

Disclaimer. Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN
REGULAR MEETING
May 1, 2013**

Present: Norman M. Needleman, First Selectman
Stacia R. Libby, Selectman

Norman Needleman called the meeting to order at 5:01 p.m.

Approval of Agenda:

Motion was made by Stacia Libby to approve the Agenda with one addition under New Business, Tent Permit Fee. Norman Needleman seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Stacia Libby to approve the March 28, 2013 Special Meeting Minutes. Norman Needleman seconded the motion. All in favor.

Motion was made by Stacia Libby to approve the April 3, 2013 Regular Meeting Minutes. Norman Needleman seconded the motion. All in favor.

Communications and Correspondence: None

Public Announcements / Comment:

Mr. Needleman reported on a member equity distribution for the combined Workers' Compensation and Liability-Auto-Property programs from CIRMA. Essex's payment will be \$7,128.

INFORMATIONAL ITEMS:

Capital Committee - Nothing new to report.

Traffic Calming Program–Traffic Options Promoting Public Safety (T.O.P.P.S.)-Nothing new to report.

Household Hazardous Waste

Mr. Needleman reported on the collection totals. Essex had one household participate. The next collection date is May 18th in Essex.

Annual Budget Meeting

Norman Needleman reported that the Annual Budget Town Meeting will be Monday, May 13th at 7:30. The library will have a special program for kids so that both parents can attend.

OLD BUSINESS:

Sanitary Waste Commission Fee Collection – There was nothing new to report. There was discussion on ways to eliminate cash at the Landfill and the possibility of using stickers and/or booklets for those who do not use the landfill often.

NEW BUSINESS:

Appointments and Resignations Boards and Commissions

Motion was made by Norman Needleman to re-appoint Winifred Olson as the Regional Mental Health Board representative for a two-year appointment to become effective June 1, 2013 through May 31, 2015. Stacia Libby seconded the motion. All in favor.

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Job Description – Social Services Representative

Motion was made by Norman Needleman to approve the Social Services Representative job description. Stacia Libby seconded the motion. All in favor.

Affirmative Action Policy Statement

Motion was made by Norman Needleman to approve the Affirmative Action Policy Statement (Attached). Stacia Libby seconded the motion. All in favor.

Neighborhood Assistance Act – Community Music School

Norman Needleman reported that the Community Music School has submitted an application under the State of Connecticut, Department of Revenue Services Neighborhood Assistance Act Tax Credit Program. The Neighborhood Assistance Act is designed to provide funding for municipal and tax exempt organizations by providing a corporation business tax credit for businesses that make cash contributions to these entities. The application process requires a public hearing, which was conducted earlier this evening and approval by the governing body of the municipality.

Motion was made by Stacia Libby to approve the Neighborhood Assistance Act application for the Community Music School. Norman Needleman seconded the motion. All in favor.

Neighborhood Assistance Act – Connecticut River Foundation at Steamboat Dock

Norman Needleman reported that the Connecticut River Foundation at Steamboat Dock has submitted an application under the State of Connecticut, Department of Revenue Services Neighborhood Assistance Act Tax Credit Program. The Neighborhood Assistance Act is designed to provide funding for municipal and tax exempt organizations by providing a corporation business tax credit for businesses that make cash contributions to these entities. The application process requires a public hearing, which was conducted earlier this evening and approval by the governing body of the municipality.

Motion was made by Stacia Libby to approve the Neighborhood Assistance Act application for the Connecticut River Foundation at Steamboat Dock. Norman Needleman seconded the motion. All in favor.

Essex Park & Recreation Guidelines

This item was tabled until the next Selectmen's meeting.

Tent Permit Fee

Motion was made by Norman Needleman to waive the tent permit fee for the Hot Steamed Jazz Festival to be held on June 21, 22, and 23, 2013. Stacia Libby seconded the motion and it was unanimously approved. Motion carried.

Public Comment: None

SELECTMEN GENERAL DISCUSSION:

Motion was made by Stacia Libby to adjourn the meeting at 5:11 p.m. Norman Needleman seconded the motion. All in favor.

Respectfully submitted,
Maria P. Lucarelli



Selectmen's Office

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AFFIRMATIVE ACTION POLICY STATEMENT

It has always been the policy and will continue to be the strong commitment of the Town of Essex and all contractors and subcontractors who do business with this municipality to provide equal opportunities in employment to all qualified persons solely on the basis of job-related skills, ability and merit. The Town of Essex will continue to take Affirmative Action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, national origin, ancestry, mental disorder (present or past history thereof), age, physical disability (but not limited to blindness), marital status, mental retardation, and criminal record. Such action includes, but is not limited to, employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation and selection for training including apprenticeship. The Town of Essex, its contractors and subcontractors will continue to make good faith efforts to comply with all federal and state laws and policies which speak to equal employment opportunity.

The principles of Affirmative Action are addressed in the 13th, 14th and 15th Amendments of the United States Constitution, Civil Rights Act of 1866, 1870, 1871, Equal Pay Act of 1963, Title VI and VII of the 1964 United States Civil Rights Act, Presidential Executive Orders 11246, amended by 11375, (nondiscrimination under federal contracts), Act 1, Section 1 and 20 of the Connecticut Constitution, Governor Grasso's Executive Order Number 11, Governor O'Neill's Executive Order Number 9, the Connecticut Fair Employment Practices Law (Sec. 46a-60-69) of the Connecticut General Statutes, Connecticut Code of Fair Practices (46a-70-81), Deprivation of Civil Rights (46a-58(a)(d)), Public Accommodations Law (46a-63-64), Discrimination against Criminal Offenders (46a-80), definition of Blind (46a-51(1)), definition of Physically Disabled (46a-51(15)), definition of Mentally Retarded (46a-51(13)), cooperation with the Commission on Human Rights and Opportunities (46a-77), Sexual Harassment (46a-60(a)-8), Connecticut Credit Discrimination Law (360436 through 439), Title I of the State and Local Fiscal Assistance Act of 1972.

This Affirmative Action Policy Statement re-affirms my personal commitment to the Principles of Equal Employment Opportunity.

May 1, 2013

Date


Norman M. Needleman, First Selectman