

**Disclaimer.** Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN  
REGULAR MEETING  
March 20, 2013**

**Present:** Norman M. Needleman, First Selectman  
Stacia R. Libby, Selectman  
Joel B. Marzi, Selectman

Norman Needleman called the meeting to order at 7:03 p.m.

**Approval of Agenda:**

**Motion** was made by Stacia Libby to approve the Agenda with additional items under new business: Essex Highlands Tax Bill, Request for Additional Funding, and Permit Fees for Park and Recreation Project. Joel Marzi seconded the motion, it was unanimously approved. Motion carried.

**Approval of Minutes:**

**Motion** was made by Stacia Libby to approve the March 6, 2013 Regular Meeting Minutes. Joel Marzi seconded the motion, it was unanimously approved. Motion carried.

**Communications and Correspondence:** None

**Public Announcements / Comment:** None

**Traffic Authority**

**Motion** was made by Joel Marzi to enter Traffic Authority. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

**Earl Street / Earl Street Extension**

There was discussion regarding the re-naming of Earl Street Extension to Earl Street and who would need to be contacted once the name was changed.

**Motion** was made by Norman Needleman to approve the change of the name Earl Street Extension to Earl Street. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

**Motion** was made by Joel Marzi to exit Traffic Authority. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

**INFORMATIONAL ITEMS:**

**Capital Committee**

Joel Marzi reported they met on Monday and final documents will be presented to the Board of Selectmen soon.

**Traffic Calming Program – Traffic Options Promoting Public Safety (T.O.P.P.S.)**

Stacia Libby stated that TOPPS had met this week.

**Arbor Day Proclamation**

Mr. Needleman declared Saturday, April 27<sup>th</sup> to be Arbor Day in the Town of Essex. Proclamation attached.

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**OLD BUSINESS:**

**Sanitary Waste Commission Fee Collection** – There was discussion that the Town pays for the bulky waste and spends approximately \$55,000-\$60,000 a year for removal and collects only \$13,000-\$14,000. The Town is looking into making an adjustment to recover the out-of-pocket costs.

**Sinking Fund Request – Park & Recreation Sinking Fund**

**Motion** was made by Stacia Libby to recommend to the Board of Finance to appropriate a sum not to exceed \$5,000 for the purpose of the Main Street Park Embankment Project. Joel Marzi seconded the motion and it was unanimously approved. Motion carried.

**NEW BUSINESS:**

**Appointments and Resignations Boards and Commissions**

**Motion** was made by Stacia Libby to accept the resignation of Adrienne Brochu from the Tree Committee. Joel Marzi seconded the motion, it was unanimously approved. Motion carried

**Motion** was made by Stacia Libby to appoint William Veillette as an alternate member to the Zoning Board of Appeals. Joel Marzi seconded the motion, it was unanimously approved. Motion carried

**Town Clerk – Elections**

Town Clerk, Frances Nolin, and Registrars Lois Ely and John Heiser presented the Emergency Plan for Elections to the Selectmen for their signatures.

**Motion** was made by Norman Needleman to approve the Emergency Plan for Elections. Stacia Libby seconded the motion, it was unanimously approved. Motion carried

**Essex Highlands**

Mr. Needleman reported that Essex Highlands LLC, also known as Heron Pond, property was transferred to the Town on October 13, 2009 and there are real estate taxes currently due on the property.

**Motion** was made by Stacia Libby to abate the Essex Highlands LLC taxes in the amount of \$872.52 for a parcel of land on Heron Pond Road. Joel Marzi seconded the motion and it was unanimously approved. Motion carried.

**Request for Additional Funding**

Mr. Needleman reported that the damage in the auditorium was repaired and the invoice was \$12,282.20. Town insurance has agreed to pay 60% of this invoice, which would leave an approximate balance of \$4,913 for the repairs and remediation needed to make the auditorium ceiling safe.

**Motion** was made by Joel Marzi to recommend to the Board of Finance a request for additional funding of \$5,000 for the repairs to the auditorium ceiling. Stacia Libby seconded the motion and it was unanimously approved. Motion carried.

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**Waiver of the Permit Fees – Park and Recreation Project**

**Motion** was made by Joel Marzi to waive the Zoning and Building permit fees for the Park and Recreation Project to build a covered awning at Viney Hill Brook Park. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

**Set Town Meeting:**

**Motion** was made by Joel Marzi to set a Special Town Meeting for Wednesday, April 3<sup>rd</sup>, 2013 at 4:45 for the purpose of approval of an appointment. Norman Needleman seconded the motion, it was unanimously approved. Motion carried.

**Public Comment:** None

**SELECTMEN GENERAL DISCUSSION:**

**Drive Like Your Kids Live Here**

There was discussion on the Drive Like Your Kids Live Here Program. There was discussion on placement of the red signs throughout the Town.

There was discussion on the new Town Web Site. Mr. Needleman reported that everyone is learning how to upload their own information and he is asking everyone to be patient. Rick Audet has done a spectacular job implementing this new web site.

There was discussion on the removal of the CL&P pole outside of the Town Hall.

**Motion** was made by Stacia Libby to adjourn the meeting at 7:31 p.m. Joel Marzi seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,  
Maria P. Lucarelli



# ARBOR DAY PROCLAMATION

**WHEREAS**, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

**WHEREAS**, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

**WHEREAS**, Arbor Day is now observed throughout the nation and the world, and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

**WHEREAS**, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

**WHEREAS**, trees, wherever they are planted, are a source of joy and spiritual renewal,

**NOW, THEREFORE**, I, Norman M. Needleman, First Selectman of the Town of Essex, on behalf of the citizens of Essex, wish to express that I hereby declare Saturday, April 27<sup>th</sup> to be Arbor Day in the Town of Essex.

Signed,

A handwritten signature in blue ink, appearing to read "Norman M. Needleman", is written over a faint, light-colored signature line.

Norman M. Needleman, First Selectman, Town of Essex