

ESSEX HARBOR MANAGEMENT COMMISSION



Town of Essex
29 West Avenue
Essex, CT 06426

Regular Meeting
Thursday, February 27, 2014

1. Call to Order

Chairman Jeff Going called the regularly scheduled meeting of the Essex Harbor Management Commission to order at 7:30 p.m.

2. Attendance

Members Present

- Jeff Going, Chairman
- Wally Schieferdecker, Vice Chairman
- Walter Wiegert, Treasurer

Others Present

- Doug Domenie, Brewer Dauntless Shipyard & Marina
- Buddy Hitchcock, Deputy Harbor Master
- Cy Libby, Brewer Dauntless Shipyard & Marina
- Betsy McLaughlin, Clerk
- Paul Riggio, Harbor Master

3. Approval of 1/23/14 Meeting Minutes

The January 23, 2014 meeting minutes were reviewed.

Motion: Wally Schieferdecker moved to approve the January 23, 2014 meeting minutes with no changes. Walter Wiegert seconded the motion; 3-0-0 motion approved unanimously.

4. Public Comment

None.

5. Financial Report

Treasurer Walter Wiegert reviewed the February Treasurer's Report with the Commission.

Motion: Wally Schieferdecker moved to accept the February Treasurer's Report. Jeff Going seconded the motion; 2-0-1 motion approved; Walter Wiegert abstained.

Walter noted that in mid-February he moved \$10,000 out of the checking account into the general account, which will stay there and generate interest and can be used to pay for the buoys.

Walter presented two invoices for approval:

- Betsy McLaughlin, Clerk - \$251.00 for February 2014 Clerk services;
- Betsy McLaughlin, Clerk - \$36.30 for non-renewal letters certified mail expense.

Motion: Walter Wiegert moved to approve the invoices as presented. Wally Schieferdecker seconded the motion; 3-0-0 motion unanimously approved.

6. Harbor Master Report

Harbor Master Paul Riggio provided an update on the mooring permit renewals and the 2014 harbor layout that he and Cy Libby, Brewer Dauntless Shipyard & Marina, have been working on.

So far, there are just a couple of small holes at the south end of the harbor. Due to available spots in the harbor, several people on the wait list have been contacted and offered a mooring for the 2014 season. Some people on the wait list have been contacted two or three times who have not responded. They will be sent a letter stating that the Commission has tried to contact them regarding an available mooring and due to their lack of response have been dropped from the wait list.

It was noted that the February wait list published on the Town website does not reflect the people on the wait list who have been offered and accepted a mooring. The wait list will be updated once the 2014 harbor plan is finalized.

It was also noted that people with 2013 sabbaticals were not sent the renewal paperwork in the fall which caused some confusion, but the paperwork has now been sent to them.

The protocol for sabbatical positions on the wait list was discussed, which is that anyone requesting a one-year sabbatical goes to the top of the wait list. To eliminate confusion, the next updated wait list will indicate those who are on a one-year sabbatical from their mooring and not simply on the wait list for a mooring. So far nine positions have been taken off the wait list.

- Wait List Requests:
 - Paige Lescure, Check dated 2/10/14.

This request is for a space on the Mack Lane Dock. There is space for two boats on that dock and no one is there now, so Paige will be given a mooring for the 2014 season. Her \$10 check for the wait list will be applied to her mooring permit fee.

- Commercial Renewals

All commercial renewals have been received and renewed. We received two checks from Frostbite and since they only have one permit, the second check will be returned to them.

7. Harbor Management Business

- The marks ordered from Gilman are ready for delivery. Jeff Going will call them and have them contact Cy Libby to arrange for drop-off. They will come with an invoice payable net 30 days in the amount of \$5,049 with no charge for delivery.
- Capital Projects: None.
- Town Access Ways
 - Bushnell Park
 - Small Vessel Registrations 2014

The renewals were mailed on February 11, 2014. Five of the 52 renewals mailed have been received to date and one returned as undeliverable (Beth Parker).

- Abandoned Vessel Auction: Tabled to next meeting

- Mack Lane & Novelty Lane

The Commission discussed the idea of funding ladders at the Mack and Novelty Lane access ways for safety reasons. Cy Libby will provide the Commission with a proposal for this.

The Commission also discussed the red house property at the end of Mack Lane related to access. The property has a right of access deeded, which does not include vehicular access down into the property. There have been discussions about offering access to the property from the town road through the public access way.

The Commission would be willing to listen to proposals from the property owner and have a willingness and propensity to work with them to resolve the access situation. A proposal for this project would in all likelihood require a vote at a Town meeting.

8. Correspondence

- The Commission received a copy of a Certificate of Permission Application to the CT/DEEP from Robida Engineering for reconstruction of the dock, retaining wall and rail support system at 20 Hemlock Drive, Essex, owned by Stuart and Monica Littler. The application is for a complete rebuild of the waterfront at Hemlock Drive, taking out the bulkhead, putting in a new bulkhead and using proper piling supports for the dock, which currently has stacks of concrete block as support. They have a permitted float and dock structure and a permitted railway. Jeff Going stated that Robida needs a letter from the Commission that says this work is within the coverage of the Commission's Harbor Plan.

Motion: Wally Schieferdecker moved to support the project received from Robida Engineering for a rebuild of the waterfront at 20 Hemlock Drive. Walter Wiegert seconded the motion; 3-0-0 motion unanimously approved.

9. New Business

The proposal received from Brewer Dauntless Shipyard & Marina at the last meeting in the amount of \$1,278.41 for harbor mark repairs was reviewed and discussed.

Motion: Walter Wiegert moved to accept the proposal with the adjustments discussed. Wally Schieferdecker seconded the motion; 3-0-0 motion unanimously approved.

10. Old Business

- **FOXBORO Plans**

Paul Riggio has had discussions with Keith Neilson, Docko, Inc. about the plans presented at the last meeting, and Keith has come back with some concepts to get a feeling for what the Commission would endorse.

The Commission felt that Concept E, 2-6-14 makes the most sense with the suggestion to narrow the plans to 3-4' on the fingers and 5-6' on the main walkway. Paul Riggio will give Keith Neilson this feedback.

- **South Cove Abandoned Docks: Tabled to next meeting**
- **Spring Newsletter: Tabled to next meeting**
- **Alternate Replacement**

Terry Stewart has been approved and sworn in as an alternate and will hopefully be introduced at the next meeting.

11. Adjournment

Motion: Wally Schieferdecker moved to adjourn the meeting at 8:15 p.m. Walter Wiegert seconded the motion; 3-0-0 motion unanimously approved.

Respectfully Submitted,

Betsy McLaughlin, Clerk