

ESSEX HOUSING AUTHORITY

16 MAIN STREET

CENTERBROOK, CT 06409

tmesite@demarcomc.com/mmansour@demarcomc.com

860-767-1250

August 15, 2016

Present: Janice Atkeson, David Gephard, Yolanda Lowe, Tammy Mesite, Mary Mansour and Maria DeMarco Absent: Rick Stebbins and RoseMary Willis

Called to Order

Meeting was called to order at 4:04 p.m. by board chair, Janice Atkeson.

Approval of Minutes

Minutes from the June 2016 meeting were approved as written.

Residents

David Gephard reported that things are good as far as he knows because he has been away he has not heard too much. Smoking in apartments was discussed and this continues to be worked on. A NO Smoking sign should be put up at the entrance of the property

Financials

Financials were reviewed and discussed, and accepted.

Management Company Report

No formal report at this time.

Manager's Report was read and discussed.

Old Business

Small cities Grant The small cities grant for EHA is moving along. HI Stone and Sons Inc. out of Southbury CT has started and now stopped due to the change in the scope of work on the

septic updates. Kitchen Contractor will be Blake Contracting LLC out of Hartford CT. They will be coming in to measure all of the apartments for the kitchen upgrades in a couple of weeks.

New Development Essex Place

EEAH for Essex Place – All is moving forward. Many items are being address. A permanent electrical easement is being worked on. Many other easements are also being worked on.

New Business

The board will meet again on Monday October 17 and December 19, the regular meeting and the annual meeting will take place.

NEXT MEETING is October 17, 2016 at 4PM.

Regular Meeting was Adjourned at 5:45pm.

Motions and Votes for Regular Meeting

August 15, 2016

Motion: To Approve the Minutes as written from the June 2016 board meeting

Motioned: David Gephard

Seconded: Janice Atkeson

Voted: All in favor

Motion: To Accept the financials from July 2016

Motioned: David Gephard

Seconded: Janice Atkeson

Voted: All in favor

Motion: To Adjourn the meeting at 5:45pm

Motioned: David Gephard

Seconded: Yolanda Lowe

Voted: All in favor

Respectfully submitted by Tammy S. Mesite 08-25-16

RECEIVED FOR RECORD
08/26 2016 at 9:00 A.M.
Yvonne M. Fogliak
ESSEX, CT - ASSIST. TOWN CLERK