpeting in the media center, seconded by Leigh Rankin. Passed. Motion carried.***

WMC Consulting monthly progress report invoice for a total of \$6,498.37.

***Motion to approve the invoice from WMC Consulting totaling \$6,498.37, seconded by Leigh Rankin. Passed. Motion carried.***

Leigh Rankin has a contract from Erectors \$19,200.00.

***Motion to approve the invoice from Erectors minus 10% for retainage, seconded by Kelly Sterner. Passed. Motion carried.***

**Other Business:** Bruce wanted to discuss strategy on the back entrance ramp and then also the bathrooms. Bruce is now asking the committee whether or not we should go out to bid on these two projects. It was decided we will continue this conversation at the next Building Committee meeting.

**Adjournment:**

Bruce Glowac adjourned the meeting at 8:50 a.m.

Respectfully submitted,

Yvonne Roziak