

ESSEX HARBOR MANAGEMENT COMMISSION



**Town of Essex
29 West Avenue
Essex, CT 06426**

**Regular Meeting
Thursday, September 24, 2015
Meeting Room A**

1. Call to Order

Chairman Jeff Going called the regularly scheduled meeting of the Essex Harbor Management Commission to order at 7:30 p.m.

2. Attendance

Members Present

- Jeff Going, Chairman
- Terry Stewart, Alternate
- Walter Wiegert, Treasurer
- Joe Zaraschi

Ex Officio Members Present

- Buddy Hitchcock, Deputy Harbor Master
- Paul Riggio, Harbor Master

Others Present

- Doug Domenie, Brewer Dauntless Shipyard & Marina
- Ray DeLeo, Essex resident

Terry Stewart was seated for John Senning.

3. Approval of August 27, 2015 Meeting Minutes

The August 27, 2015 meeting minutes were reviewed.

Motion: Walter Wiegert moved to approve the August 27, 2015 meeting minutes as written. Joe Zaraschi seconded the motion. Those in favor: Terry Stewart, Walter Wiegert, and Joe Zaraschi; 3-0-0 motion unanimously approved.

4. Public Comment

Ray DeLeo, an Essex resident, expressed his concerns about the public access signage for Main Street Park and Nott Lane. Signage needs will be reviewed and addressed.

5. Financial Report

Treasurer Walter Wiegert reviewed the September 24, 2015 Treasurer's report.

Motion: Joe Zaraschi moved to approve the September 24, 2015 Treasurer's report. Terry Stewart seconded the motion. Those in favor: Terry Stewart and Joe Zaraschi; Walter Wiegert abstained; 2-0-1 motion approved.

Three invoices were presented for approval:

- Betsy McLaughlin, Clerk - \$277.09 for September 2015 Clerk Services;
- Lighthouse Printing - \$75.00 for 150 2-part mooring permit applications;
- Lighthouse Printing - \$141.00 for 500 #9 return envelopes.

Motion: Walter Wiegert moved to approve the invoices presented. Terry Stewart seconded the motion. Those in favor: Terry Stewart, Walter Wiegert and Joe Zaraschi; 3-0-0 motion unanimously approved.

6. Harbor Master Report

Paul gave everyone a calendar of deadlines that was put together to keep things on track for the 2015-2016 season. Members reviewed the calendar and made some changes. The calendar will be posted at Town Hall and on the Harbor Management Commission website.

A wait list request was received from Derek Musgrave but a check was not included. His application will not be accepted until a check is received.

118 mooring permit renewal applications will be mailed on October 1, 2015. This includes 113 permit holders and 5 sabbaticals. Paperwork will also be mailed to the top ten people on the wait list.

Non-renewal letters will be sent to three mooring permit holders for lack of use: James Carr; Robert Dixon; and James Yuille.

Gary Schmid has been in communication with Paul about the minimal use of his mooring due to mechanical problems.

An Essex resident contacted the police about someone launching a boat at the Middle Cove public access and leaving a vehicle there. The police contacted Paul, and he met with them to discuss. There is no sign that says no parking, only one that says public access. There used to be no parking sign there, and Paul ask the Town put one back up.

Paul asked whether we should be looking at cleaning up the path to the Bank/Nott Lane public access.

An inspection of the Meadows still needs to be done, and the situation with regard to the use of Essex Boat Works moorings also needs to be addressed.

Joe Zaraschi asked about the pilings in North Cove that are a potential hazard to navigation as discussed at the last meeting. Paul and Jeff will look at the situation next week.

7. Harbor Management Business

- **Capital Projects**

We have received a one-year extension beyond the December 14, 2015 expiration date to complete the navigation obstruction removal work in the Connecticut River east of Thatchbed Island.

- **Town Access Ways**

A message was received from Hope Proctor about the removal of her kayak. Paul spoke with her and told to contact Joe Zaraschi. Joe will tell her that it was confiscated due to a lack of permit and that she will need to pay a \$50 fine and a \$25 registration fee to get it back.

First Selectman Norm Needleman will speak directly with Maryellen Schuckerow about her vessel removal.

Jeff spoke with Vanessa Schaefer about her comments on her 2015 Bushnell Park Vessel Registration as noted at the last meeting.

Richard Millard submitted an application for a 2016 Bushnell Park Vessel Registration. His check will be returned with a letter stating that the Harbor Management Commission is not accepting registrations for next year until March 1, 2016 and that he will be added to the wait list.

Joe Zaraschi suggested that the November 30 small vessel removal deadline be posted on the website.

8. Correspondence

A copy of the COP issued to Mr. Douglas Wisch for the bulkhead and floating dock project on his Bank Lane property was received from DEEP.

9. New Business

One bid for servicing of anchorage marks and dock floats was received from Brewer Dauntless Shipyard & Marina in the amount of \$3,396.00.

Motion: Walter Wiegert moved to accept the bid from Brewer Dauntless Shipyard & Marina in the amount of \$3,396.00 for servicing of anchorage marks and dock floats. Terry Stewart seconded the motion. Those in favor: Terry Stewart, Walter Wiegert and Joe Zaraschi; 3-0-0 motion unanimously approved.

Joe Zaraschi noted that the "J" harbor mark, the northern most harbor mark, is sinking. Doug Domenie will ask Cy Libby to take a look at it.

Doug Domenie noted that October 16, 2015 is the deadline for public comment on the U.S. Army Corps of Engineers' Long Island Sound dredged material management plan. Doug will provide Jeff with some information on this and Jeff will submit something on behalf of the Commission.

10. Old Business

- **Confiscated Vessels** – No update.
- **Long Island Sound Councils & Assembly**

Jeff received a call from Dawn Schieferdecker suggesting John Parunak for the Long Island Sound Councils & Assembly. Everyone was in favor of this recommendation.

- **Pilings in North Cove – Potential Hazard to Navigation**

Discussed in the Harbor Master Report above.

- **Essex Code of Ethics Policy**

Everyone has signed the policy except John Senning. Paul will address his conflict of interest concerns with First Selectman Norm Needleman.

- **Pilings in North Cove – Potential Hazard to Navigation**

Discussed in the Harbor Master report above.

- **Harbor Management Plan Update**

The Harbor Management Plan update project was moved to the next meeting.

11. Adjournment

Motion: Walter Wiegert moved to adjourn the meeting at 8:46 p.m. Joe Zaraschi seconded the motion. Those in favor: Terry Stewart, Walter Wiegert and Joe Zaraschi; 3-0-0 motion unanimously approved.

Respectfully Submitted,

Betsy McLaughlin, Clerk