

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT
SANITARY WASTE COMMISSION MEETING
ESSEX TOWN HALL IMMEDIATELY FOLLOWING WPCA MEETING**

The Essex Sanitary Waste Commission Meeting was held on Monday, January 27, 2014 following the Water Pollution Control Authority meeting. In attendance were Chair Susan Malan, Randel Osborne, Leigh Rankin and Robert VanHouten. Also in attendance were Kelley Frazier, Secretary to the Board and Lisa Fasulo, Health Director. Absent: Mark Reeves, Al Wolfgram and Ken Bombaci

CALL TO ORDER

The meeting was called to order by Chair Malan at 5:50pm.

APPROVAL OF THE AGENDA

Ms. Malan asked to add an agenda item to nominate a Chair person for the Sanitary Waste Commission. This will follow the approval of previous meeting minutes.

Upon a motion made by Mr. Osborne and seconded by Ms. Rankin the Sanitary Waste Commission unanimously **VOTED** to approve the agenda.

APPROVAL OF PREVIOUS MEETING MINUTES

Upon a motion made by Mr. Osborne and seconded by Ms. Rankin the Sanitary Waste Commission unanimously **VOTED** to approve the minutes from the December 16, 2013 Sanitary Waste Commission meeting as written.

NOMINATION OF CHAIRPERSON

Upon a motion made by Mr. Osborne and seconded by Ms. Rankin the Sanitary Waste Commission unanimously **VOTED** to elect Susan Malan as the Chair person for 2014.

PUBLIC COMMENT Vistors/Guests

None

OLD BUSINESS

SWC Fee Schedule and BOS Update

A draft of the brochure of the new fee schedule was distributed. The rollout and logistics will be discussed at a meeting with Town Hall personnel later this week. If the Commission has any other revisions, please email Ms. Fasulo.

REPORT – DAVID CAROLINE, PUBLIC WORKS DIRECTOR

Mr. Caroline was not present.

REPORT – LISA FASULO, HEALTH DIRECTOR

No additional update.

REVIEW OPERATING AND INCOME STATEMENT

The statement was reviewed. Ms. Malan asked these numbers be checked for accuracy.

NEW BUSINESS

None

ADJOURNMENT

On a motion duly made and seconded the Sanitary Waste Commission unanimously **VOTED** to adjourn at 5:58p.m.

Respectfully Submitted

Kelley S. Frazier, Sanitary Waste Commission Clerk