

**Worksite Safety and Health Committee  
March 6, 2013**

Present: Deb Boutilier, Susan Pire, Maria Lucarelli, Tom Fitzgerald, Norman Needleman, Dave Caroline, George Tammaro, Rick Audet.

Norman Needleman called the meeting to order at 3:21 p.m.

**Approval of the Agenda:**

**Motion** was made by Deb Boutilier to approve the agenda. Rick Audet seconded the motion, it was unanimously approved. Motion carried.

**Approval of the Minutes:**

**Motion** was made by Rick Audet to approve the December 6, 2012 minutes. Dave Caroline seconded the motion, it was unanimously approved. Motion carried.

Deb Boutilier commented that William Buckridge's prediction in the December 6<sup>th</sup> minutes was accurate that we were in for a severe winter.

**Communications and Correspondence:** None

**New Business:**

Rick Audet reported no Park & Recreation issues. They are working on updating their policy and procedures to follow the school protocol.

Susan Pire had nothing to report.

Tom Fitzgerald reported for Scott Jeffrey. They recently had a school walk-through to look at security and they are looking at some improvements and security cameras.

Deb Boutilier had nothing to report from teachers.

George Tammaro from CIRMA reported that he has resources on best practices for school security issues. Mr. Tammaro stated that CIRMA could help the Town and has resources on this topic.

Dave Caroline reported that during the last blizzard some of the equipment broke and the crew became tired from the extended hours of snow removal. He also reported that the Public Works Personal Protection Equipment is being checked and updated and new equipment will be purchased.

Mr. Needleman reported on a couple of issues. The Town Garage had a chimney fall over during the high winds and snow storm. It is the chimney that vents the boiler and had fallen over and was blocked. Mr. Needleman also reported that the duct work in auditorium let go and had fallen but was caught by electrical wire before it fell to the floor.

There was discussion on whether there was any way to check facilities and inspect them to make sure something like this doesn't happen again.

Maria Lucarelli had nothing to report.

Tom Fitzgerald reported sprinklers are being installed in the Essex Town Hall boiler room. Mr. Tammaro recommended installing a flow meter as well.

**Old Business** None

Next meeting is scheduled for June 6, 2013 at 3:15 p.m. in the Media Room at the Essex Elementary School.

**Motion** was made by Dave Caroline to adjourn at 3:30 p.m. Susan Pire seconded the motion and it was unanimously approved. Motion carried.

Respectfully submitted,  
Maria Lucarelli

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