

**Board of Finance
Regular Meeting
September 19, 2013
Essex Town Hall
Meeting Room A
7:00 p.m.**

MINUTES

Present: James Francis, Chairman, Campbell Hudson, Lee Rowley, Keith Crehan

Absent: Jeffrey Woods, Fred Vollono

Others Present: Robert Dixon, Treasurer
Kelly Sterner, Finance Director
Yvonne Roziak, Recording Secretary

James Francis called the meeting to order at 7:04 p.m.

APPROVAL OF AGENDA:

Motion made by Campbell Hudson to approve the agenda. Seconded by Keith Crehan. Passed unanimously. Motion carried.

APPROVAL OF MINUTES:

The following correction has been noted:

Page 1 - Under "Absent" – Norman Needleman, First Selectman – Remove from minutes

Motion made by Keith Crehan to accept and approve the amended Minutes of August 15, 2013 with the above noted change. Seconded by Campbell Hudson. Passed unanimously. Motion carried.

TREASURER'S REPORT:

Robert Dixon, Treasurer, distributed and discussed the fiscal year 2013-2014 YTD financials as of August 31, 2013. Mr. Dixon indicated that revenue remains strong with property taxes at 51.3% of budget (identical to the prior year). Expenses continue to track with budget as well as the schools.

Motion made by Keith Crehan to accept treasurer's report. Seconded by Campbell Hudson. Passed unanimously. Motion carried.

SELECTMEN'S REPORT:

Keith Crehan relayed an update from Norman Needleman, First Selectman, that the Board of Selectmen at a Special Board of Selectmen meeting held on September 18, 2013, approved a \$200,000 appropriation in five separate resolutions. All passed unanimously.

OLD BUSINESS:

Kelly Sterner, Finance Director, discussed the three quote comparisons from three printers (Essex Printing, ABC Printing and Lighthouse Printing) to print 500 copies of the Annual Report. Essex Printing came in the lowest at a cost of \$1,288.00.

Motion made by Keith Crehan to approve and use Essex Printing as the Annual Report printer company of choice for 500 copies of the Annual Report. Seconded by Campbell Hudson. Passed unanimously. Motion carried.

NEW BUSINESS: None

COMMUNICATIONS & CORRESPONDENCE: None

PUBLIC COMMENT: None

ADJOURNMENT:

Motion made by Campbell Hudson to adjourn meeting at 7:20 p.m. Seconded by Lee Rowley. Passed unanimously. Motion carried.