

**Disclaimer.** Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN  
REGULAR MEETING  
July 3, 2013**

**Present:** Norman M. Needleman, First Selectman  
Stacia R. Libby, Selectman  
Joel B. Marzi, Selectman

Norman Needleman called the meeting to order at 5:01 p.m.

**Approval of Agenda:**

**Motion** was made by Stacia Libby to approve the Agenda with one addition under Traffic Authority to add Deer Crossing. Joel Marzi seconded the motion. All in favor.

**Approval of Minutes:**

**Motion** was made by Joel Marzi to approve the June 19, 2013 Regular Meeting Minutes. Stacia Libby seconded the motion. All in favor.

**Communications and Correspondence:** None

**Public Announcements / Comment:** None

**Traffic Authority**

**Motion** was made by Norman Needleman to enter Traffic Authority. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

**25 Main Street**

There was discussion on the driveway cut request at 25 Main Street. The Public Works Director is in favor of the request.

**Motion** was made by Joel Marzi to approve the request of the driveway cut at 25 Main Street. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

**Deer Crossing Sign**

There was discussion on a letter of request for a Deer Crossing sign be installed on both sides of South Main in the area of the Middle Cove at Essex Condominiums.

**Motion** was made by Joel Marzi to approve the request of the Deer Crossing signs to be installed on South Main. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

**Motion** was made by Joel Marzi to exit Traffic Authority. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

**INFORMATIONAL ITEMS:**

**Household Hazardous Waste** – Nothing new to report.

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**OLD BUSINESS:**

**Sanitary Waste Commission Fee Collection** – Nothing new to report.

**NEW BUSINESS:**

**Capital Committee** - Members are Terry Stewart, Leigh Ann Rankin, Joel Marzi, Kelly Sterner, and James Francis. Mr. Joel Marzi presented the committee's report of the recommended capital improvements. The report is based on estimates. The report contains recommendations for improvements to the Essex Elementary School roof, a couple of bridges in need of repair, and the Town Hall. Copies of said report are on file in the Finance Department.

**STEAP Grant – Essex Civic Campus**

Mr. Needleman presented the final plans and drawings for the Essex Civic Campus project. The Town discussed going out to bid mid-July. Copies of said plans are on file in the Selectman's Office.

**Motion** was made by Joel Marzi to submit the Request for Proposals for the Essex Civic Campus by July 15. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

**Anti Blight Ordinance**

Mr. Needleman presented a draft Anti Blight Ordinance, whose purpose is to prevent or eliminate blighted premises. There are a small number of abandoned properties in town and there are safety concerns. This ordinance specifically targets abandoned and significantly dis-repaired properties. Mr. Needleman tabled this until the next Selectmen's meeting.

**Retirement Plan Amendment**

There was discussion on the proposed Amendment No. 4 to the Town of Essex Retirement Plan. This amendment would allow qualified employees who are eligible for retirement benefits under the current terms of the Plan and for whom the Town may want to continue offering part time employment – the option to apply for and receive benefits after the age of 65, while being employed by the Town on a part time basis. The Town is offering this additional eligibility criteria in limited circumstances where retaining an individual on a part time basis for Town employment gives the Town flexibility to transition both the Town and individual from their work. Copies of said plan amendment are on file in the Town Clerk's Office

**Motion** was made by Joel Marzi to approve the retirement plan amendment and to move it to a Town Meeting. Stacia Libby seconded the motion. All in favor.

**Set Public Hearing:**

**Motion** was made by Joel Marzi to set a Public Hearing for Wednesday, August 7th, 2013 at 4:45 pm. Norman Needleman seconded the motion. All in favor.

**Set Town Meeting:**

**Motion** was made by Joel Marzi to set a Special Town Meeting for Wednesday, August 7th, 2013 at 4:50 pm. Norman Needleman seconded the motion. All in favor.

**Public Comment:** None

**SELECTMEN GENERAL DISCUSSION:**

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### Southern Connecticut Gas

There was discussion on the conversion of the Essex Elementary School heating system to be compatible with natural gas. Mr. Needleman requested a vote of support from the Board of Selectmen.

### Perry Family Home

A neighbor of the Essex Town Hall passed away. The Town sends their sympathies. There was discussion on the Town acquiring this property which sits in between the Town Hall and the Essex Historical Society buildings. Another benefit is that the acquired acreage would expand the Grove Street Park. There was discussion on holding several information meetings and obtaining a current home appraisal.

### Long Island Sound Assembly

There was discussion on the First Selectman appointing a representative to this assembly.

### Economic Development Commission

Mr. Needleman reported that he felt the Town could use an Economic Development Consultant. There was discussion on creating a job description for this position with compensation up to \$1,000.

**Motion** was made by Stacia Libby to adjourn the meeting at 6:30 p.m. Norman Needleman seconded the motion. All in favor.

Respectfully submitted,  
Maria P. Lucarelli

## **EXECUTIVE SESSION**

**Motion** was made by Norman Needleman to go into Executive Session at 6:32 pm for the purpose of discussion of land acquisition. Joel Marzi seconded the motion, it was unanimously approved. Motion carried.

Present: Norman M. Needleman, Stacia R. Libby, Joel B. Marzi, and Keith Nolin, Kate Brown and Alicia Betty. Invited Guest Kelly Sterner.

**Motion** was made by Norman Needleman to exit the Executive Session at 7:20 pm. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

### **Re-open the Regular Meeting:**

The regular meeting resumed at 7:21 pm

**Motion** was made by Stacia Libby to adjourn the meeting at 7:21 p.m. Norman Needleman seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,  
Norman M. Needleman