

ESSEX HARBOR MANAGEMENT COMMISSION
29 West Avenue
Essex, CT 06426

MINUTES – SPECIAL MEETING JANUARY 17, 2013

1. Call to Order
Chairman Jeff Going called the Special Meeting of the Essex Harbor Management Commission to order at 7:30 p.m.
2. Attendance
Jeff Going, Chairman
Walter Wiegert, Treasurer
Joe Zaraschi
Earl Fowler was seated for Wally Schieferdecker

Paul Riggio, Harbor Master
Ruth Hockert, Clerk

3. Minutes – December meeting

**Motion – Walter Wiegert moved to approve the Minutes as amended; Joe Zaraschi seconded, add the word “mark” to describe the harbor buoys and put their identifying letter in quotes
4-0-0 motion approved unanimously**

4. Public Comment – none
5. Financial Report

Walter Wiegert distributed and reviewed with the Commission the January Treasurer’s Report.

**Motion – Joe Zaraschi moved to approve the January Treasurer’s Report, Earl Fowler seconded;
3-0-1 motion approved, Walter Wiegert abstained**

Submitted invoices: USPS for envelopes (w/postage) \$ 261.95, Clerk \$ 286.65 and Brewer’s for ½ of the bid proposal for removal of harbor marks and an additional \$ 200.00 for removing docks total \$ 1471.75.

**Motion – Walter Wiegert moved to pay the submitted invoices, Joe Zaraschi seconded
4-0-0 motion approved unanimously**

6. Harbor Master Report
Abandoned vessel moved by order of Harbor Master to Dauntless mooring – update

Commission members requested a copy of the notice of vessel lien and the letter to the vessel owner offering the opportunity to sign the boat over to the Commission.

Mooring filed updates:

The Clerk had forwarded to Paul Riggio and Jeff Going a response from Ned Costello concerning the return of his mooring permit. Consensus of the Commission was if Mr. Costello provided the required Certificate of insurance Liability or a copy of the page in his policy that shows liability insurance for the vessel, the Commission would reconsider their position at the next meeting.

Permit Renewal update:

Paul Riggio, Harbor Master has been working with the Clerk to fill all the spaces in the harbor. The last few moorings in the Main Anchorage will be filled with smaller vessels as there is not room for any additional large vessels. It appears that after the recent changes to the Wait List due to moving people to anchorages there will be very short wait lists; probably 12 on the Main and maybe 10 on the Meadows.

There was discussion regarding the Clerk calling to “chase” people on the Wait List regarding letters she had sent out offering moorings. Paul Riggio stated that calling did make the process a lot shorter, rather than waiting for a second mailing. He also was clear that individuals were not responding promptly. It was decided that the three individuals who were sent letters offering them moorings who did not respond will remain on the wait list with a Sabbatical designation assigned by the Commission. This decision means that any of the three individuals not responding next year to the offer of a mooring will be dropped from the Wait List. The Wait List will be updated with notes to the type of Sabbatical (requested or assigned) and posted accordingly.

Wait List:

Peter Emblim will be added to the Main Anchorage Wait List
Peter Woolston will be added to the Main Anchorage Wait List

Paul Riggio received written notification of updated information on Richard Astles.

7. Harbor Management Business

A. Capital Projects/Funding

Rock Pile Removal – update

It is time to put together a Request for Proposal consistent with the language in the COP.

Paul Riggio will work with the Clerk to draft language. It will be placed on the town website, whatever dredge project websites there might be.

B. Harbor Management Issues

a. Update Harbor Management Plan – Review Ordinances

C. Town Access Ways

New Rack for Bushnell Park –

**Motion – Joe Zaraschi moved that the Commission build a rack of similar size to the existing racks at Bushnell Park, Walter Wiegert seconded
4-0-0 motion approved unanimously**

Town Dock – railing

Joe Zaraschi reports that the top of the pilings are rotten, he was wondering if they can be repaired. He notes that there is a section where pressure treated lumber was not used which is now rotting out. There was also talk about installing a barrier so that people cannot access the museum property from the dock. It was decided to involve Wally Schieferdecker in a review of the facility and the repairs. Then there will be discussions with Dave Caroline of the Town Public Works Department.

At this time First Selectman Norm Needleman joined the meeting. There was some general conversations and updates about the budget, Novelty Lane and Hurricane Sandy.

8. Correspondence

Jeff Going and Norm Needleman discussed an email to Phil Miller concerning the appointment of a new Assistant Dock Master. It appears that the state has still not accepted Cy Libby's resignation and is still paying him. It was decided that the Commission will send another letter of recommendation for Buddy Hitchcock along with his resume to the Governor's office.

**Motion = Walter Wiegert moved that a letter of nomination for Buddy Hitchcock to be appointed Deputy Harbor Master be written by Chairman Jeff Going and forwarded to the Governor's Office, Earl Fowler seconded;
4-0-0 motion approved unanimously**

There was some discussion concerning a copy of a letter to Tom Klin and the CT River Museum from DEEP concerning the Museum's request to use their dock for transient s. Chairman Going communicated with Mr. Klin via email and it was decided by the Museum to not have this item placed on the agenda for this month.

9. New Business – none

10. Old Business

Discussion regarding developing a Harbor Master Commission News Letter – Jeff Going supplied the clerk with a jump drive with a draft of his thoughts for the Newsletter. The clerk will forward it to all members of the Commission for their input.

11. Adjournment

Motion – Joe Zaraschi moved to adjourn at 9:45 p.m.

Respectfully submitted,



Ruth Hockert, Clerk